

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 12th, 2017, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Carolyn Destefani being present. In addition, Barry Tiffany, Township Administrator; Chief Leaming, Chief Brown, Chris Zappanti, Trent Shroyer, Mr. Preston, Ken Collier, Denise Moore, Barbara Burson, Joann Ringer, Cathy Hall, Chris Ewing and Arnold Kiefer attended.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Recognition of Life Saving Efforts of Trent Shroyer. Chief Leaming spoke about the event and introduced Mr. Shoyer and Mr. Preston. Pictures were taken.
5. Appointments
  - A. Appointment of Fire department staff Stephanie Roth, Christopher Vickrey and Anthony Munday – 2017.06.12.02Mrs. Daugherty moved to accept the resolution. Mr. Pittman seconded.

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.02  
IN RE: Appointment of Fire Department Staff  
Stephanie Roth, Christopher Vickrey and Anthony Munday**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classifications of part-time Firefighter/EMS; and,

WHEREAS, Stephanie Roth has the necessary qualifications to serve in the capacity of part-time Firefighter/EMS for the Sugarcreek Township Fire Department; and,

WHEREAS, Christopher Vickrey has the necessary qualifications to serve in the capacity of part-time Firefighter/EMS for the Sugarcreek Township Fire Department; and,

WHEREAS, Anthony Munday has the necessary qualifications to serve in the capacity of part-time Firefighter/EMS for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming is recommending the appointment of these candidates; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2017 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Stephanie Roth shall be appointed to the positions of part-time Firefighter/EMS at the pay rate of \$12.73 per hour, Christopher Vickrey shall be appointed to the position of part-time Firefighter/EMS at the pay rate of \$ 12.73 per hour and Anthony Munday shall be appointed to the position of part-time Firefighter /EMS at the pay rate of \$ 12.73 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointments will have an effective date of June 12, 2017, with a one (1) year probationary period ending on June 12, 2018.

Mrs. Daugherty moved to approve the resolution as read. Mrs. Destefani seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty – yes  
Mr. Pittman – yes

- B. Reclassification of Volunteer Firefighter/EMT to Part-Time Firefighter/EMT, Jordan Ewing

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.06  
IN RE: Reclassification of Fire Department Personnel – Jordan Ewing**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Jeffrey A. Leaming requests the reclassification of Jordan Ewing from Volunteer Firefighter/EMT to part-time Firefighter/EMT, in accordance with the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Jordan Ewing to the position of part-time Firefighter/EMT at the pay rate of \$12.24 per hour.

FURTHER BE IT RESOLVED, this reclassification shall have an effective date of June 12, 2017, and is subject to a one (1) year probationary period ending June 12, 2018.

Mrs. Destefani moved to approve the resolution as read. Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mr. Pittman – yes  
Mrs. Daugherty – yes

**6. Retirement of Maintenance and Repair Worker Gary Branstetter – 2017**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.03**

IN RE: Retirement of Maintenance and Repair Worker – Gary Branstetter

WHEREAS, Gary Branstetter has submitted his notice to retire from the Sugarcreek Township Fire Department effective June 30, 2017; and,

WHEREAS, Barry P. Tiffany, Township Administrator, has stated that Mr. Branstetter has been employed by the Sugarcreek Township Fire Department since January 12, 2004, and recommends the Board of Trustees accept Mr. Branstetter's notice of retirement,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees officially accept the notice of retirement of Gary Branstetter with an effective date of June 12, 2017.

Mr. Pittman moved to approve the resolution as read. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mr. Pittman – yes  
Mrs. Daugherty – yes  
Mrs. Destefani – yes

**7. Presentation on Task Force one – Captain Josh Johnson**

Captain Johnson gave an overview of Task Force One.

**8. Reports**

**A. Administration**

The report prepared by the Administration will be appended to the permanent record.  
Mr. Tiffany had nothing to add.

**B. Fiscal Office**

No written report.

- C. Fire  
The report prepared by the Fire Department will be appended to the permanent record.  
Chief Leaming had nothing to add.  
Mrs. Destafani mentioned the river cleaning efforts which, unofficially, pulled in the most debris.
- D. Police  
The report prepared by the Police Department will be appended to the permanent record.  
Chief Brown had nothing to add.
- E. Roads and Service  
The report prepared for Roads and Services will be appended to the permanent record.  
Mr. Tiffany had nothing to add.
- F. F. Zoning  
The report prepared by the Zoning Department will be appended to the permanent record.  
Mrs. Tilford had nothing to add.
- G. Information Technology  
The report prepared by the IT Department will be appended to the permanent record.  
Mr. Zappanti had nothing to add.
- H. Trustees  
Mrs. Destefani said she attended the Kroger opening and the Farmer’s Market Pet Expo.  
Mrs. Daugherty attended a meet and greet for new residents, the Little Miami River Clean up and will be working with Sara Contreras on a newsletter for print before school starts.  
Mr. Pittman also attended the Kroger opening.

9. Public Comments regarding agenda items  
No comments

10. Old Business  
A. Residential Waste

- 11. Consent Agenda items
  - A. Approval of meeting minutes
  - B. Payment of bills
  - C. Appointment of Board of Zoning Commission Alternate Member Mark Donatelli

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.04**

IN RE: Appointment of Board of Zoning Commission Alternate Member Mark Donatelli

WHEREAS, a vacancy on the Board of Zoning Commission for an Alternate Member position exists; and,

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Zoning Commission be filled with Citizens who will make decisions in the best interest of Sugarcreek Township; and,

WHEREAS, Mark Donatelli has expressed a genuine interest in serving on the Board of Zoning Commission in the alternate capacity; and,

WHEREAS, Mr. Donatelli has the necessary qualifications to serve as an Alternate Member on the Board of Zoning Commission.

