



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, February 10, 2020, 7:00 P.M.

REGULAR SESSION:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Appointment and Swearing in of Trustee – Fred Cramer – 2020.02.10.01
5. Public Hearing
 - A. ZC Case 04-2019: Applicant, Inverness Group, Inc., is requesting Final Development Plan Approval for Section 6 of the Landings of Sugar Creek subdivision. The subject parcel is 3820 Upper Bellbrook Road, contains 53.251 acres, can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District. Section 6 is proposed to contain a total of 31 building lots and 23.38 acres.
– 2020.02.10.09
 - Public hearing is formally opened
 - Staff report on the text amendments
 - Applicant presentation
 - Those wishing to speak in favor
 - Those wishing to speak against
 - Neutral parties wishing to speak
 - Public hearing is closed
 - Deliberation and decision
6. Reports
 - A. Administrator
 - B. Fiscal Officer
 - C. Fire
 - D. Police
 - E. Roads and Services
 - F. Zoning
 - G. Information Technology
 - H. Trustees
7. Public Comments - Limited to five minutes per person. Agenda related business only.

(Time cannot be yielded to another person.)

8. Old Business

- A. Bellbrook Sugarcreek Parks and Schools Meeting - TBD

9. Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes
- C. Approval to Send Application to State Auditor's Office for the Creation of a Special Fund – 2020.02.10.02
- D. Appointment of Fire Department Staff – Justin Comer and Jacob Osterhues – 2020.02.10.03
- E. Release of Fire Department Staff – Kyle Blankenship – 2020.02.10.04
- F. Resignation of Fire Department Staff – Ryan Dooley – 2020.02.10.05
- G. Appointment of BZA member Shanna Staten – 2020.02.10.06
- H. Reappointment of BZA member Jim Froehlich – 2020.02.10.07
- I. Reappointment of BZA member Rich Demko – 2020.02.10.08
- J. Appointment of Roads and Services Department Staff - 2020.02.10.10
- K. Amending Year 2020 Temporary Appropriations –2019.11.18.04

10. Discussion Agenda Items

- 11. Public Comments** - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugar Creek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugar Creek Township Trustees



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.01**

IN RE: Appointment of Mr. Fred Cramer to a Portion of the
Unexpired Term of Trustee Michael E. Pittman

WHEREAS, Michael E. Pittman was elected to the position of Sugar Creek Township Trustee in 2005, beginning his first term of service on January 1st, of 2006; and,

WHEREAS, Mr. Pittman was subsequently elected in 2009, 2013 and 2017 with his current of service scheduled to expire on December 31, 2021; and,

WHEREAS, Mr. Pittman passed away on January 24th, 2020, leaving the balance of his unexpired term to be filled in accordance with law; and,

WHEREAS, during the past two plus years Mr. Pittman discussed his desire for a person to fill his position should he be incapacitated or fall worse during his illness; and,

WHEREAS, Mr. Pittman made his position very clear to each of the Township Trustees and to Barry Tiffany, Township Administrator, that it was his desire that the Trustees consider the appointment of Mr. Fred Cramer to his unexpired term in accordance with law; and,

WHEREAS, Mr. Cramer and his family have been long time residents of Sugar Creek Township, with Mr. Cramer having served faithfully on the Board of Zoning Appeals for Sugar Creek Township since January 14, 2008; and,

WHEREAS, in accordance with Section 507.05 of the Ohio Revised Code, Mr. Cramer will be filling the portion of Mr. Pittman’s elected term through December 31st, 2020, with the final year of 2021 of Mr. Pittman’s unexpired term being required for placement on the November 2020 General Election ballot for election.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of Sugar Creek Township do hereby honor the wishes and legacy of Trustee Michael E. Pittman in accordance with Section 507.051 of the Ohio Revised Code by mutually agreeing upon the appointment of Mr. Fred Cramer the a portion of the unexpired elected term of Trustee Michael E. Pittman, through the date of December 31, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.09**

IN RE: ZC Case 04-2019: Request for Final Development Plan Approval for Section 6 of The Landings of Sugarcreek Subdivision

WHEREAS, Inverness Group, Inc., is requesting Final Development Plan Approval for Section 6 of the Landings of Sugarcreek subdivision. . Section 6 is proposed to contain a total of 31 building lots and 23.38 acres; and

WHEREAS, the subject parcels is 3820 Upper Bellbrook Road and contains 53.251 acres; and

WHEREAS, the subject parcel can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District; and

WHEREAS, the Zoning Commission held a public hearing on January 7, 2020, deliberated on the subject and passed a motion to recommend approval of the Final Development for Section 6 of the Landings of Sugarcreek subdivision subject to the following conditions:

1. Final design shall be subject to approval of the Greene County Engineer's Office.
2. Final design shall be subject to approval of the Greene County Department of Sanitary Engineering.
3. Final design shall be subject to approval of the City of Bellbrook Water Department.
4. The development shall comply with the recommendations of the Soil and Water Conservation District.
5. Final design shall be subject to approval of Sugarcreek Township Fire Department.
6. The use of vinyl and aluminum lap siding shall be prohibited. Vinyl and aluminum is acceptable for use in trim, soffits, fascia, gutter board, vents, shutters, windows, doors, shakes, scales and architectural accents such as cornice.
7. A bond shall be provided to the Sugarcreek Township Board of Trustees to ensure completion of the open space and landscaping improvements within Section 6 (trails, landscaping, etc.) prior to the recording of Section 6.
8. Two deciduous trees with a minimum caliper of 1.5 inches (measured six inches above ground level) shall be planted in the front yard (not in a landscaping area directly adjacent to the house) and shall be the responsibility of the builder to install and shall be depicted on site plans for individual building lots submitted for approval.
9. Changes to Section 6.2.1 or Section 6.2.2 of the Declaration of Covenants, Conditions, Restrictions and Reservation of Easements for The Landings at Sugarcreek Owners' Association attached as Exhibit "A" shall be subject to approval by the Sugarcreek Township Zoning Commission.

10. The applicant will be limited to building on 10 lots in Section 6 before open space amenities are installed within Section 6.
11. No construction on any homes within Section 6 shall be permitted until the Prosecutor's Office signs off on lot release (as was the case with lots in Section 4).
12. A bond shall be posted cover all deficiencies in landscaping/open space amenities in all constructed Sections (1-4) prior to the Trustees approving the Final Development Plan for Section 6.
13. All deficiencies in landscaping/open space amenities in all constructed Sections (1-4) shall be remedied prior to any home construction beginning in Section 6.
14. The area of open space slated to be dedicated to the park district shall be turned over to them prior to any home construction beginning in Section 6.
15. Section 8 shall be modified to net one less lot than depicted on the approved Preliminary Plan (with overall open space not being decreased).

WHEREAS, the Sugarcreek Township Board of Trustees held a Public Hearing on February 10, 2020, and deliberated.; and

NOW THEREFORE, BE IT RESOLVED, this Board of Trustees does hereby approve the Final Development for Section 6 of the Landings at Sugarcreek subdivision subject to conditions as recommended by the Zoning Commission with the exception of condition #12 which has been satisfied.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**Administrator's Report to the Trustees
February 10, 2020**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- The grant application for the bridge over the Little Sugar Creek is underway. We should be ready to submit by later this month.
- The Grand of Sugarcreek PACE funding request is still on hold for action by the Township as we have not heard back from the attorneys representing the developer.
- Negotiations with the Police Sergeants union began today and will take several weeks.
- I attended the OHPELRA and OTA conferences last week. Both events were well attended and provided excellent educational workshops.
- The signage for the Michael E. Pittman Community Trail should be in and ready to install shortly and the official dedication ceremony will take place on March 1st, at 1:00 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be "B. Tiffany", written over a horizontal line.

