

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on November 18th, 2019, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. **Mrs. Destefani called the session to order at 7:03 pm.**

2. **All in attendance stood for the Pledge of Allegiance.**

3. **Attendance**

Mr. Hodson called the roll with Board Members Mrs. Destefani and Mrs. Daugherty. Donna Hellman was also in attendance.

4. **Reports**

A. **Administrator** – Mr. Tiffany was present. He had nothing to add to his report.

B. **Fiscal Officer** – Mr. Hodson was present. He spoke a bit about the audit that is still happening.

C. **Fire** – Chief Leaming was present. Mrs. Destefani asked about Mrs. Zimmerman's vehicle, Chief Leaming explained that she should be out with the amount of vehicles they have at the station now, until at least the first quarter is over and then they will take another look at the budget. Mrs. Destefani also asked about the radios for purchase, Chief explained that some of their radios are just at the end of their life and they need to be updated with new ones.

D. **Police** – Chief Brown was present. Mrs. Destefani asked about the small fire arms training, Chief Brown said it was going well. Mrs. Destefani also asked about seeing signs out around the township on the weekends and if we they were being pulled. Mr. Tiffany stated that a member of the Roads and Service Department is going out in a marked vehicle, with the lights on and a bright yellow safety jacket to pick them up in the safest way possible.

E. **Roads and Services** – Mr. Harphant was present. He stated they have one member of the crew that works for a few hours on Saturday to pick up road signs. Mrs. Destefani asked about how the first plow of the season went. Mr. Harphant stated that it was a light dusting so it was not too serious.

F. **Zoning** – Mrs. Tilford was present. She stated that the Miami Valley Regional Planning and Zoning Conference is coming up, the first Friday in December. She stated that she will sign up for it if any of the Trustees want to attend. Mrs. Tilford also stated that the next public hearing is on December 2nd for the second phase of The Landings at Sugarcreek.

G. **Information Technology** – Nothing to add.

H. **Trustees** – Mrs. Destefani went to the Miami Valley Regional Planning Commission chamber meeting. She also went to the Greene County meeting to hear about the Sales tax and part of the new jail. Mrs. Destefani also attended the Veterans Day party at Sugar Valley Country Club, in honor of Jim Martin. Mr. Tiffany spoke about wanting to put a Veterans Memorial in the Township somewhere. Mrs. Destefani mentioned that our board at Greene County needs to be updated and cleaned up with new artifacts from the Township. Mrs. Contreras has been nominated to do so for the Township.

5. **Public Comments – Agenda related Business only**

6. **Old Business**

Bellbrook Sugarcreek Parks and Schools Meeting – TBD

7. **Consent Agenda Items**

- A. Payment of Bills
- B. Approval of Minutes
- C. 2019 Annual Report of Township Roadways – 2019.11.18.01

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.11.18.01

IN RE: 2019 Annual Report of Township Roadways

WHEREAS, the Board of Trustees has received the Annual Township Road Inventory Report from the Greene County Engineer; and,

WHEREAS, this Report has been reviewed by the Roads and Services Supervisor, Bill Harphant, and the Township Administrator, Barry P. Tiffany, and found to be accurate as presented; and,

WHEREAS, this Report indicates the road names, length in miles, their condition as well as work completed the past twelve (12) months,

NOW THEREFORE, BE IT RESOLVED, that this Report, as presented and reviewed, is accepted by this Board of Township Trustees.

FURTHER BE IT RESOLVED, a signed copy shall be returned to the Greene County Engineer.

D. Declaration of Excess Property – Fire Department – 2019.11.18.02

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.11.18.02

IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed below has an individual value of \$2,000.00 or less.

Ford Crown Victoria 2006

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

E. Authorizing the Purchase of Turnout Gear for the Fire Department – 2019.11.18.03

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.11.18.03

IN RE: Authorizing the Purchase of Turnout Gear for the Fire Department

WHEREAS, a well-equipped Fire Station is necessary for the safety of Fire Department Staff in Sugarcreek Township; and

WHEREAS, Fire Chief Jeffery Leaming has determined it to be in the best interest of the Department to purchase Five (5) sets of Turnout Gear for the Sugarcreek Township Fire Department; and

WHEREAS, Fire Chief Leaming has received a quote from Phoenix Safety Outfitters, a copy of which is attached hereto; and,

WHEREAS, Township Administrator, Barry Tiffany has reviewed Chief Leaming's request and supports the purchase with a recommendation to this Board of Trustees to approve.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, does hereby authorize the Purchase of Five (5) sets of Turnout Gear at a cost of \$10,421.25.

