



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees September 16, 2019 thru November 1, 2019

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Gear Inspections
- Job Performance Requirements
- CPR Refresher
- ACLS Refresher
- Mock Trial

Statistics:

2018 Totals

- EMS Responses: 864 11 Overdose calls with 8 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 229
- Total Calls: 1093 9.5% or 104 calls have been to Cornerstone

2019 Year to Date

- EMS Responses: 813 6 Overdose calls with 3 patients receiving Narcan
- Vehicle Crashes: 150
- Fire Responses: 246
- 1059 6.1% or 65 calls have been to Cornerstone

Accomplishments/Information:

- Took delivery of new Horton Medic 9/18
- Crews cooked lunch for Chamber Golf outing 9/19
- Attended County Communications meeting 9/19
- Participated in Wal-Mart Safety Day 9/21
- Participated in Frisch's Grand Re-opening 9/25
- Met with EMS Billing Vendor for yearly review 10/1
- Conducted shift commander meeting 10/8
- Participated in Walk to School Event 10/11
- Attended State Classified Security Brief 10/16
- Attended School Safety Committee meeting 10/22
- Attended State Fire Chief's Emergency Response Coordinator's meeting 10/23

Status of Significant Issues the Fire Department is Addressing:

- Assistant Chief's Zimmerman's staff vehicle is mechanically unusable and will be declared surplus
- Squad 72's transmission is out and the unit is not going to be repaired due to age and condition it will also be declared surplus

- Will be working with selected vendor for grant funded exhaust system installation at Sta. 72
- Engine 72 damaged in a crash 6/15 remains out of service it is at Heritage Fire Equipment for repairs
- New Medic is in service at station 71
- Capital needs of the department are summarized below in this report

Scheduled Events:

- Shift Commander meeting 11/12
- County Communications Board meeting 11/14

Fiscal:

| As of October 11, 2019 | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|------------------------|---------------------|---------------------------------|------------------|----------------------|--------------------|
| Fire | \$2,711,335.00 | \$302,566.65 | \$1,933,277.41 | \$490,100.55 | 70.921% |
| EMS | \$235,258.00 | \$21,788.10 | \$193,036.53 | \$21,721.52 | 81.606% |
| Cell Tower Fund | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.000% |
| Department Total | \$2,946,593.00 | \$324,354.75 | \$2,126,313.94 | \$511,822.07 | 71.755% |

Projected Capital Needs:

| Priority | Immediate | Moderate | Low |
|----------|---|---|--|
| 1 | Ladder Replacement \$250,000.00 | Battalion Bay sensors \$1,200.00 | Replace Damaged Bay Door \$2,000.00 |
| 2 | Engine \$485,000.00 | Install Shorelines (Sta. 71) \$2,000.00 | Staff Vehicle \$50,000.00 |
| 3 | HVAC Rooftop Units \$12,000.00 | Inside Building Painting / Bay (Sta. 72) \$9,000.00 | Carpet training / Day room / Bunk Room \$11,000.00 |
| 4 | Front Ramp replaced Sta. 71 \$24,000.00 | Buld Gear Room (in Bay Sta. 72) \$55,000.00 | Kitchen (Sta. 71) \$9,000.00 |
| 5 | Exhaust System (bay) \$30,000.00 | Sleeping area improvements (Sta. 72) \$15,000.00 | Kitchen (Sta. 72) \$12,000.00 |
| 6 | 5 Mobile Radlo \$31,783.00 | Asphalt split cost with PD \$26,000.00 | Painting Interior (Sta. 71) \$3,000.00 |
| 7 | Life Pack Monitor Replacement (3) \$90,000.00 | Thermal Imagining Camera \$9,000.00 | Replace Carpet (Sta. 71) \$7,000.00 |
| 8 | | Radlo Batteries \$2,500.00 | Bay Floor crack repair / repaint floor \$36,000.00 |
| 9 | | PPV Fans E-73 Q-72 \$5,000.00 | Painting (bay) (Sta. 71) \$8,000.00 |
| 10 | | Search Rope & Equipment \$3,000.00 | Outside Building Painting \$15,000.00 |
| 11 | | Computers \$9,000.00 | Wall Gear Racks \$6,500.00 |
| 12 | | Front Ramp repair/replace Sta. 72 \$30,000.00 | Dedicated Maintenance Program \$2,500.00 |
| 13 | | Nozzles \$3,200.00 | Relocate Flag pole and Install lighting \$2,000.00 |
| 14 | | Chain saw \$1,375.00 | |
| 15 | | Hand Tools \$3,000.00 | |
| 16 | | Replace Hose \$10,000.00 | |
| 17 | | Rotary saw \$600.00 | |
| 18 | | Station Alerting \$54,000.00 | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| | Total \$922,783.00 | | \$238,875.00 |

