



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugar Creek Township Trustees July 31, 2018 thru August 15, 2018

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Extrication
- Stroke Assessment
- Extinguishers

### Statistics:

#### 2017 Totals

- EMS Responses: 710 (71.1%) 22 Overdose calls 13 patients receiving Narcan
- Vehicle Crashes: 144
- Fire Responses: 289 (28.9%)  
Total Calls: 997 6.9% or 69 calls to Centerville

#### Year to Date

- EMS Responses: 540 6 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 91
- Fire Responses: 157  
Total Calls: 682 10.3% or 70 calls have been to Cornerstone

### Accomplishments/Information:

- Grant application submitted to FEMA for the Assistance to Firefighters Grant for the replacement of air paks

### Status of Significant Issues the Fire Department is Addressing:

- With funds raised at Cable's Mill Big Wheel Race will be purchasing motor and accessories for water rescue boat
- Annual Hydrant testing has begun and will continue until completed
- Tax Issue Renewal
- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18<sup>th</sup> for repairs
- Capital needs of the department are summarized below in this report

### Scheduled Events:

- Swearing in of (2) new full time employees 8/20
- Optimist Club to recognize one of our employees on 8/24 @ 6:30 pm at BellHop Cafe

**Fiscal:**

As of August 6, 2018	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,595,383.00	\$469,162.95	\$1,385,560.80	\$752,584.50	53.141%
EMS	\$206,340.00	\$36,653.50	\$127,126.91	\$43,586.76	61.305%
Department Total	\$2,801,723.00	\$505,816.45	\$1,512,687.71	\$796,171.26	53.743%

**Projected Capital Needs:**

Priority	Immediate	Moderate	Low	
1	Air Packs (applied for grant)	\$240,000.00	Battalion Bay sensors \$1,200.00	Replace Damaged Bay Door \$2,000.00
2	HVAC Rooftop Units (8) split cost	\$52,000.00	Install Shorelines (Sta. 71) \$2,000.00	Carpet training / Day room / Bunk Room \$11,000.00
3	Front Ramp replaced	\$24,000.00	Water Rescue Equip \$20,000.00	Kitchen (Sta. 71) \$9,000.00
4	Exhaust System (bay)	\$30,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Painting Interior (Sta. 71) \$3,000.00
5	5 Mobile Radio	\$31,783.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Replace Carpet (Sta. 71) \$7,000.00
6			Sleeping area Improvements (Sta. 72) \$15,000.00	Bay Floor crack repair / repaint floor \$36,000.00
7			Camera System (Sta. 71) \$1,500.00	Painting (bay) (Sta. 71) \$8,000.00
8			Asphalt split cost with PD \$15,000.00	Outside Building Painting \$12,000.00
9			Thermal Imaging Camera \$9,000.00	Wall Gear Racks \$6,500.00
10			Radio Batteries \$2,500.00	Dedicated Maintenance Program \$2,500.00
11			PPV Fans E-73 Q-72 \$5,000.00	Relocate Flag pole and install lighting \$2,000.00
12			Search Rope & Equipment \$3,000.00	
13			Computers \$9,000.00	
14			Front Ramp repair/replace \$30,000.00	
15			Nozzles \$3,200.00	
16			Chain saw \$1,375.00	
17			Hand Tools \$3,000.00	
18			Replace Hose \$10,000.00	
19			Rotary saw \$600.00	
20			Station Alerting \$54,000.00	
21				
	<b>Total</b>	<b>\$377,783.00</b>	<b>\$249,375.00</b>	<b>\$99,000.00</b>
				<b>TOTAL: \$726,158.00</b>

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
Chief of Police

## Trustee Report August 20, 2018

### Training

- SRO Officer Williams completed the SRO Training at Columbus Police Department the week of July 30<sup>th</sup>.
- On August 6<sup>th</sup>, Officer Williams completed the Active Shooter Class.
- Phase #4 Firearms Proficiency scheduled for the week of August 20<sup>th</sup>, has been cancelled.
- No other classes scheduled for August.

### Fiscal

Budget 2018 (Final Appropriation)	\$2,653,296.00
Expenditures as of August 17, 2018	\$1,568,785.37
% of Budget Used	58.7%
% of Budget Year Target for the end of August	66.4%
% of Budget Remaining	41.3%
Cash Balance as of August 17, 2018	\$1,767,574.54

## Public Appearance

- The Police Department attended the block party for the Landings of Sugarcreek on August 11<sup>th</sup>.
- Chief Brown attended the Lions Club Parade on August 18<sup>th</sup>.
- On August 24<sup>th</sup>, Sergeant Marlatt will be serving snow cones at the Farmer's Market.
- Officer James Cagg has been nominated for the Hometown Heroes Award sponsored by the Bellbrook-Sugarcreek Optimist Club. Ceremony is August 24<sup>th</sup>.

