



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, August 19, 2019, 7:00 P.M.

REGULAR SESSION:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Reports**
 - A. Administrator
 - B. Fiscal Officer
 - C. Fire
 - D. Police
 - E. Roads and Services
 - F. Zoning
 - G. Information Technology
 - H. Trustees
5. **Public Comments** - Limited to five minutes per person. Agenda related business only.
(Time cannot be yielded to another person.)
6. **Old Business**
 - A. Bellbrook Sugarcreek Parks and Schools Meeting - TBD
7. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Resignation of Fire Department Staff – Cody Helmuth– 2019.08.19.01
 - D. Resignation of Roads and Services Department Staff- Dylan Hutchison – 2019.08.19.01
8. **Discussion Agenda Items**
 - A. Crosswalk at Upper Bellbrook Road
9. **Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)
10. **Trustee/Staff Discussion**
11. **Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugar Creek Township Trustees August 2, 2019 thru August 16, 2019

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Ventilation
- Stop the Bleed

Statistics:

2018 Totals

- EMS Responses: 864 11 Overdose calls with 8 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 229
Total Calls: 1093 9.5% or 104 calls have been to Cornerstone

2019 Year to Date

- EMS Responses: 613 6 Overdose calls with 3 patients receiving Narcan
- Vehicle Crashes: 102
- Fire Responses: 175
783 6.4% or 50 calls have been to Cornerstone

Accomplishments/Information:

- Participated in Statewide exercise "Vigilant Guard" 8/6 – 8/7
- Attended meeting with Greene County Archives Representative 8/9
- Conducted Staff meeting 8/13
- Attended County Fire Chief's meeting 8/15
- Attended County Fire communications brief 8/15
- Attended RaKsha Bandhan Celebration 8/16

Status of Significant Issues the Fire Department is Addressing:

- Engine 72 damaged in a crash 6/15 remains out of service will be going to Heritage Fire Equipment to start repairs 8/22
- Rescue Boat is out of service due to damage to motor during training; lower unit sent back to factory
- Concrete Apron replacement scheduled to begin the week of August 19th
- Blacktop grinding and resurfacing for Station 72 has been completed
- New Medic has been ordered for Station 71 and delivery is anticipated the 3rd week of September
- Capital needs of the department are summarized below in this report

Scheduled Events:

- Station 71 crews will be relocated to Station 72 during the concrete apron replacement

Fiscal:

As of August 5, 2019	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,711,335.00	\$467,686.51	\$1,438,966.75	\$819,291.35	52.788%
EMS	\$235,258.00	\$32,584.72	\$98,104.98	\$105,856.45	41.474%
Cell Tower Fund	\$0.00	\$0.00	\$0.00	\$0.00	0.000%
Department Total	\$2,946,593.00	\$500,271.23	\$1,537,071.73	\$925,147.80	51.884%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Ladder Replacement \$250,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	Engine \$485,000.00	Install Shorelines (Sta. 71) \$2,000.00	Staff Vehicle \$50,000.00
3	HVAC Rooftop Units \$12,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
4	Front Ramp replaced Sta. 71 \$24,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$9,000.00
5	Exhaust System (bay) \$30,000.00	Sleeping area improvements (Sta. 72) \$15,000.00	Kitchen (Sta. 72) \$12,000.00
6	5 Mobile Radio \$31,783.00	Asphalt split cost with PD \$26,000.00	Painting Interior (Sta. 71) \$3,000.00
7	Life Pack Monitor Replacement (3) \$90,000.00	Thermal Imaging Camera \$9,000.00	Replace Carpet (Sta. 71) \$7,000.00
8		Radio Batteries \$2,500.00	Bay Floor crack repair / repaint floor \$36,000.00
9		PPV Fans E-73 Q-72 \$5,000.00	Painting (bay) (Sta. 71) \$8,000.00
10		Search Rope & Equipment \$3,000.00	Outside Building Painting \$15,000.00
11		Computers \$9,000.00	Wall Gear Racks \$6,500.00
12		Front Ramp repair/replace Sta. 72 \$30,000.00	Dedicated Maintenance Program \$2,500.00
13		Nozzles \$3,200.00	Relocate Flag pole and install lighting \$2,000.00
14		Chain saw \$1,375.00	
15		Hand Tools \$3,000.00	
16		Replace Hose \$10,000.00	
17		Rotary saw \$600.00	
18		Station Alerting \$54,000.00	
19			
20			
21			
	Total \$922,783.00		\$238,875.00

TOTAL: \$1,325,658.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report August 19, 2019

Training

- On August 1st, Officer James Cagg completed the Re-certification as Taser Instructor.
- No other classes scheduled for August.

