



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugar Creek Township Trustees December 28, 2017 thru January 11, 2018

The following information is a snap shot of the activities and areas of responsibilities for Sugar Creek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Target Hazard Assessment
- Overdose Awareness

Statistics:

2017 Totals

- EMS Responses: 710 (71.1%) 22 Overdose calls 13 patients receiving Narcan
- Vehicle Crashes: 144
- Fire Responses: 289 (28.9%)
 Total Calls: 997 6.9% or 69 calls to Centerville

Year to Date

- EMS Responses 21 0 Overdose patients
- Vehicle Crashes 7
- Fire Responses 15
 Total Calls 36 5.5% or 2 calls have been to Cornerstone

Accomplishments/Information:

- Submitting a grant application to FEMA for the Assistance to Firefighters Grant for the replacement of air paks

Status of Significant Issues the Fire Department is Addressing:

- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18th for repairs
- Preparing for Contract Negotiations
- Capital needs of the department are summarized below in this report

Scheduled Events:

- Nothing significant

Fiscal:

As of Dec 11, 2017	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,621,000.00	\$102,733.84	\$2,460,244.24	\$117,690.84	93.522%
EMS	\$167,565.00	\$27,002.71	\$134,049.74	\$7,204.97	79.669%
Department Total	\$2,788,565.00	\$290,645.37	\$2,208,945.29	\$299,335.68	92.689%

Projected Capital Needs:

Priority	Immediate	Moderate	Low
1	Sewage Lift Pumps split cost with PD \$5,000.00	Battalion Bay sensors \$1,200.00	Replace Mattresses (Sta. 71 & 72) \$4,500.00
2	Air Packs (applied for grant) \$240,000.00	Install Shorelines (Sta. 71) \$2,000.00	Replace Damaged Bay Door \$2,000.00
3	HVAC Rooftop Units (10) split cost \$12,500.00	Water Rescue Equip \$20,000.00	Carpet training / Day room / Bunk Room \$11,000.00
4	Front Ramp replaced \$24,000.00	Inside Building Painting / Bay (Sta. 72) \$9,000.00	Kitchen (Sta. 71) \$9,000.00
5	Exhaust System (bay) \$30,000.00	Build Gear Room (in Bay Sta. 72) \$55,000.00	Painting Interior (Sta. 71) \$3,000.00
6	Mobile Radio \$31,783.00	Sleeping area Improvements (Sta. 72) \$15,000.00	Replace Carpet (Sta. 71) \$7,000.00
7		Camera System Upgrade (Sta. 72) \$5,000.00	Bay Floor crack repair / repaint floor \$36,000.00
8		Camera System (Sta. 71) \$1,500.00	Painting (bay) (Sta. 71) \$8,000.00
9		Asphalt split cost with PD \$15,000.00	Outside Building Painting \$12,000.00
10		Thermal Imaging Camera \$9,000.00	Wall Gear Racks \$6,500.00
11		Radio Batteries \$2,500.00	Dedicated Maintenance Program \$2,500.00
12		PPV Fans E-73 Q-72 \$5,000.00	Relocate Flag pole and install lighting \$2,000.00
13		Search Rope & Equipment \$3,000.00	
14		Computers \$9,000.00	
15		Front Ramp repair/replace \$30,000.00	
16		Nozzles \$3,200.00	
17		Chain saw \$1,375.00	
18		Hand Tools \$3,000.00	
19		Replace Hose \$10,000.00	
20		Rotary saw \$600.00	
21		Station Alerting \$54,000.00	
	Total \$343,283.00	\$254,375.00	\$103,500.00
			TOTAL \$701,158.00

Respectfully Submitted,



Jeffrey A. Leaming



**Staff Report for
Sugar Creek Township Trustees
January 12, 2017**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Successfully completed test of ½ of new microwave network through GC and Beaver Creek Twp with Police mobile client software. Engaged other agencies for next step
- Brought fiber link in Safety building between Police and Fire online
- Resolved issues related to problematic update from Microsoft on workstations
- Updated centralized management software installed on all PCs and servers
- Renumber Police Dept network in preparation for further network changes
- Began Fire Dept network renumber in preparation for further network changes

Respectfully,

Chris Zappanti
Director of Information Technology



Michael A. Brown
Chief of Police

Trustee Report January 16, 2018

Training

- No classes scheduled for January.

Fiscal

Budget 2018(Appropriation)*	\$2,580,796.00
Expenditures as of January 5, 2018	\$37,219.70
% of Budget Used	1.395%
% of Budget Year Target for the end of January	8.3%
% of Budget Remaining	98.6%
Cash Balance as of January 5, 2018	\$1,071,192.61

*not final ?

Public Appearance

- On January 11th, Chief Brown attended the Ministerial/Chambers Luncheon.
- On January 12th, the Abundant Life Apostolic Church provided a “thank you meal” for the Police Department. Other departments were invited too.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "MA Brown".

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

January 1, 2018

- A crash report on Washington Mill Road
- A suspicious vehicle on Lower Bellbrook Road
- A welfare check on Lower Bellbrook Road

January 2, 2018

- House and business checks
- A domestic violence on Ferry Road

January 3, 2018

- An animal complaint on Waynesville Road
- Traffic stops

January 4, 2018

- Nothing to Report

January 5, 2018

- Community policing
- A theft report on Fox Trail
- A theft arrest on Wilmington Pike

January 6, 2018

- A burglary on Silverado Drive
- A robbery on Wilmington Pike
- A crash report on Center Point Drive

January 7, 2018

- Welfare check on Wilmington Pike
- A suspicious vehicle on Wilmington Pike
- Criminal damaging on Mead Road

January 8, 2018

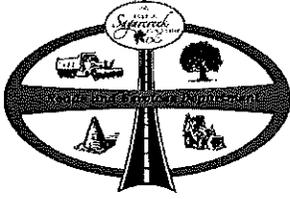
- Welfare check on Glory Drive
- A crash report on Wilmington Pike

January 9, 2018

- Nothing to Report

January 10, 2018

- Domestic dispute on Ryder Court
- An animal complaint on Glory Drive
- Domestic dispute on Bayberry Cove Drive



**Staff Report for
Sugar Creek Township Trustees
January 16, 2018**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 1-06 Ice on street after water main break Walden Way

Accomplishments:

- Repaired Hydraulic lines 702
- Plowed snow
- Used loader to remove ice on Clyo road after water main break
- Washed trucks and cleaned shop
- Salted slick areas
- Snow removal

Respectfully,

Anthony W. Lamb
Roads and Services Director