



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugar Creek Township Trustees September 26, 2018 thru October 10, 2018

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Water Supply
- KMC OB/GYN

### Statistics:

#### 2017 Totals

- EMS Responses: 710 (71.1%) 22 Overdose calls 13 patients receiving Narcan
- Vehicle Crashes: 144
- Fire Responses: 289 (28.9%)  
Total Calls: 997 6.9% or 69 calls to Centerville

#### Year to Date

- EMS Responses: 672 9 Overdose calls with 7 patients receiving Narcan
- Vehicle Crashes: 117
- Fire Responses: 189  
Total Calls: 861 10.2% or 88 calls have been to Cornerstone

### Accomplishments/Information:

- Swift water rescue boat and gear has arrived and will begin training
- Met with representative of Ohio BWC to follow up on COT grant
- Attended School Safety Committee Meeting 10/4
- Attended Chamber Meeting 10/4
- Attended Digestive Specialists Open House 10/4
- Attended Home Depot Safety Day 10/6
- Attended BARC radio test at sta. 72 10/6
- Held staff meeting 10/9
- Attending State Security Briefing at ODPS 10/11

### Status of Significant Issues the Fire Department is Addressing:

- Air Pac replacement
- Tax Issue # 15 Renewal
- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18<sup>th</sup> for repairs
- Capital needs of the department are summarized below in this report

**Scheduled Events:**

- Safe Communities Coalition Meeting 10/17
- McDonald's Reopening 5pm 10/17
- County Fire Chief's Meeting 10/18
- County All Hazard Schools Mitigation Meeting 10/23

**Fiscal:**

As of Sept. 4, 2018	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,595,383.00	\$331,020.39	\$1,786,133.04	\$490,154.82	68.505%
EMS	\$206,340.00	\$21,448.30	\$158,407.23	\$27,511.64	76.390%
Department Total	\$2,801,723.00	\$352,468.69	\$1,944,540.27	\$517,666.46	69.086%

**Projected Capital Needs:**

Priority	Immediate		Moderate		Low	
1	Air Packs (applied for grant)	\$240,000.00	Battalion Bay sensors	\$1,200.00	Replace Damaged Bay Door	\$2,000.00
2	HVAC Rooftop Units (8) split cost	\$52,000.00	Install Shorelines (Sta. 71)	\$2,000.00	Carpet training / Day room / Bunk Room	\$11,000.00
3	Front Ramp replaced	\$24,000.00	Water Rescue Equip	\$20,000.00	Kitchen (Sta. 71)	\$9,000.00
4	Exhaust System (bay)	\$80,000.00	Inside Building Painting / Bay (Sta. 72)	\$9,000.00	Painting Interior (Sta. 71)	\$3,000.00
5	Mobile Radio	\$31,783.00	Build Gear Room (In Bay Sta. 72)	\$53,000.00	Replace Carpet (Sta. 71)	\$7,000.00
6			Sleeping area improvements (Sta. 72)	\$15,000.00	Bay Floor crack repair / repaint floor	\$36,000.00
7			Camera System (Sta. 71)	\$1,500.00	Painting (bay) (Sta. 71)	\$8,000.00
8			Asphalt split cost with PD	\$15,000.00	Outside Building Painting	\$12,000.00
9			Thermal Imaging Camera	\$9,000.00	Wall Gear Racks	\$6,500.00
10			Radio Batteries	\$2,500.00	Dedicated Maintenance Program	\$2,500.00
11			PPV Fans E-73 Q-72	\$5,000.00	Relocate Flag pole and install lighting	\$2,000.00
12			Search Rope & Equipment	\$3,000.00		
13			Computers	\$9,000.00		
14			Front Ramp repair/replace	\$30,000.00		
15			Nozzles	\$3,200.00		
16			Chain saw	\$1,375.00		
17			Hand Tools	\$3,000.00		
18			Replace Hose	\$10,000.00		
19			Rotary saw	\$600.00		
20			Station Alerting	\$54,000.00		
21						
		<b>Total</b>		<b>\$249,375.00</b>		<b>\$99,000.00</b>
						<b>TOTAL: \$226,158.00</b>

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
Chief of Police

## Trustee Report October 15, 2018

### Training

- On October 22<sup>nd</sup> -- 27th, our officers will be completing their Phase 5 of the Firearms Proficiency,
- No other classes scheduled for October.