Barry P. Tiffany
Township Administrator



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugar Creek Township Trustees January 3, 2020 thru February 7, 2020

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Ice Rescue
- Medical Director Jon Riggs lectured on EMS customer service
- Vehicle Exhaust System

Statistics:

2019 Totals

- EMS Responses: 972 7 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 176
- Fire Responses: 298
1269 6.2% or 79 calls have been to Cornerstone

2020 Totals Year to Date

- EMS Responses: 88 0 Overdose calls
- Vehicle Crashes: 15
- Fire Responses: 23
111 6.3% or 7 calls have been to Cornerstone

Accomplishments/Information:

- FEMA Grant Funded Diesel exhaust system has been installed at Station 72
- Conducted a Shift Commander Meeting 1/14
- Attended Lion's Club meeting to discuss current state of the department
- Participated in an EMS surge exercise at Montgomery Co. EMA 1/16
- Attended a review of the Beavercreek Memorial Day Tornado response 1/28

Status of Significant Issues the Fire Department is Addressing:

- Assistant Chief's Zimmerman will be utilizing a police cruiser that is being changed over to the fire department as a temporary staff vehicle
- Capital needs of the department are updated and summarized below in this report

Scheduled Events:

- Chief Leaming will be out of town 2/8 - 2/21 instructing at the National Fire Academy

Fiscal: Below is the most recent report received

As of December 6, 2019	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,711,335.00	\$224,252.13	\$2,350,766.95	\$150,925.53	86.237%
EMS	\$235,258.00	\$15,944.87	\$214,833.92	\$5,767.36	90.821%
Cell Tower Fund					
Department Total	\$2,946,593.00	\$240,197.00	\$2,565,600.87	\$156,692.89	86.603%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Ladder Replacement \$250,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	Engine \$485,000.00	Install Shorelines (Sta. 71) \$2,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	(2) Staff Vehicles \$50,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Kitchen (Sta. 71) \$9,000.00
4	Exhaust System (bay) \$2,500.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Kitchen (Sta. 72) \$12,000.00
5	5 Mobile Radio \$31,783.00	Sleeping area improvements (Sta. 72) \$15,000.00	Painting Interior (Sta. 71) \$3,000.00
6	Life Pack Monitor Replacement (3) \$90,000.00	Thermal Imaging Camera \$9,000.00	Replace Carpet (Sta. 71) \$7,000.00
7		Radio Batteries \$2,500.00	Bay Floor crack repair / repaint floor \$36,000.00
8		PPV Fans E-73 Q-72 \$5,000.00	Painting (bay) (Sta. 71) \$8,000.00
9		Search Rope & Equipment \$3,000.00	Wall Gear Racks \$6,500.00
10		Computers \$9,000.00	Dedicated Maintenance Program \$2,500.00
11		Front Ramp repair/replace Sta. 72 \$30,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Nozzles \$3,200.00	
13		Chain saw \$1,375.00	
14		Hand Tools \$3,000.00	
15		Replace Hose \$10,000.00	
16		Rotary saw \$600.00	
17		Station Alerting \$54,000.00	
18			
19			
20			
21			
	Total \$909,283.00		\$212,875.00
			TOTAL- \$1,221,158.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report February 10, 2020

Training

- No classes scheduled for February.

Fiscal

Budget 2020 (Final Appropriation)	\$2,683,700.00
Expenditures as of February 4, 2020	\$299,309.55
% of Budget Used	11%
% of Budget Year Target for the end of February	16.6%
% of Budget Remaining	89%
Cash Balance as of February 4, 2020	\$818,274.51

Public Appearance

- On January 9th, Chief Brown attended the High School students breakfast at Bellhop Café.
- On January 14th, Chief Brown had a meeting with Judge Lewis.
- On January 16th, Chief Brown attended the GCLEA luncheon.
- On January 22nd, the police department had a presentation by Amy Lewis on "Handle with Care".
- On January 28th, Chief Brown attended a meeting regarding Memorial Day tornado briefing.
- On January 30th, Chief Brown attended the White Fence Farm HOA meeting.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

January 1, 2020

- Community policing
- Business and house checks
- Traffic stops
- Fireworks reported on Washington Mill Road

January 2, 2020

- Crash report on Wilmington Pike
- Suspicious vehicle on E. Briggs Road
- Theft report on Feedwire Road

January 3, 2020

- Nothing to Report

January 4, 2020

- Nothing to Report

January 5, 2020

- An animal complaint on Wagner Road
- Community policing
- Welfare check on State Route 725

January 6, 2020

- Crash report on Wilmington Pike
- Harassment report on Napa Valley Drive
- Peace Officer needed on Sears Road

January 7, 2020

- Crash report on State Route 725
- Traffic stops
- Domestic dispute on Surrey Trail

January 8, 2020

- Business and house checks
- Community policing
- Traffic stops

January 9, 2020

- Domestic dispute on Surrey Trail
- An intoxicated subject on State Route 725

January 10, 2020

- Theft arrest on Wilmington Pike
- Harassment complaint on Cloy Road

January 11, 2020

- Nothing to Report

January 12, 2020

- Crash report on Wilmington Pike
- Community policing

January 13, 2020

- An animal complaint on Cloy Road
- Crash report on Cloy Road
- Traffic stops

January 14, 2020

- Traffic stops
- Business and house checks
- Crash report on Waynesville Road

January 15, 2020

- Nothing to Report

January 16, 2020

- Drug activity on Upper Bellbrook Road
- Request of an officer on Swigart Road

January 17, 2020

- Community policing
- Intoxicated subject on N. Lakeman Drive

January 18, 2020

- Nothing to Report

January 19, 2020

- Suspicious person on Brookdale Lane
- Theft arrest on Wilmington Pike
- Intoxicated subject on Wilmington Pike

January 20, 2020

- Crash report on Silverado Drive
- Report of fighting on Wilmington Pike
- Harassment charges on Wilmington Pike

January 21, 2020

- Business and house checks
- Traffic stops
- Juvenile complaint on Surrey Trail

January 22, 2020

- Community policing
- Juvenile complaint on Upper Bellbrook Road
- Theft arrest on Wilmington Pike

January 23, 2020

- Nothing to Report

January 24, 2020

- Fraud report taken on N. Lakeman Drive
- Peace officer needed on N. Lakeman Drive

January 25, 2020

- Intoxicated subject on Ferry Road
- Theft arrest on Wilmington Pike

January 26, 2020

- Theft report on Mead Road
- Intoxicated subject on Wilmington Pike

January 27, 2020

- Crash report taken on Wilmington-Dayton Road
- Traffic stops

January 28, 2020

- Business and house checks
- Community policing
- Traffic stops

January 29, 2020

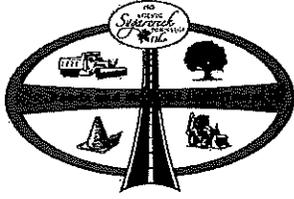
- Nothing to Report

January 30, 2020

- Suspicious person on Feedwire Road
- Request of an officer on Settlers Bay Court

January 31, 2020

- Disturbance on Deerbluff Drive
- Crash report on S. Alpha Bellbrook Road
- Crash report on Wagner Road



Staff Report for Sugar Creek Township Trustees February 10, 2020

The following information is a snapshot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- Call out 1-11 for tree down
- Call out 1-17 for snow
- Call out 2-7 for snow
- Call out 2-8 for snow

Accomplishments:

- Patch potholes – 10
- Cleaned up drywall in roadway, Haines and Middle Run Rd.
- Met with Tim Parks from Beavercreek Twp.
- Met with Ryan Paisley from Bellbrook City
- Picked up dead opossum on Middle Run Rd.
- Took 705 to Spring Valley Body Shop
- Multiple driveway permits
- Check on multiple OUPS locates
- Marked for locate at Feedwire and Upper Bellbrook
- Burned brush pile - 2
- Cleared gardens of ant fence post, baskets, etc.
- Put new “Stay Back 50 Feet” emblems on all salt trucks
- Repair light on 705
- Removed loose stone signs on Tanbark and Beech Hill
- Took F250 to Interstate Ford for recall
- Oil change on skid steer
- Grease skid steer
- Check roads for high water issues
- Picked up F250
- CDL training
- Road review after high winds
- Cleaned up downed trees on Conference and Timber Trail
- Cleaned up numerous limbs around township
- Power washed backhoe and cleaned interior
- Went to pipeline training in Kettering
- Investigate drainage issue White Fence Farms ponds
- Removed bucket from outlet of White Fence Farm pond, cleaned around outlet

- Contacted resident on N. Lakeman about leaves on sidewalk
- Picked up dead deer
- Removed storm drain covers on Acorn Dr.
- Straighten/clean tool room shelves
- Repair flagpole light
- Meeting on The Landings at Regional Planning
- Remove hanging branch on Possum Run
- Took Wade for his CDL test – passed
- Prep trucks for snow
- Clean office
- Removed signs from right of way
- Changed oil in F250
- Took F250 to Interstate Ford for shake in front end
- Clean shop
- Repair 705 A-pillar cover
- Cleaned out F550's
- Load salt for Jefferson Township
- Berm Haines Rd.
- Met with Greene County Sanitary about manhole cover on N. Lakeman
- Took 703 to Harworth for alignment
- Cleaned out ditch lines
- Removed branched/limbs from right of way around township
- Cleared out meeting room
- Help paint meeting room
- Check/clean catch basins – 2
- Pick up signs in right of way
- Mulch around building
- Cleaned shop/office
- Picked up tables at Walmart
- Help arrange meeting room
- Cleaned sidewalks and parking lot
- Picked up metal pipe laying on Ferry Rd.
- Repair lights on 702
- Prep trucks for salting
- Wash 701
- Picked up dead deer on Stewart Rd.
- Help set up for reception
- Picked up signs in right of way
- Service loader
- Load salt for Ross Township
- Repair support for hydraulic tank
- Removed dead limb from Carpenter Rd.
- Checked on deer strike on South Alpha Bellbrook and Elm Tree
- Salt roads 1-31

- Cut brush on Spahr Rd.
- Road Review
- Checked Brown Rd.
- Met with Don Root about radios
- Met with Fire Dept. about scrap metal
- Picked up dead opossum on Washington Mill
- Unload mini-excavator and greased
- Prep 705 for salting, greased salt spreader
- Cleaned ditch at property
- Wash trucks
- Picked up new boots
- Salt Roads 2-5
- Picked up dead deer on Centerville Rd.
- Picked up scrap metal at Fire dept.
- Repaired zoning car washer fluid nozzle
- Removed large concrete chunk from Briggs Rd.
- Removed signs from right of way
- Salt roads 2-6
- Went to Harworth for tires
- Removed busted toilet from Upper Bellbrook and south Alpha Bellbrook
- Cleaned ditch lines on Middle Run and Little Sugarcreek
- Trouble shoot/repair blower on 701
- Train new seasonal employee for snow removal
- Salt bike path

Respectfully,

Bill Harphant
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees
January 7, 2020 through February 6, 2020**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **February 27, 2020 BZA Meeting:**
 - **BZA01-2020:** Ernst Ready Mix Inc. is requesting a use variance from Sections 4.15 A. and 4.10 C. 4. c. of the Sugarcreek Township Zoning Resolution to allow for the construction of a 40' x 48' detached garage to provide additional inside storage area for their trucks. The subject property is located at 2130 Ferry Road, can be further identified by parcel number L32000100110000400, contains 21.669 acres and is located in the I-1 (Industrial), E (Estate Residential) and W-P (Well Field Protection Overlay) Districts.

Zoning Commission Activities:

- **January 7, 2020 BZC Meeting Follow-up:**
 - **BZC04-2019:** Inverness Group, Inc. is requesting Final PUD Plan approval for Section 6 of the Landings at Sugarcreek subdivision.
 - ***The Zoning Commission recommended approval subject to conditions. This will be on the February 10th Trustee Meeting Agenda.***
 - **BZC05-2019:** The Sugarcreek Township Board of Trustees are requesting a text amendment to define Physician Directed Wellness Centers and to make them Conditional Uses in the A-1 District subject to use specific standards.

- *The Zoning Commission tabled the request.*
- **February 4, 2020 BZC Meeting: Follow-up**
 - **BZC05-2019:** The Sugarcreek Township Board of Trustees are requesting a text amendment to define Physician Directed Wellness Centers and to make them Conditional Uses in the A-1 District subject to use specific standards.
 - *The Zoning Commission recommended approval with modifications. This will be on the March 2, 2020 Trustee Meeting Agenda.*

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Attended January 6, 2020 BZC Meeting
- Met with resident to discuss SRTS on January 8, 2020
- Met with business owner to discuss possible additional use on his property on January 9, 2020
- Met with developer to discuss land in the township on January 9, 2020
- Met with resident and fence company to discuss potential variance request on January 13, 2020
- Met with resident to discuss construction of an inground pool on January 14, 2020
- Attended subdivision review for Landings Sections 5 and 6 on January 15, 2020
- Met with builder to discuss new home project on January 22, 2020
- Met with developer to discuss signage on January 29, 2020
- Met with resident to discuss land in the township on January 30, 2020
- Met with resident to discuss pending text amendment on February 3, 2020
- Met with residents to discuss home occupation standards/variance request on February 6, 2020
- Completed and sent Legal and Public Notices for BZC04-2019 (Trustees)
- Completed BZC Minutes
- Completed BZC Notice of Decision for BZC04-2019
- Completed BZC Packets for the February 4, 2020 Meeting
- Updated text amendment per BZC input
- Completed Trustee packets for the February 10, 2020 Meeting
- Continuing to work with Fischer Homes on their transition into Landings at Sugarcreek

- Working with MI Homes as they begin the process to apply for Zoning Certificates in Bellasera
- The Reserve of Sugarcreek (the multi-family approved as a redevelopment of the Rollandia Golf Course) has submitted for subdivision review; plans under review

Announcements/Upcoming Events:

- BZA Meeting scheduled for February 27, 2020
- BZC Meeting scheduled for March 3, 2020

Payment Listing

1/6/2020 to 2/10/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
95-2020	01/13/2020	01/13/2020	CH	BUREAU OF WORKERS' COMPENSATION	\$6,358.67	C
				Purpose: MONTHLY PAYMENT		
251-2020	01/28/2020	01/28/2020	CH	OLD FORT BANK	\$4,581.88	C
				Purpose: MISC PURCHASES		
253-2020	02/03/2020	02/03/2020	CH	BUREAU OF WORKERS' COMPENSATION	\$3,045.00	O
				Purpose: BWC TRUE-UP REPORT PAYMENT		
254-2020	01/31/2020	02/03/2020	CH	OLD FORT BANK	\$234.00	C
				Purpose: JANUARY FLEXBANK PAYMENT		
261-2020	01/31/2020	02/04/2020	CH	OLD FORT BANK	\$4,224.36	C
				Purpose: JAN EMPLOYEE HRA CHARGES		
84565	01/07/2020	01/07/2020	AW	HOME DEPOT CREDIT SERVICES	\$41.65	C
				Purpose: SUPPLIES		
84565	01/13/2020	01/13/2020	POS ADJ	HOME DEPOT CREDIT SERVICES	\$83.30	C
				Purpose: data entry error		
84565	01/13/2020	01/13/2020	NEG ADJ	HOME DEPOT CREDIT SERVICES	-\$83.30	C
				Purpose: DATA ENTRY ERROR		
84566	01/07/2020	01/07/2020	AW	ERIN MOORE	\$100.00	C
				Purpose: ZONING MEETINGS		
84567	01/07/2020	01/07/2020	AW	DANIEL HAIBACH	\$25.00	C
				Purpose: ZONING MEETINGS		
84568	01/07/2020	01/07/2020	AW	JIM FROELICH	\$75.00	O
				Purpose: ZONING MEETINGS		
84569	01/07/2020	01/07/2020	AW	CINDY VANTREASE	\$175.00	C
				Purpose: ZONING MEETINGS		
84570	01/07/2020	01/07/2020	AW	FRED CRAMER	\$100.00	C
				Purpose: ZONING MEETINGS		
84571	01/07/2020	01/07/2020	AW	SHANNA STATEN	\$50.00	C
				Purpose: ZONING MEETINGS		
84572	01/07/2020	01/07/2020	AW	RICH DEMKO	\$100.00	C
84573	01/07/2020	01/07/2020	AW	DONNA HELLMAN	\$50.00	C
				Purpose: ZONING MEETINGS		
84574	01/07/2020	01/07/2020	AW	JOHN BALDINO	\$50.00	C
				Purpose: ZONING MEETINGS		
84575	01/07/2020	01/07/2020	AW	JOAN GALLAGHER	\$50.00	O
				Purpose: ZONING MEETINGS		
84576	01/07/2020	01/07/2020	AW	DOUG BETZ	\$50.00	C
				Purpose: ZONING MEETINGS		
84577	01/07/2020	01/07/2020	AW	DENISE MOORE	\$25.00	C
				Purpose: ZONING MEETINGS		
84578	01/07/2020	01/07/2020	AW	DAVE SCHLEICH	\$50.00	C
				Purpose: ZONING MEETINGS		
84579	01/07/2020	01/07/2020	AW	MARK MATHEWS	\$50.00	O
				Purpose: ZONING MEETINGS		
84580	01/07/2020	01/07/2020	AW	LINDA FLIEHMAN	\$29.23	C
				Purpose: MILEAGE REIMBURSEMENT		
84581	01/07/2020	01/07/2020	AW	AIRGAS USA, LLC	\$1,662.50	C

Payment Listing

1/6/2020 to 2/10/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: CYLINDER LEASE RENEWAL				
84582	01/07/2020	01/07/2020	AW	STOOPS FREIGHTLINER	\$40.83	C
		Purpose: PARTS				
84583	01/07/2020	01/07/2020	AW	REGIONAL PLANNING & COORDINATING C	\$2,110.50	C
		Purpose: 2020 PER CAPITA SHARE				
84584	01/07/2020	01/07/2020	AW	OHIO TOWNSHIP ASSOCIATION	\$200.00	C
		Purpose: 2020 CLOUT DUES				
84585	01/07/2020	01/07/2020	AW	EARHART PROPANE	\$442.01	C
		Purpose: PROPANE TO HUT				
84586	01/07/2020	01/07/2020	AW	LYKINS OIL COMPANY	\$3,751.03	C
		Purpose: FUEL				
84587	01/07/2020	01/07/2020	AW	GREENE COUNTY SANITARY ENGINEER	\$542.35	C
		Purpose: WATER AND SEWER				
84588	01/07/2020	01/07/2020	AW	OFFICE DEPOT	\$399.86	C
		Purpose: DESK CALENDARS, SUPPLIES				
84589	01/07/2020	01/07/2020	AW	STAPLES BUSINESS ADVANTAGE	\$159.99	C
		Purpose: CHAIR				
84590	01/07/2020	01/07/2020	AW	WAL-MART COMMUNITY/GEMB	\$20.67	C
		Purpose: SUPPLIES				
84591	01/07/2020	01/07/2020	AW	A & A SAFETY	\$58.00	C
		Purpose: SIGNS				
84592	01/07/2020	01/07/2020	AW	BUGS-OR-US PEST CONTROL	\$40.00	C
		Purpose: PEST CONTROL				
84593	01/07/2020	01/07/2020	AW	TREASURER OF STATE	\$100.00	C
		Purpose: MONTHLY ACCESS				
84594	01/07/2020	01/07/2020	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$88.80	C
		Purpose: SEARCHES				
84595	01/07/2020	01/07/2020	AW	TIMKAT CLEANING SERVICES	\$610.00	C
		Purpose: DEC CLEANING				
84596	01/07/2020	01/07/2020	AW	ATLAS BUSINESS SOLUTIONS, INC.	\$672.00	C
		Purpose: SCHEDULE ANYWHERE LICENSE				
84597	01/07/2020	01/07/2020	AW	CAPITAL TIRE, INC.	\$580.00	C
		Purpose: TIRES				
84598	01/07/2020	01/07/2020	AW	CINCINNATI CUSTOMER CHARGES	\$70.00	C
		Purpose: CHRISTMAS MEAL				
84599	01/07/2020	01/07/2020	AW	CITI CARDS	\$122.94	C
		Purpose: SUPPLIES				
84600	01/07/2020	01/07/2020	AW	CSC SERVICE WORKS/SUPER LAUNDRY	\$165.47	C
		Purpose: WASHER REPAIR				
84601	01/07/2020	01/07/2020	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$730.84	O
		Purpose: E-73 REPAIRS				
84602	01/07/2020	01/07/2020	AW	MEDICOUNT MANAGEMENT, INC.	\$1,608.79	C
		Purpose: NOVEMBER EMS BILLING				
84603	01/07/2020	01/07/2020	AW	DANCO LETTERING	\$36.00	C
		Purpose: PLACARDS				
84604	01/07/2020	01/07/2020	AW	VECTREN	\$1,414.17	C

Payment Listing

1/6/2020 to 2/10/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: STA 71 AND PSB				
84605	01/07/2020	01/07/2020	AW	VERIZON WIRELESS	\$331.81	C
		Purpose: CELL PHONES - FIRE				
84606	01/07/2020	01/07/2020	AW	WASTE MANAGEMENT OF OHIO	\$140.64	C
		Purpose: TRASH REMOVAL				
84607	01/07/2020	01/07/2020	AW	CITY OF BELLBROOK	\$44.56	C
		Purpose: WATER				
84608	01/07/2020	01/07/2020	AW	TIME WARNER CABLE	\$101.33	C
		Purpose: BUSINESS TV AND VOICE				
84609	01/07/2020	01/07/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$9.04	C
		Purpose: SEALED BEAM				
84610	01/07/2020	01/07/2020	AW	LOWE'S COMPANIES INC.	\$847.08	C
		Purpose: MISC PURCHASES				
84611	01/07/2020	01/07/2020	AW	PHOENIX SAFETY OUTFITTERS	\$1,077.20	C
		Purpose: UNIFORMS				
84612	01/07/2020	01/07/2020	AW	JEFFERSON HEALTH PLAN	\$41,454.53	C
		Purpose: JAN HEALTH INSURANCE				
84623	01/14/2020	01/14/2020	AW	TIME WARNER CABLE	\$136.47	C
		Purpose: TV SERVICES AND CABLE				
84624	01/14/2020	01/14/2020	AW	AIM MEDIA MIDWEST	\$348.12	C
		Purpose: ZONING ADS				
84625	01/14/2020	01/14/2020	AW	MIAMI VALLEY REGIONAL PLANNING COM	\$3,698.86	C
		Purpose: CY 2020 MEMBERSHIP				
84626	01/14/2020	01/14/2020	AW	CUDA COMPOSITES LLC	\$4,000.00	C
		Purpose: TRAIL SIGNS				
84627	01/14/2020	01/14/2020	AW	INTERSTATE FORD	\$168.00	C
		Purpose: M-73 OIL LEAK				
84628	01/14/2020	01/14/2020	AW	G & L ELECTRIC	\$435.90	C
		Purpose: FRONT SIGN				
84629	01/14/2020	01/14/2020	AW	TOTAL FUNDS BY HASLER	\$150.00	C
		Purpose: POSTAGE				
84630	01/14/2020	01/14/2020	AW	US BANK EQUIPMENT FINANCE	\$786.15	C
		Purpose: COPIER FEES				
84631	01/14/2020	01/14/2020	AW	PHOENIX SAFETY OUTFITTERS	\$423.60	C
		Purpose: HEADBANDS				
84632	01/14/2020	01/14/2020	AW	TECH ADVISORS	\$3,776.00	C
		Purpose: MONTHLY FEES				
84633	01/14/2020	01/14/2020	AW	EARHART PROPANE	\$266.04	O
		Purpose: HUT PROPANE				
84634	01/14/2020	01/14/2020	AW	MUFFLER BROTHERS	\$1,493.70	C
		Purpose: CARS 106 AND 107				
84635	01/14/2020	01/14/2020	AW	P & R COMMUNICATIONS SERVICE, INC.	\$5,934.00	C
		Purpose: ANNUAL RADIO MAINT AGREEMENTS-FIRE AND POLICE				
84636	01/14/2020	01/14/2020	AW	TIME WARNER CABLE	\$1,409.37	C
		Purpose: TELEPHONE				
84637	01/14/2020	01/14/2020	AW	CHOICE ONE ENGINEERING	\$690.00	C

Payment Listing

1/6/2020 to 2/10/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: GRANT APPLICATION		
84638	01/14/2020	01/14/2020	AW	TIME WARNER CABLE	\$461.03	C
				Purpose: INTERNET		
84639	01/14/2020	01/14/2020	AW	VERIZON WIRELESS	\$631.56	C
				Purpose: CELL PHONES - POLICE		
84640	01/14/2020	01/14/2020	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$211.43	C
				Purpose: PAPER PRODUCTS		
84641	01/14/2020	01/14/2020	AW	DAYTON POWER & LIGHT	\$992.66	C
				Purpose: ELECTRIC		
84642	01/14/2020	01/14/2020	AW	AIRGAS USA, LLC	\$14.73	C
				Purpose: OXYGEN		
84643	01/14/2020	01/14/2020	AW	RUMPKE CONSOLIDATED	\$54.93	C
				Purpose: TRASH REMOVAL		
84644	01/14/2020	01/14/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$3.72	C
				Purpose: ADHESIVE		
84645	01/14/2020	01/14/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$130.50	C
				Purpose: DRUG TESTING AND PHYSICAL		
84646	01/14/2020	01/14/2020	AW	SPRINT	\$51.67	C
				Purpose: LIFEPAKS		
84647	01/14/2020	01/14/2020	AW	BREATHING AIR SYSTEMS	\$475.40	C
				Purpose: REPAIR TO SCBA SYSTEM		
84648	01/14/2020	01/14/2020	AW	TREASURER OF STATE	\$164.00	C
				Purpose: AUDIT FEES		
84649	01/14/2020	01/14/2020	AW	CITY OF XENIA	\$67,004.83	C
				Purpose: 1ST QTR DISPATCH FEES		
84650	01/14/2020	01/14/2020	AW	DAYTON POWER & LIGHT	\$363.56	C
				Purpose: ADMIN AND TRAFFIC LIGHT		
84651	01/14/2020	01/14/2020	AW	DAYTON POWER & LIGHT	\$145.71	C
				Purpose: RANGE AND QUANSET HUT		
84652	01/14/2020	01/14/2020	AW	OFFICE DEPOT	\$38.24	C
				Purpose: SUPPLIES		
84653	01/14/2020	01/14/2020	AW	WASH IT DEAN	\$80.00	O
				Purpose: CAR WASHES		
84654	01/14/2020	01/14/2020	AW	LYKINS OIL COMPANY	\$1,135.01	C
				Purpose: FUEL		
84655	01/14/2020	01/14/2020	AW	VALLEY ASPHALT CORPORATION	\$159.30	C
				Purpose: HPM COLD MIX		
84656	01/14/2020	01/14/2020	AW	BARRY TIFFANY	\$700.00	O
				Purpose: JAN CAR ALLOWANCE		
84657	01/14/2020	01/14/2020	AW	EARHART PROPANE	\$266.04	C
				Purpose: PROPANE TO HUT		
84659	01/21/2020	01/21/2020	AW	A. E. DAVID COMPANY	\$1,109.55	C
				Purpose: UNIFORMS		
84660	01/21/2020	01/21/2020	AW	GREENE COUNTY LAW ENFORCEMENT A	\$50.00	C
				Purpose: 2020 DUES		
84661	01/21/2020	01/21/2020	AW	EVOLUTION CREATIVE SOLUTIONS	\$55.53	C

Payment Listing

1/6/2020 to 2/10/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: BUSINESS CARDS - LIGGETT				
84662	01/21/2020	01/21/2020	AW	EXTREME'S ONE HOUR HEATING & AIR CC	\$156.00	C
		Purpose: MINISPLIT SUPPORT				
84663	01/21/2020	01/21/2020	AW	BATTERIES PLUS	\$35.16	O
		Purpose: E7E HEADLIGHT BULBS				
84666	01/21/2020	01/21/2020	AW	FIDELITY SECURITY LIFE INSURANCE CO.	\$570.40	C
		Purpose: JAN VISION INS				
84668	01/21/2020	01/21/2020	AW	MIDWEST PAINTING	\$18,840.00	C
		Purpose: BUILDING PAINTING				
84669	01/21/2020	01/21/2020	AW	OHIO ASSOCIATION OF CHIEFS OF POLICI	\$390.00	C
		Purpose: DUES FOR 2020 AND 2021				
84670	01/21/2020	01/21/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$112.06	C
		Purpose: WIPER BLADES				
84671	01/21/2020	01/21/2020	AW	A. E. DAVID COMPANY	\$17.95	C
		Purpose: UNIFORMS				
84674	01/28/2020	01/28/2020	AW	JEFFERSON HEALTH PLAN	\$39,669.96	O
		Purpose: FEB HEALTH INSURANCE				
84675	01/28/2020	01/28/2020	AW	CHRIS ZAPPANTI	\$1,916.77	O
		Purpose: REIMB FOR DEC COBRA				
84676	01/28/2020	01/28/2020	AW	ALCOR SUPPLY & FIXTURE COMPANY	\$115.20	O
		Purpose: PAPER PRODUCTS				
84677	01/28/2020	01/28/2020	AW	EARHART PROPANE	\$1,809.80	O
		Purpose: PROPANE - ADMIN BLDG				
84678	01/28/2020	01/28/2020	AW	SPRING VALLEY BODY SHOP	\$150.00	O
		Purpose: PAINT TRUCK TRIM PANEL				
84679	01/28/2020	01/28/2020	AW	ABCO PRINTING PLUS, LLC	\$222.81	O
		Purpose: 2000 LASER CHECKS				
84680	01/28/2020	01/28/2020	AW	RUMPKE CONSOLIDATED	\$68.76	O
		Purpose: TRASH REMOVAL				
84681	01/28/2020	01/28/2020	AW	PLUMBING SOLUTIONS	\$409.17	O
		Purpose: PLUMBING REPAIRS				
84682	01/28/2020	01/28/2020	AW	A & A SAFETY	\$108.00	O
		Purpose: SIGNS AND NUMBERS				
84683	01/28/2020	01/28/2020	AW	BUSINESS PLANS	\$60.00	O
		Purpose: MONTHLY COBRA PALN ADMINISTRATION				
84684	01/28/2020	01/28/2020	AW	OFFICE DEPOT	\$164.77	O
		Purpose: SUPPLIES				
84685	01/28/2020	01/28/2020	AW	MICHAEL BROWN	\$50.00	C
		Purpose: JAN CELL PHONE REIMB				
84686	01/28/2020	01/28/2020	AW	WAYNESVILLE URGENT CARE	\$110.00	O
		Purpose: PHYSICAL AND DRUG TESTING				
84687	01/28/2020	01/28/2020	AW	MIAMI VALLEY REGIONAL CRIME LABORAT	\$10,335.00	O
		Purpose: 2020 LAB ASSESSMENT				
84688	01/28/2020	01/28/2020	AW	CITI CARDS	\$130.22	O
		Purpose: SUPPLIES				
84689	01/28/2020	01/28/2020	AW	WAL-MART COMMUNITY/GEMB	\$27.36	O

