

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on September 5, 2018, at 9:30 AM, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Pittman called the session to order at 9:30 am.
2. Mr. Hodson called the roll with Board Members, Mike Pittman, Nadine Daugherty and Carolyn Destefani were all present. In addition to Mr. Tiffany, Township Administrator, also present, was Donna Hellman.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. **Reports**
  - A. Administration  
Mr. Tiffany had nothing to add.
  - B. Fiscal Office  
Mr. Hodson said he had nothing to report.
  - C. Fire  
Chief Leaming was not in attendance.
  - D. Police  
Chief Brown was in attendance
  - E. Roads and Services  
Mr. Lamb was not in attendance.
  - F. Zoning  
Mrs. Tilford was not in attendance
  - G. Information Technology  
Mr. Zappanti was not in attendance.
  - H. Trustees  
They had nothing to add.
5. **Public Comments – Agenda Items**  
None
6. **Old Business**  
Bellbrook parks and schools meeting in January.
7. **New Business**
  - Consent Agenda Items**
    - A. Payment of Bills
    - B. Approval of Minutes
    - C. Appointment of Part-time Fire Fighter II/EMT Douglas Wiltse and Vincent Givens – 2018.09.05.01

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2018.09.04.01**

IN RE: Appointment of Fire Department Staff  
Douglas Wiltse and Vincent Givens

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of part-time Firefighter II/EMT; and,

WHEREAS, Douglas Wiltse has the necessary qualifications to serve in the capacity of part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Vincent Givens has the necessary qualifications to serve in the capacity of part-time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2018 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Douglas Wiltse shall be appointed to the position of part-time Firefighter II/EMT at the pay rate of \$13.11 per hour and shall be appointed to the position of part-time Firefighter II/EMT at the pay rate of \$13.11 per hour; and Vincent Givens shall be appointed to the position of part-time Firefighter II/EMT at the pay rate of \$13.11 per hour; and,

**FURTHER BE IT RESOLVED, the above-mentioned appointments will have effective dates of August 20, 2018, with a one (1) year probationary period ending on August 20, 2019 and August 28, 2018 with a one (1) year probationary period ending on August 28, 2019 respectively**

D. Declaring a Nuisance at 1908 North Lakeman Drive, Owner Z & Z Investments, LLC. -2018.09.05.02

**SUGARCREEK TOWNSHIP**

**RESOLUTION NO: 2018.09.05.02**

**IN RE:** Declaring a Nuisance at 1908 North Lakeman Drive  
Owner Z & Z Investments, LLC.

WHEREAS, the Ohio Revised Code (ORC) 505.87 provides for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance; and,

WHEREAS, the Director of Planning and Zoning has inspected parcel L32000100030014000 at 1908 North Lakeman Drive and has observed vegetation in excess of 12"; and,

WHEREAS, at least seven (7) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within seven (7) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the condition of parcel L32000100030014000 at 1908 North Lakeman Drive does constitute a nuisance in accordance with ORC 505.87 and orders the Director of Planning and Zoning to proceed with the removal of such vegetation in accordance with the provisions of ORC 505.87.

E. Resignation of Fire Department Staff Travis Vickrey – 2018.09.05.03

**SUGARCREEK TOWNSHIP**

**RESOLUTION NO: 2018.09.04.03**

**IN RE:** Resignation of Fire Department Staff Travis Vickrey

WHEREAS, full-time Firefighter/Paramedic Stephen Jensen has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Vickrey became a member of the Sugarcreek Township Fire Department as a part-time Firefighter/EMS on June 12, 2017; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Vickrey.

**NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Travis Vickrey effective September 12, 2018**

F. Proclaiming September Prostate Cancer Awareness Month in Sugarcreek Township – 2018.09.05.04  
**SUGARCREEK TOWNSHIP**

**PROCLAMATION NO: 2018.09.05.04**

IN RE: September is Prostate Cancer Awareness Month in Sugarcreek Township

WHEREAS, this year approximately 164,690 men will be diagnosed with prostate cancer in the United States alone every year that's one man every 3.2 minutes and roughly 29,430 die this year from the disease which is one man every 18 minutes; and

WHEREAS, in Ohio an estimated 5,810 new cases of prostate cancer will be diagnosed and an estimated 1,110 deaths will occur in 2018; and

WHEREAS, Men with relatives father, brother, son with a history of prostate cancer are twice as likely to develop the disease; and

WHEREAS, Prostate cancer is most commonly diagnosed cancer in American Men and the third leading cause of cancer death behind lung and colon cancer; and

WHEREAS, 1 in 9 men are diagnosed with prostate cancer in his lifetime. 1 in 6 African American men will develop prostate cancer in his lifetime. Overall, African American men are 1.7 times more likely to be diagnosed with and 2.3 times more likely to die from prostate cancer than white men.

WHEREAS, Veterans who are exposed to herbicides like Agent Orange are at increased risk for developing prostate cancer, and are more likely to have an aggressive form of the disease; and

WHEREAS, Education regarding prostate cancer and early detection strategies is critical to saving lives, preserving, and protecting our families. The economic and social burden of prostate cancer is huge on families; and

WHEREAS, if caught early prostate cancer has a five-year survival rate of nearly 100%. However for late stage prostate cancer the five-year survival rate is 29%; and

WHEREAS, all men are at risk for prostate cancer and we encourage the citizens of (City) to increase the importance of prostate screenings.

