

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 18, 2018, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman, Nadine Daugherty and Carolyn Destefani being present. In addition to Mr. Tiffany, Township Administrator, also present, who signed in, were Marvin Moeller and Jim Hogue.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Public Hearings
  - A. ZC Case 04-2018 The Sugarcreek Township Trustees initiated by passage of a motion a text amendment to the Sugarcreek Township Zoning Resolution. The text amendment proposes modifications to Article 6 of the Sugarcreek Township Zoning Resolution dealing with permitted density in the RPUCD (Residential Planned Unit Conservation Development) District. - 2018.06.18.04

Mr. Pittman moved to open the public hearing. Mrs. Daugherty seconded.

Mrs. Tilford gave the Staff report.

No one spoke in favor, against or neutrally.

Mr. Pittman closed the public hearing, Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes

Mrs. Daugherty – Yes

Mr. Pittman – Yes

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2018.06.18.04**

IN RE: Approval of Text Amendment to the Sugarcreek Township Zoning Resolution

WHEREAS, from time to time it is necessary to initiate amendments to the Zoning Resolution; and

WHEREAS, The Zoning Commission held a Public Hearing on June 5, 2018, considered the Greene County Regional Planning and Coordinating Commission's recommendation that the proposed text amendment be approved, deliberated and passed a motion to recommend approval of the proposed text amendment to the Sugarcreek Township Board of Trustees, subject staff's request to delete the second "shall" in 6.04 B. 2.

NOW THEREFORE, BE IT RESOLVED, the Sugarcreek Township Board of Trustees does hereby approve a text amendment to Section 6.04 B. 2 of the Sugarcreek Township Zoning Resolution and directs staff to move the proposed amendment through the text amendment process as outlined in the Sugarcreek Township Zoning Resolution and Ohio Revised Code.

Mrs. Destefani moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes

Mrs. Daugherty – Yes

Mr. Pittman – Yes

- B. ZC Case 05-2018: The Sugarcreek Township Trustees will consider an amendment to the Sugarcreek Township Long Range Land Use Plan to add reference to the applicability of the Greene County

Thoroughfare Plan within the Planned Road Improvements section of the Plan under Planning Foundation/Infrastructure. - 2018.06.18.05

Mr. Pittman moved to open the public hearing. Mrs. Destefani seconded.

Mrs. Tilford gave the Staff report.

No one spoke in favor, against or neutrally.

Mr. Pittman closed the public hearing, Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – Yes

Mrs. Daugherty – Yes

Mr. Pittman – Yes

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2018.06.18.05**

IN RE: Approval of Amendment to the Sugarcreek Township Long Range Land Use Plan

WHEREAS, The Staff requested an amendment to the Sugarcreek Township Long Range Land Use Plan to add reference to the applicability of the Greene County Thoroughfare Plan within the Planned Road Improvements section of the Plan under Planning Foundation/Infrastructure; and,

WHEREAS, The Zoning Commission held a Public Hearing on June 5, 2018, deliberated and passed a motion to recommend approval of the proposed amendment to the Sugarcreek Township Board of Trustees, subject the addition of the letter “P” to the first word in the second sentence.

NOW THEREFORE, BE IT RESOLVED, that the Sugarcreek Township Board of Trustees does hereby approve the requested amendment to the Long Range Land Use Plan as recommended by the Sugarcreek Township Zoning Commission.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes

Mrs. Daugherty – Yes

Mr. Pittman – Yes

**5. Reports**

**A. Administration**

Mr. Tiffany added that there is a house on Washington Mill that has been condemned and is going to auction.

Mrs. Daugherty asked about Reddy Electric.

Mr. Tiffany stated that he is unsure what the delay is.

**B. Fiscal Office**

Mr. Hodson said he had nothing to report.

**C. Fire**

Chief Leaming had nothing to add.

Mrs. Destefani asked about the hydrant flushing.

Chief Leaming stated that they were flushing to check functionality of hydrants.

**D. Police**

Chief Brown had nothing to add.

Mrs. Destefani asked about the new cruisers.

Chief Brown stated that they should be in this month.

- E. Roads and Services  
Mr. Tiffany had nothing to add.
- F. Zoning  
Mrs. Tilford had nothing to add.
- G. Information Technology  
Mr. Zappanti had nothing to add.
- H. Trustees  
Mrs. Destefani said she attended Greene County Township Association meeting at Clifton Mill. Ohio Township Association officers meeting touched on the opioid epidemic.  
Mrs. Daugherty had nothing to report.  
Mr. Pittman had nothing to report.

6. **Public Comments – Agenda Items**  
None.

7. **Old Business**  
Bellbrook Sugarcreek Parks and Schools meeting date possibly July.

8. **New Business**

**Consent Agenda Items**

- A. Payment of Bills
- B. Approval of Minutes
- C. Resolution to Proceed to Ballot – 2018.06.18.01
- D. Reclassification of Fire Department Personnel Brandy Reese – 2018.06.18.02

SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2018.06.18.02  
IN RE: Reclassification of Fire Department Personnel – Brandy Reese

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Jeffrey A. Leaming requests the reclassification of Brandy Reese from part-time EMS Only EMT to part-time Firefighter I/EMT, in accordance with the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Brandy Reese to the position of part-time Firefighter I/EMT at the pay rate of \$12.61 per hour.

FURTHER BE IT RESOLVED, this reclassification shall have an effective date of June 4, 2018, and is subject to a one (1) year probationary period ending June 4, 2019.

- E. Resignation of Fire Department Personnel Stephen Jensen – 2018-06-18-03

SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2018.06.18.03.  
IN RE: Resignation of Fire Department Staff Stephen Jensen

WHEREAS, full-time Firefighter/Paramedic Stephen Jensen has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Jensen became a member of the Sugarcreek Township Fire Department as a part-time Firefighter/Paramedic on May 19, 2014; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Jensen.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Stephen Jensen effective June 20, 2018.

- F. Authorizing the Township Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required – 2018.06.18.06

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2018.06.18.06**

IN RE: Authorizing the Township Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, the Sugarcreek Township Board of Trustees is planning to make capital improvements to Brown Road, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by this Board of Sugarcreek Township Trustees:

Section 1: The Township Administrator is hereby authorized to apply to the OPWC for funds as described above.

Section 2: The Township Administrator is authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

- G. Increase Appropriations for General Fund and Ambulance & Emergency Fund – 2018.06.18.07

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2018.06.18.07**

IN RE: Increase Appropriations for General Fund and Ambulance & Emergency Fund

WHEREAS, the need exists to increase appropriations for Ambulance & Emergency Fund to pay for a new cot; and,

WHEREAS, the need exists to increase appropriations for General Fund to pay for new light poles; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2018 Budget, has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

<u>Fund Name</u>	<u>From</u>	<u>To</u>
2281 Ambulance & Emergency	\$ 162,840.00	\$206,340.00
1000 General Fund	\$ 645,684.00	\$659,684.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Mr. Pittman moved to accept the consent agenda items. Mrs. Destefani seconded.

9. **Discussion Agenda Items**

None.

10. **Public Comments**

11. **Trustee/Staff Discussion**

None.

12. **Adjourn**

Mr. Pittman moved to adjourn at 8:00PM. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

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Theodore L. Hodson, Fiscal Officer