F. Year 2020 Temporary Appropriations – 2019.11.18.04

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2019.11.18.04

IN RE: Year 2020 Temporary Appropriations

WHEREAS, the need exists to adopt temporary appropriations for the Year 2020; and,

WHEREAS, this temporary appropriation shall be in effect commencing at the close of business December 31, 2019, and extending until the Year 2020 Permanent Appropriations are approved no later than March 31, 2020; and,

WHEREAS, this temporary appropriation will permit the Township Offices to function without interruption as well as allowing ample time to establish exact carry-over figures,

NOW THEREFORE, BE IT RESOLVED, the Year 2020 Temporary Appropriations are as follows:

1000	General Fund		
	Personal Services (Salaries)	\$	335,000.00
	Employee Benefits	\$	168,000.00
	Purchased Services	\$	150,000.00
	Supplies & Materials	\$	11,000.00
	Other Dues and Fees	\$	2,000.00
	Health Districts	\$	<u>30,000.00</u>
	<i>Total General Fund:</i>	\$	<i>696,000.00</i>
2011	Motor Vehicle Tax	\$	27,000.00
2021	Gasoline Tax	\$	125,000.00
2031	Road and Bridge		
	Personal Services	\$	367,250.00
	Other	\$	<u>536,700.00</u>
	<i>Total Road and Bridge:</i>	\$	<i>903,950.00</i>
2081	Police District		
	Personal Services	\$2,210,000.00	
	Other	\$	<u>473,700.00</u>
	<i>Total Police District:</i>	\$2,683,700.00	
2112	Fire District		
	Personal Services	\$2,095,450.00	
	Other	\$	<u>675,900.00</u>
	<i>Total Fire District:</i>	\$2,771,350.00	

2231	Permissive Motor Vehicle License	\$ 80,000.00
2281	Ambulance and Emergency Medical	
	Personal Services	\$ 116,000.00
	Other	\$ 62,700.00
	<i>Total Ambulance and Emergency Medical:</i>	\$ 178,700.00
2904	Centerville Fire Ancillary	\$ 80,000.00
2906	Police Trust Fund	\$ 89,000.00
2907	Police Cell Tower Receipts	\$ 24,000.00
2908	Fire Cell Tower Receipts	\$ 24,000.00
3102	General Bond Retirement	\$ 127,263.50
3901	Clyo Road TIF II	\$ 158,000.00
4401	OPWC Brown Road	\$ 50,000.00
4901	Center Point Capital Project	\$ 51,869.33
4902	Clyo Road TIF	\$ 0.00

Total Temporary Appropriations \$7,697,912.80

FURTHER BE IT RESOLVED, that the above aggregate amounts be appropriated based upon the attached submittals (hereby incorporated) and a copy shall be sent to the Greene County auditor.

Mrs. Daugherty moved to accept the consent agenda items. Mrs. Destefani seconded.
Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mrs. Destefani – Yes

8. Discussion Agenda Items

Master Trails Plan

Mr. Tiffany spoke about how Greene County Regional Planning is going to do this Master Trails plan in 2020. And they are asking the townships for funding for labor and equipment to help create the trails.

9. Public Comments – Township related Business only

Donna Hellmann spoke about how on Waynesville road turning onto Ferry road the pavement marking lines are no longer there and it is hard to see at night when and where to stop. She also spoke about at Waterford there is gravel and machinery and she asked if they are putting in a gap. Mr. Tilford stated they are putting in a temporary pathway.

10. Trustee/Staff Discussion

11. Adjourn

Mrs. Daugherty moved to adjourn at 7:55pm. Mrs. Destefani seconded.
Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mrs. Destefani – Yes

Theodore L. Hodson, Fiscal Officer