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees does hereby proclaim that the month of September will now be known as Prostate Cancer Awareness Month in Sugarcreek Township, Ohio.

G. Declaring Excess Property – Police – 2018.09.05.05

**SUGARCREEK TOWNSHIP**

**RESOLUTION NO: 2018.09.05.05**

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed has an individual value of \$2,000.00 or less,

- **2001 Dodge Ram Truck**
  - VIN 2FABP78VXAX127398

NOW THEREFORE BE IT RESOLVED, that this Sugar creek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Mr. Pittman moved to accept the consent agenda items. Mrs. Daugherty seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – No

**9. Discussion Agenda Items**

A. Award Contract to Foill Incorporated for Brown Road Improvement Project – 2018.09.05.06

**SUGARCREEK TOWNSHIP  
RESOLUTION NO: 2018.09.05.06**

IN RE: Awarding of Bid Contract for the Brown Road Improvement Project

WHEREAS, the Brown Road Improvement Project is of great importance to economic development and safe travel for residents in Sugar creek Township and Greene County, and;

WHEREAS, all design and engineering for the project is complete and ready for construction, and;

WHEREAS, the Greene County Engineer's Office advertised and received bids for the project, and;

WHEREAS, it is the recommendation of the Greene County Engineer's Office that the bid be awarded to Foill, Inc. as they submitted the lowest and best bid (see attached).

NOW THEREFORE, BE IT RESOLVED, this Board of Sugar creek Township Trustees hereby awards the contract for the Brown Road Improvement Project to Foill, Inc. at a final bid cost of \$1,521,373.97.

BE IT FURTHER RESOLVED that the project should commence as soon as possible with an anticipated completion date of July 1, 2019

Mr. Pittman moved to accept the Bid from Foill. Mrs. Daugherty seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

B. Announcement of a Liquor Permit Transfer Application for Ray's Drive Thru – 2018.09.05.07

**SUGARCREEK TOWNSHIP  
RESOLUTION NO: 2018.09.05.07**

IN RE: Announcement of a Liquor Permit Transfer Application  
Kirtan Ltd DBA Ray's Drive Thru

WHEREAS, an application notice for a liquor agency contract and an application notice for a liquor permit transfer were received from CBUS & Ox Inc. DBA Ray's Drive Thru to Kirtan Ltd. DBA Ray's Drive Thru, located at 4496 State Route 725 Suite 1; and,

WHEREAS, in accordance with Ohio Revised Code 4301.17(B), 4303.26, and 4303.182, these applications serve as notices that a "C1" class permit regarding the sale of Beer only in original sealed container for carry out only, a "C2" class permit regarding the sale of Wine and mixed beverages in sealed containers for carry out has been requested as well as a "D6" class permit that requests a transfer of agency as the current location is changing and for the sale of intoxicating liquor on Sunday between the hours of 10:00 am or 11:00 am and midnight; and,

WHEREAS, through this announcement, this Board of Trustees affords the residents of Sugarcreek Township the opportunity to express comments in writing either for or against per the Ohio Revised Code (ORC),

NOW THEREFORE, BE IT RESOLVED, that if the Fiscal Officer receives no negative comments by 4:00 p.m., September 14, 2018, subject to the Ohio Revised Code, Sugarcreek Township will not file a request for a hearing with the Ohio Department of Commerce, Division of Liquor Control.

Mr. Pittman moved to accept the Transfer of Liquor license. Mrs. Daugherty seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

C. Increase Appropriations for Center Point Capital Project Fund – 2018.09.05.08

**SUGARCREEK TOWNSHIP  
RESOLUTION NO: 2018.09.05.08**

IN RE: Increase Appropriations for Center Point Project Fund

WHEREAS, the need exists to increase appropriations for the Center Point Project Fund to deplete all fund monies at completion of the project to remove the fund from the accounting system; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2018 Budget, has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

<b>Fund Name</b>	<b>From</b>	<b>To</b>
4901 Center Point Capital Project	\$ 155,400.00	\$232,120.35

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Mr. Pittman moved to accept the Increase of Appropriations. Mrs. Daugherty seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

- D. A Request for Traffic Study to lower the speed limit on Conference Road Within the Township-  
2018.09.05.09

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2018.09.05.09**

IN RE: A Request for traffic study to lower speed limit on Conference Road within the  
Township

WHEREAS, as a minor roadway, Conference Road serves an increasing number of residents due to development occurring within and around Sugarcreek, and

WHEREAS, a reduced speed limit for this roadway is believed to be in the best interest of residents and their safety, and

WHEREAS, the roadway is very narrow and has a resulting current speed limit of 40 miles per hour,

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, requests that the Greene County Engineer's Office conduct a traffic study to determine if a reduced speed limit is reasonable and necessary for Conference Road.

- E. Fire Department Request for Purchase – Swift Water Rescue Equipment

Mr. Pittman moved to accept the Discussion agenda items. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

**10. Public Comments**

There were no comments made.

**11. Trustee/Staff Discussion**

**12. Adjourn**

Mr. Pittman moved to adjourn to Executive Session. Mrs. Daugherty seconded. Regular Session promptly adjourned at 10 AM. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes