



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, June 3, 2019, 7:00 P.M.

REGULAR SESSION:

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Marty Heide – The New Ohio Driver License**
5. **Retirement of Full-Time Police Officer – Kenny Powers – 2019-06.03.01**
6. **Appointment and Swearing in of Full-time Police Officer – Adam Klark– 2019.06.03.02**
7. **Reports**
 - A. Administrator
 - B. Fiscal Officer
 - C. Fire
 - D. Police
 - E. Roads and Services
 - F. Zoning
 - G. Information Technology
 - H. Trustees
8. **Public Comments** - (Limited to five minutes per person. Township related business only. Time cannot be yielded to another person.)
9. **Old Business**
 - A. Bellbrook Sugar Creek Parks and Schools Meeting - TBD
10. **Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. Renewal of Police Levy Resolution of Necessity – 2019.06.03.03
11. **Discussion Agenda Items**
12. **Trustee/Staff Discussion**
13. **Adjourn**



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugar Creek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience. If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugar Creek Township Trustees

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.06.03.01

IN RE: Retirement of Police Officer – W. Kenneth Powers

WHEREAS, Police Officer W. Kenneth Powers has submitted his notice to retire from the Sugarcreek Township Police Department effective May 31, 2019; and,

WHEREAS, Barry P. Tiffany, Township Administrator, has stated that Officer Powers began his employment with the Sugarcreek Township Police Department as a Part-time police officer on June 25, 1990 and has been serving Sugarcreek Township in the capacity of Full-time Officer since his appointment to that position on April 18, 2005 and Mr. Tiffany recommends the Board of Trustees accept Police Officer Powers' notice of retirement,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees officially accepts the notice of retirement of W. Kenneth Powers' with an effective date of May 31, 2019.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.06.03.02**

IN RE: Appointment of Full-Time Police Officer Adam Klark

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2019 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Adam Klark is hereby appointed as full-time Police Officer effective June 3, 2019, at a pay rate of \$24.68 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending June 3, 2020.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees May 17, 2019 thru May 31, 2019

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- SCBA Training
- Airway Management

Statistics:

2018 Totals

- EMS Responses: 864 11 Overdose calls with 8 patients receiving Narcan
 - Vehicle Crashes: 156
 - Fire Responses: 229
- Total Calls: 1093 9.5% or 104 calls have been to Cornerstone

2019 Year to Date

- EMS Responses: 360
 - Vehicle Crashes: 71
 - Fire Responses: 102
- 462 7.1% or 32 calls have been to Cornerstone

Accomplishments/Information:

- Attended KHN EMS appreciation lunch 5/20
- Responded to a critical car crash 5/26
- Coordinated Fire Chief's response plan activation for Tornado Event 5/27 – 5/31
- Submitted Part-time pay report 5/31

Status of Significant Issues the Fire Department is Addressing:

- Engine 71 a 2001 KME sustained a motor failure responding to a mutual aid structure fire Christmas Eve; the repair / motor replacement continues to be worked on by our contracted mechanic
- Working to schedule concrete apron replacement / repair for both stations
- New Medic has been ordered for Station 71
- Capital needs of the department are summarized below in this report

Scheduled Events:

- Participating with River Clean up on 6/8

Fiscal:

As of May 10, 2019	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,711,335.00	\$602,974.05	\$869,916.12	\$1,253,054.44	31.912%
EMS	\$235,258.00	\$34,658.85	\$64,320.85	\$137,567.00	27.192%
Cell Tower Fund	\$215,961.00	\$191,961.00	\$0.00	\$24,000.00	0.000%
Department Total	\$3,162,554.00	\$829,593.35	\$934,236.97	\$1,414,621.44	29.393%

Projected Capital Needs:

Priority	Immediate		Moderate		Low	
1	Ladder Replacement	\$250,000.00	Battalion Bay sensors	\$1,200.00	Replace Damaged Bay Door	\$2,000.00
2	Engine	\$485,000.00	Install Shorelines (Sta. 71)	\$2,000.00	Staff Vehicle	\$50,000.00
3	HVAC Rooftop Units	\$12,000.00	Inside Building Painting / Bay (Sta. 72)	\$9,000.00	Carpet training / Day room / Bunk Room	\$11,000.00
4	Front Ramp replaced Sta. 71	\$24,000.00	Build Gear Room (In Bay Sta. 72)	\$55,000.00	Kitchen (Sta. 71)	\$9,000.00
5	Exhaust System (bay)	\$30,000.00	Sleeping area improvements (Sta. 72)	\$15,000.00	Kitchen (Sta. 72)	\$12,000.00
6	5 Mobile Radio	\$31,783.00	Asphalt split cost with PD	\$26,000.00	Painting Interior (Sta. 71)	\$3,000.00
7	Life Pack Monitor Replacement (3)	\$90,000.00	Thermal Imaging Camera	\$9,000.00	Replace Carpet (Sta. 71)	\$7,000.00
8			Radio Batteries	\$2,500.00	Bay Floor crack repair / repaint floor	\$36,000.00
9			PPV Fans E-73 Q-72	\$5,000.00	Painting (bay) (Sta. 71)	\$8,000.00
10			Search Rope & Equipment	\$3,000.00	Outside Building Painting	\$15,000.00
11			Computers	\$9,000.00	Wall Gear Racks	\$6,500.00
12			Front Ramp repair/replace Sta. 72	\$30,000.00	Dedicated Maintenance Program	\$2,500.00
13			Nozzles	\$3,200.00	Relocate Flag pole and install lighting	\$2,000.00
14			Chain saw	\$1,375.00		
15			Hand Tools	\$3,000.00		
16			Replace Hose	\$10,000.00		
17			Rotary saw	\$600.00		
18			Station Alerting	\$54,000.00		
19						
20						
21						
	Total	\$922,783.00		\$238,875.00		\$164,000.00

TOTAL- \$1,325,658.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report June 3, 2019

Training

- No classes scheduled for June.

Fiscal

Budget 2019 (Final Appropriation)	\$2,639,700.00
Expenditures as of May 28, 2019	\$1,021,416.72
% of Budget Used	38.4%
% of Budget Year Target for the end of June	49.8%
% of Budget Remaining	61.6%
Cash Balance as of May 28, 2019	\$1,278,721.55

Public Appearance

- On May 21st, Chief Brown attended the Greene County Active Threat Committee.
- On May 22nd, Chief Brown attended the Montgomery County Chief's Luncheon.
- On May 24th, the police department received \$291.70 from the Drug Prevention Grant.
- On May 27th, our on-duty officers attended the Memorial Day Service at the Bellbrook Cemetery.

We wish Officer Powers the best for his retirement and welcome new officer, Adam Klark

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

May 13, 2019

- Business and house checks
- Traffic stops
- Crash report on Feedwire Road

May 14, 2019

- Community policing
- Suspicious vehicle on Wilmington Pike
- Welfare check on Umberoak Court
- Juvenile complaint on Wilmington-Dayton Road

May 15, 2019

- Theft arrest on Wilmington Pike
- Fraud report taken on Clio Road
- Crash report on Clio Road

May 16, 2019

- Nothing to Report

May 17, 2019

- Suspicious vehicle on Ferry Road
- Crash report on Wilmington Pike

May 18, 2019

- Domestic violence report on Surrey Trail
- Harassment report taken on Wilmington Pike
- Request an officer on Clio Road

May 19, 2019

- An animal complaint on Ferry Road
- Suspicious vehicle on Washington Mill Road
- Crash report on Wilmington Pike

May 20, 2019

- Crash report on Wilmington Pike
- Fraud report taken on Clio Road

May 21, 2019

- Business and house checks
- Traffic stops
- Community policing

May 22, 2019

- Nothing to Report

May 23, 2019

- Suspicious vehicle on Lower Bellbrook Road
- Criminal damaging on Clio Road

May 24, 2019

- An animal complaint on Little Sugarcreek Road
- An intoxicated subject on State Route 725

May 25, 2019

- Nothing to Report

May 26, 2019

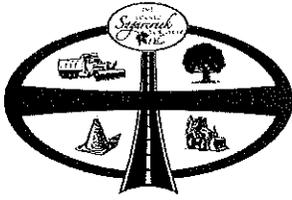
- An animal complaint on Fox Trail
- Theft arrest on Wilmington Pike

May 27, 2019

- Drug activity on Bayberry Cove Drive

May 28, 2019

- Welfare check on Wilmington Pike



Staff Report for Sugar Creek Township Trustees June 3, 2019

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- No call outs

Accomplishments:

