



AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
Monday, January 6, 2020, 7:00 P.M.

REGULAR SESSION:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Appointment and Swearing in of Full-Time Police Officer – Benjamin W. Liggett – 2020.01.06.02**
- 5. Proclamation and Dedication of Newly Constructed Michael E. Pittman Community Trail – 2020.01.06.01**
- 6. Reports**
 - A. Administrator
 - B. Fiscal Officer
 - C. Fire
 - D. Police
 - E. Roads and Services
 - F. Zoning
 - G. Information Technology
 - H. Trustees
- 7. Public Comments - Limited to five minutes per person. Agenda related business only. (Time cannot be yielded to another person.)**
- 8. Old Business**
 - A. Bellbrook Sugarcreek Parks and Schools Meeting - TBD
- 9. Consent Agenda Items**
 - A. Payment of Bills
 - B. Approval of Minutes
 - C. CLOUT Membership – 2020.01.06.03
 - D. Declaration of Excess Property – Police Department – 2020.01.06.04
- 10. Discussion Agenda Items**

11. Public Comments - Limited to five minutes per person. Township related business only.
(Time cannot be yielded to another person.)

12. Trustee/Staff Discussion

13. Adjourn



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugarcreek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you.

Sugarcreek Township Trustees

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.01.06.02

IN RE: Appointment of Full-Time Police Officer Benjamin W. Liggett

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2020 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Benjamin W. Liggett is hereby appointed as full-time Police Officer effective January 6, 2020, at a pay rate of \$24.68 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending January 6, 2020.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.01.06.01
IN RE: Dedicating Michael E. Pittman Community Trail

WHEREAS, Michael E. Pittman has served as a member of the Sugarcreek Township Zoning Commission and currently sits on the Sugarcreek Township Board of Trustees since he was elected in 2006; and,

WHEREAS, Mr. Pittman desired to create the opportunity for kids to walk and bike to school and was able to harness the excitement generated through the Safe Routes to School initiative to further his dream for a walkable and bikeable Sugarcreek Township; and

WHEREAS, Mr. Pittman advocated tirelessly to create a walkable community wherein residents would have access to a pathway network to walk to football games, to downtown Bellbrook, and to the Township's commercial corridor; and

WHEREAS, On January 6, 2020, Trustees Nadine Daugherty and Carolyn Destefani passed Resolution Number 2020.01.06.01 proclaiming the date as 'Michael E. Pittman Community Connectivity Day' while further declaring all existing and future Sugarcreek pathways and trails to be named as the 'Michael E. Pittman Community Trail'.

NOW, THEREFORE, be it proclaimed that the Trustees of Sugarcreek Township, Ohio, officially proclaim, today, Monday, January 6th, 2020, as 'Michael E. Pittman Community Connectivity Day'.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees December 13, 2019 thru January 3, 2020

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Ice Rescue

Statistics:

2018 Totals

- EMS Responses: 864 11 Overdose calls with 8 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 229
- Total Calls: 1093 9.5% or 104 calls have been to Cornerstone

2019 Totals

- EMS Responses: 972 7 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 176
- Fire Responses: 298
- 1269 6.2% or 79 calls have been to Cornerstone

Accomplishments/Information:

- Engine 72 has been returned to service after being repaired 12/11
- Attended County Fire Chief's meeting 12/19

Status of Significant Issues the Fire Department is Addressing:

- Assistant Chief's Zimmerman's staff vehicle is mechanically unusable and has been declared surplus
- Squad 72's transmission is out and the unit is not going to be repaired due to age and condition it also has been declared surplus
- Will be working with selected vendor for grant funded exhaust system installation at Sta. 72
- Capital needs of the department are updated and summarized below in this report

Scheduled Events:

- Shift Commander Meeting 1/14

Fiscal:

As of December 6, 2019	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,711,335.00	\$224,252.13	\$2,350,766.95	\$150,925.53	86.237%
EMS	\$235,258.00	\$15,944.87	\$214,833.92	\$5,767.36	90.821%
Cell Tower Fund					
Department Total	\$2,946,593.00	\$240,197.00	\$2,565,600.87	\$156,692.89	86.603%

Projected Capital Needs:

Priority	Immediate		Moderate		Low	
1	Ladder Replacement	\$250,000.00	Battalion Bay sensors	\$1,200.00	Replace Damaged Bay Door	\$2,000.00
2	Engine	\$485,000.00	Install Shorelines (Sta. 71)	\$2,000.00	Carpet training / Day room / Bunk Room	\$11,000.00
3	(2) Staff Vehicles	\$50,000.00	Inside Building Painting / Bay (Sta. 72)	\$9,000.00	Kitchen (Sta. 71)	\$9,000.00
4	Exhaust System (bay)	\$2,500.00	Build Gear Room (In Bay Sta. 72)	\$55,000.00	Kitchen (Sta. 72)	\$12,000.00
5	5 Mobile Radio	\$31,783.00	Sleeping area Improvements (Sta. 72)	\$15,000.00	Painting Interior (Sta. 71)	\$3,000.00
6	Life Pack Monitor Replacement (3)	\$90,000.00	Thermal Imaging Camera	\$9,000.00	Replace Carpet (Sta. 71)	\$7,000.00
7			Radio Batteries	\$2,500.00	Bay Floor crack repair / repaint floor	\$36,000.00
8			PPV Fans E-73 Q-72	\$5,000.00	Painting (bay) (Sta. 71)	\$8,000.00
9			Search Rope & Equipment	\$3,000.00	Wall Gear Racks	\$6,500.00
10			Computers	\$9,000.00	Dedicated Maintenance Program	\$2,500.00
11			Front Ramp repair/replace Sta. 72	\$30,000.00	Relocate Flag pole and install lighting	\$2,000.00
12			Nozzles	\$3,200.00		
13			Chain saw	\$1,375.00		
14			Hand Tools	\$3,000.00		
15			Replace Hose	\$10,000.00		
16			Rotary saw	\$600.00		
17			Station Alerting	\$54,000.00		
18						
19						
20						
21						
	Total	\$909,283.00		\$212,875.00		\$99,000.00
TOTAL-						\$1,221,158.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report January 6, 2020

Training

- No classes scheduled for January.