### Fiscal

Budget 2018 (Final Appropriation)	\$2,653,296.00
Expenditures as of October 1, 2018	\$1,866,692.73
% of Budget Used	69.9%
% of Budget Year Target for the end of October	83%
% of Budget Remaining	30.1%
Cash Balance as of October 1, 2018	\$1,591,052.32

## Public Appearance

- On October 4<sup>th</sup>, Chief Brown attended the High School Breakfast, the High School Safety Meeting, and Chambers Luncheon.
- On October 11<sup>th</sup>, Chief Brown attended the Ministerial Luncheon.

## Future Events

- October 20<sup>th</sup>, Halloween in the Park
- October 27<sup>th</sup>, Drug Drop Off

Respectfully submitted,



Michael A. Brown  
Chief of Police



*Michael A. Brown*  
Chief of Police

## Police Blotter

### September 26, 2018

- Business and house checks
- Community policing
- Crash report on Waynesville Road
- Welfare check on Ferry Road

### September 27, 2018

- Suspicious person on Wilmington Pike
- Crash report on Feedwire Road
- Traffic stops

### September 28, 2018

- Theft arrest on Wilmington Pike
- Suspicious person on Wilmington Pike
- Crash report on Social Row Road

### September 29, 2018

- Nothing to Report

### September 30, 2018

- Criminal damaging on Carpenter Road
- Disabled vehicle on Little Sugar Creek Road

### October 1, 2018

- Suspicious person on Wilmington Pike
- Community policing
- Business and house checks
- Theft report on Surrey Trail

**October 2, 2018**

- Welfare check on Upper Bellbrook Road
- Suspicious vehicle on Wilmington Pike
- Traffic stops
- Theft arrest on Wilmington Pike

**October 3, 2018**

- Theft report on Spillway Court
- Suspicious person on Wilmington Pike

**October 4, 2018**

- Juvenile complaint on West Enon Road
- Theft report on Feedwire Road
- Crash report on Centerville Road

**October 5, 2018**

- Nothing to Report

**October 6, 2018**

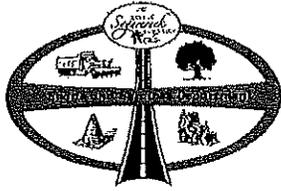
- Nothing to Report

**October 7, 2018**

- Theft arrest on Wilmington Pike
- Business checks
- Intoxicated subject on Wilmington Pike

**October 8, 2018**

- Community policing
- House checks
- Crash report on Wilmington Pike
- Welfare check on Brookdale Lane



**Staff Report for  
Sugar Creek Township Trustees  
October 15, 2018**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

- Tree down on Ferry South 10-7

**Accomplishments:**

- Dug up yard at 1269 Kables Mill Drive to investigate sink hole
- Dura-patched Seton Hill Dr. - 3
- Built form for concrete lid
- Set up Farmers Market – 2
- Washed mini excavator
- Picked up couch on Spring Valley Alpha
- Fabricated lid for open storm water junction box on Land Dr.
- Changed blades and greased new Super-z mower
- Installed 25 MPH sign in Sugarbrook
- Mowed property – 3
- Set up for Touch a Truck
- Worked on sink hole in Kables Mill
- Took mini excavator to Touch a Truck
- Mowed outlying areas - 2
- Picked up dead deer on Little Sugar Creek
- Went to get emulsion - 4
- Met with Chris about 2 electric boxes
- Worked on old super-z mower
- Installed lid on Land dr.
- Broke down Farmers Market – 2
- Picked up dead skunk at Eric's Place
- Pulled weeds at property
- Picked up dead deer on Lower Bellbrook
- Dura-patched Ferry North
- Trimmed brush on Haines Rd.
- Hauled gravel from Melvin Stone
- Started moving salt in salt shed
- Pulled weeds on Briggs Rd. island
- Dura-patched Little Sugar Creek Rd.
- Cleaned up tree on Possum Run Rd.

- Picked up dead deer on Upper Bellbrook Rd.
- Dura-patched Shepherd Rd.
- Mowed and trimmed at pond
- Took employees to CDL test – 2
- Removed Fences from farmers Market for the season
- Removed dead possum from Sparh Rd.
- Removed large limb from hill on Waynesville Rd.
- Dura-patched Sparh Rd. hill
- Brown Rd. preconstruction meeting
- Cut trees at property

Respectfully,

Bill Harphant  
Roads and Services Supervisor



**Staff Report for  
Sugar Creek Township Trustees  
October 12, 2018**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Resolved SSL issues with website
- Deployed update leave tracking sheet for Fire department
- Resolved connection issues with 2 Police MDTs
- Met with Verizon rep on new first responder plans and began paperwork to change over
- Updated VMWare servers
- Began firewall and switch updates and security patches

Respectfully,

Chris Zappanti  
Director of Information Technology