- Mowed property – 3
- Finished work on Massey Ferguson
- Mowed Roads – 5 days
- Broke down Farmers Market – 2
- Replaced sign on Ferry North
- Met with Greene County about issue on Clearbrook Drive
- Repaired sign on Brown Road
- Picked up limbs off Carpenter Road
- Picked up gravel form Haines Road for Lac Lamem
- Mow outlying areas – 3
- Picked up mirror for Massey Ferguson
- Weed eat guard rails throughout township
- Patched potholes on Haines, Middle Run, Willow Creek
- Checked catch basins
- Picked up sweeper parts at Jack Doheny
- Worked on street sweeper
- Started trimming trees around signs
- Checked on water leak at Police Dept.
- Met with resident on North Lakemen about sidewalk issue
- Removed dead deer from Little Sugar Creek Road
- Went to Beavercreek Township to help with tornado clean up
- Set up Farmers Market – 2
- Mowed field at property
- Worked on chainsaws (cleaned, change chains, etc.)
- Mowed corner lot at Waynesville Road and Centerville Road
- Patched pot holes on Ferry North and Little Sugar Creek Road
- Trimmed trees on Washington Mill Road

- Cleaned signs on Possum Run, Little Sugarcreek, and Washington Mill Roads
- Went to safe routes to school meeting
- Picked up spring for street sweeper
- Investigate water problem on Clio Road at Five Seasons
- Repair back mower on Massey Ferguson
- Repair skid on street sweeper
- Picked up supplies to spray weeds
- Rearrange/clean Quonset hut and bays
- Worked on loader – replaced batteries
- Patched potholes on Bayberry Cove Drive and Conifer Trail
- Repair washout on Middle Run Road
- Repaired berm on Little Sugarcreek Road
- Picked up pipe from Ernst for Lac Lamén Drive

Respectfully,

Bill Harphant
Roads and Services Supervisor

Payment Listing
5/17/2019 to 5/28/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
936-2019	05/20/2019	05/20/2019	CH	OLD FORT BANK	\$3,975.63	O
				Purpose: MISC PURCHASES		
83510	05/20/2019	05/20/2019	AW	U.S.BANK INSTITUTIONAL CUSTODY SERV	\$41,750.09	O
				Purpose: JUNE HEALTH INS		
83514	05/21/2019	05/21/2019	AW	FOILL INCORPORATED	\$25,022.81	O
				Purpose: BROWN ROAD PROJECT		
83515	05/21/2019	05/21/2019	AW	SUGARCREEK TOWNSHIP	\$25,022.81	O
				Purpose: BROWN ROAD PROJECT - ESCROW		
83516	05/21/2019	05/21/2019	AW	TREASURER OF STATE	\$100.00	O
				Purpose: CP-OP PROGRAM ENROLLMENT		
83517	05/21/2019	05/21/2019	AW	TIME WARNER CABLE	\$456.04	O
				Purpose: INTERNET - ADMIN		
83518	05/21/2019	05/21/2019	AW	JACK DOHENY COMPANIES, INC.	\$201.52	O
				Purpose: PARTS		
83519	05/21/2019	05/21/2019	AW	WS ELECTRONICS	\$325.00	O
				Purpose: UPGRADE AND PROGRAMING FOR 800 PAGING		
83520	05/21/2019	05/21/2019	AW	LYKINS OIL COMPANY	\$1,616.45	O
				Purpose: FUEL		
83521	05/21/2019	05/21/2019	AW	SPRINT	\$51.67	O
				Purpose: LIFEPAKS		
83522	05/21/2019	05/21/2019	AW	EMERGENCY MEDICAL PRODUCTS, INC.	\$219.24	O
				Purpose: EMS SUPPLIES		
83523	05/21/2019	05/21/2019	AW	WEST MARINE PRO	\$49.95	O
				Purpose: REP KIT - POWER INLET		
83524	05/21/2019	05/21/2019	AW	OFFICE DEPOT	\$43.26	O
				Purpose: SUPPLIES		
83525	05/21/2019	05/21/2019	AW	GPS INSIGHT, LLC	\$249.50	O
				Purpose: VEHICLE MONITORING		
83526	05/21/2019	05/21/2019	AW	MUFFLER BROTHERS	\$11.18	O
				Purpose: CAR 104 - TIRE REPAIR		
83527	05/21/2019	05/21/2019	AW	FASTENAL COMPANY	\$80.95	O
				Purpose: UNIFORMS		
83528	05/21/2019	05/21/2019	AW	A & A SAFETY	\$219.50	O
				Purpose: ROAD SIGNS		
83529	05/21/2019	05/21/2019	AW	WITMER PUBLIC SAFETY GROUP, INC.	\$497.96	O
				Purpose: STREAMLIGHT FIRE VULCAN LED LIGHTS		
83530	05/21/2019	05/21/2019	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$947.64	O
				Purpose: E-72 REPAIRS		
83531	05/21/2019	05/21/2019	AW	STAPLES BUSINESS ADVANTAGE	\$35.99	O
				Purpose: SUPPLIES		
83532	05/21/2019	05/21/2019	AW	OFFICE DEPOT	\$62.08	O
				Purpose: SUPPLIES		
83533	05/21/2019	05/21/2019	AW	A. E. DAVID COMPANY	\$281.75	O
				Purpose: UNIFORMS		
83534	05/21/2019	05/21/2019	AW	A-1 TROPHY CO. & SCREENPRINTING	\$46.60	O
				Purpose: POWERS AWARD		

