



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees September 14, 2017 thru September 28, 2017

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- MCI and Communications
- Ground Ladders
- Neurological Emergencies

Statistics:

As of Sept. 28th

• EMS Responses	502	20 Overdose Responses with 12 patients receiving Narcan
• Vehicle Crashes	105	
• Fire Responses	207	
Total Calls	709	7% or 50 calls have been to Cornerstone

Accomplishments/Information:

- Applications submitted for (2) separate BWC grants 1: Powered Cot and Load System 2: Exhaust System for Station 72

Status of Significant Issues the Fire Department is Addressing:

- Quint 72 our KME Ladder Truck remains at the factory in Pennsylvania where it has been since July 18th for repairs
- Need to submit to Board of Elections a renewal of the 2.0 mill levy that expires in 2018 by February 7th for the May 8th Primary Election
- Capital needs of the department are summarized below in this report
- Part-time recruitment and retention program will be implemented starting in 2018

Scheduled Events:

- 9/28 Annual Pump Testing on apparatus to begin

- 10/7 Home Depot Safety Day
- 10/8 – 10/14 Fire Prevention Week
- 10/9 Participating in the Counties EMA full scale disaster drill in Xenia
- 10/14 Hosting EVT Exams
- 10/23 and 10/24 Station Tours
- 10/26 Halloween in the park from 2:30 – 6:00
- 10/21 – 10/29 Haz Mat Tech Training conducted by Dayton Regional Haz Mat Team
- 10/31 Beggars Night 6:00 – 8:00

Fiscal:

As of Sept 18, 2017	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,571,000.00	\$324,641.66	\$1,778,752.71	\$664,570.62	68.926%
EMS	\$167,565.00	\$41,504.61	\$105,331.56	\$21,421.25	62.601%
Department Total	\$2,738,565.00	\$366,146.27	\$1,884,084.11	\$548,695.96	68.539%

Projected Capital Needs:

Priority	Immediate		Moderate		Low			
1	Sewage Lift Pumps	\$10,000.00	Sleeping area improvements	\$15,000.00	Carpet training / Day room / Bunk Room	\$11,000.00		
2	Exhaust System (bay)	\$30,000.00	Camera System Upgrade	\$5,000.00	Painting Interior	\$3,000.00		
3	Front Ramp replaced	\$24,000.00	Battalion Bay sensors	\$1,200.00	Replace Carpet	\$7,000.00		
4	Air Packs (applied for grant)	\$240,000.00	Camera System	\$1,500.00	Replace Damaged Bay Door	\$2,000.00		
5	5 Mobile Radio	\$31,783.00	Asphalt	\$30,000.00	Replace Mattresses	\$2,400.00		
6	Install Shorelines	\$2,000.00	Water Rescue Equip (applied for grant)	\$53,000.00	Replace Mattresses	\$2,100.00		
7	HVAC Rooftop Units (10)	\$25,000.00	(A) Blitz Fire master stream devices	\$10,000.00	Relocate Flag pole and Install lighting	\$2,000.00		
8	Boiler Water Heater	\$8,000.00	Thermal Imaging Camera	\$9,000.00	Painting (bay)	\$8,000.00		
9	Build Gear Room (In Bay)	\$55,000.00	Radio Batteries	\$2,500.00	Bay Floor cracks	\$15,000.00		
10	Inside Building Painting / Bay	\$9,000.00	PPV Fans E-73 Q-72	\$5,000.00	Bay floor painting	\$3,000.00		
11			Search Rope & Equipment	\$3,000.00	Bay Floor Cracks / Painting	\$18,000.00		
12			Computers	\$9,000.00	Outside Building Painting	\$12,000.00		
13			Front Ramp repair/replace	\$30,000.00	Kitchen	\$9,000.00		
14			Nozzles	\$3,200.00	Wall Gear Racks	\$6,500.00		
15			Chain saw	\$1,375.00	Dedicated Maintenance Program	\$2,500.00		
16			Hand Tools	\$3,000.00				
17			Replace Hose	\$10,000.00				
18			Rotary saw	\$600.00				
19			Station Alerting	\$54,000.00				
20								
		Total	\$434,783.00		\$246,375.00		\$103,500.00	Total \$784,658.00

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report October 2, 2017

Training

- On October 11th, Officer Straka will be attending the Law Enforcement Conference in Columbus. The conference contains many informational workshops.
- On October 10th – 11th, Sergeant Deckard will be attending the Advanced Armorer's course in Xenia.
- No other classes scheduled for October.

Public Appearance

- On September 21st, Sergeant Plummer and Officer Gudgell visited the Food Truck Rally at the Pristine Senior Center.
- On September 22nd, Chief Brown and Sergeant Marlatt had a police car and the outreach trailer at the Farmer's Market. They also served lots of snow cones.
- On September 24th, Chief Brown and Sergeant Mark White attended the groundbreaking ceremony for the future Christ's Church Childcare Learning Center.
- On September 26th, Chief Brown attend the ACE Task Force Board Meeting.
- The police department is now in the process of interviewing new hires.
- On September 27th, Chief Brown attended the Montgomery County Chief's Luncheon.
- SRO Officer Gudgell started teaching the GUIDE classes. The kick-off will be October 24th.
- On September 28th, Chief Brown attended the School Safety Committee Meeting.
- On September 30th, our officers stopped by the East of Eden Block Party.

Drug Drop Off will be October 28th

Fiscal

Budget 2017 (Final Appropriation)	\$2,506,438.00
Expenditures as of September 25, 2017	\$1,688,250.82
% of Budget Used	67%
% of Budget Year Target for the end of September	74.7%
% of Budget Remaining	33%
Cash Balance as of September 25, 2017	\$1,554,628.39

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

September 11, 2017

- Welfare check on Wilmington Pike
- A traffic complaint on Wilmington-Dayton Road

September 12, 2017

- A theft report on Feedwire Road
- A crash report on Wilmington Pike

September 13, 2017

- House and business checks
- An animal complaint on Valais Court

September 14, 2017

- Community policing
- A burglary report on Washington Mill Road
- A theft arrest on Wilmington Pike

September 15, 2017

- Community policing
- Business and house checks
- A crash report on Cloy Road

September 16, 2017

- Domestic violence report on N. Lakeman Drive
- A neighbor problem on Winding Brook Way

September 17, 2017

- A noise complaint on Surrey Trail
- A juvenile complaint on Vimark Lane

September 18, 2017

- A theft report on Clio Road
- A suspicious vehicle on Feedwire Road
- A fraud report was taken on Clio Road

September 19, 2017

- Nothing to Report

September 20, 2017

- A domestic violence on Wilmington-Dayton Road
- A fraud report on Wilmington Pike

September 21, 2017

- A suspicious vehicle on Feedwire Road
- House and business checks
- Community policing
- A crash report on Wilmington Pike

September 22, 2017

- A theft arrest on Wilmington Pike
- Extra patrol on Winding Brook Way
- Traffic stops

September 23, 2017

- A noise complaint on Wilmington Pike
- A fraud report on Clio Road

September 24, 2017

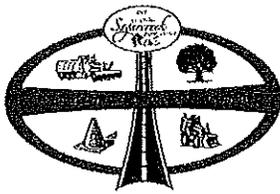
- Nothing to Report

September 25, 2017

- Traffic complaint on Rose Lake Court
- A disabled vehicle on Wilmington-Dayton Road

September 26, 2017

- A peace officer was called to Bayberry Cove Drive
- A neighbor problem on Lower Bellbrook
- A suspicious person on Wilmington Pike



**Staff Report for
Sugar Creek Township Trustees
October 2, 2017**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

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Accomplishments:

- Realigned ditch on Erickman Lane
- Used brush head to clear cross country path for schools
- Milled pavement in Eden Meadows and Deerfield
- Started pave milled areas
- Mowed vacant lot on Erickman Lane per Zoning
- Replaced bearings on side mower
- Mowing cycle
- Mowed 2090 and plaza area
- Replaced hydraulic hose on mowing tractor
- Patched potholes
- Culvert inspection
- Graded and seeded area in Eric's place where trees were removed
- Removed trees and brush from lot Waynesville and Centerville roads
- Spray weeds station 72 and island on Briggs road

Respectfully,

Anthony W. Lamb
Roads and Services Director



**Staff Report for the Sugarcreek Township Board of Trustees
September 19, 2017 through September 27, 2017**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **September 28, 2017 BZA Meeting:**
 - **BZA Case 10-2017:** Applicant, Tom Marsh-McDougal-Marsh Land Surveyors, is requesting an area/dimensional variance from Section 4.11 G. Table 4-4 of the Sugarcreek Township Zoning Resolution to allow for the existing 5.312 acre lot to be reduced in size to 4.540 acres. The 0.7722 acres to be split is proposed to be combined with the 5.201 acre lot to the north. The subject property is 4292 Willow Creek Drive, parcel L32000100060006400, owned by Jon William and Ashlee Nicole Dagenbach, and located in the A-1 (Agricultural) District.
 - **BZA Case 11-2017:** Applicant, Vancon General Contractor, is requesting an area /dimensional variance from Section 8.10 B. 5. of the Sugarcreek Township Zoning Resolution to allow for the construction of a ground mounted monument sign at a setback of 5' from the adjacent property line to the west. The subject property is 4354 SR 725, parcel L32000100030000700, owned by Sugarcreek BC LLC, and located in the B-2 (General Business) District.
 - **BZA Case 12-2017:** Applicant, Christ's Church Bellbrook, is requesting Conditional Use Approval pursuant to Section 4.08 C. Table 4-3 of the Sugarcreek Township Zoning Resolution to allow for the construction of a childcare learning center with an attached gymnasium and an upper level conference/event room. The subject property is 3370 Upper Bellbrook Road, parcel L32000200160000200,

owned by Christ's Church Bellbrook, and located in the A-1 (Agricultural) District.

- **BZA Case 13-2017:** Applicant, Rob Arnold, is requesting an area/dimensional variance from Section 4.11 G. Table 4-4 of the Sugarcreek Township Zoning Resolution to allow for the construction of a single-family home with total lot coverage of 12.9%. The subject property is 545 Conifer Trail, parcel L32000100140006600, owned by Yash Pal and Shally Aggarwal, and located in the A-1 (Agricultural) District.

Zoning Commission Activities:

- **October 3, 2017 BZC Meeting**
 - **ZC Case 06-2017:** Applicant, Guttman Development Group, is requesting a major modification to an approved preliminary development plan for a proposed multi-family development under Article 5 of the Sugarcreek Township Zoning Resolution. The development site is part of 4990 Wilmington Pike, can be further identified by parcel number L32000100010011900, contains 23.2 acres and is owned by Sugarcreek Golf Course, Inc.

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Attended neighbor meeting re: BZC06-2017 on September 19, 2017
- Attended TAC Meeting on September 21, 2017
- Attended informational meeting at MVRPC on grant funding opportunities on September 21, 2017
- Attended groundbreaking event at Christ's Church on September 24, 2017
- Met with GCEO and representatives from the Sugar Ridge HOA on site to discuss path project on September 25, 2017
- Met with Soil and Water Conservation District, GCEO and developer on site to discuss BZC06-2017 on September 25, 2017
- Met with surveyor re: preapplication for anticipated rezoning filing on September 26, 2017
- Met with resident to discuss noise complaint on September 26, 2017
- Met with property owners to discuss construction of a fence September 26, 2017
- Attended Department Head Meeting on September 27, 2017

- Completed Legal and Public Notices for BZC06-2017
- Completed Legal and Public Notices for Trustee Public Hearings scheduled for October 2, 2017
- Completed Staff Report and BZC Packets for the October 3, 2017 Meeting
- Project Updates:
 - White Oakes Landing: Zoning Certificate Application submitted for all buildings in Section 1 (occupancy anticipated 6-8 months from the start of construction); construction ongoing
 - Waterford at Sugarcreek: construction ongoing
 - Oak Brooke: Zoning Certificate Application for first house submitted; neighborhood officially open
 - Landings at Sugarcreek: construction ongoing; Section 1 of EDCI Expansion Final Development Plan approval in process and Section 5 Final Development Plan approval in process
 - Woodland Ridge: construction ongoing
- Plans for children's learning center at Christ's Church under review

Announcements/Upcoming Events:

- BZA Meeting scheduled for September 28, 2017
- BZC Meeting scheduled for October 3, 2017



**Staff Report for
Sugar Creek Township Trustees
September 29, 2017**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Attended Dept. head meeting
- Authorized Safety Police to Fire fiber line installation (Oct 3)
- Rebuilt Admin wireless network
- Noise reduction panels installed in Police interview (assisted)
- Fleet management fully deployed, configuration and tuning phase begun
- 2 body cameras returned to manufacturer for repair (warranty)

Respectfully,

Chris Zappanti
Director of Information Technology