



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees March 13, 2019 thru March 27, 2019

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Propane Emergencies
- Standing Orders

Statistics:

2018 Totals

- EMS Responses: 864 11 Overdose calls with 8 patients receiving Narcan
- Vehicle Crashes: 156
- Fire Responses: 229
- Total Calls: 1093 9.5% or 104 calls have been to Cornerstone

2019 Year to Date

- EMS Responses: 182
- Vehicle Crashes: 43
- Fire Responses: 51
- 233 6% or 14 calls have been to Cornerstone

Accomplishments/Information:

- Conducted Seatbelt count at BHS 3/13
- Attended County Fire Radio meeting 3/26
- Conducted entry level testing for full-time vacancy 3/26
- Attended swearing in of Fairborn Fire Chief 3/27

Status of Significant Issues the Fire Department is Addressing:

- Engine 71 a 2001 KME sustained a motor failure responding to a mutual aid structure fire Christmas Eve; the repair / motor replacement continues to be worked on by our contracted mechanic
- Working to schedule concrete apron replacement / repair for both stations without impacting Sugar Maple Festival
- Repair of floor drain at Station 71 is scheduled to begin 3/28
- New Medic has been ordered for Station 71
- Capital needs of the department are summarized below in this report

Scheduled Events:

- Exterior painting of the Public Safety Building is scheduled to begin the first week of April
- Shift Commander Meeting 4/9
- Will be scheduling the ODOT employee to be recognized for life saving measures at a future Trustee Meeting

Fiscal:

| As of March 4, 2019 | Final Appropriation | Current Reserve for Encumbrance | YTD Expenditures | Unencumbered Balance | YTD % Expenditures |
|---------------------|---------------------|---------------------------------|------------------|----------------------|--------------------|
| Fire | \$2,711,335.00 | \$700,453.42 | \$460,238.55 | \$1,565,252.64 | 16.884% |
| EMS | \$170,258.00 | \$47,976.61 | \$32,357.19 | \$91,212.35 | 18.882% |
| Department Total | \$2,881,593.00 | \$748,430.03 | \$492,595.74 | \$1,656,464.99 | 17.001% |

Projected Capital Needs:

| Priority | Immediate | Moderate | Low |
|----------|----------------------|--------------|--|
| 1 | Ladder Replacement | \$250,000.00 | Battalion Bay sensors \$1,200.00 |
| 2 | Engine | \$485,000.00 | Install Shorelines (Sta. 71) \$2,000.00 |
| 3 | HVAC Rooftop Units | \$28,000.00 | Replace Damaged Bay Door \$2,000.00 |
| 4 | Front Ramp replaced | \$24,000.00 | Staff Vehicle \$50,000.00 |
| 5 | Exhaust System (bay) | \$30,000.00 | Carpet training / Day room / Bunk Room \$11,000.00 |
| 6 | 5 Mobile Radio | \$31,783.00 | Kitchen (Sta. 71) \$9,000.00 |
| 7 | | | Kitchen (Sta. 72) \$12,000.00 |
| 8 | | | Painting Interior (Sta. 71) \$3,000.00 |
| 9 | | | Replace Carpet (Sta. 71) \$7,000.00 |
| 10 | | | Bay Floor crack repair / repaint floor \$36,000.00 |
| 11 | | | Painting (bay) (Sta. 71) \$8,000.00 |
| 12 | | | Outside Building Painting \$15,000.00 |
| 13 | | | Wall Gear Racks \$6,500.00 |
| 14 | | | Dedicated Maintenance Program \$2,500.00 |
| 15 | | | Relocate Flag pole and install lighting \$2,000.00 |
| 16 | | | |
| 17 | | | |
| 18 | | | |
| 19 | | | |
| 20 | | | |
| 21 | | | |
| | Total | \$848,783.00 | \$227,875.00 |

TOTAL- \$1,240,658.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report April 1, 2019

Training

- On April 1 – 12th, Officer Estes will be attending the Evidence Technician Training Course.
- No other classes scheduled for April

Fiscal

| | |
|--|----------------|
| Budget 2019 (Final Appropriation) | \$2,639,700.00 |
| Expenditures as of March 29, 2019 | \$626,973.42 |
| % of Budget Used | 23.5% |
| % of Budget Year Target for the end of March | 24.9% |
| % of Budget Remaining | 76.5% |
| Cash Balance as of March 29, 2019 | \$1,548,812.15 |