Fiscal

Budget 2019 (Final Appropriation)	\$2,639,700.00
Expenditures as of December 31, 2019	\$2,349,982.88
% of Budget Used	88.4%
% of Budget Year Target for the end of December	100%
% of Budget Remaining	11.6%
Cash Balance as of December 31, 2019	\$1,109,941.69

Public Appearance

- On December 18th, Chief Brown attended the Montgomery County Chief's Luncheon.
- On December 19th, the police department held the annual "Shop with a Cop" at the Target Store. Thanks to Sergeant Guerrero for all his work of putting it together. We helped 8 families.
- On December 30th, Chief Brown and Sergeant Guerrero attended the swearing in of Ron Lewis.

Respectfully submitted,

A handwritten signature in blue ink that reads "MA Brown". The letters are cursive and somewhat stylized.

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

December 10, 2019

- Business checks
- Community policing
- Traffic stops

December 11, 2019

- Theft arrest on Wilmington Pike
- Crash report on Centerville Road

December 12, 2019

- Crash report on Swigart Road
- An animal complaint on Wilmington Pike
- Suspicious person on Surrey Trail

December 13, 2019

- Nothing to Report

December 14, 2019

- Theft report on Feedwire Road
- Crash report on Wilmington Pike

December 15, 2019

- Nothing to Report

December 16, 2019

- Hunting complaint on Fauber Road
- Crash report on Wilmington-Dayton Road
- Warrant taken on Cloy Road

December 17, 2019

- Theft report on Feedwire Road
- Traffic stops

December 18, 2019

- Nothing to Report

December 19, 2019

- Business and house checks
- Traffic stops
- Domestic violence report taken on Wilmington Pike
- Theft arrest on Wilmington Pike

December 20, 2019

- Welfare check on w. Salinas Circle
- Crash report on Wilmington Pike
- Domestic violence on N. Lakeman Drive

December 21, 2019

- Nothing to Report

December 22, 2019

- Burglary report on Creek Bluff Court
- Crash report on Centerville Road
- Theft arrest on Wilmington Pike

December 23, 2019

- Nothing to Report

December 24, 2019

- Crash report on Wilmington-Dayton Road
- Traffic stops

December 25, 2019

- Community policing
- Domestic violence on Bayberry Cove Drive

December 26, 2019

- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike

December 27, 2019

- Nothing to Report

December 28, 2019

- Crash report on Upper Bellbrook Road
- Fraud report taken on Wilmington Pike
- Theft arrest on Wilmington Pike



Staff Report for Sugar Creek Township Trustees January 6, 2020

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- Call out for snow 12/16
- Call out for ice 12/17

Accomplishments:

- Drivers training/ snow training
- Worked on FEMA report for Beaver Creek Twp.
- Road review – check for slick spots
- Multiple driveway permits
- Took 705 to Ankeney Truck for brake leak
- Dropped off piece for 705 at Spring Valley Body Shop
- Met with George Kender about backer plates for the plows
- Cleaned trucks
- Assisted with traffic accident in Xenia
- Picked up 705 from Ankeney Truck
- Clean Quonset hut
- Disposed of bucket of driveway sealant
- Went to Interstate Ford for recall
- Picked up metal plates from George's
- Removed signs from ROW – 4
- Met with Beaver Creek City and Township for proclamations and presentations of coins
- Weld plow tower and reinstall on 701
- Took 704 to Zoresco
- Road Review for debris
- Remove dead deer from Ericman Ln.
- Remove dead squirrel from Edelweiss Dr.
- Picked up water filter and salt pellets from Lowe's
- Look at gear washer for Fire Dept.
- Met with Don Root about door issue at Police Dept.
- Replace cutting edge on 702
- Emptied and cleaned 701
- Met with STPD, Sugar Creek Schools, And City Maintenance about sewer issue on cross country track
- Took Polaris to Zoresco

- Check for signs
- Cleaned 701 and shop
- Cut tree limbs on Cedar Ridge, Washington Mill, and Brown Road
- Assisted Barry with auction items and cleaning out for sign shop
- Cut limbs on Sugarhill Ln.
- Removed downed trees from Sears Rd. and Brown rd.
- Closed Sears Rd. for lines in roadway
- Removed debris from many township roads
- Cleaned ditch and catch basins on Little Sugarcreek and Brown Rd.
- Check all catch basins
- Reinstall spinners on 701 and 702
- Went to A&A Safety for address numbers
- Road review – debris from wind
- Picked up signs from Sears Rd. closure
- Picked up 704 and Polaris from Zoresco
- Removed steel plate from Wayside Dr.
- Removed downed tree from Sears Rd. and Middle Run.
- Change fittings on 704 plow
- Took old batteries to Batteries Plus
- Picked up 14” chainsaw chains from Centerville Gravely
- Picked up tire on Upper Bellbrook
- Trouble shot and fixed door 8 on Quonset hut
- Met with managers of Redwood Apt. concerning mud in roadway
- Finished arranging auction items for Gov Deals
- Moved tables from closet in meeting room
- Removed garland from bridge on Clyo Rd.
- Returned cones to police dept.
- Reran speaker wires in meeting room

Respectfully,

Bill Harphant
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees
December 16, 2019 through January 6, 2020**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **January 23, 2020 Meeting: Canceled**

Zoning Commission Activities:

- **January 7, 2020 BZC Meeting:**
 - **BZC04-2019:** Inverness Group, Inc. is requesting Final PUD Plan approval for Section 6 of the Landings at Sugarcreek subdivision.
 - **BZC05-2019:** The Sugarcreek Township Board of Trustees are requesting a text amendment to define Physician Directed Wellness Centers and to make them Conditional Uses in the A-1 District subject to use specific standards.

