



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugar Creek Township Trustees September 13, 2018 thru September 26, 2018

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Live fire training (XFD Training Trailer)
- MVH Trauma Patient Review

### Statistics:

#### 2017 Totals

- EMS Responses: 710 (71.1%) 22 Overdose calls 13 patients receiving Narcan
- Vehicle Crashes: 144
- Fire Responses: 289 (28.9%)  
Total Calls: 997 6.9% or 69 calls to Centerville

#### Year to Date

- EMS Responses: 632 9 Overdose calls with 6 patients receiving Narcan
- Vehicle Crashes: 110
- Fire Responses: 180  
Total Calls: 812 10% or 83 calls have been to Cornerstone

### Accomplishments/Information:

- Swift water rescue gear / equipment has been ordered with generous donation from Kable's Mill
- Hydrant Testing is completed
- Meet and greet Crossview Christian Church 9/18
- Assisted with cooking for the Bellbrook / Sugar Creek Chamber Golf outing at Sugar Valley CC 9/20
- Attended EMS Symposium sponsored by Kettering Medical Center regarding the Las Vegas Shooting 9/21
- Attended meeting with Bellbrook Amateur Radio Club leadership regarding their capabilities 9/24
- Attended Operation Tech Warrior hosted by WPAFB examining new technologies for fire service 9/25
- Participating in AFG webinar 9/27
- Touch a Truck at Farmer's Market 9/28
- Attending benefit for Michael's House at Beaver Creek Hilton Garden's 9/28

### Status of Significant Issues the Fire Department is Addressing:

- Air Pac replacement
- Tax Issue # 15 Renewal
- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18<sup>th</sup> for repairs
- Capital needs of the department are summarized below in this report

**Scheduled Events:**

- BWC grant follow-up 10/2
- School Safety Committee Meeting 10/4
- Home Depot Safety Day 10/6

**Fiscal:**

As of Sept. 4, 2018	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,595,383.00	\$387,673.54	\$1,598,973.56	\$620,661.15	61.327%
EMS	\$206,340.00	\$30,046.59	\$142,138.68	\$35,181.90	68.544%
Department Total	\$2,801,723.00	\$417,720.13	\$1,741,112.24	\$655,843.05	61.858%

**Projected Capital Needs:**

Priority	Immediate	Moderate	Low
1	Air Packs (applied for grant) \$240,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	HVAC Rooftop Units (8) split cost \$52,000.00	Install Shorelines (Sta. 71) \$2,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Front Ramp replaced \$24,000.00	Water Rescue Equip \$20,000.00	Kitchen (Sta. 71) \$9,000.00
4	Exhaust System (bay) \$30,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Painting Interior (Sta. 71) \$3,000.00
5	Mobile Radio \$31,783.00	Build Gear Room (in Bay Sta. 72) \$55,000.00	Replace Carpet (Sta. 71) \$7,000.00
6		Sleeping area improvements (Sta. 72) \$15,000.00	Bay Floor crack repair / repaint floor \$36,000.00
7		Camera System (Sta. 71) \$1,500.00	Painting (bay) (Sta. 71) \$8,000.00
8		Asphalt split cost with PD \$15,000.00	Outside Building Painting \$12,000.00
9		Thermal Imaging Camera \$9,000.00	Wall Gear Racks \$6,500.00
10		Radio Batteries \$2,500.00	Dedicated Maintenance Program \$2,500.00
11		PPV Fans E-73 Q-72 \$5,000.00	Relocate Flag pole and install lighting \$2,000.00
12		Search Rope & Equipment \$3,000.00	
13		Computers \$9,000.00	
14		Front Ramp repair/replace \$30,000.00	
15		Nozzles \$3,200.00	
16		Chain saw \$1,375.00	
17		Hand Tools \$3,000.00	
18		Replace Hose \$10,000.00	
19		Rotary saw \$600.00	
20		Station Alerting \$54,000.00	
21			
	<b>Total</b> \$377,783.00		\$249,375.00
			<b>TOTAL: \$726,158.00</b>

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
Chief of Police

## Trustee Report October 1, 2018

### Training

- On October 22<sup>nd</sup> – 27<sup>th</sup>, our officers will be completing their Phase 5 of the Firearms Proficiency.
- No other classes scheduled for October.

