

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2011.03.07.02**

IN RE: Resignation of Part-time Safer Grant Firefighter/EMT Kyle D. Ballinger

WHEREAS, Firefighter Kyle D. Ballinger has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Ballinger has been a member of the Sugarcreek Township Fire Department since June 21, 2010, and,

WHEREAS, Chief Randall J. Pavlak indicated in his February 8, 2011, correspondence that Firefighter Ballinger has no monetary obligation to the Township and recommends we accept his resignation,

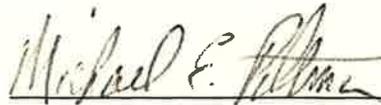
NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Kyle D. Ballinger effective February 24, 2011.



\_\_\_\_\_  
Dick King, Chairperson



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Nadine S. Daugherty, Vice Chairperson



\_\_\_\_\_  
Michael E. Pittman, Trustee



\_\_\_\_\_  
Theodore L. Hodson, Fiscal Officer



# Sugarcreek Township

FIRE DEPARTMENT

4398 Clyo Rd.

Dayton, Ohio 45459

Fire Admin: 848-7344 • NON-EMERGENCY PHONE (937) 848-2727

Randall J. Pavlak  
FIRE CHIEF

DATE: February 8, 2011  
TO: Barry Tiffany, Administrator  
FROM: Randy Pavlak, Fire Chief  
RE: Resignation

Please ask the Board of Trustees to accept with the resignation of part-time Firefighter/EMT Kyle Ballinger effective February 24, 2011. Kyle has been an employee of Sugarcreek Township since June 21, 2010, and has submitted a written resignation, which is attached.

Kyle has fulfilled all his obligations to Sugarcreek Township Fire Department and has no monetary obligations.

Respectfully submitted,

Randall J. Pavlak  
Fire Chief

February 7, 2011  
Lt. Collier  
Sugarcreek Township Fire Department

Dear Lt. Collier

With this letter I wish to inform you that I will be resigning from my position with Sugarcreek Township Fire Department as a Firefighter / EMT as of Thursday February 24<sup>th</sup> 2011. I regret any inconvenience that this will cause. I am grateful of the valuable experience that I have gained from the department, and for the friends that I have made with the brothers and sisters employed here. Allow me to express my best wishes for the company and yourself.

Sincerely,

A handwritten signature in black ink, appearing to read "Kyle Ballinger". The signature is stylized and cursive.

Kyle Ballinger