

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on January 7, 2019, at 7:00 PM, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mrs. Destefani called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.

3. Mr. Hodson called the roll with Board Members, Nadine Daugherty and Carolyn Destefani being present. Mr. Pittman was absent. Also in attendance, Department heads and Donna Hellman.

4. **Acceptance of Dedicated Roadway for Maintenance of Streets and Storm Systems for Oak Brooke Section 1 – 2019.01.07.01**

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.01.07.01**

IN RE: Acceptance of Dedicated Roadway for Maintenance
of Streets and Storm Systems for Oak Brooke Section 1

WHEREAS, this Board of Township Trustees has received the name of Oak Brook Subdivision, Section 1, from the Greene County Engineer which will become the responsibility of Sugarcreek Township per Ohio Revised Code (O.R.C.) 5553.31; and,

WHEREAS, the maintenance and responsibility for these roadways will belong to the Sugarcreek Township Trustees; and,

WHEREAS, the following roadways have met the specifications and inspection procedures of both the Greene County Engineer and the Sugarcreek Township Roads and Services Department:
Oak Brooke Subdivision, Section 1

NOW THEREFORE, BE IT RESOLVED, that these subdivision roads are accepted as the responsibility of Sugarcreek Township and the speed limit in this residential area shall be set at 25 miles per hour.

Mrs. Daugherty moved to approve the resolution with amendments. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mrs. Destefani – Yes
Mr. Pittman – absent

5. Reports

- A. Administration
Mr. Tiffany reviewed several points of HB 500.

- B. Fiscal Office
Mr. Hodson had nothing to add.

- C. Fire
Chief Leaming had nothing to add.

- D. Police
Chief Brown had nothing to add.

- E. Roads and Services
Mr. Tiffany had nothing to add.
- F. Zoning
Mrs. Tilford had nothing to add.
- G. Information Technology
Mr. Zappanti had nothing to add.

H. Trustees
Mrs. Destefani attended the Commissioners meeting December 4, The Greene County Township Association Christmas Dinner on December 11, and the Chamber of Commerce meeting on January 6.
Mrs. Daugherty thanked staff for their work on the Greene County Township Association Christmas Dinner.

6. Public Comments – Agenda Items

None

7. Old Business

Bellbrook Sugarcreek Parks and Schools Meeting – January 2019
Meeting has been scheduled for January 24.

8. New Business

Consent Agenda Items

- A. Payment of Bills
- B. Approval of Minutes
- C. Resignation of the Fire department staff, Damion Foster – 2019.1.7.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.01.07.02**

IN RE: Resignation of Fire Department Staff Damian Foster

WHEREAS, Part-time Firefighter II/EMT Damian Foster has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Foster became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter/EMT on January 16, 2018; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Foster.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Damian Foster effective December 31, 2018.

- D. Declaration of excess property – Fire Department – 2019.01.07.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.02.04.02**

IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the items listed below have an individual value of \$2,000.00 or less.

o 10 Viking ISI Air Pack Frames

- TWP ID M72 0025
- TWP ID E 73 005
- TWP ID E73 0018
- TWP ID E73 0021
- TWP ID RE E72 0001
- TWP ID M73 0004
- TWP ID E73 0016
- TWP ID E73 0003
- TWP ID SPARE 0007
- TWP ID QUINT 72 0017

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

- E. Authorize Township Administrator to Enter into Agreements for the Production and Purchase of EMS Apparatus – 2019.01.07.04

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.01.07.04**

IN RE: Authorizing the Township Administrator to Enter into Agreements for the Production and Purchase of EMS Apparatus

WHEREAS, a well-equipped fleet of vehicles is necessary for the preservation of life and property in Sugarcreek Township; and

WHEREAS, Fire Chief Jeffery Leaming has determined it to be in the best interest of the Department to purchase a new medic to assist in the provision of EMS services to the residents and businesses of Sugarcreek Township; and

WHEREAS, Fire Chief Leaming has received a quote from Horton Emergency Vehicles for a new medic in the same design and specifications as our most recent purchase under the State of Ohio Bid Program # _____, for a cost of \$229,897.00, (not including decals, striping or radio installation), and an expected delivery date of 245 days from date of acceptance of the proposal, a copy of which is attached hereto; and,

WHEREAS, upon delivery of the new medic and placement in service, Medic 73, currently held in reserve status, shall be declared excess property and sold at auction; and,

WHEREAS, Township Administrator, Barry Tiffany has reviewed Chief Leaming's proposal and supports the plan and purchase with a recommendation to this Board of Trustees to approve.

NOW, THEREFORE BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, does hereby authorize the Township Administrator to enter into Agreements for the Production and Purchase of EMS Apparatus in the form of one (1) medic from Horton Emergency Vehicles at a cost of \$229,897.00.

- F. Promotion of Roads and Services Supervisor to Director of Roads and Services - William L. Harphant – 2019.01.07.05

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.01.07.05**

IN RE: Promotion of Roads and Services Supervisor to Director of Roads and Services - William L. Harphant

WHEREAS, a need exists for an experienced individual to fill the vacancy and perform the duties of Director of Roads and Services; and,

WHEREAS, Township Administrator, Barry Tiffany, recommends the Board of Trustees promote William L. Harphant from within the department to fill the vacancy.

NOW THEREFORE, BE IT RESOLVED, that the Board of Sugarcreek Township Trustees does hereby promote William L. Harphant to the position of Director of Roads and Services, effective the January 7, 2019, at a rate of \$65,000, per year.

BE IT FURTHER RESOLVED that this position is subject to a one (1) year probationary period ending January 7, 2020.

G. Reclassification of Roads and Services Department Personnel Toby Knerr and Dylan Hutchison – 2019.01.07.06

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2019.01.07.06**

IN RE: Reclassification of Roads and Services Department Personnel
Toby Knerr and Dylan Hutchison

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Toby Knerr from Part-time Service Worker I to Full-time Service Worker I; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Dylan Hutchison from Temporary Part-time Service Worker I to Full-time Service Worker I; and,
WHEREAS, Mr. Barry P. Tiffany states the 2019 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Toby Knerr shall be reclassified to the position of Full-time Service Worker I at the pay rate of \$13.39 and Dylan Hutchison shall be reclassified to the position of Full-time Service Worker I at the pay rate of \$13.39 per hour, both payable on a bi-weekly basis.

BE IT FURTHER RESOLVED this reclassification shall have an effective date of January 7, 2019, and is subject to a one (1) year probationary period ending January 7, 2020.

Mrs. Destefani motioned to approve Consent agenda items. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Absent

9. Discussion Agenda Items

10. Public Comments

Donna Hellman, requested that the traffic study on Feedwire be done during a typical week when school is in session.

11. Trustee/Staff Discussion

12. Adjourn

Mrs. Destefani moved to adjourn at 7:35. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman –Absent

Theodore L. Hodson, Fiscal Officer