Payment Listing

1/6/2020 to 2/10/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: SUPPLIES		
84690	01/28/2020	01/28/2020	AW	PHOENIX SAFETY OUTFITTERS	\$108.35	O
				Purpose: BELTSL AND NOMWX HOOD		
84691	01/28/2020	01/28/2020	AW	BARRY TIFFANY	\$50.00	C
				Purpose: JAN CELL PHONE REIMB		
84692	01/28/2020	01/28/2020	AW	CARA TILFORD	\$50.00	C
				Purpose: JAN CELL PHONE REIMB		
84693	01/28/2020	01/28/2020	AW	NADINE DAUGHERTY	\$20.00	O
				Purpose: JAN CELL PHONE REIMB		
84694	01/28/2020	01/28/2020	AW	MICHAEL PITTMAN	\$20.00	O
				Purpose: JAN CELL PHONE REIMB		
84695	01/28/2020	01/28/2020	AW	BILL HARPHANT	\$20.00	C
				Purpose: JAN CELL PHONE REIMB		
84696	01/28/2020	01/28/2020	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: JAN CELL PHONE REIMB		
84697	01/28/2020	01/28/2020	AW	DALE OWENS	\$20.00	O
				Purpose: JAN CELL PHONE REIMB		
84698	01/28/2020	01/28/2020	AW	CMG-OHIO-SUBSCRIBERS	\$128.99	O
				Purpose: DAYTON DAILY NEWS		
84704	02/03/2020	02/03/2020	AW	SCHUERHOLZ PRINTING	\$79.00	O
				Purpose: MIKE'S ENVEOLPES		
84705	02/03/2020	02/03/2020	AW	EVOLUTION CREATIVE SOLUTIONS	\$56.04	O
				Purpose: BUSINESS CARDS - KLARK		
84706	02/03/2020	02/03/2020	AW	TIME WARNER CABLE	\$709.80	O
				Purpose: TELEPHONE		
84707	02/03/2020	02/03/2020	AW	DC DOOR COMPANY	\$388.00	O
				Purpose: BAY #1 DOOR REPAIRS		
84708	02/03/2020	02/03/2020	AW	AMERICAN PUBLIC WORKS ASSOCIATION	\$223.00	O
				Purpose: DUES - B, HARPHANT		
84709	02/03/2020	02/03/2020	AW	INTERSTATE FORD	\$385.00	O
				Purpose: M71 REPAIRS		
84710	02/03/2020	02/03/2020	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
84711	02/03/2020	02/03/2020	AW	STRYKER SALES CORPORATION	\$154.85	O
				Purpose: EMS EQUIPMENT		
84712	02/03/2020	02/03/2020	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$168.75	O
				Purpose: E71 REPAIRS		
84713	02/03/2020	02/03/2020	AW	MEDICOUNT MANAGEMENT, INC.	\$1,898.31	O
				Purpose: DECEMBER BILLING		
84714	02/03/2020	02/03/2020	AW	VERIZON WIRELESS	\$325.81	O
				Purpose: CELL PHONES - FIRE		
84715	02/03/2020	02/03/2020	AW	PETTY CASH	\$100.00	O
				Purpose: REPLENISH PETTY CASH		
84716	02/03/2020	02/03/2020	AW	GREENE COUNTY ANIMAL CONTROL	\$120.00	O
				Purpose: 4TH QTR SERVICES		
84717	02/04/2020	02/04/2020	AW	PHOENIX SAFETY OUTFITTERS	\$185.00	O

Payment Listing

1/6/2020 to 2/10/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
				Purpose: FIRE BOOTS		
84718	02/04/2020	02/04/2020	AW	WADE WILSON	\$117.95	O
				Purpose: REIMB FOR CDL LICENSE		
84719	02/04/2020	02/04/2020	AW	HOME DEPOT CREDIT SERVICES	\$33.11	O
				Purpose: ARTIFICIAL GRASS		
84720	02/04/2020	02/04/2020	AW	FOILL INCORPORATED	\$49,602.37	O
				Purpose: BROWN ROAD PROJECT		
84721	02/04/2020	02/04/2020	AW	OFFICE DEPOT	\$91.11	O
				Purpose: SUPPLIES		
84722	02/04/2020	02/04/2020	AW	A. E. DAVID COMPANY	\$16.00	O
				Purpose: ALTERATIONS		
84723	02/04/2020	02/04/2020	AW	MUFFLER BROTHERS	\$371.06	O
				Purpose: CAR 110		
84724	02/04/2020	02/04/2020	AW	EARHART PROPANE	\$283.08	O
				Purpose: PROPANE - HUT		
84725	02/04/2020	02/04/2020	AW	GATEWAY AUTO CLINIC	\$74.38	O
				Purpose: C70 OIL CHANGE		
84726	02/04/2020	02/04/2020	AW	LYKINS OIL COMPANY	\$3,494.11	O
				Purpose: FUEL		
84727	02/04/2020	02/04/2020	AW	WASTE MANAGEMENT OF OHIO	\$140.38	O
				Purpose: TRASH REMOVAL		
84728	02/04/2020	02/04/2020	AW	VECTREN	\$1,536.42	O
				Purpose: PSB AND STA 71 - NATURAL GAS		
84729	02/04/2020	02/04/2020	AW	US BANK EQUIPMENT FINANCE	\$767.86	O
				Purpose: COPIER FEES		
84730	02/04/2020	02/04/2020	AW	LOWE'S COMPANIES INC.	\$238.76	O
				Purpose: MISC PURCHASES		
84731	02/04/2020	02/04/2020	AW	JOSHUA TAYLOR	\$39.28	O
				Purpose: REIMB FOR PARTS		
84732	02/04/2020	02/04/2020	AW	OBERER'S FLOWERS	\$70.90	O
				Purpose: FLOWERS - PITTMAN		
84733	02/04/2020	02/04/2020	AW	BOUND TREE MEDICAL, LLC	\$464.07	O
				Purpose: EMS SUPPLIES		
84734	02/04/2020	02/04/2020	AW	HEIL BROS. LAWN & GARDEN EQUIPMENT	\$350.16	O
				Purpose: REPAIRS AND SNOW BLOWER		
84735	02/04/2020	02/04/2020	AW	O'REILLY AUTOMOTIVE, INC.	\$43.32	O
				Purpose: PARTS		
84736	02/10/2020	02/10/2020	AW	TRANSUNION RISK & ALTERNATIVE DATA	\$93.00	O
				Purpose: SEARCHES		
84737	02/10/2020	02/10/2020	AW	MARATHON	\$485.00	O
				Purpose: CAR WASHES AUGUST 2019 - JANUARY 2020		
84738	02/10/2020	02/10/2020	AW	BUCKEYE ECOCARE	\$251.10	O
				Purpose: LAWN CARE		
84739	02/10/2020	02/10/2020	AW	TREASURER OF STATE	\$100.00	O
				Purpose: MONTHLY ACCESS		
84740	02/10/2020	02/10/2020	AW	FAR HILLS FLORIST	\$114.90	O