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Completed Staff Reports for BZC04-2019 and BZC05-2019
- Completed and sent Legal and Public Notices for BZC04-2019 and BZC05-2019

- Completed BZC Packets for the January 7, 2019 Meeting
- Met with property owners to discuss land in the township on December 16, 2019
- Met with contractor to discuss construction of a deck on January 6, 2020
- Working to acquire list of impacted property owners to provide direct notification to those impact by proposed FEMA map changes
- Working with Fischer Homes on their transition into Landings at Sugarcreek
- Completed 2020 Schedules for BZA and BZC

Announcements/Upcoming Events:

- Zoning Commission Meeting on January 7, 2020

Payment Listing

12/16/2019 to 12/31/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
84370	11/25/2019	11/25/2019	AW	TARGET	\$3,000.00 *	V
	Purpose: SHOP WITH A COP					
84370	12/16/2019	12/16/2019	AW	TARGET	-\$3,000.00	V
84447	12/11/2019	12/11/2019	AW	YOUNG'S DAIRY	\$50.00 *	V
	Purpose: ICE CREAM FOR GCTA PARTY					
84447	12/19/2019	12/19/2019	AW	YOUNG'S DAIRY	-\$50.00	V
84466	12/16/2019	12/16/2019	AW	TIME WARNER CABLE	\$1,389.98	V
	Purpose: PHONE AND CABLE					
84466	12/16/2019	12/16/2019	AW	TIME WARNER CABLE	-\$1,389.98	V
84467	12/16/2019	12/16/2019	AW	DAYTON POWER & LIGHT	\$25.91	V
	Purpose: RANGE					
84467	12/16/2019	12/16/2019	AW	DAYTON POWER & LIGHT	-\$25.91	V
84468	12/16/2019	12/16/2019	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$125.00	V
	Purpose: DRUG TESTING AND PHYSICAL					
84468	12/16/2019	12/16/2019	AW	OCCUPATIONAL HEALTH CENTERS OF OH	-\$125.00	V
84469	12/16/2019	12/16/2019	AW	CARA TILFORD	\$41.26	V
	Purpose: REIMB FOR EXPENSES					
84469	12/16/2019	12/16/2019	AW	CARA TILFORD	-\$41.26	V
84470	12/16/2019	12/16/2019	AW	CENTERVILLE GRAVELY	\$387.93	V
	Purpose: REPAIRS					
84470	12/16/2019	12/16/2019	AW	CENTERVILLE GRAVELY	-\$387.93	V
84471	12/16/2019	12/16/2019	AW	WASH IT DEAN	\$123.00	V
	Purpose: CAR WASHES					
84471	12/16/2019	12/16/2019	AW	WASH IT DEAN	-\$123.00	V
84472	12/16/2019	12/16/2019	AW	LYKINS OIL COMPANY	\$1,819.19	V
	Purpose: FUEL					
84472	12/16/2019	12/16/2019	AW	LYKINS OIL COMPANY	-\$1,819.19	V
84473	12/16/2019	12/16/2019	AW	BATTERIES PLUS	\$134.95	V
	Purpose: B-70 BATTERY					
84473	12/16/2019	12/16/2019	AW	BATTERIES PLUS	-\$134.95	V
84474	12/16/2019	12/16/2019	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$91.40	V
	Purpose: REPAIRS TO SCBA					
84474	12/16/2019	12/16/2019	AW	MUNICIPAL EMERGENCY SERVICES DEPC	-\$91.40	V
84475	12/16/2019	12/16/2019	AW	AIRGAS USA, LLC	\$279.98	V
	Purpose: OXYGEN					
84475	12/16/2019	12/16/2019	AW	AIRGAS USA, LLC	-\$279.98	V
84476	12/16/2019	12/16/2019	AW	PHOENIX SAFETY OUTFITTERS	\$1,340.75	V
	Purpose: GEAR REPAIRS					
84476	12/16/2019	12/16/2019	AW	PHOENIX SAFETY OUTFITTERS	-\$1,340.75	V
84477	12/16/2019	12/16/2019	AW	MICHAEL BROWN	\$500.00	V
	Purpose: YEAR END BONUS					
84477	12/16/2019	12/16/2019	AW	MICHAEL BROWN	-\$500.00	V
84478	12/16/2019	12/16/2019	AW	CARA TILFORD	\$500.00	V
	Purpose: YEAR END BONUS					
84478	12/16/2019	12/16/2019	AW	CARA TILFORD	-\$500.00	V
84479	12/16/2019	12/16/2019	AW	BILL HARPHANT	\$500.00	V