Payment Listing

5/17/2019 to 5/28/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
83535	05/21/2019	05/21/2019	AW	ASSOCIATION FOR PSYCHOTHERAPY, INC	\$500.00	O
				Purpose: PRE-EMPLOYMENT PSYCH EVALUATION		
83539	05/28/2019	05/28/2019	AW	DENTAL CARE PLUS, INC.	\$1,825.94	O
				Purpose: JUNE DENTAL INSURANCE		
83541	05/28/2019	05/28/2019	AW	STANDARD INSURANCE COMPANY	\$291.86	O
				Purpose: JUNE LIFE INSURANCE		
83542	05/28/2019	05/28/2019	AW	TIME WARNER CABLE	\$176.04	O
				Purpose: BUSINESS VOICE		
83543	05/28/2019	05/28/2019	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$107.61	O
				Purpose: SPECTACLE KIT FOR SCBA		
83544	05/28/2019	05/28/2019	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
83545	05/28/2019	05/28/2019	AW	GRAVOTECH	\$197.40	O
				Purpose: LOCKER TAGS, MEDIC PLACARDS		
83546	05/28/2019	05/28/2019	AW	EMERGENCY MEDICAL PRODUCTS, INC.	\$15.96	O
				Purpose: EMS SUPPLIES		
83547	05/28/2019	05/28/2019	AW	CAPITAL TIRE, INC.	\$911.72	O
				Purpose: TIRES FOR CARS 119 AND 108		
83548	05/28/2019	05/28/2019	AW	WAL-MART COMMUNITY/GEMB	\$80.46	O
				Purpose: SUPPLIES		
83549	05/28/2019	05/28/2019	AW	MUFFLER BROTHERS	\$636.72	O
				Purpose: CAR 107 REPAIRS		
83550	05/28/2019	05/28/2019	AW	ADVANCE AUTO PARTS	\$112.43	O
				Purpose: PARTS		
Total Payments:					\$107,082.77	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$107,082.77	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 20th, 2019, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. **Mrs. Destefani called the session to order at 7:02 pm.**
2. **Mr. Hodson called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Pittman being present. Also in attendance, Cara Tilford and Donna Hellmann.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **The Swearing in of Full-Time Firefighter - Julia Chubner**
5. **Appointment and Swearing in of Full-Time Police Officer – Anthony Mountjoy – 2019.05.20.07**
6. **Reports**
 - A. **Administration**
Mr. Tiffany was present. He had nothing to add to his report.
 - B. **Fiscal Office**
Mr. Hodson was Present. He had nothing to add to his report.
 - C. **Fire**
Chief Leaming was present. He had nothing to add to his report.
 - D. **Police**
Chief Brown was present. He had nothing to add to his report.
 - E. **Roads and Services**
Mr. Harphant was present. He spoke about the problems with the road at Eagle Run. He also spoke about trying to recruit a few more guys to help mow in the summer.
 - F. **Zoning**
Mrs. Tilford was present. She had nothing to add.
 - G. **Information Technology**
 - H. **Trustees**
Mrs. Destefani spoke about the Sugar Maple Festival. She also spoke about the Guide program. Mrs. Destefani also had questions about Medicount. Mr. Pittman spoke about the bridge improvements coming up.
6. **Public Comments – Agenda Items**
Mrs. Hellmann spoke about people trying to walk their dogs in rush hour traffic. She also had questions about the traffic study.
7. **Old Business**
Bellbrook Sugarcreek Parks and Schools Meeting – TDB
8. **Consent Agenda Items**
 - A. **Payment of Bills**
 - B. **Approval of Minutes**
 - C. **Transfer of Appropriations Police and Fire – 2019.05.20.01**
 - D. **Resignation of Fire Department Staff Stephanie Roth, Joseph Stafford, and Mickey Barrera – 2019.05.20.02**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.05.20.02**

IN RE: Resignation of Fire Department Staff Stephanie Roth, Joseph Ryan Stafford, and Mickey Barrera.

