



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugarcreek Township Trustees June 7, 2017 thru July 5, 2017

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Ventilation
- ePCR Documentation
- Fire Control
- CareFlight Safety In-service

### Statistics:

As of July 5<sup>th</sup>

- EMS Responses 320      14 Overdose Responses with 8 patients receiving Narcan
- Vehicle Crashes 53
- Fire Responses 165

Total Calls 538      7.6% or 41 calls have been to Cornerstone

### Accomplishments/Information:

- Written test for open Lieutenant's position administered on June 30<sup>th</sup>
- County Fire Hydrants needing painted have received a primer coat of paint

### Status of Significant Issues the Fire Department is Addressing:

- Need to submit request to Board of Elections a renewal of 2.0 mill levy that expires in 2018
- Capital needs of the department have been identified
- Part-time recruitment and retention program ready for Trustees input
- FEMA has authorized the sale of current grant funded ladder truck with the understanding that another truck will be purchased with the funds from the sale

### Scheduled Events:

- New medic from Horton will be arriving on July 13<sup>th</sup>

**Fiscal:**

As of June 9, 2017	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,571,000.00	\$499,334.05	\$1,142,591.63	\$998,743.24	44.275%
EMS	\$167,565.00	\$54,650.70	\$64,714.98	\$48,891.74	38.462%
Department Total	\$2,738,565.00	\$553,984.75	\$1,207,306.61	\$1,047,634.98	41.561%

**Projected Capital Needs:**

Ranking	Station 71 Facilities	Estimated Cost	Station 72 Facilities	Estimated Cost	Equipment	Estimated Cost
1						
2						
3	Camera System	\$1,500.00			(4) Digital fire master stream devices	\$10,000.00
4	Relocate Flag pole and install lighting	\$2,000.00			Thermal Imaging Camera	\$9,000.00
5	Replace Damaged Bay Door	\$2,000.00			Radio Batteries	\$2,500.00
6	Replace Mattresses	\$2,400.00			PPV Fans E73 Q72	\$5,000.00
7	Replace Carpet	\$7,000.00	Sleeping area improvements	\$15,000.00	Search Rope & Equipment	\$3,000.00
8	Painting (bay)	\$8,000.00	Camera System Upgrade	\$5,000.00	Water Rescue Equip (applied for grant)	\$33,000.00
9	Bay Floor cracks	\$35,000.00	Battalion Bay sensors	\$4,200.00	Computers	\$9,000.00
10	Bay floor painting	\$3,000.00	Asphalt	\$30,000.00	Nozzles	\$3,200.00
11	Painting Interior	\$3,000.00	Front Ramp repair/replace	\$30,000.00	Chain saw	\$1,375.00
12	Kitchen	\$9,000.00	Station Alighting	\$84,000.00	Hand Tools	\$3,000.00
13			Carpet training/Day room/Bunk Room	\$11,000.00	Replace Hose	\$10,000.00
14			Replace Mattresses	\$2,100.00	Rotary saw	\$600.00
15			Bay Floor Cracks/Painting	\$18,000.00	Dedicated Maintenance Program	\$2,500.00
16			Outside Building Painting	\$12,000.00		
17			Wall Gear Racks	\$6,500.00		
	Sub Total	\$78,900.00		\$321,800.00		\$383,958.00
					Total	\$784,658.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
Chief of Police

## Trustee Report July 10, 2017

### Training

- On July 27<sup>th</sup>, Detective Stayer will be attending the *Winning Mind for Women Seminar* at the Centerville Police Department. The seminar teaches street survival for women to enhance professional life.
- No other classes scheduled for July or August.

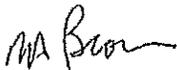
### Public Appearance

- On June 13<sup>th</sup>, SRO Officer Gudgell attended the Safetyville program at the school.
- On June 17<sup>th</sup>, our officers stopped by the Tollgate Lane Block Party.
- On June 20<sup>th</sup>, Chief Brown attended the ACE Task Force Board Meeting.
- On June 23<sup>rd</sup>, Chief Brown and Sergeant Marlatt attended the Family Fun Fest at the Centerbrook Church. We served snow cones.
- On June 28<sup>th</sup>, Chief Brown attended the Montgomery County Chief's Luncheon.
- On June 29<sup>th</sup>, Chief Brown attended the Family Resource Board Meeting.