Respectfully submitted,



Michael A. Brown  
Chief of Police



*Michael A. Brown*  
Chief of Police

## Police Blotter

### August 1, 2018

- Business and house checks
- Traffic stops
- Crash report on Wagner Road
- Juvenile complaint on Wilmington Pike

### August 2, 2018

- Animal complaint on River Edge Circle
- Alcohol violation on Wilmington Pike
- Peace officer needed on Stewart Road
- Theft arrest on Wilmington Pike

### August 3, 2018

- Community policing
- Crash report on Wilmington Pike

### August 4, 2018

- Nothing to Report

### August 5, 2018

- Suspicious vehicle on Wilmington Pike
- Theft report on Feedwire Road

### August 6, 2018

- Theft arrest on Wilmington Pike
- Fraud report on Wilmington Pike

### August 7, 2018

- Criminal damaging on Wilmington Pike
- Welfare check on Wilmington Pike
- Crash report on Wagner Road

**August 8, 2018**

- Traffic stops
- House and business checks
- Community policing

**August 9, 2018**

- Suspicious person on Wilmington Pike
- Theft report on Winding Brook Way

**August 10, 2018**

- Burglary report on Feedwire Road
- Peace Officer needed on upper Bellbrook Road
- Theft arrest on Wilmington Pike

**August 11, 2018**

- Nothing to Report

**August 12, 2018**

- Suspicious person on Wilmington Pike
- Panhandling on Wilmington Pike
- Domestic dispute on Wilmington Pike

**August 13, 2018**

- Suspicious vehicle on Wilmington Pike
- Crash report on Wilmington Pike
- Crash report on Centerville Road

**August 14, 2018**

- Theft arrest on Feedwire Road
- Found property on Wilmington Pike
- Warrant arrest on Clio Road



**Staff Report for  
Sugar Creek Township Trustees  
August 20, 2018**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

- Tree down on Conference Rd.

**Accomplishments:**

- Break down Farmers Market x2
- Patch potholes
- Worked on stripping police cruiser X2
- Weed eat around property
- Walk through on The Landings section 1
- Driveway permits
- Picked up trash on Washington Mill Rd.
- Cut brush on Middle Run Rd. Aug. 7,8,14,15
- Put up sign for zoning
- Driveway inspection on Ferry South
- Mowed property x4
- Cleaned asphalt out of truck
- Check for flooding after heavy rain
- Met with ODOT about crosswalk at North Lakeman Ave.
- Called to get POD removed from Conifer Tr.
- Mowed/ trimmed outlying areas x2
- Trimmed guardrail on Conifer, Mcbee, Possum Run, Clyo, Ferry South
- Set up Farmers Market x2
- Shot grade on Memorial Drive
- Repaired and reinstalled cables for banner by High School
- Picked up dumped television on Spring Valley Alpha Rd.
- Reinstalled gutters for police shelter at shooting range
- Worked on Super-z mower
- Drivers Training for seasonal employee
- Pre-construction meeting at Regional Planning
- Removed tree from Conference Rd. by park entrance
- Picked up deer strike on Ferry rd.
- Service mini-excavator
- Picked up parts for Super-z mower
- Washed trucks

- Serviced and checked over street sweeper
- Serviced old Super-z mower and took back to Fire Dept.
- Borrowed bucket truck and cut down the rest of tree from callout
- Picked up new tires for super-z mower
- Serviced Super-z mower
- Worked on 36" chainsaw
- Mowed back field at property
- CDL pre-trip training

Respectfully,

Bill Harphant  
Roads and Services Supervisor



**Staff Report for  
Sugarcreek Township Trustees  
August 16, 2018**

The following information is a highlight of the activities and areas of responsibilities for the Sugarcreek Township Information Technology Department.

- Deployment of Station 71 security cameras complete, configuration & testing ongoing
- Updated body camera software and deployed new camera model for Police
- Resolved VPN issue between 2 facilities
- Handled isolated but ongoing user issues related to changed email domains – many external users are still trying to utilize old email addresses
- Reviewed CivicPlus proposal for website refresh as part of their pending move to a new platform
- Worked with vendor to resolve residual configuration issues and minor changes for Safety building surveillance system

Respectfully,

Chris Zappanti  
Director of Information Technology