WHEREAS, Part-time Firefighter/EMT Stephanie Roth has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Ms. Roth became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter/EMT on June 12, 2017; and,

WHEREAS, Part-time Firefighter/EMT Joseph Ryan Stafford has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Stafford became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter/EMT on April 3, 2019; and,

WHEREAS, Volunteer Firefighter Mickey Barrera has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Ms. Barrera became a member of the Sugarcreek Township Fire Department as a Volunteer Firefighter on January 16, 2018; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignations of Ms. Roth, Mr. Stafford, and Ms. Barrera.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignations of Stephanie Roth effective April 8, 2019, Joseph Ryan Stafford effective April 25, 2019, and Mickey Barrera effective April 30, 2019.

E. Declaration of Excess Property Fire Department – 2019.05.20.03

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.05.20.03

IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the items listed below have an individual value of \$2,000.00 or less.

- Panasonic Laptop computer model number CF-53ASGZY1M
- Harris P5100 portable radios MAMH-88ppxx Serial #'s 9109229 and 9109127

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

F. Re-Appointment of BZC member Dave Schleich – 2019.05.20.04

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.05.20.04

IN RE: Re-Appointment of Board of Zoning Commission Member Dave Schleich.

WHEREAS, the five-year term of Board of Zoning Commission member Dave Schleich will expire on March 31, 2019; and

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with Citizens who will make decisions that are in the best interest of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED, that Dave Schleich is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on May 6, 2024. (Said appointment made pursuant to Ohio Revised Code Section 519.04.)

G. Declaring a Nuisance at 1908 North Lakeman road – 2019.05.20.05

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.05.20.05

**IN RE: Declaring a Nuisance at 1908 North Lakeman Drive
Owner Z & Z Investments, LLC.**

WHEREAS, the Ohio Revised Code (ORC) 505.87 provides for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance; and,

WHEREAS, the Director of Planning and Zoning has inspected parcel L32000100030014000 at 1908 North Lakeman Drive and has observed vegetation in excess of 12"; and,

WHEREAS, at least seven (7) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within seven (7) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the condition of parcel L32000100030014000 at 1908 North Lakeman Drive does constitute a nuisance in accordance with ORC 505.87 and orders the Director of Planning and Zoning to proceed with the removal of such vegetation in accordance with the provisions of ORC 505.87.

H. Authorizing Contract with Jordan Concrete Services LLC – 2019.05.20.06

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.05.20.06

IN RE: Authorizing Contract with Jordan Concrete Services, LLC

WHEREAS, the Roads and Services Department has identified a need to make improvements to the curbs and catch basins in the Walnut Hills Estates, Wildwood Estates and Valais Court developments; and,

WHEREAS, the Trustees recognize this need and seek to improve the quality of the curbs and catch basins for the residents; and,

WHEREAS, Barry P. Tiffany, Township Administrator, has recommended to the Board of Trustees that they enter into a contract with Jordan Concrete Services, LLC to perform this work for a total of Forty-Four Thousand Four Hundred Ninety-Seven dollars and Fifty cents (\$44,497.50) in curb and catch basin work; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby authorize Barry P. Tiffany to enter into contract for curb and catch basin repairs in the Walnut Hills Estates, Wildwood Estates and Valais Court developments with Jordan Concrete Services, LLC.

I. Appointment of Full-Time Police Officer Anthony Mountjoy – 2019.05.20.07

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.05.20.07

IN RE: Appointment of Full-Time Police Officer Anthony Mountjoy

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar creek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2019 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Anthony Mountjoy is hereby appointed as full-time Police Officer effective May 21, 2019, at a pay rate of \$24.68 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending May 21, 2020.

9. Discussion Agenda Items

10. Trustee/Staff Discussion

11. Adjourn

Mrs. Destefani moved to adjourn. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Theodore L. Hodson, Fiscal Officer

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.06.03.03
IN RE: Renewal of Police Levy Resolution of Necessity

WHEREAS, this Board of Sugarcreek Township Trustees has determined the necessity of levying a tax outside the ten mill limitation; and,

WHEREAS, the Ohio Revised Code (ORC) Section 5705.19(J) authorizes submission of the question of the tax; and,

WHEREAS, the purpose of the proposed tax is for Police Services and is a renewal of a 2.00 mill levy for five (5) years; and

WHEREAS, this levy was originally voted in February 1990 and renewed in November 1994, November 1999, November 2004, November 2009 and a replacement levy was passed in November 2014; and,

WHEREAS, the levy will be placed on the ballot for the November 5, 2019 general election with a beginning collection date of 2020 and ending in 2024,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees is requesting the County Auditor to certify the total current valuation and dollar amount of revenue that would be generated by said millage,

FURTHER, BE IT RESOLVED, when certification from County Auditor is received, this Resolution will be certified to the Board of Elections in the manner and within the time prescribed by the applicable section of the Ohio Revised Code along with the County Auditor's estimate.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer