

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2018.04.23.01**

IN RE: Appoint Receptionist – Courtney Shuttleworth

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar creek Township Administration Department; and,

WHEREAS, a vacancy exists within the position of Receptionist; and,

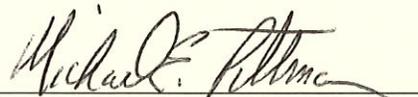
WHEREAS, this vacancy was advertised and applications for the position were evaluated; and,

WHEREAS, personal interviews were conducted by the Township Administrator; and,

WHEREAS, after a review of the candidates, it was determined that Courtney Shuttleworth met or exceeded all requirements,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees appoints Courtney Shuttleworth as part-time Receptionist at the entry level rate of \$13.00 per hour,

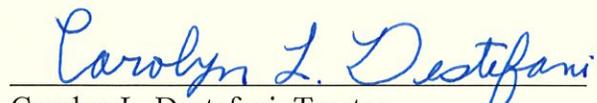
FURTHER BE IT FURTHER RESOLVED, that Ms. Shuttleworth's employment shall have an effective date of April 10, 2018, and is subject to a one (1) year probationary period ending April 9, 2019.



Michael E. Pittman, Chairperson



Nadine S. Daugherty, Vice Chairperson



Carolyn L. Destefani, Trustee

Theodore L. Hodson, Fiscal Officer