### Fiscal

Budget 2018 (Final Appropriation)	\$2,653,296.00
Expenditures as of September 30, 2018	\$1,841,963.03
% of Budget Used	68.9%
% of Budget Year Target for the end of September	74.7%
% of Budget Remaining	31.1%
Cash Balance as of September 30, 2018	\$1,615,782.02

## Public Appearance

- On September 24<sup>th</sup>, Chief Brown attended the BARC Ham Radio Meeting.
- On September 26<sup>th</sup>, Chief Brown attended the Montgomery County Chief's Luncheon.
- On September 28<sup>th</sup>, Community Outreach Trailer at the Farmer's Market. We served snow cones.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MABrown".

Michael A. Brown  
Chief of Police



Michael A. Brown  
Chief of Police

## Police Blotter

### September 12, 2018

- Business and house checks
- Traffic stops
- Crash report on Wilmington Pike

### September 13, 2018

- Suspicious person on Wilmington Pike
- Welfare check on Wilmington Pike

### September 14, 2018

- Theft arrest on Wilmington Pike
- Peace officer needed on Cloy Road
- Fraud report taken on N. Lakeman Drive

### September 15, 2018

- Noise complaint on Surrey Trail
- Suspicious vehicle on Wilmington Pike
- Theft arrest on Wilmington Pike

### September 16, 2018

- Nothing to Report

### September 17, 2018

- An animal complaint on Lower Bellbrook Road
- Community policing

### September 18, 2018

- Suspicious vehicle on Wilmington Pike
- Warrant arrest on Cloy Road
- An animal complaint on Wilmington Pike

**September 19, 2018**

- Suspicious vehicle on Wilmington Pike
- Business and house checks
- Traffic stops

**September 20, 2018**

- Community policing
- Welfare check on Cloy Road

**September 21, 2018**

- Theft arrest on Wilmington Pike
- Crash report on Middle Run Road

**September 22, 2018**

- Nothing to Report

**September 23, 2018**

- Juvenile complaint on Wilmington Pike
- Noise complaint on Little Sugarcreek Road

**September 24, 2018**

- Intoxicated subject on Washington Mill Road
- Suspicious person on Feedwire Road

**September 25, 2018**

- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike



## Staff Report for Sugar Creek Township Trustees October 1, 2018

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

### Calls for Service

- Tree down on Possum Run Road 9-24

### Accomplishments:

- Broke down Farmers Market - 2
- Picked up block party signs
- Took employee to CDL test
- Investigated hole under sidewalk at 1269 Kables Mill
- Pulled weeds in landscape - 2
- Washed 700
- Worked on inventory report
- Loaded waste oil for Xenia Township
- Mowed property -- 4
- Mowed lot at Waynesville and Centerville Roads
- Took/picked up 700 at Harworth (tires)
- Cleaned up around property
- Picked up dead animal on Centerville Road
- Picked up dead animal on Little Sugar Creek Road
- Checked at Safety Building for hole plug
- Checked on paving crew in East of Eden throughout the day for two days
- Installed temp pipe on sump pump in East of Eden
- Mowed outlying areas - 2
- Mowed back field at property - 2
- Picked up fuel cap for super-z mower
- Cleaned up fallen tree on Middle Run East
- Cleaned up fallen tree on Shepard Road
- Set up Farmers Market- 2
- Took extension ladder to Safety Building to remove old cameras
- Talked with Sanitary Engineer about sinkhole at 1269 Kables Mill Drive
- Went to county for plans for Kables Mill
- Called in locates
- Started cleaning out barns
- Broke down old signs

- Took scrap Aluminum and copper to Xenia recycling
- Trouble shot Ford Expedition
- Worked on Expedition
- Met with Ken Middleton about culvert on Land drive
- Took Expedition to Germain Ford
- Washed backhoe and loader
- Worked on Culvert on Middle Run East
- Fixed mirror on 701
- Fixed hydraulic leak on 707
- Made form for lid for open concrete box on Land drive
- Worked on guardrail on Little Sugar Creek Road at city limits
- Picked up dead deer on Little Sugar Creek Road
- Dug up yard at 1269 Kables Mill Drive to investigate sinkhole
- Dura-patched Seton Hill Drive
- Washed mini excavator for touch a truck
- Picked up couch on Spring Valley Alpha
- Poured concrete lid for Land Drive
- Changed blades and greased Super-z mower
- Sharpened old blades for Super-z
- Installed 25 MPH sign on Sugar Ridge Blvd
- Put up touch a truck sign
- Filled hole under sidewalk with concrete in Kables Mill
- Took mini excavator to touch a truck

