



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugar Creek Township Trustees October 11, 2018 thru November 9, 2018

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Fit for Duty
- Make up training
- Small Engines
- Trauma Review

### Statistics:

#### 2017 Totals

- EMS Responses: 710 (71.1%) 22 Overdose calls 13 patients receiving Narcan
- Vehicle Crashes: 144
- Fire Responses: 289 (28.9%)  
Total Calls: 997 6.9% or 69 calls to Centerville

#### Year to Date

- EMS Responses: 724 9 Overdose calls with 7 patients receiving Narcan
- Vehicle Crashes: 138
- Fire Responses: 207  
Total Calls: 931 10.0% or 93 calls have been to Cornerstone

### Accomplishments/Information:

- Attended State Classified Security Briefing 10/11
- Attending meeting regarding mass evacuation at Miami Valley South Hospital 10/17
- Air Pack demonstration from Scott 10/17
- Crews attended McDonald's reopening 10/17
- Hosted County Fire Chief's Meeting 10/18
- Meet with resident of Carpenter Road regarding emergency access 10/18
- Attended Ohio Fire Chief's quarterly emergency response planning meeting 10/24
- Traveled to KME plant in Pennsylvania to inspect Quint 72
- Attended Hundred Club Public Safety Dinner 11/2
- Attended Clark County Fire Chief's meeting to discuss Emergency Response Plan

### Status of Significant Issues the Fire Department is Addressing:

- Air Pac replacement
- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18<sup>th</sup> 2017 for repairs
- Capital needs of the department are summarized below in this report

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**Scheduled Events:**

- Departmental Staff meeting 11/13
- Will be scheduling the ODOT employee to be recognized for life saving measures at a future Trustee Meeting

**Fiscal:**

As of Nov. 9, 2018	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,595,383.00	\$300,550.23	\$1,948,128.19	\$358,629.83	74.718%
EMS	\$206,340.00	\$19,515.98	\$168,009.81	\$19,841.38	81.020%
Department Total	\$2,801,723.00	\$320,066.21	\$2,116,138.00	\$378,471.21	75.182%

**Projected Capital Needs:**

Priority	Immediate	Moderate	Low
1	Air Packs \$160,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	Ladder Replacement \$250,000.00	Install Shorelines (Sta. 71) \$2,000.00	Staff Vehicle \$50,000.00
3	Medic Unit \$255,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Carpet training / Day room / Bunk Room \$11,000.00
4	Engine \$485,000.00	Buld Gear Room (in Bay Sta. 72) \$55,000.00	Kitchen (Sta. 71) \$9,000.00
5	HVAC Rooftop Units \$28,000.00	Sleeping area Improvements (Sta. 72) \$15,000.00	Kitchen (Sta. 72) \$12,000.00
6	Front Ramp replaced \$24,000.00	Asphalt split cost with PD \$15,000.00	Painting Interior (Sta. 71) \$3,000.00
7	Exhaust System (bay) \$30,000.00	Thermal Imaging Camera \$9,000.00	Replace Carpet (Sta. 71) \$7,000.00
8	5 Mobile Radio \$31,783.00	Radio Batteries \$2,500.00	Bay Floor crack repair / repaint floor \$36,000.00
9		PPV Fans E-73 Q-72 \$5,000.00	Painting (bay) (Sta. 71) \$8,000.00
10		Search Rope & Equipment \$3,000.00	Outside Building Painting \$15,000.00
11		Computers \$9,000.00	Wall Gear racks \$6,500.00
12		Front Ramp repair/replace \$30,000.00	Dedicated Maintenance Program \$2,500.00
13		Nozzles \$3,200.00	Relocate flag pole and install lighting \$2,000.00
14		Chain saw \$1,375.00	
15		Hand Tools \$3,000.00	
16		Replace Hose \$10,000.00	
17		Rotary saw \$600.00	
18		Station Alerting \$54,000.00	
19			
20			
21			
	<b>Total \$1,263,783.00</b>		<b>\$227,875.00</b>
			<b>TOTAL \$1,655,658.00</b>

Respectfully Submitted,



Jeffrey A. Leaming



## Trustee Report November 5, 2018

### Training

- On October 22<sup>nd</sup> – 27<sup>th</sup>, our officers completed their Phase 5 of the Firearms Proficiency.
- No other classes scheduled for November.