Fiscal

Budget 2019 (Final Appropriation)	\$2,639,700.00
Expenditures as of August 5, 2019	\$1,485,027.33
% of Budget Used	56%
% of Budget Year Target for the end of August	66.4%
% of Budget Remaining	44%
Cash Balance as of August 5, 2019	\$1,801,536.02

Public Appearance

- On August 13th, Chief Brown attended the Prayer Service at the High School.
- On August 16th, the Police Department attended the Hindu Cultural Way of Raksha Bandhan Celebration at the Public Safety Building.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

August 1, 2019

- Business and house checks
- Traffic stops
- Theft arrest on Wilmington Pike

August 2, 2019

- Crash report on Centerville Road
- Panhandling report taken on Wilmington Pike
- Fraud report on Surrey Trail

August 3, 2019

- An animal complaint on N. Lakeman Drive
- Fraud report taken on Cloy Road
- Theft report on Cloy Road

August 4, 2019

- Nothing to Report

August 5, 2019

- Crash report on Lower Bellbrook Road
- Suspicious person on Wilmington Pike

August 6, 2019

- Nothing to Report

August 7, 2019

- Community Policing
- Suspicious vehicle on Wilmington Pike
- Noise complaint on Brookdale Lane

August 8, 2019

- Business and house checks
- An animal complaint on N. Lakeman Drive
- Crash report on Wilmington Pike

August 9, 2019

- Nothing to Report

August 10, 2019

- Theft arrest on Wilmington Pike
- Disturbance report on Brookdale Lane

August 11, 2019

- Drug activity on Wilmington Pike
- Domestic violence report on Brown Road
- An intoxicated subject on Umberoak Court

August 12, 2019

- Nothing to Report

August 13, 2019

- Community policing
- Crash report on N. Lakeman Drive

August 14, 2019

- Burglary report taken on Surrey Trail
- Suspicious vehicle on Wilmington Pike



**Staff Report for the Sugar Creek Township Board of Trustees
August 6, 2019 through August 15, 2019**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- August 22, 2019 BZA Meeting-Canceled
- Next meeting scheduled for September 26, 2019

Zoning Commission Activities:

- August 6, 2019 Zoning Commission Meeting: Canceled
- Next meeting scheduled for September 3, 2019 (no applications pending)

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Met with realtor to discuss land in the township on August 6, 2019
- Met with developer to discuss land in the township on August 12, 2019
- Met with developer to discuss Landings at Sugar Creek open space areas on August 12, 2019
- Met with resident to discuss construction of detached garage in the front yard and variance application on August 13, 2019

- Met with resident to discuss construction of inground pool in the side yard and variance application on August 13, 2019
- Met with contractor to discuss construction of a deck on August 13, 2019
- Completed BZA Notices of Decision
- Recorded forfeiture of parcel on Washington Mill Road
- Completed Available Properties Database to share with Greene County Department of Development
- Awaiting final invoice from right-of-way consultant then will submit final reimbursement request for right-of-way cost for our SRTS project

Announcements/Upcoming Events:

- SRTS path construction began 8/1/19. The project should take approximately five weeks (weather dependent).
- Zoning Commission Meeting scheduled for September 3, 2019
- BZA Meeting scheduled for September 26, 2019

