

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on July 16, 2018, at 7:30 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mrs. Daugherty called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members, Nadine Daugherty and Carolyn Destefani being present. In addition to Mr. Tiffany, Township Administrator, also present, were Chris Zappanti, Cara Tilford, Chief Mike Brown and Donna Hellman
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Public Hearings
 - A. 2019 Fiscal Budget Hearing

Mrs. Daugherty moved to open the public hearing. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Absent

Mr. Hodson gave the Overview.

No one spoke in favor, against or neutrally.

Mrs. Daugherty closed the public hearing, Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Absent

5. Reports

- A. Administration
Mr. Tiffany had nothing to add.
Mrs. Daugherty asked how the cameras were coming along.
Mr. Zappanti stated that they were close.
- B. Fiscal Office
Mr. Hodson said he had nothing to report apart from the previously discussed budget.
- C. Fire
Chief Leaming was not in attendance.
- D. Police
Chief Brown had nothing to add.
- E. Roads and Services
Mr. Tiffany had nothing to add.
Toby Knerr is working out well and the department is getting a lot done.
Toby still needs to get his CDL as was a condition of employment.
- F. Zoning
Mrs. Tilford had nothing to add.
Mrs. Daugherty asked that Mrs. Tilford notify the school of any issues.
Mrs. Tilford stated that she will send them legal notices of any meetings
- G. Information Technology
Mr. Zappanti had nothing to add.
Mrs. Destefani asked if Bellbrook got their own IT person.

Mr. Zappanti stated that they hired a contractor.

H. Trustees

Mrs. Destefani said she attended Greene County Township Association on July 10, several political candidates were in attendance.

Mrs. Daugherty had nothing to report.

6. **Public Comments – Agenda Items**

None.

7. **Old Business**

Mrs. Daugherty said the Bellbrook Sugarcreek Parks and Schools meeting earlier tonight went well. She stated that additional meetings should be held every year.

8. **New Business**

Consent Agenda Items

A. Payment of Bills

B. Approval of Minutes

C. Appointment of Part time Fire Department Personnel Jeffrey Weaver and James Blom – 2018.07.16.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2018.07.16.02**

IN RE: Appointment of Fire Department Staff
Jeffrey Weaver and James Blom

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classifications of Part-time Firefighter I/EMT and Part-time Firefighter II/EMT; and,

WHEREAS, Jeffrey Weaver has the necessary qualifications to serve in the capacity of Part-time Firefighter I /EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, James Blom has the necessary qualifications to serve in the capacity of Part-time Firefighter II /EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2018 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Jeffrey Weaver shall be appointed to the position of part-time Firefighter II/EMT at the pay rate of \$ 12.61 per hour and James Blom shall be appointed to the position of part-time Firefighter II/EMT at the pay rate of \$ 13.11 per hour.

BE IT FURTHER RESOLVED, the above-mentioned appointment will have an effective date of July 2, 2018, with a one (1) year probationary period ending on July 2, 2019.

D. Conditional Appointment of Full Time Fire Department Personnel Brandyn Norman and Michael Lewis – 2018.07.16.03

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2018.07.16.03**

IN RE: Appointment of Full Time Firefighter II/Paramedic Brandyn Norman and Full Time Firefighter II/Paramedic Michael Lewis

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the full time classifications of Firefighter II/Paramedic; and,

WHEREAS, Brandyn Norman and Michael Lewis have the necessary qualifications to serve in the capacity of Full-Time Firefighter II/Paramedic for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming is recommending the appointment of these candidates; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2018 Operating Budget; and,

WHEREAS, both candidates have accepted and signed conditional offers of employment.

NOW THEREFORE, BE IT RESOLVED, that Brandyn Norman and Michael Lewis shall be appointed, pending testing and exam results, to the positions of full-time Firefighter II/Paramedic, effective August 27, 2018 at the pay rate of \$17.49 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending August 27, 2019.

E. Resignation of Fire Department Personnel Mariana Jones – 2018.07.16.04

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2018.07.16.04**

IN RE: Resignation of Fire Department Staff Mariana Jones

WHEREAS, full-time Firefighter/Paramedic Mariana Jones has indicated her desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Ms. Jones became a member of the Sugarcreek Township Fire Department as a part-time Firefighter/EMT on July 15, 2013; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Ms. Jones.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Mariana Jones effective July 9, 2018.

F. Appointment of Roads and Services Temporary Part Time Staff Dylan Hutchison – 2018.07.16.05

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2018.07.16.05**

IN RE: Appointment of Temporary Part time Roads and Service Personnel
Dylan Hutchison

WHEREAS, the need exists to establish and maintain a viable seasonal work force within the Sugarcreek Township Service Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees, by previous resolution, has authorized the hiring of seasonal employees, effective November 19, 2007, for a period not-to-exceed 180 days; and,

WHEREAS, Dylan Hutchison applied for employment as a seasonal employee, has been interviewed, and has undergone all necessary screening and testing,

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees does hereby appoint Dylan Hutchison to the position of Temporary Part time Service Department, at a rate of pay of \$11.25 per hour.

G. Increase Appropriations for General Fund– 2018.07.16.06

SUGARCREEK TOWNSHIP
RESOLUTION NO. 2018.07.16.06
IN RE: Increase Appropriations for General Fund

WHEREAS, the need exists to increase appropriations for General Fund for Safe Routes to School Right of Way acquisitions and services; and,

WHEREAS, said payment will be reimbursed to Sugarcreek Township by Ohio Department of Transportation; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2018 Budget, has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
1000 General Fund	\$ 659,684.00	\$699,684.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Mrs. Destefani moved to accept the consent agenda items. Mrs. Daugherty seconded.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Absent

9. Discussion Agenda Items

None.

10. Public Comments

11. Trustee/Staff Discussion

Mr. Tiffany called for Executive Session regarding Personnel matters 121.22.G1

12. Adjourn

Mrs. Daugherty moved to adjourn to Executive Session. Mrs. Destefani seconded.
Regular Session resumed with no action taken and promptly adjourned at 8:05PM.
Roll was called with the vote being as follows:

Mrs. Destefani – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Absent

Theodore L. Hodson, Fiscal Officer