Public Appearance

- On March 21st, Chief Brown attended the Greene County Chief's Luncheon.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

March 14, 2019

- Suspicious vehicle on Wilmington Pike
- Crash on Upper Bellbrook Road
- Traffic stops

March 15, 2019

- Business and house checks
- Welfare check on surrey Trail
- Theft arrest on Wilmington Pike

March 16, 2019

- Nothing to Report

March 17, 2019

- An animal complaint on Waynesville Road
- Crash report on Swigart Road
- Theft arrest on Wilmington Pike

March 18, 2019

- Fraud report taken on Toll Gate Lane
- Noise complaint on Rose Lake Drive
- Theft report on Feedwire Road
- Crash report on Ferry Road

March 19, 2019

- Theft arrest on Wilmington Pike
- Fraud report taken on N. Church Court
- Juvenile complaint on bayberry Cove Drive

March 20, 2019

- Nothing to Report

March 21, 2019

- Traffic stops
- Business and house checks
- An animal complaint on Feedwire Road

March 22, 2019

- Parking violation on Wilmington Pike
- Community policing
- Crash report on Wilmington Pike

March 23, 2019

- Theft arrest on Wilmington Pike
- An animal complaint on McBee Road

March 24, 2019

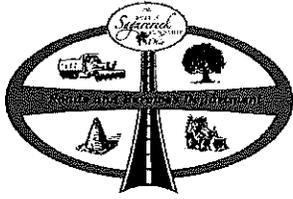
- Nothing to Report

March 25, 2019

- Theft arrest on Feedwire Road
- Crash report on Upper Bellbrook Road
- Suspicious person on Wilmington Pike

March 26, 2019

- Harassment report on Killian Court
- Fraud report on Sugarcreek Drive
- Welfare check on Timberly Drive



Staff Report for Sugar Creek Township Trustees April 1, 2019

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- No call outs

Accomplishments:

- Checked on water problem on Fox Trail
- Cut brush on Ferry Rd.
- Picked up dead deer on Little Sugar Creek Rd.
- Took 701 to George the Welder to pick up spreader tray
- Removed stakes from gardens
- Took 706 to Spring Valley Body shop for estimate
- Responded to 3243 Sears Rd. for tree concern
- Checked on ditch problem on Conference Rd at park
- Trimmed brush on Little Sugar Creek Rd. – 4 days
- Removed debris from Ferry Rd.
- Cleaned ditch on Conference Rd.
- Picked up dead deer on Ferry Rd.
- Picked up limbs/debris and repaired yard damage at property
- Patched pot hole throughout township – 3 days
- Cut up and removed limbs from Possum Run Rd.
- Cleaned catch basin on Cedar Ridge
- Picked up paint from Home Depot
- Cleared debris from ditch on Conference Rd.
- Helped move filing cabinets for Admin. - 3
- Met with representative from Kimble Midwest
- Cleaned ditch, repaired drain pipe on shooting range
- Check Construction on Brown Rd. numerous times
- Restored berm on Little Sugar Creek at Fallis Cemetery
- Swept streets in Kable's Mill – 2 days
- Met with county about Sears Rd. right of way and light sensor on Center Point
- Checked on shirt order at Rural King
- Wash trucks
- Took 700 to Spring Valley Body Shop
- Picked up signs from A&A Safety
- Repaired and serviced street sweeper

- Checked on Right of way on Little Miami Dr.
- Met with Zoresco about plow and lights
- Picked up bikes for Police Dept.
- Met with Triple A Drilling about work in Sugar Ridge
- Moved plows to Quonset hut
- Cleaned bays
- Removed Spreader from 2016 F550
- Cleaned Massey tracker
- Serviced Massey tractor; grease, oil change, checked blades, etc.
- Picked up parts at O'Reiley's
- Serviced pavement saw
- Picked up dead deer on 725 at park entrance
- Went to Zoresco for price quote on outfitting truck
- Installed/replaced 2 signs on Clio Rd.
- Went to A&A Safety to order reflective strips
- Checked on tree on Carpenter Rd.

Respectfully,

Bill Harphant
Roads and Services Supervisor