Payment Listing

August 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
83855	08/05/2019	08/05/2019	AW	STANDARD INSURANCE COMPANY	\$278.24	O
				Purpose: JULY LIFE INSURANCE		
83856	08/05/2019	08/05/2019	AW	U.S.BANK INSTITUTIONAL CUSTODY SERV	\$40,615.73	O
				Purpose: AUGUST HEALTH INSURANCE		
83857	08/05/2019	08/05/2019	AW	SHERWIN WILLIAMS	\$52.96	O
				Purpose: PAINT		
83858	08/05/2019	08/05/2019	AW	MUFFLER BROTHERS	\$158.09	O
				Purpose: CAR 107 REPAIRS		
83859	08/05/2019	08/05/2019	AW	WASH IT DEAN	\$45.00	O
				Purpose: CAR WASHES		
83860	08/05/2019	08/05/2019	AW	TREASURER OF STATE	\$100.00	O
				Purpose: MONTHLY ACCESS		
83861	08/05/2019	08/05/2019	AW	MAZANEC, RASKIN & RYDER CO., LPA	\$266.00	O
				Purpose: LEGAL FEES - TATOO POLICIES		
83862	08/05/2019	08/05/2019	AW	TECH ADVISORS	\$3,776.00	O
				Purpose: IT MONTHLY SERVICES		
83863	08/05/2019	08/05/2019	AW	OHIO CALIBRATION LABORATORIES LLC	\$263.50	O
				Purpose: ANNUAL CERTIFICATION		
83864	08/05/2019	08/05/2019	AW	CENTURY PROPANE	\$388.85	O
				Purpose: PROPANE TANK FILL - PSB		
83866	08/06/2019	08/06/2019	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$650.07	O
				Purpose: AUGUST VISION INSURANCE		
83867	08/06/2019	08/06/2019	AW	KOSINS PARTY & TENT RENTAL	\$68.90	O
				Purpose: SNOW CONE SUPPLIES		
83868	08/06/2019	08/06/2019	AW	MARATHON	\$260.00	O
				Purpose: CAR WASHES		
83869	08/06/2019	08/06/2019	AW	TIMKAT CLEANING SERVICES	\$810.00	O
				Purpose: MONTHLY CLEANING AND CARPET CLEANING		
83870	08/06/2019	08/06/2019	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$139.20	O
				Purpose: SEARCHES		
83871	08/06/2019	08/06/2019	AW	COMMAND ROOFING	\$424.65	O
				Purpose: ROOF LEAK REPAIRS		
83872	08/06/2019	08/06/2019	AW	OFFICE DEPOT	\$94.17	O
				Purpose: SUPPLIES		
83873	08/06/2019	08/06/2019	AW	WELLS FARGO EQUIPMENT FINANCE	\$27,369.54	O
				Purpose: (2) CHEVY TAHOES PAYMENT		
83874	08/06/2019	08/06/2019	AW	GREENE COUNTY RECORDER	\$44.00	O
				Purpose: DEED RECORDING		
83875	08/06/2019	08/06/2019	AW	VECTREN	\$108.73	O
				Purpose: NATURAL GAS		
83876	08/06/2019	08/06/2019	AW	OHIO FIRE CHIEF'S ASSOCIATION	\$125.00	O
				Purpose: ANNUAL RENWAL		
83877	08/06/2019	08/06/2019	AW	TIME WARNER CABLE	\$107.34	O
				Purpose: TV AND VOICE		
83878	08/06/2019	08/06/2019	AW	GREENE COUNTY SANITARY ENGINEER	\$449.64	O
				Purpose: WATER AND SEWER		

Payment Listing

August 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
83879	08/06/2019	08/06/2019	AW	DAYTON POWER & LIGHT	\$1,621.13	O
				Purpose: ELECTRIC		
83880	08/06/2019	08/06/2019	AW	WASTE MANAGEMENT OF OHIO	\$138.83	O
				Purpose: TRASH REMOVAL		
83881	08/06/2019	08/06/2019	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$300.00	O
				Purpose: E71 PUMP TEST		
83882	08/06/2019	08/06/2019	AW	VERIZON WIRELESS	\$290.80	O
				Purpose: CELL PHONES - FIRE		
83883	08/06/2019	08/06/2019	AW	GRAINGER	\$214.85	O
				Purpose: CEILING TILES		
83884	08/06/2019	08/06/2019	AW	MNJ TECHNOLOGIES PUBLIC SECTOR, LL	\$260.00	O
				Purpose: NOTEBOOK BATTERIES		
83885	08/06/2019	08/06/2019	AW	BATTERIES PLUS	\$6.95	O
				Purpose: LIGHT BULBS		
83886	08/06/2019	08/06/2019	AW	PHOENIX SAFETY OUTFITTERS	\$33.70	O
				Purpose: HELMET ACCESSORY		
83887	08/06/2019	08/06/2019	AW	VANDALIA BLACKTOP & SEALCOATING INC	\$53,910.00	O
				Purpose: PSB BLACKTOPPING		
83891	08/13/2019	08/13/2019	AW	OFFICE DEPOT	\$148.51	O
				Purpose: SUPPLIES		
83892	08/13/2019	08/13/2019	AW	DAYTON POWER & LIGHT	\$517.66	O
				Purpose: ELECTRIC		
83893	08/13/2019	08/13/2019	AW	A & A SAFETY	\$371.50	O
				Purpose: GREEN ADDRESS SIGNS & NUMBERS		
83894	08/13/2019	08/13/2019	AW	HARWORTH TIRE AND AUTO	\$631.02	O
				Purpose: TIRES		
83895	08/13/2019	08/13/2019	AW	TOM'S MULCH	\$207.00	O
				Purpose: TOPSOIL		
83896	08/13/2019	08/13/2019	AW	PHILLIPS COMPANIES	\$212.94	O
				Purpose: LIMESTONE		
83897	08/13/2019	08/13/2019	AW	AIM MEDIA MIDWEST	\$178.88	O
				Purpose: ZONING ADS		
83898	08/13/2019	08/13/2019	AW	GREENE COUNTY SANITARY ENGINEER	\$55.06	O
				Purpose: WATER		
83899	08/13/2019	08/13/2019	AW	SCHUERHOLZ PRINTING	\$1,095.20	O
				Purpose: MARKET BAGS		
83900	08/13/2019	08/13/2019	AW	JORDAN CONCRETE SERVICES, LLC	\$6,510.00	O
				Purpose: TEAR OUT, REBUILD CATCH BASINS, ETC.		
83901	08/13/2019	08/13/2019	AW	FAR HILLS FLORIST	\$95.95	O
				Purpose: FLOWERS - BROWN		
83902	08/13/2019	08/13/2019	AW	KIESLER'S POLICE SUPPLY, INC.	\$1,456.22	O
				Purpose: BODY ARMOR		
83903	08/13/2019	08/13/2019	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$158.55	O
				Purpose: URINAL MAT		
83904	08/13/2019	08/13/2019	AW	O'REILLY AUTOMOTIVE, INC.	\$62.86	O
				Purpose: MOTOR OIL, ETC.		

Payment Listing

August 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
83905	08/13/2019	08/13/2019	AW	VIEVU	\$617.00	O
				Purpose: (2) BODY CAMERAS		
83906	08/13/2019	08/13/2019	AW	MUFFLER BROTHERS	\$255.24	O
				Purpose: CAR 110 AND FORD FUSION		
83907	08/13/2019	08/13/2019	AW	LYKINS OIL COMPANY	\$4,869.66	O
				Purpose: FUEL		
83908	08/13/2019	08/13/2019	AW	FOILL INCORPORATED	\$53,027.35	O
				Purpose: FINAL OPWC APP #11		
83909	08/13/2019	08/13/2019	AW	BARRY TIFFANY	\$700.00	O
83910	08/13/2019	08/13/2019	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$249.34	O
				Purpose: PAPER PRODUCTS		
83911	08/13/2019	08/13/2019	AW	DETROIT TIRES SUPPLY	\$22.95	O
				Purpose: FLAT REPAIR		
83912	08/13/2019	08/13/2019	AW	DC DOOR COMPANY	\$1,835.00	O
				Purpose: NEW MOTOR FOR DOOR #3		
83913	08/13/2019	08/13/2019	AW	RUMPKE CONSOLIDATED	\$49.85	O
				Purpose: TRASH REMOVAL		
83914	08/13/2019	08/13/2019	AW	PHOENIX SAFETY OUTFITTERS	\$25.00	O
				Purpose: RESTOCK FEE		
83915	08/13/2019	08/13/2019	AW	OHIO FIRE CHIEF'S ASSOCIATION	\$125.00	O
				Purpose: DUES - AC ZIMMERMAN		
83916	08/13/2019	08/13/2019	AW	US BANK EQUIPMENT FINANCE	\$739.59	O
				Purpose: COPIER FEES		
83917	08/13/2019	08/13/2019	AW	AIRGAS USA, LLC	\$14.73	O
				Purpose: OXYGEN		
83918	08/13/2019	08/13/2019	AW	LOWE'S COMPANIES INC.	\$593.32	O
				Purpose: MISC PURCHASES		
83919	08/13/2019	08/13/2019	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$250.00	O
				Purpose: PHYSICAL - DRUG TESTING		
83920	08/13/2019	08/13/2019	AW	TIME WARNER CABLE	\$25.16	O
				Purpose: CABLE - ADMIN		
83921	08/13/2019	08/13/2019	AW	VALLEY ASPHALT CORPORATION	\$1,097.55	O
				Purpose: HPM COLD MIX		
83922	08/13/2019	08/13/2019	AW	MEYERS PRINTING & DESIGN, INC.	\$119.93	O
				Purpose: FORMS		
83923	08/13/2019	08/13/2019	AW	TIME WARNER CABLE	\$101.09	O
				Purpose: CABLE - PSB		
83924	08/13/2019	08/13/2019	AW	DAYTON POWER & LIGHT	\$21.49	O
				Purpose: RANGE		
83925	08/13/2019	08/13/2019	AW	TIME WARNER CABLE	\$1,262.01	O
				Purpose: FIBER PRI		
83926	08/13/2019	08/13/2019	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$27,655.38	O
				Purpose: REPAIRS TO E71		
83927	08/13/2019	08/13/2019	AW	EMERGENCY MEDICAL PRODUCTS, INC.	\$323.04	O
				Purpose: EMS SUPPLIES		
83928	08/13/2019	08/13/2019	AW	TREASURER OF STATE	\$3,239.00	O

Payment Listing

August 2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: 2017-18 AUDIT FEES				
83929	08/13/2019	08/13/2019	AW	EMPLOYEECARE OF MVH	\$557.28	O
		Purpose: 3RD QTR SERVICES				
83930	08/13/2019	08/13/2019	AW	TOTAL FUNDS BY HASLER	\$150.00	O
		Purpose: POSTAGE				
83931	08/13/2019	08/13/2019	AW	MEYERS PRINTING & DESIGN, INC.	\$123.93	O
		Purpose: FORMS				
Total Payments:					\$243,123.11	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$243,123.11	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on August 5th, 2019, at 6:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mrs. Destefani called the session to order at 6:05 pm.

2. All in attendance stood for the Pledge of Allegiance.

3. Attendance

Mr. Hodson called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Pittman being present. Donna Hellman and Jim Hogue were also in attendance.

4. Swearing in of Full-Time Firefighter/EMT - Joshua Taylor

5. Reports

A. Administrator – Mr. Tiffany was present, he had nothing to add.

B. Fiscal Officer – Mr. Hodson was present, he stated that the other half of the GCA Tax money has been received.

C. Fire – Chief Leaming was present, he had nothing to add.

D. Police – Chief Brown was not present.

E. Roads and Services – Mr. Harphant was not present. Mr. Tiffany did mention that the concrete work is finishing up and the paving should begin shortly.

F. Zoning – Mrs. Tilford was not present.

G. Information Technology – They asked about any updates with new computers.

H. Trustees – Mr. Pittman spoke about the Dayton shooting, and that the people involved are in our thoughts and prayers. He also attended the Greene county fair. Mrs. Daugherty attended the Greene County Regional Planning Meeting; she said it was a relatively short meeting and that she always learns something new. Mrs. Destefani stated that she also attended the Greene County Fair and the Ohio State Fair and she passed out awards.

6. Public Comments – Township related Business only

7. Old Business

Bellbrook Sugarcreek Parks and Schools Meeting – TBD

8. Consent Agenda Items

A. Payment of Bills

B. Approval of Minutes

C. Resignation of Police Officer Tyler Mantia – 2019.08.05.01

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.05.01**

IN RE: Resignation of Full-Time Police Officer Tyler Mantia

WHEREAS, Police Officer Tyler Mantia has submitted his letter of resignation from the Sugarcreek Township Police Department; and,

WHEREAS, Mr. Mantia became a member of the Sugarcreek Township Police Department as a Full-Time Officer on September 3, 2014; and,

WHEREAS, Chief Michael Brown recommends we accept the resignation of Officer Mantia,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Tyler Mantia effective August 23, 2019.

D. Appointment of Volunteer Fire Department staff – Alexander Stump –
2019.08.05.02

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.05.02
IN RE: Appointment of Fire Department Staff
Alexander Stump

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Volunteer Firefighter; and,

WHEREAS, Alexander Stump has the necessary qualifications to serve in the capacity of Volunteer Firefighter for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2019 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Alexander Stump shall be appointed to the position of Volunteer Firefighter; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Alexander Stump will have an effective date of July 31, 2019 with a one (1) year probationary period ending on July 31.