TOTAL- \$1,325,658.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report November 4, 2019

Training

- On November 1st, SRO Officer Terry attended the School Bus Driver Safety Training at the transportation center.
- On November 20th, SRO Officer Terry will be attending the Safety Assessment & Intervention class at Sinclair Conference Center. The class is to help to identify and respond to threats of violence or at risk behavior.
- No other classes scheduled for November.

Fiscal

| | |
|--|----------------|
| Budget 2019 (Final Appropriation) | \$2,639,700.00 |
| Expenditures as of October 28, 2019 | \$1,973,488.81 |
| % of Budget Used | 74.2% |
| % of Budget Year Target for the end of October | 83% |
| % of Budget Remaining | 25.8% |
| Cash Balance as of October 28, 2019 | \$1,475,350.96 |

Public Appearance

- On October 10th, Chief Brown attended the Ministerial Luncheon.
- On October 11th, Chief Brown attended the "Walk to School" Day.
- The SRO Officer Terry held the GUIDE Kick-off. Shirts were given to all the students.
- On October 12th, Sergeant Marlatt had the Outreach Trailer at Lowes.
- On October 17th, Chief Brown attend the GCLEA Luncheon.
- During the week of October 21st, the police department participated in National School Bus Safety Week.
- On October 22nd, Chief Brown attended the School Safety Meeting.
- On October 23rd, Chief Brown attended the Montgomery County Chief's Luncheon and the River Ridge HOA Meeting.
- On October 26th, Sergeant Marlatt helped with the Drug Drop Off.
- Chief Brown attended the Caleigh' Place Opening.
- On October 28th, Chief Brown attend the "Meet the School Board Candidates" meeting.
- On October 31st, our officers gave out candy for Trick or Treat.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

October 1, 2019

- Business and house checks
- Community policing
- Traffic stops
- Fraud report on Windy Bluff Court

October 2, 2019

- Domestic Dispute on Wilmington Pike
- Peace officer needed on River Ridge Drive
- Crash report on Little Sugarcreek Road

October 3, 2019

- Theft report on Oak Creek Drive
- B & E on Woodland Ridge Court
- Crash report on Feedwire Road

October 4, 2019

- Nothing to Report

October 5, 2019

- Suspicious person on Wilmington Pike
- Juvenile complaint on Lower Bellbrook road
- Domestic dispute on Surrey Trail

October 6, 2019

- Nothing to Report

October 7, 2019

- Warrant issued on Clio Road
- Crash report on Upper Bellbrook Road
- Traffic stops

October 8, 2019

- Business and house checks
- Traffic stops
- Request an officer on N. Church Drive
- Drug activity on Surrey Trail

October 9, 2019

- Protection order violated on Cloy Road
- Crash report on Wilmington Pike
- Peace officer needed on Surrey Trail

October 10, 2019

- Nothing to Report

October 11, 2019

- Crash report on Wilmington Pike
- Community policing
- Theft arrest on Wilmington Pike

