

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 4, 2018, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman, Nadine Daugherty and Carolyn Destefani being present. In addition to Mr. Tiffany, Township Administrator, others present, who signed in, were Marvin Moeller and Jim Hogue.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Appointment of Fire personnel Jason Cruea

**Resolution #2018.06.04.03**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classifications of Part-time Firefighter II/EMT; and,

WHEREAS, Jason Cruea has the necessary qualifications to serve in the capacity of Part-time Firefighter II /EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2018 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Jason Cruea shall be appointed to the position of part-time Firefighter II/EMT at the pay rate of \$ 13.11 per hour.

BE IT FURTHER RESOLVED, the above-mentioned appointment will have an effective date of June 4, 2018, with a one (1) year probationary period ending on June 3, 2019.

Mrs. Destefani moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

Mr. Pittman asked Mr. Tiffany if our turnover in the Fire department was due to pay.

Mr. Tiffany stated that we could not compete with the other departments. We are losing part time employees to full time jobs in other departments.

Mr. Moeller talked about the problems with National Registry testing.

**5. Reports**

**A. Administration**

Mr. Tiffany had nothing to add.

Mrs. Daugherty asked about Reddy Electric and our facility lights.

Mrs. Destefani stated that the walk to school day was awesome.

**B. Fiscal Office**

Mr. Hodson said he had nothing to report.

**C. Fire**

Chief Leaming was not in attendance.

**D. Police**

Chief Brown was not in attendance.

E. Roads and Services

Mr. Pittman asked when the East of Eden Walkway was getting started.  
Mr. Tiffany stated July/August.

F. Zoning

Mrs. Tilford was not in attendance.

G. Information Technology

Mr. Zappanti was not in attendance.

H. Trustees

Mrs. Destefani said she attended the Memorial Day event in Bellbrook and the Hall of Fame dinner where Dr. St. Pierre was recognized.  
Mr. Pittman attended the walk to school event.

6. **Public Comments – Agenda Items**

None.

7. **Old Business**

Bellbrook Sugarcreek Parks and Schools meeting date not yet set.

8. **New Business**

**Consent Agenda Items**

A. Payment of Bills

B. Approval of Minutes

C. Resolution of Necessity for Fire Levy

**Resolution #2018.06.04.01**

WHEREAS, the Board of Trustees of Sugarcreek Township, Greene County, OH, determines that it is necessary to levy a tax outside the ten-mill limitations; and,

WHEREAS, before seeking to have a levy approved by the electors of Sugarcreek Township, excluding the City of Bellbrook and the City of Kettering, the Board of Trustees must seek the certification of the Greene County Auditor in compliance with section 5705.03 of the Ohio Revised Code, submitted for the General election held on November 6, 2018.

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Sugarcreek Township, Greene County, OH, that the Greene County Auditor is hereby requested to certify to the Board of Trustees:

1. The total current tax valuation of Sugarcreek Township excluding the City of Bellbrook and the City of Kettering, and,
2. The dollar amount of revenue that would be generated by 2.00 mills.

BE IT FURTHER RESOLVED that the purpose of the tax is for Fire and Emergency Medical Services - for providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment, or other fire equipment appliances, buildings and sites thereof, or sources of water supply and materials therefore, for the establishment and maintenance of lines of fire-alarm communications, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the Revised Code, for the purchase of

ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department or firefighting company, or for payment of other related costs. And is for 5 years commencing and appearing on the tax list for the years specified: 2018, 2019, 2020, 2021, and 2022.

Such tax is authorized to be submitted to a vote of the electors of the Sugarcreek Township, excluding the City of Bellbrook and the City of Kettering, pursuant to section 5705.19(I) of the Ohio Revised Code, and which shall be a renewal of an existing tax.

BE IT FURTHER RESOLVED that the Greene County Auditor is requested to issue the certification within ten days after receiving this Resolution.

D. Adoption of the 2017 Ohio Fire Code

**Resolution #2018.06.04.02**

WHEREAS, the Sugarcreek Township Board of Trustees adopted the 2011 Ohio Fire Code by Resolution number 2012.05.21.01; and,

WHEREAS, the Ohio Fire Code is used to protect and preserve the health safety and general welfare of life and property in Sugarcreek Township; and,

WHEREAS, the adoption of the 2017 Ohio Fire Code with Appendices will enhance the Fire Departments ability to protect the residents and businesses of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees hereby adopts the 2017 Ohio Fire Code with Appendices.

BE IT FURTHER RESOLVED that the newly adopted code with appendices will be available for review at the Sugarcreek Township Fire Station located at 4398 Clys Road.

E. Resignation of Fire Department Staff Connor Trenum

**Resolution #2018.06.04.04**

WHEREAS, part-time Firefighter/EMT-P Connor Trenum has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Trenum became a member of the Sugarcreek Township Fire Department as a Part-time Firefighter/EMT on July 18, 2011; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Trenum.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Connor Trenum effective June 6, 2018.