Payment Listing

12/16/2019 to 12/31/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
		Purpose: YEAR END BONUS				
84479	12/16/2019	12/16/2019	AW	BILL HARPHANT	-\$500.00	V
84480	12/16/2019	12/16/2019	AW	JEFF LEAMING	\$500.00	V
		Purpose: YEAR END BONUS				
84480	12/16/2019	12/16/2019	AW	JEFF LEAMING	-\$500.00	V
84481	12/16/2019	12/16/2019	AW	DAYTON POWER & LIGHT	\$25.91	O
		Purpose: RANGE				
84482	12/16/2019	12/16/2019	AW	OCCUPATIONAL HEALTH CENTERS OF OH	\$125.00	O
		Purpose: DRUG TESTING AND PHYSICAL				
84483	12/16/2019	12/16/2019	AW	CARA TILFORD	\$41.26	O
		Purpose: REIMB FOR EXPENSES				
84484	12/16/2019	12/16/2019	AW	CENTERVILLE GRAVELY	\$387.93	O
		Purpose: REPAIRS				
84485	12/16/2019	12/16/2019	AW	CARA TILFORD	\$500.00	O
		Purpose: YEAR END BONUS				
84486	12/16/2019	12/16/2019	AW	BILL HARPHANT	\$500.00	O
		Purpose: YEAR END BONUS				
84487	12/16/2019	12/16/2019	AW	JEFF LEAMING	\$500.00	O
		Purpose: YEAR END BONUS				
84488	12/16/2019	12/16/2019	AW	MICHAEL BROWN	\$500.00	O
		Purpose: YEAR END BONUS				
84489	12/16/2019	12/16/2019	AW	TIME WARNER CABLE	\$1,389.98	O
		Purpose: PHONE AND CABLE				
84490	12/16/2019	12/16/2019	AW	WASH IT DEAN	\$123.00	O
		Purpose: CAR WASHES				
84491	12/16/2019	12/16/2019	AW	LYKINS OIL COMPANY	\$1,819.19	O
		Purpose: FUEL				
84492	12/16/2019	12/16/2019	AW	BATTERIES PLUS	\$134.95	O
		Purpose: B-70 BATTERY				
84493	12/16/2019	12/16/2019	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$91.40	O
		Purpose: REPAIRS TO SCBA				
84494	12/16/2019	12/16/2019	AW	AIRGAS USA, LLC	\$279.98	O
		Purpose: OXYGEN				
84495	12/16/2019	12/16/2019	AW	PHOENIX SAFETY OUTFITTERS	\$1,340.75	O
		Purpose: GEAR REPAIRS				
84496	12/16/2019	12/16/2019	AW	TARGET	\$1,000.00	V
		Purpose: SHOP WITH A COP				
84496	12/18/2019	12/18/2019	AW	TARGET	-\$1,000.00	V
84497	12/16/2019	12/16/2019	AW	TARGET	\$1,000.00	V
		Purpose: SHOP WITH A COP				
84497	12/18/2019	12/18/2019	AW	TARGET	-\$1,000.00	V
84498	12/16/2019	12/16/2019	AW	TARGET	\$1,000.00	V
		Purpose: SHOP WITH A COP				
84498	12/18/2019	12/18/2019	AW	TARGET	-\$1,000.00	V
84501	12/16/2019	12/16/2019	AW	COSTCO	\$120.00	O
		Purpose: ANNUAL MEMBERSHIP				

Payment Listing
12/16/2019 to 12/31/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
84502	12/16/2019	12/16/2019	AW	SPRINT	\$51.67	O
				Purpose: LIFEPAKS		
84503	12/16/2019	12/16/2019	AW	TIME WARNER CABLE	\$475.55	O
				Purpose: INTERNET		
84504	12/16/2019	12/16/2019	AW	VERIZON WIRELESS	\$632.66	O
				Purpose: CELL PHONES - POLICE		
84505	12/16/2019	12/16/2019	AW	STEVEN D. KNOPP	\$42.50	O
				Purpose: 4TH QTR VOLUNTEER		
84506	12/16/2019	12/16/2019	AW	BRADLEY C. MADER	\$536.30	O
				Purpose: 4TH QTR VOLUNTEER		
84507	12/16/2019	12/16/2019	AW	ALEXANDER STUMP	\$507.50	O
				Purpose: 4TH QTR VOLUNTEER		
84508	12/16/2019	12/16/2019	AW	DARRELL F. MESSER	\$87.50	O
				Purpose: 4TH QTR VOLUNTEER		
84509	12/16/2019	12/16/2019	AW	MUNICIPAL EMERGENCY SERVICES DEPC	\$907.96	O
				Purpose: CO2 DETECTOR		
84510	12/16/2019	12/16/2019	AW	O'REILLY AUTOMOTIVE, INC.	\$41.98	O
				Purpose: SUPPLIES		
84511	12/16/2019	12/16/2019	AW	LYKINS OIL COMPANY	\$396.35	O
				Purpose: FUEL		
84512	12/16/2019	12/16/2019	AW	EARHART PROPANE	\$2,457.34	O
				Purpose: PROPANE		
84513	12/16/2019	12/16/2019	AW	EVOLUTION CREATIVE SOLUTIONS	\$55.53	O
				Purpose: BUSINESS CARDS		
84514	12/16/2019	12/16/2019	AW	ASSOCIATION FOR PSYCHOTHERAPY, INC	\$500.00	O
				Purpose: PRE EMPLOYMENT EVALUATION		
84515	12/16/2019	12/16/2019	AW	JOHNSON CONTROLS FIRE PROTECTION	\$432.00	O
				Purpose: ALARM SYSTEM		
84516	12/23/2019	12/23/2019	AW	WILLHOITE AND SONS FENCE SERVICE IN	\$8,999.76	O
				Purpose: CLYO ROAD FENCE		
84517	12/23/2019	12/23/2019	AW	PV BUSINESS SOLUTIONS	\$298.53	O
				Purpose: 2020 OSHA COMPLIANCE JOURNAL		
84518	12/23/2019	12/23/2019	AW	BUGS-OR-US PEST CONTROL	\$145.00	O
				Purpose: PEST CONTROL		
84519	12/23/2019	12/23/2019	AW	ERNST CONCRETE	\$63.75	O
				Purpose: CONCRETE		
84520	12/23/2019	12/23/2019	AW	OHIO DEPARTMENT OF JOB & FAMILY SEF	\$1,611.00	O
				Purpose: OCT UNEMPLOYMENT - ZAPPANTI		
84521	12/23/2019	12/23/2019	AW	OFFICE DEPOT	\$29.99	O
				Purpose: SUPPLIES		
84522	12/23/2019	12/23/2019	AW	GREENE COUNTY SANITARY ENGINEER	\$227.50	O
				Purpose: 2019 OHIO EPA ANNUAL DISCHARGE FOR STORM DRAINAGE		
84523	12/23/2019	12/23/2019	AW	A. E. DAVID COMPANY	\$339.65	O
				Purpose: UNIFORMS		
84524	12/23/2019	12/23/2019	AW	BATTERIES PLUS	\$2.95	O
				Purpose: SUPPLIES		