NOW THEREFORE, BE IT RESOLVED, that Mark Donatelli is hereby appointed as an Alternate Member to the Board of Zoning Commission for a five-year term beginning June 1, 2017, and expiring on May 31, 2022. (Said appointment made pursuant to Ohio Revised Code Section 519.04.)

D. Probationary Release of Part-time Firefighter/EMT Jerome Dotson – 2017.06.12.05

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.05**

**IN RE:** Probationary Release of Part-time Firefighter/EMT Jerome Dotson

WHEREAS, Part-time Firefighter/EMT Jerome Dotson has been a member of the Sugarcreek Township Fire Department since April 17, 2017; and,

WHEREAS, during his probationary period, Mr. Dotson has not satisfied the requirements of his position,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees does hereby authorize the probationary release of Jerome Dotson from his duties as Part-time Firefighter/EMT effective June 12, 2017.

E. Resignation of Firefighter I /EMT Michael Bacon – 2017.06.12.07

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.07**

**IN RE:** Resignation of Firefighter I /EMT Michael Bacon

WHEREAS, Firefighter I/EMT Michael Bacon has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Bacon became a member of the Sugarcreek Township Fire Department as a Part-Time Firefighter I/EMT on October 3rd, 2016; and,

WHEREAS, Chief Jeffrey A. Leaming recommends we accept the resignation of Mr. Bacon.

NOW, THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Michael Bacon effective June 12, 2017.

F. Declaration of Excess Property – Fire Department – 2017.06.12.08

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.08**

**IN RE:** Declaration of Excess Property – Fire Department

WHEREAS, the Sugarcreek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed has an individual value of \$2,000.00 or less,

- 2006 Chevrolet 2500 HD Regular W/T, 4WD “Brush Truck”

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

G. Declaration of Excess Property – Police Department – 2017.06.12.09

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.09**

IN RE: Declaration of Excess Property – Police Department

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the item listed has an individual value of \$2,000.00 or less,

- Hewlett-Packard LaserJet Printer (Q2461A)
- Hewlett-Packard LaserJet Printer (Q1342A)

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

H. Declaring a Nuisance at 2971 Rising Spring Court – 2017.06.12.13

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.13**

IN RE: Declaring a Nuisance at 2971 Rising Spring Court

WHEREAS, the Ohio Revised Code (ORC) 505.87 provides for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance; and,

WHEREAS, the Director of Planning and Zoning has inspected parcel L32000200230001700 at 2971 Rising Spring Court and has observed vegetation in excess of 12"; and,

WHEREAS, at least seven (7) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within seven (7) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the condition of parcel L32000200230001700 at 2971 Rising Spring Court does constitute a nuisance in accordance with ORC 505.87 and orders the Director of Planning and Zoning to proceed with the removal of such vegetation in accordance with the provisions of ORC 505.87.

Mr. Pittman moved to approve the Consent Agenda items. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty – yes  
Mr. Pittman - yes

12. Discussion Agenda Items

A. Public Hearing – 2017 Fiscal Year Budget

Mr. Hodson gave an overview of the content of the budget

Mr. Pittman moved to accept the budget resolution. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty – yes  
Mr. Pittman - yes

B. Authorization to process to Bid to Contract Center point Drive Extension – 2017.06.12.10

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.06.12.10**

**IN RE:** Authorize Bid for Center Point Drive Extension

WHEREAS, the Center Point Drive Extension is of great importance to economic development in Sugarcreek Township and Greene County; and,

WHEREAS, all design and engineering for the project is complete and ready for construction; and,

WHEREAS, this project includes, but is not limited to the construction of Center Point Drive from Silverado Drive to Clio Road; and,

WHEREAS, the construction also includes the installation of storm sewer, water main and bike path.

NOW THEREFORE, BE IT RESOLVED that this Board of Sugarcreek Township Trustees does hereby authorize the Green County Engineer to advertise for bids to construct and complete the Center Point Drive extension.

Mrs. Daugherty moved to accept the budget resolution. Mrs. Destefani seconded.  
Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty – yes  
Mr. Pittman - yes

C. Authorizing the Lease-Purchase Financing of Road Improvements, Including a Ground Lease Agreement an a Lease Agreement, and Matters Related Thereto – 2017.06.12.11

D. Authorizing the Lease-Purchase Financing of Road Improvements, Including a Ground Lease Agreement and a Lease Agreement, the Issuance of Certificates of participation and Matters Related Thereto – 2017.06.12.12

Mrs. Destefani moved to adopt resolution 2017.06.12.11 and 2017.06.12.12 for the Financing of Road Improvments including a Ground Lease Agreement . Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty – yes  
Mr. Pittman - yes

13. Public Comments

Chris Ewing spoke about the Pet Expo and the great turn out. She stated she has been asked to do another event. She Mentioned the Family Resource Center Family Fun Day at the Centerbrook church June 23, 6-8PM.

Arnold Kiefer was not able to attend the special session. He spoke regarding the Safe Routes to school survey.

Denise Moore formally thanked everyone who worked on the island at Briggs Road.

14. Trustee/Staff Discussion

15. No Executive session

16. Adjourn

Mr. Pittman moved to Adjourn at 8:25pm. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty - yes

Mr. Pittman – yes

Mrs. Destefani – yes

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Theodore L. Hodson, Fiscal Officer