Payment Listing

1/6/2020 to 2/10/2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: FLOWERS - MIKE PITTMAN				
84741	02/10/2020	02/10/2020	AW	INTERSTATE FORD	\$1,956.57	O
		Purpose: REPAIRS TO M72				
84742	02/10/2020	02/10/2020	AW	VOSS	\$655.57	O
		Purpose: REPAIRS TO C70				
84743	02/10/2020	02/10/2020	AW	INTEGRATED PROTECTION SERVICES	\$400.00	O
		Purpose: SERVICE AGREEMENT				
84744	02/10/2020	02/10/2020	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$49.00	O
		Purpose: DRUG TESTING/PHYSICAL				
84745	02/10/2020	02/10/2020	AW	AIM MEDIA MIDWEST	\$299.52	O
		Purpose: ZONING ADS				
84746	02/10/2020	02/10/2020	AW	TIMKAT CLEANING SERVICES	\$610.00	O
		Purpose: JANUARY CLEANING				
Total Payments:					\$321,521.62	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$321,521.62	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on January 6th, 2020, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. **Mrs. Daugherty called the session to order at 7:04 pm.**
2. **Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Pittman being present. Also in attendance, Donna Hellmann, Gabe Plummer, Mr. Cramer and Charles Destefani.**
3. **All in attendance stood for the Pledge of Allegiance.**
4. **Appointment and Swearing in of Full Time Police Officer Benjamin W. Liggett. – 2020.01.06.02**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.01.06.02**

IN RE: Appointment of Full-Time Police Officer Benjamin W. Liggett

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2020 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Benjamin W. Liggett is hereby appointed as full-time Police Officer effective January 6, 2020, at a pay rate of \$24.68 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending January 6, 2021.

Mrs. Daugherty motioned to approve the Swearing in. Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

5. **Proclamation and Dedication of Newly Constructed Michael E. Pittman Community Trail.– 2020.01.06.01**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.01.06.01**

IN RE: Dedicating Michael E. Pittman Community Trail

WHEREAS, Michael E. Pittman has served as a member of the Sugarcreek Township Zoning Commission and currently sits on the Sugarcreek Township Board of Trustees since he was elected in 2006; and,

WHEREAS, Mr. Pittman desired to create the opportunity for kids to walk and bike to school and was able to harness the excitement generated through the Safe Routes to School initiative to further his dream for a walkable and bikeable Sugarcreek Township; and

WHEREAS, Mr. Pittman advocated tirelessly to create a walkable community wherein residents would have access to a pathway network to walk to football games, to downtown Bellbrook, and to the Township's commercial corridor; and

WHEREAS, On January 6, 2020, Trustees Nadine Daugherty and Carolyn Destefani passed Resolution Number 2020.01.06.01 proclaiming the date as 'Michael E. Pittman Community Connectivity Day' while further declaring all existing and future Sugarcreek pathways and trails to be named as the 'Michael E. Pittman Community Trail'.

NOW, THEREFORE, be it proclaimed that the Trustees of Sugarcreek Township, Ohio, officially proclaim, today, Monday, January 6th, 2020, as 'Michael E. Pittman Community Connectivity Day'.

Mrs. Daugherty motioned to approve The New Community Trail. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Abstain

6. Reports

A. Administration

Mr. Tiffany was present. He had nothing to add to his report.

B. Fiscal Office

Mr. Hodson was not present.

C. Fire

Chief Leaming was not present.

D. Police

Chief Brown was present. He had nothing to add to his report.

E. Roads and Services

Mr. Harphant was not present.

F. Zoning

Mrs. Tilford was not present.

G. Information Technology

There was nothing to report.

H. Trustees

Mrs. Daugherty thanked Mrs. Destefani for serving as the Chair person for the past year. The Trustees thanked Mr. Pittman for his strong efforts at getting the walk ways and pathways for people in the Township constructed.

7. Public Comments – Agenda Items

There were no public comments

8. Old Business

A. Bellbrook Sugarcreek Parks and Schools Meeting – TBD

9. Consent Agenda Items

A. Payment of Bills

B. Approval of Minutes

C. CLOUT Membership – 2020.01.06.03

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.01.06.03
IN RE: CLOUT Membership

WHEREAS, Section 505.241 of the Ohio Revised Code grants the authority to a board of township trustees to authorize its elected officers to join an association or nonprofit organization formed for the improvement of township government; and,

WHEREAS, Section 505.241 of the Ohio Revised Code further grants the authority to a board of township trustees to appropriate from its general fund an amount sufficient to pay the dues, subscription costs, or membership charges of such association or nonprofit organization; and,

WHEREAS, the Coalition of Large Ohio Urban Townships (CLOUT), which is part of the Ohio Township Association, qualifies as an association or nonprofit organization formed for the improvement of township government; and,

WHEREAS, the Board recognizes the advantages of CLOUT membership and wishes to participate; and,

WHEREAS, Sugarcreek Township is eligible to be a member of the Coalition of Large Ohio Urban Townships (CLOUT) based on its budget of over \$10,000,000.00,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes Sugarcreek Township to become a member of the Coalition of Large Ohio Urban Townships (CLOUT) as part of the Ohio Township Association.

D. Declaration of Excess Property – Police Department – 2020.01.06.04

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.01.06.04
IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed below has an individual value of \$2,000.00 or less.

- FORD Crown Victoria 2011

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Mrs. Daugherty motioned to approve Consent agenda items. Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

10. Discussion Agenda Items

Mrs. Hellman spoke about a broken limb on Possum Run Road.

11. Trustee/Staff Discussions

There was nothing to add.

12. Adjourn

Mrs. Daugherty moved to adjourn. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.02**

IN RE: Application to the State Auditor's Office for the creation of a Special Fund

WHEREAS, the Auditor of State requires submission of a form to request an approval;
and

WHEREAS, the form requires attachment of a Resolution requesting said approval.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugar Creek Township, Ohio, does hereby request the State Auditor's Office to approve the creation of a Special Fund, number 2909 Michael E. Pittman Community Connectivity Fund, to be established for local match on various grants and other projects to provide additional walkway/bikeway paths throughout Sugar Creek Township. Funding of said Fund will be through specified contributions or donations from the public and funds transferred from the General Fund. Said Funds will be used for the sole purpose of providing inter-connecting public trails and pathways throughout Sugar Creek Township.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer

**AUDITOR OF STATE
REQUEST FOR FUND APPROVAL**

Entity: Sugarcreek Township

Fiscal Officer: Theodore Hodson

Phone No.: 937.848.8426

Request Date: February 10, 2020

Fund Requested: 2909 Michael E. Pittman Community Connectivity Fund

Purpose of Fund: Funding for local match on various grants and other projects
to provide additional walkway/bikeway paths throughout Sugarcreek Township.

Sources of Revenue: Specified contributions or donations from the public and
funds transferred from the general fund

Anticipated Expenditures (Types): Funds will be used solely for the purpose of
providing inter connecting public trails and pathways throughout Sugarcreek
Township.

NOTE: Please attach a copy of the resolution requesting approval to establish the fund.



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.03
IN RE: Appointment of Fire Department Staff
Justin Comer and Jacob Osterhues

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar Creek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/EMT; and,

WHEREAS, Justin Comer has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugar Creek Township Fire Department; and,

WHEREAS, Jacob Osterhues has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugar Creek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2020 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Justin Comer shall be appointed to Part-time Firefighter II/EMT within the Sugar Creek Fire Department at the rate of \$13.63 per hour and that Jacob Osterhues shall be appointed to Part-time Firefighter II/EMT within the Sugar Creek Fire Department at the rate of \$13.63 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for Justin Comer will have an effective date of January 13, 2020 with a one (1) year probationary period ending on January 13, 2021 and the above-mentioned appointment for Jacob Osterhues will have an effective date of January 31, 2020 with a one (1) year probationary period ending on January 31, 2021.