F. Approval of Collective Bargaining Agreement between Sugarcreek Township and the Sugarcreek Township Professional Firefighters, I.A.F.F. Local 4175

**Resolution #2018.06.04.05**

WHEREAS, the Collective Bargaining Agreement in effect between Sugarcreek Township and the Sugarcreek Township Professional Firefighters, I.A.F.F. Local 4175 expired at midnight on March 31, 2018; and,

WHEREAS, a team consisting of the Township Administrator, Township Fire Chief and a representative from Mazanec, Raskin & Ryder Co., L.P.A., negotiated with bargaining unit representatives of the International Association of Firefighters, I.A.F.F. Local 4175, and reached tentative agreements; and,

WHEREAS, I.A.F.F. Local 4175 has ratified the negotiated Collective Bargaining Agreement.

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees authorizes the execution of a three (3) year Collective Bargaining Agreement between Sugarcreek Township and the Sugarcreek Township Professional Firefighters, I.A.F.F. Local 4175 (see attached),

FURTHER BE IT RESOLVED this contract shall be in effect from the April 1, 2018, through midnight March 31, 2021.

Mr. Pittman moved to accept the Consent Agenda Items as presented. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman - Yes

Mr. Tiffany stated that there were a couple of late resolutions that didn't make it to the agenda.

**Resolution #2018.06.04.06**

G. Reclassification of Roads and Services Department Personnel Toby Knerr –

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Township Administrator Barry P. Tiffany is requesting the reclassification of Toby Knerr from Temporary Part-time Service Worker to Full-time Service Worker I in support of the goals and objectives of the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Mr. Barry P. Tiffany states the 2018 Budget has sufficient funds allocated for this reclassification.

NOW THEREFORE, BE IT RESOLVED that Toby Knerr shall be reclassified to the position of Full-time Service Worker I at the entry level pay rate of \$13.39 per hour payable on a bi-weekly basis.

BE IT FURTHER RESOLVED as a requirement of this reclassification Mr. Knerr shall be required to obtain a Class B Commercial Driver License endorsement in the State of Ohio within 3 months.

BE IT FURTHER RESOLVED this reclassification shall have an effective date of June 4, 2018, and is subject to a one (1) year probationary period ending June 3, 2019.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

Mrs. Daugherty stated that she would like to meet Toby.

**Resolution #2018.06.04.07**

H. Appointment of Roads and Services Supervisor - William L. Harphant

WHEREAS, a need exists for an experienced individual to fill the vacancy and perform the duties of Roads and Services Supervisor; and,

WHEREAS, Township Administrator, Barry Tiffany, recommends the Board of Trustees promote William L. Harphant from within the department to fill the vacancy.

NOW THEREFORE, BE IT RESOLVED, that the Board of Sugarcreek Township Trustees does hereby promote William L. Harphant to the position of Roads and Services Supervisor, effective the June 4, 2018, at a rate of \$27.75 per hour.

BE IT FURTHER RESOLVED that this position is subject to a one (1) year probationary period ending June 3, 2019.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

**Resolution #2018.06.04.08**

I. Attorney Services – Bruns, Connell, Vollmar & Armstrong, LLC – 2018.06.04.08

WHEREAS, the Board of Sugarcreek Township Trustees is desirous of securing the services of Bruns, Connell, Vollmar & Armstrong, LLC, to assist and represent the Township in matters of dispute regarding purchased vehicles and such other and further related matters that may affect or come before the Township; and,

WHEREAS, the results of the decisions regarding such matters have a very significant fiscal and operational impact on the Township; and,

WHEREAS, the Township has determined that certain legal, technical and professional assistance will enable them to participate more effectively in these processes; and,

WHEREAS, ORC 309.09(B) permits the Board of Trustees to employ an attorney, other than the Prosecuting Attorney, either for a particular matter or on an annual basis,

NOW THEREFORE, BE IT RESOLVED, that this Board retains the firm of Bruns, Connell, Vollmar & Armstrong, LLC, as legal counsel to advise and represent Sugarcreek Township on legal matters on an “as-needed” basis.

BE IT FURTHER RESOLVED, that Bruns, Connell, Vollmar & Armstrong, LLC, be paid the rate of \$200.00 per hour for all time expended by firm shareholders, the rate of \$160.00 per hour for all time expended by firm associates, and the rate of \$95.00 per hour for all time expended by paralegals on behalf of the Township.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes

**9. Discussion Agenda Items**

None.

**10. Public Comments**

Jim Hogue 2879 Rivercrest Ct., stated that new residents in River Ridge 2 were having difficulty getting home owners insurance due to Fire department response time being too long.

Mr. Tiffany stated that they need to know they live within the township and not in Bellbrook.

**11. Trustee/Staff Discussion**

None.

**12. Adjourn**

Mr. Pittman moved to adjourn at 7:50PM. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Destefani – Yes  
Mrs. Daugherty – Yes  
Mr. Pittman – Yes