



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugar Creek Township Trustees June 15, 2018 thru July 12, 2018

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Fire Control
- Farm Trauma
- Search & Rescue

### Statistics:

#### 2017 Totals

- EMS Responses: 710 (71.1%) 22 Overdose calls 13 patients receiving Narcan
- Vehicle Crashes: 144
- Fire Responses: 289 (28.9%)  
Total Calls: 997 6.9% or 69 calls to Centerville

#### Year to Date

- EMS Responses: 452 6 Overdose calls with 4 patients receiving Narcan
- Vehicle Crashes: 76
- Fire Responses: 138  
Total Calls: 575 10.6% or 61 calls have been to Cornerstone

### Accomplishments/Information:

- Grant application submitted to FEMA for the Assistance to Firefighters Grant for the replacement of air paks
- Power Cot and load system install completed for Medic 71 funded by BWC grant
- Sewage Pumps have been replaced at the Public Safety Building

### Status of Significant Issues the Fire Department is Addressing:

- In process of selecting (2) full-time firefighter / paramedic's; replacing two employees that recently left
- Annual Hydrant testing has began and will continue until completed
- Tax Issue Renewal
- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18<sup>th</sup> for repairs
- Capital needs of the department are summarized below in this report

### Scheduled Events:

- Nothing Significant

**Fiscal:**

As of July 6, 2018	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,595,383.00	\$519,516.64	\$1,206,195.40	\$881,596.21	46.262%
EMS	\$206,340.00	\$41,748.79	\$114,317.77	\$51,300.61	55.128%
Department Total	\$2,801,723.00	\$561,265.43	\$1,320,513.17	\$932,896.82	46.915%

**Projected Capital Needs:**

Priority	Immediate	Moderate	Low
1	Air Packs (applied for grant)	Battalion Bay sensors	Replace Damaged Bay Door
2	HVAC Rooftop Units (8) split cost	Install Shorelines (Sta. 71)	Carpet training / Day room / Bunk Room
3	Front Ramp replaced	Water Rescue Equip	Kitchen (Sta. 71)
4	Exhaust System (bay)	Inside Building Painting / Bay (Sta. 72)	Painting Interior (Sta. 71)
5	Mobile Radio	Bulid Gear Room (in Bay Sta. 72)	Replace Carpet (Sta. 71)
6		Sleeping area Improvements (Sta. 72)	Bay Floor crack repair / repaint floor
7		Camera System (Sta. 71)	Painting (bay) (Sta. 71)
8		Asphalt split cost with PD	Outside Building Painting
9		Thermal Imagning Camera	Wall Gear Racks
10		Radio Batteries	Dedicated Maintenance Program
11		PPV Fans E-73 Q-72	Relocate Flag pole and install lighting
12		Search Rope & Equipment	
13		Computers	
14		Front Ramp repair/replace	
15		Nozzles	
16		Chain saw	
17		Hand Tools	
18		Replace Hose	
19		Rotary saw	
20		Station Alerting	
21			
	Total		TOTAL
	\$377,783.00	\$249,375.00	\$726,158.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
Chief of Police

## Trustee Report July 16, 2018

### Training

- Officer Greg Williams will be attending the SRO Training Classes on July 30<sup>th</sup>.
- On July 23<sup>rd</sup> and July 25<sup>th</sup>, our officers will be doing Phase 3 of the firearms proficiency.
- No other classes scheduled for July.

### Fiscal

Budget 2018 (Final Appropriation)	\$2,653,296.00
Expenditures as of July 6, 2018	\$1,202,463.95
% of Budget Used	45%
% of Budget Year Target for the end of July	58.1%
% of Budget Remaining	55%
Cash Balance as of July 6, 2018	\$1,243,971.64

## Public Appearance

- Chief Brown attended the PSISN Board Meeting.
- On July 14<sup>th</sup>, Sergeant Marlatt had the Community Outreach Traller for the 5K run at Miami Valley Hospital. Snow cones were served.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "M. Brown".

Michael A. Brown  
Chief of Police



*Michael A. Brown*  
Chief of Police

## Police Blotter

### June 25, 2018

- An animal complaint on Centerville Road
- Community policing
- Traffic stops

### June 26, 2018

- House and business checks
- Theft arrest on Wilmington Pike

### June 27, 2018

- Nothing to Report

### June 28, 2018

- Noise complaint on Stewart Road
- Fraud report on Wilmington Pike
- Suspicious vehicle on Wilmington Pike

### June 29, 2018

- Warrant taken on Clio Road
- Peace officer needed on Wilmington Pike
- Crash report on Wilmington Pike

### June 30, 2018

- Suspicious person on Napa Valley
- Fireworks complaint on McBee Road

### July 1, 2018

- Traffic stops
- Business and house checks
- Suspicious vehicle on Wilmington Pike
- Crash report on Wilmington Pike

**July 2, 2018**

- Community policing
- Harassment report on Wilmington Pike
- Theft report on Bayberry Cove Drive

**July 3, 2018**

- Theft arrest on Wilmington Pike
- Crash report on Wilmington Pike
- Fight reported on Washington Mill Road
- Suspicious person on Mead Road

**July 4, 2018**

- Fireworks on Centerville Road
- Missing person on N. Lakeman Drive

**July 5, 2018**

- Nothing to Report

**July 6, 2018**

- Suspicious person on Wilmington Pike
- An animal complaint on Glory Drive
- Fireworks reported on Washington Mill Road

**July 7, 2018**

- Crash report on Wilmington Pike
- Welfare check on Wilmington Pike
- Panhandling report on Wilmington Pike

**July 8, 2018**

- Suspicious vehicle on Wilmington Pike
- Domestic violence report on Belfast Drive



**Staff Report for  
Sugar Creek Township Trustees  
July 12, 2018**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Safety camera system software deployment complete, training in process
- Attended Department head meeting
- Worked with Safety camera system vendor on remaining audio quality control punch list items
- Met with new IT contractor for Bellbrook, answered questions
- Resolved performance issue with one of the VMWare host servers

Respectfully,

Chris Zappanti  
Director of Information Technology