E. Rescinding Resolution 2019.07.15.06 Increase Appropriations for Center Point
Project – 2019.08.05.03

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.05.03
IN RE: Rescinding Resolution 2019.07.15.06
Increase Appropriations for Center Point Project Fund

WHEREAS, this Board of Sugarcreek Township Trustees has determined the need to rescind Resolution 2019.07.15.06 Increase Appropriations for Center Point Project Fund,

NOW THEREFORE, BE IT RESOLVED, that Resolution 2019.07.15.06 is hereby rescinded (copy attached and incorporated in this resolution).

F. Authorizing Township Administrator to act as signatory for Lease Agreement with
Dell computers – 2019.08.05.04

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.05.04
IN RE: Authorizing the Township Administrator to Act as a Signatory for
A Lease Agreement for New Desktop Computers in All Departments

WHEREAS, there is a need for adequate computer systems throughout the Township Departments; and,

WHEREAS, Current desktop systems have antiquated hardware and are operating on the Windows 7 platform which will lose all support and updates from Microsoft in 2020; and

WHEREAS, Tech Advisors has provided competitive bids for 24 new Dell desktop computers and replacement of some monitors and keyboards, to include all installation, support and warranty work of the new systems.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees for a Lease Agreement through Dell Financial Systems, for a Term of five (5) years in an amount not to exceed forty-seven Thousand dollars (\$47,000), with a one-dollar (\$1.00), buyout at the end of the lease.

Mr. Pittman moved to accept consent agenda items. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

9. Discussion Agenda Items

A. Mutual Aid Agreement with Beavercreek

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.05.05**

IN RE: Authorizing the Township Administrator to Act as a Signatory for Mutual Aid Agreements with Beavercreek Township and the City of Beavercreek for the Provision of Equipment and Personnel Related to the May 28, 2019, Tornado Event

WHEREAS, on May 28, 2019, Beavercreek Township, the City of Beavercreek and other communities in Greene County and the Dayton area suffered a major disaster resulting in heavy infrastructure and property damage; and,

WHEREAS, Sugarcreek Township worked cooperatively to offer our assistance in the clean-up by providing equipment and personnel to Beavercreek Township and the City of Beavercreek; and,

WHEREAS, FEMA has requested that communities offering assistance in the clean-up that would like to receive reimbursement for the time and equipment use, enter into a Mutual Aid Agreement for Equipment and Personnel with each community they assisted.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees for a Mutual Aid Agreement for the Provision of Equipment and Personnel to the communities of Beavercreek Township and the City of Beavercreek.

B. Law Enforcement Trust Fund Policy Update

Mr. Pittman moved to accept Discussion agenda items. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mr. Pittman – Yes
Mrs. Daugherty – Yes

10. Public Comments – Agenda related Business only

11. Trustee/Staff Discussion

12. Adjourn

Mrs. Daugherty moved to adjourn at 6:48pm. Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mr. Pittman –Yes
Mrs. Daugherty – Yes
Mrs. Destefani – Yes

Theodore L. Hodson, Fiscal Officer

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.19.01
IN RE: Resignation of Fire Department Staff
Cody Helmuth

WHEREAS, Part-time Firefighter /EMT Cody Helmuth has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Helmuth became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter /EMT on June 24, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Helmuth.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Cody Helmuth effective August 12, 2019.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer

To whom it may concern,

I am writing this letter to inform you of my resignation from my position as a Fireman with the Sugarcreek Fire Department. I have been given an opportunity to work closer to home. I want to thank you for giving me an opportunity to work for such a great Department. Although it's been a short time, I have learned so much. It has been a pleasure.

Sincerely,
Cody Helmuth


**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.08.19.02**

IN RE: Resignation of Roads and Services Department Staff
Dylan Hutchison

WHEREAS, Full-time Service worker Dylan Hutchison has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Hutchison became a member of the Sugarcreek Township Fire Department as a Full-time Service Worker I on January 7, 2019; and,

WHEREAS, Roads and Services Director, Bill Harphant recommends we accept the resignation of Mr. Hutchison.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Dylan Hutchison effective August 09, 2019.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer

Friday Aug 9

I, Dylan Hutchison, have respectfully resigned from Sugar Creek Road department effective today Friday August 9th. I appreciate meeting the people of the Road dep. they thought me alot and gave me a good experience.

Dylan Hutchison
8-9-19