### Fiscal

Budget 2018 (Final Appropriation)	\$2,653,296.00
Expenditures as of October 31, 2018	\$2,030,065.20
% of Budget Used	76%
% of Budget Year Target for the end of October	83%
% of Budget Remaining	24%
Cash Balance as of October 31, 2018	\$1,430,442.35

## Public Appearance

- On October 17<sup>th</sup>, Sergeant Plummer attended the McDonalds Ribbon Cutting.
- On October 18<sup>th</sup>, attended the Dayton Bar Luncheon at the Cox Media Building.
- On October 20<sup>th</sup>, Sergeant Marlatt participated in the Halloween in the Park with the Outreach Trailer.
- On October 23<sup>rd</sup>, Chief Brown attended the Greene County Active shooter Meeting and the ACE Task Force Board Meeting.
- On October 24<sup>th</sup>, Chief Brown attended the Montgomery County Chief's Luncheon.
- On October 25<sup>th</sup>, Chief Brown attended the Family Resource Board Meeting.
- On October 26<sup>th</sup>, Chief Brown attended a meeting at the High School regarding the Veterans Day Ceremony.
- On October 27<sup>th</sup>, Sergeant Marlatt did the Drug Drop Off at the Police Department Lobby.
- On November 1<sup>st</sup>, Chief Brown attended the High School Students breakfast at the Bellhop.

Respectfully submitted,



Michael A. Brown  
Chief of Police



*Michael A. Brown*  
Chief of Police

## Police Blotter

### **October 9, 2018**

- Business and house checks
- Traffic stops
- Community policing

### **October 10, 2018**

- Crash report on Cloy Road
- Lost property on Mead Road
- An animal complaint on Winding Brook Way

### **October 11, 2018**

- Theft arrest on Wilmington Pike
- Juvenile complaint on Upper Bellbrook Road
- Suspicious person on Wilmington Pike

### **October 12, 2018**

- Nothing to Report

### **October 13, 2018**

- Noise complaint on Bayberry Cove Drive
- Welfare check on Wilmington Pike
- Intoxicated subject on Surrey Trail

### **October 14, 2018**

- Theft arrest on Wilmington Pike
- Peace Officer on Bayberry Cove Drive

### **October 15, 2018**

- Nothing to Report

**October 16, 2018**

- Business and house checks
- Suspicious vehicle on Wilmington Pike
- Traffic stops

**October 17, 2018**

- Community policing
- Crash report on Wagner Road
- Theft arrest on Clio Road

**October 18, 2018**

- Nothing to Report

**October 19, 2018**

- Extra patrol
- Suspicious vehicle on Brown Road
- Crash report on Lower Bellbrook Road
- Theft arrest on Wilmington Pike

**October 20, 2018**

- Nothing to Report

**October 21, 2018**

- Community policing
- Business checks

**October 22, 2018**

- Suspicious vehicle on Little Sugarcreek Road
- Crash report on Oak Creek Drive
- Found property on Wilmington Pike
- Request an officer on Clio Road

**October 23, 2018**

- Suspicious vehicle on Feedwire Road
- Business and house checks
- Traffic stops
- Community policing

**October 24, 2018**

- Parking violation on Rose Lake Drive
- Crash report on Centerville Road

**October 25, 2018**

- Juvenile complaint on Upper Bellbrook Road
- Drug activity on Feedwire Road
- Theft arrest on Wilmington Pike

**October 26, 2018**

- Crash report on Social Row Road
- Theft report on Feedwire Road
- An animal complaint on Stewart Road

**October 27, 2018**

- Nothing to Report

**October 28, 2018**

- Suspicious vehicle on Feedwire Road
- House and business checks

**October 29, 2018**

- An animal complaint on Upper Bellbrook Road
- Parking violations on Wilmington Pike
- Theft arrest on Wilmington Pike



Michael A. Brown  
Chief of Police

## Trustee Report November 14, 2018

### Training

- No classes scheduled for November.

### Fiscal

Budget 2018 (Final Appropriation)	\$2,653,296.00
Expenditures as of November 9, 2018	\$2,041,492.84
% of Budget Used	76.4%
% of Budget Year Target for the end of November	91.3%
% of Budget Remaining	23.6%
Cash Balance as of November 9, 2018	\$1,420,988.22

- The Police Department received \$291.70 for the 2018-2019 GUIDE Program from the Drug Prevention Grant Program.

## Public Appearance

- On November 9<sup>th</sup>, Chief Brown and our Police Department attended the Veteran's Breakfast at Bell Creek School.
- On November 11<sup>th</sup>, Chief Brown is attending the Colin's Lodge Open House.

Respectfully submitted,



Michael A. Brown  
Chief of Police



*Michael A. Brown*  
*Chief of Police*

## Police Blotter

### **October 30, 2018**

- Community policing
- Traffic stops
- Harassment report on Wilmington Pike
- Crash report on Upper Bellbrook Road

### **October 31, 2018**

- Welfare check on Spillway Drive
- Business and house checks
- Crash report on Wilmington Pike

### **November 1, 2018**

- Business and house checks
- Community policing
- Traffic stops

### **November 2, 2018**

- Welfare check on Little Sugarcreek Road
- An animal complaint on Feedwire Road
- Theft arrest on Wilmington Pike

### **November 3, 2018**

- Nothing to Report

### **November 4, 2018**

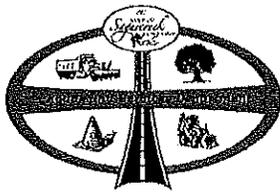
- Nothing to Report

### **November 5, 2018**

- Extra patrol on Conference Road
- Solicitor on Fernwood Court
- Crash report on Carpenter Road

### **November 6, 2018**

- Suspicious vehicle on State Route 725
- An animal complaint on Little Sugarcreek Road
- Crash report on Wagner Road



**Staff Report for  
Sugar Creek Township Trustees  
November 13, 2018**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

- Tree down on Fox Trail 10/22

**Accomplishments:**

- Stirred beet juice tanks
- Cleaned shop
- Cleaned office
- Washed Dura-patch off trucks
- Mowed outlying areas
- Dura-patched Shepard Rd. on 10/16, 10/17
- Went to get emulsion 10/16, 10/17
- Dura-patched Little Sugar Creek Rd.
- Dura-patched Ferry North on hill
- Picked up 702 from Rush truck in Cincinnati
- Picked up strobe housing for F550 from Zoresco
- Mowed property
- Dura-patched McBee Rd.
- Dura-patched Land Dr.
- Hauled 4 loads of #9 stone from Melvin Stone
- Helped P.D. with a couple electric boxes
- Picked up emulsion
- Inspected concrete at KFC
- Took 705 to Ankeney for service and inspection
- Checked roads after wind storm - cleaned up multiple limbs
- Dura-patched Wayside Dr.
- Final walk through for Oakbrook
- Mowed and cleaned up around property
- Dura-patched Ferry North
- Picked up emulsion
- Cleaned carpet in office
- Took employee to take CDL test
- Took 701 to Ankeney Truck for inspection and service
- Serviced new super-z mower
- Picked up stone at Dodd's Monument

- Picked up map at Regional Planning
- Checked on locates
- Picked up dead raccoons on Little Sugarcreek Rd.
- Driveway permits
- Repaired yard on Kables Mill Dr.
- Took 702 to Ankeney Truck for inspection and service
- Picked up parts at Rush Truck in Dayton
- Picked up 702 and dropped off at Harworth tire
- Trouble shot and fixed exit light in bay
- Took Toby to take CDL test (passed)
- Serviced both F550s
- Worked on super-z
- Assisted P.D. blocking Washington Mill Rd. to unload Track hoe
- Drained water tanks for garden
- Picked up 2 dead deer
- Dura-patched Sparh Rd.
- Dura-patched McBee Rd.
- Worked on road inventory report
- Mowed field with Massey
- Set up Road Work Ahead signs for house demolishing on Washington Mill rd.
- Removed debris from Brown rd.
- Removed Dead animals from Middle Run Rd., Little Sugarcreek Rd., and Ferry North
- Took down signs on Washington Mill Rd.
- Checked for flooding issues
- Closed Social Row Rd. (wires down)
- Took tire and rim to Harworth for 702
- Greased loader
- Removed down tree limbs on Little Sugarcreek Rd.
- Worked on several flooding areas around township
- Met with county about mud in road at Woodland Ridge
- Picked up old super-z from Heil Brothers
- Helped P.D. with crash on Wilmington Pike
- Picked up emulsion
- Drivers training in 702
- Dura-patched Wildwood Ln.
- Picked up emulsion
- Removed downed tree on Clyo rd.
- Picked up 701 from Harworth Tire
- Went to A&A Safety to order numbers
- Took Dylan to take CDL test (passed)
- Picked up downed township sign on Social Row Rd.
- Called in locate for new township sign
- Dura-patched Wildwood LN.
- Picked up paint for HR office

- Helped moved furniture in HR office
- Installed new township sign on Social Rd.
- Installed salt spreaders in 705 and 702
- Salt delivery
- Pushed up salt
- Installed salt spreader in F550
- Changed oil in push mower
- Drivers training
- Picked up supplies at A&A Safety, Rural King, and Centerville Gravelly

Respectfully,

Bill Harphant  
Roads and Services Supervisor



**Staff Report for  
Sugar Creek Township Trustees  
November 13, 2018**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Updated Safety building network security configurations
- Resolved Admin building phone issues
- Resolved Admin user issues
- Updated VPN server
- Quote gathering season for IT product subscriptions renewal EOY
- Finally have movement with GC for remote backup accommodations, exploring BC Twp. as well

Respectfully,

Chris Zappanti  
Director of Information Technology