Payment Listing

12/16/2019 to 12/31/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
84525	12/23/2019	12/23/2019	AW	O'REILLY AUTOMOTIVE, INC.	\$149.99	O
				Purpose: JUMP STARTER		
84526	12/23/2019	12/23/2019	AW	REMCO SYSTEMS, INC.	\$455.98	O
				Purpose: FOLDERS		
84527	12/23/2019	12/23/2019	AW	MUFFLER BROTHERS	\$73.96	O
				Purpose: CARS 104 AND 114		
84528	12/23/2019	12/23/2019	AW	Paul Guerrero	\$9.61	O
				Purpose: SANTA HATS FOR SHOP WITH A COP		
84529	12/23/2019	12/23/2019	AW	CAPITAL TIRE, INC.	\$136.00	O
				Purpose: TIRE		
84530	12/23/2019	12/23/2019	AW	OHIO IDENTIFICATION OFFICERS ASSOCI/	\$20.00	O
				Purpose: DUES - STAYER		
84531	12/23/2019	12/23/2019	AW	BOUND TREE MEDICAL, LLC	\$479.30	O
				Purpose: EMS SUPPLIES		
84532	12/23/2019	12/23/2019	AW	FIRE APPARATUS SERVICE AND REPAIR, I	\$308.75	O
				Purpose: E-71 REPAIRS		
84533	12/23/2019	12/23/2019	AW	TREASURER OF STATE	\$1,074.00	O
				Purpose: 1ST QTR UAN FEES		
84534	12/23/2019	12/23/2019	AW	ENERGY OPTIMIZERS, USA	\$959.01	O
				Purpose: ENERGY CONTRACT		
84535	12/23/2019	12/23/2019	AW	SAULCLEAN HARD SURFACE CLEANING L	\$894.00	O
				Purpose: FLOOR CLEANING		
84536	12/23/2019	12/23/2019	AW	GOV DEALS	\$5.00	O
				Purpose: FEES		
84537	12/23/2019	12/23/2019	AW	MICHAEL BROWN	\$50.00	O
				Purpose: DEC CELL PHONE REIMB		
84538	12/23/2019	12/23/2019	AW	BARRY TIFFANY	\$50.00	O
				Purpose: DEC CELL PHONE REIMB		
84539	12/23/2019	12/23/2019	AW	CARA TILFORD	\$50.00	O
				Purpose: DEC CELL PHONE REIMB		
84540	12/23/2019	12/23/2019	AW	NADINE DAUGHERTY	\$20.00	O
				Purpose: DEC CELL PHONE REIMB		
84541	12/23/2019	12/23/2019	AW	MICHAEL PITTMAN	\$20.00	O
				Purpose: DEC CELL PHONE REIMB		
84542	12/23/2019	12/23/2019	AW	BILL HARPHANT	\$20.00	O
				Purpose: DEC CELL PHONE REIMB		
84543	12/23/2019	12/23/2019	AW	RICHARD CIPRIANO	\$20.00	O
				Purpose: DEC CELL PHONE REIMB		
84544	12/23/2019	12/23/2019	AW	DALE OWENS	\$20.00	O
				Purpose: DEC CELL PHONE REIMB		
84545	12/30/2019	12/30/2019	AW	WAL-MART COMMUNITY/GEMB	\$19.24	O
				Purpose: MISC PURCHASES		
84546	12/30/2019	12/30/2019	AW	STRYKER SALES CORPORATION	\$128.99	O
				Purpose: ARM COVER GUARD KIT		
84547	12/30/2019	12/30/2019	AW	SUPER LAUNDRY EQUIPMENT CORP.	\$155.00	O
				Purpose: WASHER REPAIRS		

Payment Listing
12/16/2019 to 12/31/2019

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
84550	12/30/2019	12/30/2019	AW	DENTAL CARE PLUS, INC.	\$1,614.43	O
	Purpose:	DEC DENTAL INSURANCE				
84552	12/30/2019	12/30/2019	AW	STANDARD INSURANCE COMPANY	\$295.31	O
	Purpose:	DEC LIFE INSURANCE				
84559	12/31/2019	12/31/2019	AW	BATTERIES PLUS	\$124.09	O
	Purpose:	BATTERIES, ETC.				
84560	12/31/2019	12/31/2019	AW	POWERPLAN	\$288.72	O
	Purpose:	PARTS				
84561	12/31/2019	12/31/2019	AW	ANKENEY XENIA TRUCK SERVICE, INC.	\$495.87	O
	Purpose:	TRUCK REPAIRS				
84562	12/31/2019	12/31/2019	AW	JOHN DEERE FINANCIAL	\$20.97	O
	Purpose:	SUPPLIES				
84563	12/31/2019	12/31/2019	AW	OFFICE DEPOT	\$28.80	O
	Purpose:	SUPPLIES				
84564	12/31/2019	12/31/2019	AW	TIME WARNER CABLE	\$571.86	O
	Purpose:	VOICE AND DATA CHARGES				
Total Payments:					\$32,231.20	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$32,231.20	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on December 16th, 2019, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. **Mrs. Destefani called the session to order at 7:05 pm.**

2. **All in attendance stood for the Pledge of Allegiance.**

3. **Attendance**

Mr. Hodson called the roll with Board Members Mrs. Destefani, Mr. Pittman and Mrs. Daugherty.

4. **Reports**

A. **Administrator** – Mr. Tiffany was present. He had nothing to add to his report.

B. **Fiscal Officer** – Mr. Hodson was present. He had nothing to add to his report.

C. **Fire** – Chief Leaming was present. There was some discussion on the Assistant Fire Chief's car.

D. **Police** – Chief Brown was present. Mr. Pittman asked if the theft has gone down in the area around Christmas time.

E. **Roads and Services** – Mr. Harphant was present. Mrs. Destefani said the Christmas lights up around the building look lovely. She also asked if they had picked up any signs over the weekend. She saw that there were some around the Township.

F. **Zoning** – Mrs. Tilford was present. She had nothing to add to her report

G. **Information Technology** – Nothing to add.

H. **Trustees** – Mrs. Daugherty attended the Governors Party for all elected Officials. She said it was very nice and a great place to chat with everyone, very informal. Mrs. Destefani attended the Community Christmas Party by Christ Church and Christmas in the park. The Trustees also talked about the school funding and how schools cannot perform if their funding is taken away.

5. **Public Comments – Agenda related Business only**

6. **Old Business**

Bellbrook Sugarcreek Parks and Schools Meeting – TBD

7. **Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. Accepting Maintenance and Responsibility – 2019.12.16.01

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.12.16.01

IN RE: Acceptance of Dedicated Roadway for Maintenance
of Streets and Storm Systems for Woodland Ridge 2

WHEREAS, this Board of Township Trustees has received the name Woodland Ridge 2, Section 9, from the Greene County Engineer which will become the responsibility of Sugarcreek Township per Ohio Revised Code (O.R.C.) 5553.31; and,

WHEREAS, the maintenance and responsibility for these roadways will belong to the Sugarcreek Township Trustees; and,

WHEREAS, the following roadways have met the specifications and inspection procedures of both the Greene County Engineer and the Sugarcreek Township Roads and Services Department:

Woodland Ridge 2, Section 9

NOW THEREFORE, BE IT RESOLVED, that these subdivision roads are accepted as the responsibility of Sugarcreek Township and the speed limit in this residential area shall be set at 25 miles per hour.

D. Appointment of Fire Department Staff – John Duritsch – 2019.12.16.02

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.12.16.02
IN RE: Appointment of Fire Department Staff
John Duritsch

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter II/EMT; and,

WHEREAS, John Duritsch has the necessary qualifications to serve in the capacity of Part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2019 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that John Duritsch shall be appointed to Part-time Firefighter II/EMT within the Sugarcreek Fire Department; and,

FURTHER BE IT RESOLVED, the above-mentioned appointment for John Duritsch will have an effective date of December 12, 2019 with a one (1) year probationary period ending on December 12, 2020.

E. Declaration of Excess Property – Fire Department – 2019.12.16.03

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.12.16.03
IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed below has an individual value of \$2,000.00 or less.

- FORD Expedition 2007

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

F. Entering into an Agreement with Choice One Engineering for SRTS Grant –
2019.12.16.04

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.12.16.04

IN RE: Entering Into an Agreement with Choice One Engineering for Professional Services – Safe Routes to School Grant Application and

Authorizing the Township Administrator to Act as Signatory

WHEREAS, the Township desires to apply for a Safe Routes to School (SRTS) grant for a multi-use path along Feedwire Road from Eden Meadows Way to Little Sugarcreek Road; and,

WHEREAS, Choice One Engineering has provided a proposed cost of \$1,380 to prepare and submit the application of behalf of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as the signatory and enter into an agreement with Choice One Engineering for the preparation and submission of SRTS Grant Application at a cost of \$1,380, a copy of the agreement attached hereto.

G. Entering into an Agreement with Choice One Engineering for ODNR Grant –
2019.12.16.05

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.12.16.05

IN RE: Entering Into an Agreement with Choice One Engineering for Professional Services – Ohio Department of Natural Resources Grant Application and

Authorizing the Township Administrator to Act as Signatory

WHEREAS, the Township desires to apply for a Grant from the Ohio Department of Natural Resources (ODNR) grant for the Feedwire Road Bike/Ped Trail Bridge; and,

WHEREAS, Choice One Engineering has provided a proposed cost of \$2,400 to prepare and submit the application of behalf of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as the signatory and enter into an agreement with Choice One Engineering for the preparation and submission of ODNR Grant Application at a cost of \$2,400, a copy of the agreement attached hereto.

H. Annual Re-organization and Appointments -2019.12.16.06

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.12.16.06

IN RE: Annual Re-organization and Appointments

WHEREAS, it is necessary that the Sugarcreek Township Board of Trustees establish by resolution its intent to establish meeting dates, holidays, and appointments to boards, commissions, committees and other organizations with which the Township has cooperative working relationships; and,

WHEREAS, it is also necessary that the Board of Trustees establish an annual schedule of holidays to be observed by the Township, schedule of meeting dates, and authorize certain other operational policies of the Township,

NOW, THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Nadine Daugherty to the position of Chairperson, Sugarcreek Township Board of Trustees, for the term commencing January 1, 2020, through December 31, 2020.

BE IT FURTHER RESOLVED, this Sugarcreek Township Board of Trustees does hereby appoint Carolyn Destefani to the position of Vice Chairperson, Sugarcreek Township Board of Trustees for the term commencing January 1, 2020, through December 31, 2020.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Michael E. Pittman as representative, and Nadine S. Daugherty as alternate, to the Greene County Regional Planning & Coordinating Commission.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Nadine Daugherty as representative, and Carolyn Destefani as alternate, to the Greene County Combined Health District Advisory Council.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Carolyn Destefani as representative, and Michael E. Pittman as alternate, to the Greene County Water/Wastewater Advisory Council.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby appoint Carolyn Destefani as representative, and Nadine Daugherty as alternate, to the Miami Valley Regional Planning Commission.

BE IT FURTHER RESOLVED that for the calendar year 2020, the Trustee Work Sessions and Regular Sessions will be held on the same day with the Work Sessions being held from 5:30 p.m. to 6:45 p.m. and the Trustee Regular Session beginning at 7:00 p.m. on the following dates:

- | | |
|------------|--------------|
| January 6 | July 6 |
| February 3 | July 20 |
| March 2 | August 3 |
| March 16 | August 17 |
| April 6 | September 21 |
| April 20 | October 7 |
| May 4 | October 19 |
| May 18 | November 2 |
| June 1 | November 16 |
| June 15 | December 7 |
| | December 21 |

Until further notice, all work sessions and regular Board of Township Trustees meetings will be held at the Sugarcreek Township Administration Building, 2090 Ferry Road, Sugarcreek Township, Ohio 45305. Work Sessions and Regular Sessions may be canceled on occasion by the Chairperson due to schedule conflicts, lack of agenda or other unforeseen circumstances after consulting with the other two Trustees, as available, and the Administrator.

In months containing only one (1) scheduled meeting, the Chairperson may schedule an additional meeting if necessary for continuity of operations. Such meetings shall be noticed properly in accordance with law as Special Meetings.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby resolve to retain/rehire all current Township employees.

BE IT FURTHER RESOLVED, that all Roads and Service Department temporary part-time service workers will be hired for a term not-to-exceed 180 days from the most recent date of employment in 2020. Temporary part-time service workers will be utilized as needed and must reapply for employment with the Township at the appropriately established time for the next season of work.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby adopt the following policy regarding hours of work for Part-time employees:

- 1) Part-time employees must average less than thirty (30) hours worked per week per calendar year.
 - a. No part-time employee may work in excess of, or equal to, one hundred-thirty (130) hours in any given calendar month.
 - b. No part-time employee may work in excess of fifteen hundred (1500) hours in any given calendar year.
 - c. No employee may work in excess of their scheduled shifts unless authorized in advance by their respective Department Head, Supervisor, Sergeant or Captain.
 - d. Shift coverage-off and sick days do not count as scheduled hours for part-time employee. These hours can be made up only in the same calendar month and one does not exceed forty-eight (48) hours in any given calendar week.
- 2) It is the responsibility of the part-time employee to keep from working in excess of, or equal to, one hundred-thirty (130) hours in any given calendar month, or 1500 hours in the calendar year.
- 3) It is the responsibility of the Department Head to ensure that part-time employees adhere to the confines of this order.
- 4) Any part-time employee (excluding employees whom work twelve (12) hours every sixth day) whose scheduled shifts begin on the 1st and end on the 31st of any given month must have a scheduled shift off to keep them under one hundred-thirty (130) hours worked in any given month. This will be identified as an "off-day" and shall be assigned by respective their Department Administration. "Off-days" do not count as scheduled hours and cannot be made up.
- 5) Failure to comply with or enforce the above-mentioned Administrative Order may result in the Department Head and/or employee being disciplined up to and including termination.
- 6) Should an employee work Fourteen Hundred, Ninety-Nine (1499) hours within a given calendar year, that employee will immediately be placed on unpaid Administrative leave until January 1 of the following year.

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the 2020 schedule of paid holidays for all Sugarcreek Township non-bargaining unit employees:

<i>New Year's Day:</i>	<i>January 1</i>
<i>Martin Luther King Day:</i>	<i>January 20</i>
<i>President's Day</i>	<i>February 17</i>
<i>Memorial Day:</i>	<i>May 25</i>
<i>Independence Day:</i>	<i>July 3</i>
<i>Labor Day:</i>	<i>September 7</i>
<i>Veterans Day:</i>	<i>November 11</i>

Thanksgiving Day:
Day after Thanksgiving:
Christmas Day:

November 26
November 27
December 25

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the 2020 schedule for the Sugarcreek Township Records Commission: Monday, April 13, 2020 and Monday, September 14, 2020. The Records Commission shall meet twice a year with both meetings starting at 6:45 pm at the Township Administrative Offices, 2090 Ferry Road, Sugarcreek Township, Ohio

BE IT FURTHER RESOLVED, that this Sugarcreek Township Board of Trustees does hereby establish the following Operational Policies and Priorities for the Year 2020:

AGENDA: The agenda for regular and special meetings of the Board of Trustees is to be prepared by the Township Administrator with the review and consent of the Chairperson. All items for the agenda must be submitted to the Administrator on or before the Thursday preceding a regular meeting.

ANNEXATION: This Board of Sugarcreek Township Trustees adamantly opposes any annexation that is not in the best interest of the health, safety and general welfare of the Township and/or its Citizens and shall aggressively resist annexations from any source as appropriate.

ATTENDANCE OF DEPARTMENT HEADS AT TRUSTEE MEETINGS: Attendance is required at the second regular meeting of the Board of Township Trustees each month and other meetings as requested or unless otherwise excused by the Township Administrator.

AUTHORIZATION TO BILL: The Fiscal Officer shall, upon notification from the Administrator or appropriate Department Head, bill residents and others for damage to Township property and false alarms.

