



**Administrator's Report to the Trustees
April 2, 2018**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- The driveway lighting installation is on hold for drier weather. The equipment needed will severely rut and damage the ground currently due to the saturation of the soils.
- Cara and I met with residents of the Sugar Ridge subdivision regarding the proposed hiker/biker trail on the north side of the property.
- Attended the Greene County RPCC Regular Commission meeting. There were about 20 people from the community in attendance to express their concerns and objections to the plan submitted for the Rammel property. The RPCC recommendation was to deny the application as submitted. It will now move forward to the BZC on April 24th at the Middle School for their recommendation.
- Attended the quarterly meeting of the CLOUT executive committee. HB 500 remains at the forefront of our efforts. I have requested an amendment to the current language to permit a local jurisdiction to submit to the electorate a levy on the ballot for the provision of School Resource Officers at local schools. The residents would then have the local option of supporting the levy which would be exclusively used to fund those positions at their schools.
- Attended the swearing in of Stephanie Hayden as Greene County Court of Common Pleas Magistrate.

Respectfully Submitted,

Barry P. Tiffany
Township Administrator



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees March 7, 2017 thru April 2, 2018

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Incident Communications
- Standing Order Review
- SCBA Fit Testing
- Standing Order Testing

Statistics:

2017 Totals

- EMS Responses: 710 (71.1%) 22 Overdose calls 13 patients receiving Narcan
- Vehicle Crashes: 144
- Fire Responses: 289 (28.9%)
Total Calls: 997 6.9% or 69 calls to Centerville

Year to Date

- EMS Responses: 190 4 Overdose calls with 2 patients receiving Narcan
- Vehicle Crashes: 41
- Fire Responses: 67
Total Calls: 257 9% or 23 calls have been to Cornerstone

Accomplishments/Information:

- Grant application submitted to FEMA for the Assistance to Firefighters Grant for the replacement of air paks

Status of Significant Issues the Fire Department is Addressing:

- Tax Issue Renewal
- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18th for repairs
- Contract Negotiations
- Capital needs of the department are summarized below in this report
- BWC Award for Power Cot must accept or reject: Our Match = \$10,860 BWC Award = \$32,576
(This Grant was to place a new power cot and load system into another new medic)

Scheduled Events:

- Nothing significant

Fiscal:

As of March 5, 2018	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,592,524.00	\$712,270.22	\$428,296.83	\$1,463,882.2	16.445%
EMS	\$162,840.00	\$56,387.26	\$22,942.51	\$84,537.40	14.001%
Department Total	\$2,755,364.00	\$768,657.48	\$451,239.34	\$1,548,419.60	16.300%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Sewage Lift Pumps split cost with PD \$5,000.00	Battalion Bay sensors \$1,200.00	Replace Mattresses (Sta. 71 & 72) \$4,500.00
2	Air Packs (applied for grant) \$240,000.00	Install Shorelines (Sta. 71) \$2,000.00	Replace Damaged Bay Door \$2,000.00
3	HVAC Rooftop Units (10) split cost \$12,500.00	Water Rescue Equip \$20,000.00	Carpet training / Day room / Bunk Room \$11,000.00
4	Front Ramp replaced \$24,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Kitchen (Sta. 71) \$9,000.00
5	Exhaust System (bay) \$30,000.00	Build Gear Room (In Bay Sta. 72) \$55,000.00	Painting Interior (Sta. 71) \$3,000.00
6	5 Mobile Radio \$31,783.00	Sleeping area improvements (Sta. 72) \$15,000.00	Replace Carpet (Sta. 71) \$7,000.00
7		Camera System Upgrade (Sta. 72) \$5,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Camera System (Sta. 71) \$1,500.00	Painting (bay) (Sta. 71) \$8,000.00
9		Asphalt split cost with PD \$15,000.00	Outside Building Painting \$12,000.00
10		Thermal Imaging Camera \$9,000.00	Wall Gear Racks \$6,500.00
11		Radio Batteries \$2,500.00	Dedicated Maintenance Program \$2,500.00
12		PPV Fans E-73 Q-72 \$5,000.00	Relocate Flag pole and install lighting \$2,000.00
13		Search Rope & Equipment \$3,000.00	
14		Computers \$9,000.00	
15		Front Ramp repair/replace \$30,000.00	
16		Nozzles \$3,200.00	
17		Chain saw \$1,375.00	
18		Hand Tools \$3,000.00	
19		Replace Hose \$10,000.00	
20		Rotary saw \$600.00	
21		Station Alerting \$54,000.00	
	Total \$343,283.00	\$254,375.00	\$103,500.00
			TOTAL \$701,158.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report April 2, 2018

Training

- On April 12th, three of our officers will be attending the 8 hour course "Blue Courage Advanced Training."
- On April 26th, all sworn officers will be attending the mandatory training on topics of search and seizure and opioids. The training will be held at the Bellbrook City Building.
- No other classes scheduled for April.

Fiscal

Budget 2018 (Final Appropriation)	\$2,653,296.00
Expenditures as of March 30, 2018	\$578,241.50
% of Budget Used	21.6%
% of Budget Year Target for the end of March	24.9%
% of Budget Remaining	78.4%
Cash Balance as of March 30, 2018	\$1,706,476.27

Public Appearance

- On March 12th, Chief Brown attended a New World Software Meeting.
- On March 21st, Chief Brown attended the Greene County Central Communications Meeting and Eagle Rise HOA Meeting. We would like to thank them for the gift certificate for pizza.
- On March 22nd, Chief Brown attended a school meeting.
- On March 27th, Chief Brown attended the ACE Task Force Board Meeting.
- On March 30th, Chief Brown attended the Cross Walk.
- Chief Brown attended the swearing in of Magistrate Stephanie Hayden.

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

March 7, 2018

- Community policing
- Business and house checks
- Noise complaint on Wilmington Pike
- A crash report on Feedwire Road

March 8, 2018

- A fraud report on Feedwire Road
- Suspicious vehicle on Wilmington Pike

March 9, 2018

- Welfare check on Surrey Trail
- Parking violation on Rose Lake Drive
- A crash report on Wilmington Pike
- Found property on Feedwire Road

March 10, 2018

- Burglary report on Little Sugar Creek Road
- Suspicious vehicle on Wilmington-Dayton Pike
- Request officer on Social Row Road

March 11, 2018

- Nothing to Report

March 12, 2018

- Community policing
- Suspicious person on Carpenter Road
- Traffic stops

March 13, 2018

- Business and house checks
- Community policing
- Juvenile complaint on Clio Road
- Crash on Feedwire Road

March 14, 2018

- Suspicious vehicle on E. Salinas Circle
- Peace officer on Clys Road

March 15, 2018

- Crash on Centerville road
- Theft arrest on Wilmington Pike
- Crash on Wagner Road

March 16, 2018

- Animal complaint on Ferry Road
- Suspicious vehicle on Wilmington Pike
- Traffic stops

March 17, 2018

- Nothing to Report

March 18, 2018

- Crash on Centerville Road
- Suspicious vehicle on Wilmington Pike
- Juvenile complaint on Surrey Trail

March 19, 2018

- Community policing
- House and business checks
- Animal complaint on Swigart Road
- Fraud report on Seton Hill Drive

March 20, 2018

- Theft arrest on Wilmington Pike

March 21, 2018

- Crash report on Carpenter Road

March 22, 2018

- Theft arrest on Wilmington Pike
- Fraud report on Feedwire Road

March 23, 2018

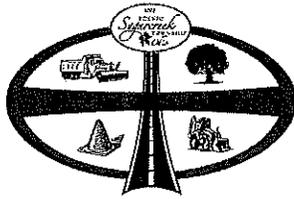
- Theft report on Clys Road
- Suspicious vehicle on Wilmington Pike
- Traffic stops

March 24, 2018

- Nothing to Report

March 25, 2018

- Suspicious vehicle on Wilmington Pike
- House checks
- Crash report on Clio Road



**Staff Report for
Sugar Creek Township Trustees
April 2, 2018**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 3/8 snow
- 3/20 Snow

Accomplishments:

- Striped and prepped vehicles for auction
- Berm repair on Ferry road
- Removed curb on clyo road added gravel
- Replaced furnace in upstairs storage room
- Put up temporary stop signs for Police department during power outage.
- Picked up trash on Feedwire road, Little Sugar Creek road, Ferry road, and Carpenter Creek plat.
- Salt/Plowed roads
- Removed downed trees Little Sugar Creek road
- Removed dead deer on Waynesville road
- Removed damaged brick street sign Walden Way
- Washed trucks and bays

Respectfully,

Anthony W. Lamb
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees
March 19, 2018 through April 1, 2018**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **March 22, 2018 BZA Meeting Follow-up:**
 - **BZA Case 01-2018:** Applicant, Pebb Dayton, LLC, is requesting area/dimensional variances from Section 4.11 H. of the Sugarcreek Township Zoning Resolution to allow for a lot coverage of 73% in a B-2 District (in excess of the 70% permitted) and from Section 9.04 B. of the Sugarcreek Township Zoning Resolution to permit 37 parking spaces (in excess of the 35 parking spaces permitted) in association with a proposed KFC Restaurant. The subject property is 6140 Wilmington Pike, parcel L32000100030013600, owned by Pebb Dayton, LLC, located in the B-2 (General Business) District and containing 7.481 acres.
 - *The applicant withdrew.*
- Next meeting scheduled for April 26, 2018

Zoning Commission Activities:

- **April 24, 2018 Meeting (to be held at the Bellbrook Middle School):**
 - **ZC Case 01-2018:** Oberer Land Developers, LTD is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 84.570 acres located at 2745 Wilmington Dayton Road (and two adjacent two parcels with no addresses of record) from E (Rural Estate Residential) District to R-PUCD (Residential Planned Unit Conservation Development) District. The subject parcels contain a total of 107.383 acres (of which 84.570 acres are proposed to be rezoned), can be further

identified by parcel numbers L32000100050014200, L32000100050002800 and L32000100050002700 and are owned by Peter Rammel. Oberer Land Developers, LTD is also requesting preliminary development plan approval under Article 6 of the Sugar Creek Township Zoning Resolution for approval of the preliminary plan for a proposed subdivision.

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Attended Meeting with prospective property owners to discuss their non-profit organization on March 15, 2018
- Met with fence contractor to discuss proposed corner lot fence on March 19, 2018
- Met with developer to discuss land in the township on March 19, 2018
- Met with representatives from Sugar Ridge to discuss planned relocation of pathway adjacent to Feedwire Road on March 19, 2018
- Attended RPCC Executive Committee Meeting on March 20, 2018
- Met with builder to discuss setback variances on March 20, 2018
- Met with Miller Valentine to discuss planned relocation of pathway in Sugar Ridge adjacent to Feedwire Road on March 22, 2018
- Completed Staff Reports for BZA01-2018
- Prepared and sent BZA Packets for the March 22, 2018 BZA Meeting
- Completed presentation for BZA01-2018
- Completed BZA Minutes
- Approved signage for Planet Fitness
- Project Updates:
 - White Oakes Landing: Zoning Certificate Application submitted for all buildings in Section 1 (current occupancy; anticipated to continue 6-8 months from the start of construction on each building); construction ongoing
 - Waterford at Sugar Creek: construction ongoing
 - Oak Brooke: construction ongoing
 - Landings at Sugar Creek: construction ongoing; Section 1 of EDCI Expansion Final Development Plan approval in process and Section 5 Final Development Plan approval in process (on hold pending okay to proceed from GCEO)
 - Woodland Ridge: construction ongoing

Announcements/Upcoming Events:

- o BZC Meeting scheduled for April 24, 2018 at the Bellbrook Middle School at 7 p.m. (Note this is a change from the regular meeting date for April)
- o BZA Meeting scheduled for April 26, 2018 at 7 p.m.



**Staff Report for
Sugar Creek Township Trustees
March 30, 2018**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Completed County microwave transition plan with Beavercreek Twp, Bellbrook, PSISN, and Greene County technical staff. The west half of the county is now off legacy and failing equipment on the Xenia water tower.
- Received new servers

Respectfully,

Chris Zappanti
Director of Information Technology