Carolyn L. Destefani, Chairperson

Nadine S. Daugherty, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.04**

IN RE: Probationary Release of part-time Firefighter/EMT Kyle Blankenship

WHEREAS, Part-time Fire Fighter/EMT Kyle Blankenship has been a member of the Sugar Creek Township Fire Department since January 30, 2017; and,

WHEREAS, during his probationary period, Mr. Blankenship has not satisfied the requirements of his position,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees does hereby authorize the probationary release of Kyle Blankenship from his duties as Part-time Fire Fighter/EMT effective January 8, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



Jeffrey A. Leaming
Fire Chief

1.8.2020

Mr. Kyle Blankenship
4505 Marguerite
Middletown, Oh 45042

Dear Mr. Blankenship,

We are writing to inform you that per your request you were reclassified from the full time program to the part time program on 10.10.19 with a one year probationary period. You have not worked one shift day since being granted the reclassification. Several attempts have been made to contact you without success. We are writing to inform you that you have now been released from employment effective 1.8.2020.

You need to surrender and return all Sugar Creek Township property that was issued to you to the shift commander at the Sugar Creek Township Public Safety Building at 4398 Clio Road Dayton, Oh 45459 on or before January 31, 2020 to avoid any potential legal action.

Respectfully,

A handwritten signature in black ink, appearing to read "Jeffrey A. Leaming", written in a cursive style.

Jeffery A. Leaming
Fire Chief

Cc: Barry Tiffany



SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.05
IN RE: Resignation of Fire Department
Staff Ryan Dooley

WHEREAS, Part-time Firefighter/EMT Ryan Dooley has indicated his desire to resign from the Sugar Creek Township Fire Department; and,

WHEREAS, Mr. Dooley became a member of the Sugar Creek Township Fire Department as a Part-time Firefighter /EMT on September 11, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Dooley.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugar Creek Township Trustees officially accept the resignation of Ryan Dooley effective January 29, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer

Letter Of Resignation

January 14, 2020

Chief Leaming
Sugar creek Township Fire Department
4398 Clys Rd, Dayton, OH 45459

Dear Chief Leaming

This letter is to inform you that I am resigning as a member of Sugar creek Township Fire Department, effective on January 29nd 2020.

It has been a pleasure to serve as a member of Sugar creek Township Fire Department. However I am resigning as a member of Sugar creek Township Fire Department , due to a job opportunity at City Of Lebanon Fire Department. Thank you for you time to help me grow, I also want to thank you for the opportunity that you have given me to get on the job experience. Thank you for allowing me the job opportunity.

I wish the organization only the best for the future, and regret any inconvenience my resignation may cause.

Sincerely,

Ryan J. Dooley



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.06**

IN RE: Appointment of Board of Zoning Appeals Alternate Shanna Staten

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugar Creek Township; and,

WHEREAS, an open position exists and it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are in the best interest of Sugar Creek Township; and,

WHEREAS, Shanna Staten has expressed her desire to serve on the Board of Zoning Appeals in a Regular Member capacity,

NOW THEREFORE, BE IT RESOLVED, that Shanna Staten is hereby appointed to the Board of Zoning Appeals as a Regular Member for a term beginning February 10, 2020, and expiring on July 31, 2022. (Said appointment made pursuant to Ohio Revised Code Section 519.13.)

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.07**

IN RE: Appointment of Board of Zoning Appeals Member Jim Froehlich

WHEREAS, the five-year term of Board of Zoning Appeals member Jim Froehlich expired on July 31, 2019; and,

WHEREAS, Mr. Froehlich has served as a Board of Zoning Appeals alternate member since August 1, 2014 and has served as a regular member since December 7, 2015; and,

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugar Creek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are always in the best interest of Sugar Creek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Jim Froehlich is hereby re-appointed to the Board of Zoning Appeals for a five-year term expiring on July 31, 2024. (Said appointment made pursuant to the Ohio Revised Code, Section 519.13.)

Nadine Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.08**

IN RE: Re-appointment of Board of Zoning Appeals Alternate Member Rich Demko

WHEREAS, Mr. Demko has served as a Board of Zoning Appeals alternate member since October 02, 2017; and,

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugar Creek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are always in the best interest of Sugar Creek Township; and,

NOW THEREFORE, BE IT RESOLVED, that Rich Demko is hereby re-appointed to the Board of Zoning Appeals as an alternate member for a term expiring on July 31, 2023. (Said appointment made pursuant to the Ohio Revised Code, Section 519.13.)

Nadine Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer



**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.02.10.10**

IN RE: Appointment of Temporary Part time Roads and Service Personnel
Marcus Wickline

WHEREAS, the need exists to establish and maintain a viable seasonal work force within the Sugar Creek Township Service Department; and,

WHEREAS, the Board of Sugar Creek Township Trustees, by previous resolution, has authorized the hiring of seasonal employees, effective November 19, 2007, for a period not-to-exceed 180 days; and,

WHEREAS, Marcus Wickline applied for employment as a seasonal employee, has been interviewed, and has undergone all necessary screening and testing,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees does hereby appoint Marcus Wickline to the position of Temporary Part time Service Worker, at a rate of pay of \$12.00 per hour.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Fred Cramer, Trustee

Theodore L. Hodson, Fiscal Officer

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.11.18.04 - amended
IN RE: Year 2020 Temporary Appropriations

WHEREAS, the need exists to adopt temporary appropriations for the Year 2020; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2019, and extending until the Year 2020 Permanent Appropriations are approved no later than March 31, 2020; and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2020 Temporary Appropriations are as follows:

1000	General Fund	
	Personal Services (Salaries)	\$ 335,000.00
	Employee Benefits	\$ 168,000.00
	Purchased Services	\$ 150,000.00
	Supplies & Materials	\$ 11,000.00
	Other Dues and Fees	\$ 2,000.00
	Health Districts	<u>\$ 30,000.00</u>
	<i>Total General Fund:</i>	<i>\$ 696,000.00</i>
2011	Motor Vehicle Tax	\$ 27,000.00
2021	Gasoline Tax	\$ 125,000.00
2031	Road and Bridge	
	Personal Services	\$ 367,250.00
	Other	<u>\$ 536,700.00</u>
	<i>Total Road and Bridge:</i>	<i>\$ 903,950.00</i>
2081	Police District	
	Personal Services	\$2,210,000.00
	Other	<u>\$ 473,700.00</u>
	<i>Total Police District:</i>	<i>\$2,683,700.00</i>
2112	Fire District	
	Personal Services	\$2,095,450.00
	Other	<u>\$ 675,900.00</u>
	<i>Total Fire District:</i>	<i>\$2,771,350.00</i>
2231	Permissive Motor Vehicle License	\$ 80,000.00

2281	Ambulance and Emergency Medical	
	Personal Services	\$ 116,000.00
	Other	\$ 62,700.00
	<i>Total Ambulance and Emergency Medical:</i>	\$ 178,700.00
2904	Centerville Fire Ancillary	\$ 58,000.00
2906	Police Trust Fund	\$ 89,000.00
2907	Police Cell Tower Receipts	\$ 24,000.00
2908	Fire Cell Tower Receipts	\$ 24,000.00
3102	General Bond Retirement	\$ 127,263.50
3901	Clyo Road TIF II	\$ 149,433.95
4401	OPWC Brown Road	\$ 41,692.95
4901	Center Point Capital Project	\$ 51,869.33
4902	Clyo Road TIF	\$ 0.00

Total Temporary Appropriations \$8,030,959.73

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County Auditor.

Michael E. Pittman, Chairperson

Carolyn L. Destefani, Vice Chairperson

Nadine S. Daugherty, Trustee

Theodore L Hodson, Fiscal Officer