Respectfully,

Bill Harphant  
Roads and Services Supervisor



**Staff Report for the Sugarcreek Township Board of Trustees  
September 18, 2018 through September 28, 2018**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

**Board of Zoning Appeals Activities:**

- **September 27, 2018 BZA Meeting: Canceled**
- **Next BZA Meeting scheduled for October 26, 2018**

**Zoning Commission Activities:**

- **October 2, 2018 Zoning Commission Meeting:**
  - **ZC Case 06-2018:** Oberer Land Developers, LTD is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 80.96 acres located at 2745 Wilmington Dayton Road (and two adjacent two parcels with no addresses of record) from E (Rural Estate Residential) District to R-PUCD (Residential Planned Unit Conservation Development) District. The subject parcels contain a total of 107.383 acres (of which 80.96 acres are proposed to be rezoned), can be further identified by parcel numbers L32000100050014200, L32000100050002800 and L32000100050002700 and are owned by Peter Rammel. Oberer Land Developers, LTD is also requesting preliminary development plan approval under Article 6 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.

**THE APPLICANT HAS REQUESTED THAT THIS CASE BE  
TABLED UNTIL THE NOVEMBER ZONING COMMISSION  
MEETING.**

- **ZC Case 07-2018:** HPA Development Group, Inc. is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 4775 Swigart Road from A-1 (Agricultural) District to PUD-R (Residential Planned Unit Development) District. The subject property contains 66.135 acres, can be further identified by parcel number L32000100140000100, and is owned by Ralph D. Black, Inc. HPA Development Group, Inc. is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a residential subdivision.
  
- **November 13, 2018 Zoning Commission Meeting: NOTE THIS MEETING WILL BE HELD ON THE SECOND TUESDAY OF THE MONTH AT THE BELLBROOK MIDDLE SCHOOL.**
  - **ZC Case 06-2018:** Oberer Land Developers, LTD is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 80.96 acres located at 2745 Wilmington Dayton Road (and two adjacent two parcels with no addresses of record) from E (Rural Estate Residential) District to R-PUCD (Residential Planned Unit Conservation Development) District. The subject parcels contain a total of 107.383 acres (of which 80.96 acres are proposed to be rezoned), can be further identified by parcel numbers L32000100050014200, L32000100050002800 and L32000100050002700 and are owned by Peter Rammel. Oberer Land Developers, LTD is also requesting preliminary development plan approval under Article 6 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.

**Permits:**

- See attached spreadsheet

**Violations:**

- See attached spreadsheet

**Meetings/Accomplishments:**

- Met with contractor to discuss construction of a deck on September 19, 2018
- Attended TAC Meeting on September 20, 2018
- Met with builder to discuss the construction of a new home on September 20, 2018
- Met with developer to discuss land in the township on September 27, 2018
- Met with property owner to discuss construction of addition on September 27, 2018
- Attended Board of County Commissioners Meeting on September 27, 2018

- o Met with resident to discuss speed on Feedwire Road on September 27, 2018
- o Completed research related to license tax and how the township's share is distributed
- o Working with county agencies related to upcoming Zoning Commission cases (RPCC, Health, Sanitary, and Soil and Water)
- o Completed Staff Report for ZC07-2018
- o Prepared and sent Zoning Commission packets for the October 2, 2018 Meeting
- o Continuing to work with Miller Valentine on path in Sugar Ridge (they are engineering a new location for the path on the Feedwire side of the mound)
- o Continuing to work with our right-of-way consultant on our SRTS project
- o Farmers' Market ongoing (Fridays from 3-7 p.m.)

**Announcements/Upcoming Events:**

- o BZC Meeting scheduled for October 2, 2018
- o BZA Meeting scheduled for October 26, 2018
- o BZC Meeting scheduled for November 13, 2018



**Staff Report for  
Sugar Creek Township Trustees  
September 28, 2018**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Removed old video system (2 generations of projects) wiring in majority of Safety, removed old cameras
- Met with Verizon rep, began move of Safety Verizon accounts to new account type (still separated by Department) designed for First Responders (no data throttling). No change overall pricing overall this is a paper change only
- Worked with Fire to resolve audio issue in overhead paging system for Fire / Police
- Resolved / Rolled back problematic security update to mail server which caused unexpected, brief downtime
- Deployed replacement 2018 leave tracking spreadsheet for Police, preparing 2019 document
- Updated Windows servers and desktops with security patches

Respectfully,

Chris Zappanti  
Director of Information Technology