Fiscal

Budget 2017 (Final Appropriation)	\$2,506,438.00
Expenditures as of June 27, 2017	\$1,189,057.16
% of Budget Used	47.2%
% of Budget Year Target for the end of June	49.8%
% of Budget Remaining	52.8%
Cash Balance as of June 27, 2017	\$1,105,081.14

Respectfully submitted,



Michael A. Brown  
Chief of Police



Michael A. Brown  
Chief of Police

## Police Blotter

### June 7, 2017

- Juvenile complaint on Silverado Drive
- A crash report on Feedwire Road
- A domestic violence report on Waynesville Road

### June 8, 2017

- A burglary report on Beechwood Drive
- An unwanted subject on N. Lakeman Drive
- A suspicious vehicle on Little Sugarcreek Road

### June 9, 2017

- Nothing to report

### June 10, 2017

- Business and house checks
- A fraud report on Wilmington Pike
- A theft report on Paxon Drive
- A noise complaint on Stewart Road

### June 11, 2017

- A suspicious vehicle on Feedwire Road
- A welfare check on Gunther Drive
- Community policing
- A domestic violence report on Apache Trail
- A theft arrest on Wilmington Pike

### June 12, 2017

- A crash report on Wilmington Pike
- Found property on Wilmington Pike
- A theft arrest on Wilmington Pike

**June 13, 2017**

- A crash report on Little Sugarcreek Road
- A welfare check on Mead Road
- A crash report on Wilmington Pike

**June 14, 2017**

- An animal complaint on Washington Mill Road
- A theft arrest on Wilmington Pike
- A suspicious vehicle on Feedwire Road

**June 15, 2017**

- Nothing to Report

**June 16, 2017**

- A crash report on Wilmington Pike
- A theft report on Bayberry Cove Drive
- An animal complaint on Wilmington Pike

**June 17, 2017**

- A domestic dispute report on Surrey Trail
- A welfare check on Wilmington Pike
- A domestic dispute report on Wilmington Pike

**June 18, 2017**

- Business and house checks
- Community policing

**June 19, 2017**

- Noise complaint on Ridgeway Road
- An animal complaint on Swigart Road

**June 20, 2017**

- Domestic dispute on Waynesville Road
- House and businesses checks

**June 21, 2017**

- A crash report on Waynesville road
- A juvenile complaint on Surrey Trail

**June 22, 2017**

- A domestic violence report in Bayberry Cove Drive
- Community policing

**June 23, 2017**

- Nothing to Report

**June 24, 2017**

- A crash report on Wilmington Pike
- A burglary report on Mead Road
- A suspicious person report on Wilmington Pike

**June 25, 2017**

- Suspicious vehicle on Washington Mill Road
- House and business checks

**June 26, 2017**

- Nothing to Report

**June 27, 2017**

- A theft report on Feedwire Road
- Community policing
- A crash report on Centerville Road

**June 28, 2017**

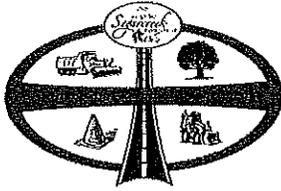
- A suspicious vehicle on Little Sugarcreek Road
- Extra patrolling on Ferry Road

**June 29, 2017**

- A crash report on Walden Way
- A domestic dispute on Possum Run Road
- A theft arrest on Wilmington Pike
- A juvenile complaint on Bayberry Cove Drive

**June 30, 2017**

- Nothing to Report



**Staff Report for  
Sugar Creek Township Trustees  
July 12, 2017**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

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**Accomplishments:**

- Landscaped Island on Briggs road
- Mowed 2090 and plaza area
- Added gravel and graded lot for farm market
- Started catch basin inspections
- Removed trees on Sears, Ferry roads and Land drive
- Edged Island on Clio road
- Installed speed limit signs in Fox Run
- Started spray cycle
- Walk through in Woodland Ridge before final layer of asphalt

Respectfully,

Anthony W. Lamb  
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees  
June 13, 2017 through July 5, 2017**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

**Board of Zoning Appeals Activities:**

- **July, 2017 BZA Meeting: No applications received.**

**Zoning Commission Activities:**

- **July 11, 2017 BZC Meeting**
  - **ZC Case 03-2017:** Applicant, Guttman Development Group, is requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed senior/assisted living facility containing 123 independent living units, 57 assisted living units and 20 memory care units. The development site is part of 4990 Wilmington Pike, can be further identified by parcel number L32000100010011900, contains 9.773 acres and is owned by Sugarcreek Golf Course, Inc.
  - Initiate a text amendment to the Sugarcreek Township Zoning Resolution dealing with the provisions of Article 8: Signage.

**Permits:**

- See attached spreadsheet

**Violations:**

- See attached spreadsheet

### **Meetings/Accomplishments:**

- Attended subdivision review meeting on June 15, 2017
- Met with resident to discuss plans to park a recreational vehicle on her property on June 27, 2017
- Met with owners of prospective new business to discuss signage on June 29, 2017
- Met with developer and neighbors to discuss ZC Case 03-2017 on June 29, 2017
- Met with developer to discuss Section 1 of EDCI's portion of the Landings at Sugarcreek on July 3, 2017
- Met with owners of prospective new business to discuss process for approval on July 5, 2017
- Project Updates:
  - White Oakes Landing: Zoning Certificate Application submitted for the second five buildings (occupancy anticipated 6-8 months from the start of construction); construction ongoing
  - Waterford at Sugarcreek: construction ongoing
  - Oak Brooke: Zoning Certificate Application for first house submitted
  - Landings at Sugarcreek: construction ongoing; received plans for Section 1 of EDCI's section from RPCC-owners will be filing for Final PUD Plan approval for the August BZC Meeting
  - Woodland Ridge: construction ongoing
- Sent announcement to ODOT (consultant for right-of-way services) for PID 98576; using the Federal Quality Based Selection Process
- Plans for Peek a Boo Imaging under review (Sugarcreek Plaza 1)

### **Announcements/Upcoming Events:**

- BZC Meeting scheduled for July 11, 2017
- BZA Meeting scheduled for July 27, 2017

Zoning Certificate Totals 2017

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COW	Temp U/S	Wall Sign	Grd Sign	Home Oc	Ten Fin	Other	TOTALS
JAN	2	0	1	0	0	0	0	0	0	3	0	0	0	0	2	0	8
FEB	4	0	0	0	1	0	0	0	2	0	1	0	0	0	0	0	8
MARCH	5	0	3	0	1	1	1	0		1	1	0	0	0	1	2	18
APRIL	2	0	1	0	3	2	0	0	0	0	2	2	0	0	1	1	14
MAY	8	0	1	1	2	0	1	2		3	2	1	0	0	1	0	22
JUNE	7	5	4	0	0	0	1	0	3	0	0	0	1	0	0	2	23
JULY																	
AUGUST																	
SEPT																	
OCT																	
NOV																	
DEC																	
TOTALS	28	5	10	1	7	3	3	2	5	7	6	3	1	0	5	5	91

91 ZCs issued ytd. vs. 78 ZCs issued same period 2016 (16.7%); 28 ZCs issued for SFRs ytd vs. 15 ZCs issued for a SFR same period 2016 (86.7%).

7/5/17



**Staff Report for  
Sugar Creek Township Trustees  
July 6, 2017**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Implemented single vehicle GPS / Diagnostics monitoring (30 day pilot program) with Police Department
- Waiting on Bellbrook IT to complete their part for the Fire Department microwave link to Station 71 to go live
- Arranged for disconnect of old CinBell digital services (30 day notice required), scheduled 7/13/17
- Updated servers and patch distribution software
- Resolved MDT issues as needed
- Started analog to digital phone line conversion for remaining Admin building phone lines, except FAX with Spectrum (scheduled 7/27/17)

Respectfully,

Chris Zappanti  
Director of Information Technology