

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on August 19th, 2019, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. **Mrs. Destefani called the session to order at 7:00 pm.**

2. **All in attendance stood for the Pledge of Allegiance.**

3. **Attendance**

Mr. Tiffany called the roll with Board Members Mrs. Destefani, Mrs. Daugherty and Mr. Pittman being present. Donna Hellman, Forrest Greenwood, and Denise Moore were also in attendance

4. **Reports**

A. **Administrator** – Mr. Tiffany was present, he had nothing to add to his report. Mrs. Destefani did mention that the columns on Clio look great. She also mentioned that Briggs road island needs to be trimmed. Mr. Pittman also asked if he has gotten any calls about the Safe Routes to school, and cutting trees down.

B. **Fiscal Officer** – Mr. Hodson was not present.

C. **Fire** – Chief Leaming was present, he had nothing to add to his report. Mrs. Destefani asked if the fire department collects retired flags. He stated they do collect during Flag Day, but they will accept them any other time. He also stated that the new poured concrete will be dry by the time the Bellbrook festival comes around. He also met with Greene County archives for a meeting about our shredding day.

D. **Police** – Chief Brown was present, he had nothing to add to his report.

E. **Roads and Services** – Mr. Harphant was present, he had nothing to add to his report. Mrs. Daugherty asked if the Mini excavator was being used a lot. Mr. Harphant explained it has been very helpful. He also stated Brown road is coming along; there have been some hold ups.

F. **Zoning** – Mrs. Tilford was not present. Waiting on final numbers for Safe Routes to school.

G. **Information Technology** – They asked about any updates with new computers. Mrs. Destefani mentioned that the monthly payments look a little high.

H. **Trustees** – Mr. Pittman and Mrs. Daugherty had nothing to add. Mrs. Destefani spoke briefly about the Betts family and how that no one is running against her or Mr. Hodson in the new elections.

5. **Public Comments – Agenda related Business only**

Forrest Greenwood spoke about tornado sirens and how the Township should have one. He stated the cost for one siren is about \$20,000.00 plus maintenance fees. Many people in the township have expressed concerns about not having one. Mr. Tiffany mentioned maybe Code Red would be an efficient system.

6. **Old Business**

Bellbrook Sugarcreek Parks and Schools Meeting – TBD

7. **Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. Resignation of Fire Department Staff Cody Helmuth – 2019.08.19.01

**SUGARCREEK TOWNSHIP**

**RESOLUTION NO. 2019.08.19.01**

IN RE: Resignation of Fire Department Staff

Cody Helmuth

WHEREAS, Part-time Firefighter /EMT Cody Helmuth has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Helmuth became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter /EMT on June 24, 2019; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Helmuth.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Cody Helmuth effective August 12, 2019

D. Resignation of Roads and Service Department Staff Dylan Hutchison –  
2019.08.19.02

**SUGARCREEK TOWNSHIP**  
**RESOLUTION NO. 2019.08.19.02**  
IN RE: Resignation of Roads and Services Department Staff  
Dylan Hutchison

WHEREAS, Full-time Service worker Dylan Hutchison has indicated his desire to resign from the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Mr. Hutchison became a member of the Sugarcreek Township Roads and Services Department as a Full-time Service Worker I on January 7, 2019; and,

WHEREAS, Roads and Services Director, Bill Harphant recommends we accept the resignation of Mr. Hutchison.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Dylan Hutchison effective August 09, 2019.

E. Authorizing the Township Administrator to Act as a Signatory of the Purchase of a UTV Snow Plow – 2019.08.19.03

**SUGARCREEK TOWNSHIP**  
**RESOLUTION NO. 2019.08.19.03**  
IN RE: Authorizing the Township Administrator to Act as Signatory For  
a Purchase Agreement of a UTV Snow Plow Vehicle

WHEREAS, there is a need to maintain safe and walk able all weather conditions on the Safe Routes to School Pathways; and,

WHEREAS, Current plow equipment in the Roads and Service Department will not allow for plowing and salting the pathways; and,

WHEREAS, the Township has received bids from two providers for a UTV, Utility Task Vehicle, outfitted with full cab enclosure, windshield with wipers, heater, dump bed, snow plow, winch and salt spreader; and,

WHEREAS, the Township will be receiving one additional bid, but in the interest of time, needs to order the equipment as soon as possible to allow for the production and delivery prior to the snow season.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as signatory on behalf of the Trustees for the Purchase of an Utility Task Vehicle Snow Plow at the lowest and best price not to exceed Eighteen Thousand dollars (\$18,000).

Mrs. Daugherty moved to accept consent agenda items. Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mr. Pittman –Yes  
Mrs. Daugherty – Yes

**8. Discussion Agenda Items**

A. Crosswalk at Upper Bellbrook Road – All Trustees are in commitment.

**9. Public Comments – Township related Business only**

Donna Hellman spoke about her block party, its going to be Saturday September 7<sup>th</sup>. She has some concerns about the home owners association. She had a few questions about the shred day this year. Denise Moore spoke about the HOA Picnic at Ron Kehl Park also on September 7<sup>TH</sup>. She asked Mr. Tiffany if he was familiar with the super association and the Spearce farm for draining purposes.

**10. Trustee/Staff Discussion**

Mrs. Destefani asked if a letter was written to the water waste committee. Mr. Tiffany stated he did write a letter to the water waste committee.

**11. Adjourn**

Mrs. Destefani moved to adjourn at 8:31pm. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mr. Pittman –Yes  
Mrs. Daugherty – Yes  
Mrs. Destefani – Yes

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Theodore L. Hodson, Fiscal Officer