October 12, 2019

- Nothing to Report

October 13, 2019

- Nothing to Report

October 14, 2019

- Suspicious vehicle on Wilmington Pike
- Extra patrol on Roger Scott Drive
- Warrant report on Cloy Road
- Crash report on Centerville Road
- Fraud report on Heritage Trace Drive

October 15, 2019

- Crash report on Wilmington Pike
- Warrant report on Cloy Road
- Fraud report on Sugar Hill Lane

October 16, 2019

- Suspicious vehicle on Wilmington Pike
- Welfare check on Wilmington Pike
- Request an officer on N. Lakeman Drive
- 911 hang up on Surrey Trail

October 17, 2019

- Welfare check on Valais Court
- A harassment complaint on Silverado Drive

October 25, 2019

- Business and house checks
- Community policing
- Traffic stops
- Theft arrest on Wilmington Pike

October 19, 2019

- Fraud report taken on N. Church Drive
- Crash report on Wilmington Pike

October 20, 2019

- Nothing to Report

October 21, 2019

- Warrant arrest on Clio Road
- Welfare check on N. Lakeman Drive
- Burglary report on Stuart Road

October 22, 2019

- Nothing to Report

October 23, 2019

- Suspicious vehicle on Feedwire Road
- Community policing

October 24, 2019

- Crash report on Wilmington Pike
- Traffic stops



Staff Report for Sugarcreek Township Trustees November 4, 2019

The following information is a snap shot of the activities and areas of responsibilities for the Sugarcreek Township Roads and Services Department.

Calls for Service

- Call out for trees down 10/31

Accomplishments:

- Crack seal Eden Meadow- 3 days
- Picked up dead coyote on Centerville Rd.
- Put up Road Closed sign on Wilmington Dayton for crash
- Removed Road Closed signs
- Picked up truck at Ankeney Truck
- Cleaned shop and Quonset hut
- Prepped 702 for dura-patching
- Investigated Station 71 for new Cat 5 line
- Berm sections of Ferry North and Ferry South
- Removed berm box from 701
- Took 701 to Ankeney Truck for service and inspection
- Repair door strike on Quonset hut
- Grease loader
- Clean shop floors
- Pick up 701 from Ankeney Truck
- Crack sealed Carpenters Creek and Deerfield Estates
- Mowed township roads – 6 days
- Crack sealed Kables Mill Dr. – 2 days
- Mowed and trimmed property
- Removed dead deer on Feedwire Rd.
- Removed dead tree at property
- Checked on broken sprinkler head on Brown Rd.
- Installed edging on Clys Rd. island
- Crack sealed Heritage Trace
- Crack sealed Cheatham Way – 2 days
- Crack sealed Church Ct.
- Mulched Clys Rd. and Briggs Rd. islands
- Flag traffic for accident on Wilmington Dayton Rd.
- Patch potholes and water valve on Church Ct.
- Cleaned off grate on ferry Rd. by cement plant

- Picked up signs along roads
- Sorted signs for pick up
- Prep dura-patch machine
- Removed dead deer from Ferry Rd.
- Crack sealed Rose Lake Rd.
- Push up salt delivery – 3 days
- Clean Massey Ferguson for season
- Service chainsaws
- Re-align ditch at 2090 Ferry Rd.
- Crack sealed Possum Run Rd.
- Remove signs on 725
- Patch potholes
- Took pictures of Brown Rd. for meeting
- Cleaned catch basins throughout the township
- Picked up signs in ROW
- Removed tree limb on Little Sugarcreek Rd.
- Inspect water line on McBee Rd.
- Brown Rd. meeting with contractors
- Put salt spreaders on 701 and 705
- Unclog drain in service bays
- Removed down tree on Little Sugarcreek Rd. and McBee Rd.
- Final walk through for Oak Brook and Woodland Ridge section 2
- Driveway permits

Respectfully,

Bill Harphant
Roads and Services Supervisor