AUTHORIZING TRAVEL/TRAINING REQUESTS: All Travel/Training requests of less than \$1,000.00 may be authorized by the Township Administrator. The Chairperson of the Board of Trustees and the Township Administrator may authorize requested travel training of \$1,000.00 or more, not to exceed \$2,500 without the consent of the majority of the Board of Trustees.

BLOCK PARTY REQUESTS: Requests must be submitted to the Township Administrator, who is authorized to approve requests based on the availability of the Community Outreach group, Police, Fire and/or Roads and Services Departments.

CATASTROPHIC EMERGENCIES: Authorizing the Township Administrator or in the absence of the Township Administrator and a quorum of the Board of Trustees, any one Trustee to represent Sugarcreek Township for the purpose of authorizing the use of Township resources in the event of a catastrophic emergency.

COMPETITIVE BIDDING: The Township Administrator and Department Heads are authorized to obtain competitive bids when legally required. All bids will be advertised when in the best interest of the Township or as required in accordance with law. Each bid shall be evaluated as to requirements and specifications contained therein. Demonstrations and/or references shall be provided as appropriate. The contract shall be reviewed in whole or in part by the Office of the Greene County Prosecuting Attorney. Awarding of bids will be determined by the Sugarcreek Township Board of Trustees in the overall best interest of Sugarcreek Township, not exclusively on the basis of the lowest cost. The Board reserves the right to reject any or all bids.

CREATION OF BOARDS, COMMISSIONS and COMMITTEES: The Township Trustees may by resolution create, eliminate, change, appoint alternates, and abolish boards and commissions in accordance with the Ohio Revised Code. Members of such boards and commissions shall be appointed by and responsible to the Trustees. These members may be removed by the Board of Trustees for malfeasance, misfeasance, or other violations of official Township resolutions and policies. All appointed board, commission, committee members or other appointed volunteers shall be responsible for signing and adhering to the official Sugarcreek Township Code of Ethics or be subject to removal.

All terms, number of members, procedures for appointment and replacement of members, duties, and powers of boards and commissions created by the Trustees shall be prescribed by resolution in accordance with the Ohio Revised Code except as established by the Ohio Revised Code. The Trustees may assign additional non-conflicting duties to the established boards and commissions. Each board or commission shall adopt its own rules of order and procedure in accordance with the Ohio Revised Code and shall annually elect its officers from its membership. The Trustees may authorize funds for the use by the boards and commissions in carrying out their designated responsibilities.

DEPARTMENT REPORTS: Each Department Head shall submit a typed report of activities to the Township Administrator on the Thursday preceding the scheduled regular meetings of the Board of Township Trustees for presentation at that meeting.

DRAINAGE: Retain ground water at its source.

NUISANCE FIRE ALARMS: Nuisance fire alarms shall be subject to the penalties and provisions of the current adopted fire code(s).

MILEAGE REIMBURSEMENT: The Township shall reimburse all employees and elected officials in accordance with Internal Revenue Service (IRS) regulations at the current IRS standard mileage rates for business use when using their private vehicles in those instances where Township-owned vehicles cannot be utilized.

OPEN SPACE PRESERVATION: This Board of Trustees recognizes the high value of and strongly supports the preservation of the open spaces and vistas that help to make Sugarcreek Township a unique and highly desirable place to live, work and play.

REGIONALISM: This Board of Trustees supports true regionalism and will strive to maintain Sugarcreek Township, Greene County and the Miami Valley as a viable and thriving region.

SPECIAL SECURITY EVENTS: The Police Department shall be reimbursed at the rate of Seventy-four dollars (\$74) per hour per person and equipment provided to private organizations for security services.

WORK WITHIN THE ROAD RIGHTS-OF-WAY: Landscaping, traffic signs, fire hydrants or mailboxes (except in conformance with all applicable United States Postal Service Standards) shall not be placed in the Sugarcreek Township road rights-of-way without prior written approval of the Director of Roads and Services, or in his/her absence the Township Administrator or his/her designee.

Mrs. Daugherty moved to accept the consent agenda items. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

8. Discussion Agenda Items

IT Disaster Recovery Plan

9. Public Comments – Township related Business only

10. Trustee/Staff Discussion

11. Adjourn

Mrs. Daugherty moved to adjourn at 8:48pm. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman - Yes

Theodore L. Hodson, Fiscal Officer

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.01.06.03
IN RE: CLOUT Membership

WHEREAS, Section 505.241 of the Ohio Revised Code grants the authority to a board of township trustees to authorize its elected officers to join an association or nonprofit organization formed for the improvement of township government; and,

WHEREAS, Section 505.241 of the Ohio Revised Code further grants the authority to a board of township trustees to appropriate from its general fund an amount sufficient to pay the dues, subscription costs, or membership charges of such association or nonprofit organization; and,

WHEREAS, the Coalition of Large Ohio Urban Townships (CLOUT), which is part of the Ohio Township Association, qualifies as an association or nonprofit organization formed for the improvement of township government; and,

WHEREAS, the Board recognizes the advantages of CLOUT membership and wishes to participate; and,

WHEREAS, Sugarcreek Township is eligible to be a member of the Coalition of Large Ohio Urban Townships (CLOUT) based on its budget of over \$10,000,000.00,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorizes Sugarcreek Township to become a member of the Coalition of Large Ohio Urban Townships (CLOUT) as part of the Ohio Township Association.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice-Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2020.01.06.04**

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed below has an individual value of \$2,000.00 or less.

- FORD Crown Victoria 2011

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Nadine S. Daugherty, Chairperson

Carolyn L. Destefani, Vice Chairperson

Michael E. Pittman, Trustee

Theodore L. Hodson, Fiscal Officer