

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on April 17, 2017, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mrs. Daugherty called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty and Carolyn Destefani being present. In addition, Barry Tiffany, Township Administrator; Chief Leaming, Chief Brown, Chris Zappanti, Donna Hellmann, Merna Herzog, Chris Ewing, Barbara Burson and Arnold Kiefer attended. Mr. Tiffany gave an update on Mr. Pittman and the possible change in meeting schedule to the first Monday of the month through the summer
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Guest Speaker – Susan Lopez was scheduled but not able to attend. Chris Ewing of the Bellbrook Sugarcreek Chamber of Commerce, spoke about the upcoming Maple Festival and Garage Sale. She also mentioned the Hamvention and the possible influx of visitors to our area. Ms. Ewing advised of the free clinic on Tuesday evenings from 6:00 – 9:00pm.
5. Presentation on the Ohio Task Force One by Josh Johnson has been postponed to a later meeting.
6. Appointments –
  - A. Appointment of Fire Department Staff Jerome Dotson– 2017.04.17.01

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.04.17.01  
IN RE: Appointment of Fire Department Staff  
Jerome Dotson**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classifications of part-time Firefighter/EMT; and,

WHEREAS, Jerome Dotson has the necessary qualifications to serve in the capacity of part-time Firefighter/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Jeffrey A. Leaming is recommending the appointment of this candidate conditional upon the passing of the pension exam and psychological testing; and,

WHEREAS, funds are available for this purpose within the Fire Department’s 2017 Operating Budget.

NOW, THEREFORE, BE IT RESOLVED, that Jerome Dotson shall be appointed to the position of part-time Firefighter/EMT at the pay rate of \$ 12.73 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointments will have an effective date of April 17, 2017, with a one (1) year probationary period ending on April 17, 2018.

Mrs. Destefani moved to accept the resolution as read. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty – yes

Mr. Dotson came forward for pictures.

- B. Appointment of Temporary Part-time Service workers Theodore Gainey and Brandon Little – 2017.04.17.07

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.04.17.07**

IN RE: Appointment of Temporary Part-Time Service Workers Theodore Gainey and Brandon Little

WHEREAS, the need exists to establish and maintain a viable work force within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees has authorized the hiring of temporary part-time employees to assist with department functions such as mowing, road work, through the summer and fall season, and other projects as needed; and,

WHEREAS, Theodore Gainey has applied for employment as temporary part-time service worker; and,

WHEREAS, Brandon Little has applied for employment as temporary part-time service worker; and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends this appointment and has indicated that adequate funds are available in the 2017 budget for this position; and,

WHEREAS, that effective April 17, 2017 all part-time employees shall work no more than one-thousand five-hundred (1500) hours in a fiscal calendar year,

NOW, THEREFORE, BE IT RESOLVED, that this Board of Sugar creek Township Trustees does hereby appoint Theodore Gainey to the position of temporary part-time service worker at the rate of \$11.25 per hour, and Brandon Little to the position of temporary part-time service worker at the rate of \$11.25 per hour, both payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, this position is temporary in nature and is valid for one hundred and eighty (180) days beginning April 17, 2017 and ending October 14, 2017.

Mrs. Daugherty moved to accept the resolution as read. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes

Mrs. Daugherty – yes

C. Change of status of BZC Members Joan Gallagher and Denise Moore – 2017.04.17.08

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2017.04.17.08**

IN RE: Change of Status of Board of Zoning Commission Members Joan S. Gallagher and Denise Moore

WHEREAS, Long standing Board of Zoning Commission member Joan S. Gallagher wishes to step down from her regular position on the Board of Zoning Commission; and

WHEREAS, Mrs. Gallagher was re-appointed to the Board of Zoning Commission for a five-year term beginning April 1, 2013, and expiring on March 31, 2018; and,

WHEREAS, upon stepping down, Mrs. Gallagher will be leaving the remainder of this five-year term open; and,

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugar creek Township; and,

WHEREAS, it is imperative that all positions on the Zoning Commission be filled with Citizens who will make decisions in the best interest of Sugar creek Township; and,

WHEREAS, Denise Moore has expressed a genuine interest in serving on the Board of Zoning Commission in the capacity of a full member; and,

WHEREAS, Ms. Moore has the necessary qualifications to serve as a member on the Board of Zoning Commission; and,

WHEREAS, Ms. Moore was appointed as an Alternate Member to the Board of Zoning Commission on June 1, 2015 with this term expiring on March 31, 2019

NOW THEREFORE, BE IT RESOLVED, that Joan S. Gallagher is hereby appointed as an Alternate Member to the Board of Zoning Commission for the remainder of this five-year term beginning June 1, 2015, and expiring on March 31, 2019.

FURTHER, BE IT RESOLVED, that Denise Moore is hereby appointed to the Board of Zoning Commission for the remainder of this five-year term beginning April 17, 2017, and expiring on March 31, 2018.

Mrs. Destefani moved to accept the resolution as read. Mrs. Daugherty seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty – yes

7. Reports

A. Administration

The report prepared by the Administration will be appended to the permanent record.

Mr. Tiffany had nothing to add.

Mrs. Destefani asked about Center Point Drive.

Mr. Tiffany explained that the look of Center Point will mimic that of Cloy Road.

B. Fiscal Office

No written report.

Mr. Hodson stated that the State Auditor will be coming on Monday, April 24.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record.

Chief Leaming had nothing to add.

Mrs. Destefani asked about the High School Seatbelt survey.

Chief Leaming said that they scored 97%

Mrs. Destefani asked about the recruitment and retention efforts.

Chief Leaming stated that he would like to have a work session to discuss this.

D. Police

The report prepared by the Police Department will be appended to the permanent record.

Chief Brown had nothing to add.

Chief Brown mentioned the drug drop off event at the public safety building will be open from 10:00-2:00 on April 29.

E. Roads and Service

The report prepared for Roads and Services will be appended to the permanent record.

Mr. Tiffany stated that the trees in Erik's Place were coming down and stump grinding will begin soon

Mrs. Daugherty asked about the donation of trees.

F. Zoning

The report prepared by the Zoning Department will be appended to the permanent record.

Mrs. Daugherty noted the approval of the Bed Bath and Beyond sign.

Mrs. Destefani asked if other tenants were going in.

Mrs. Tilford said that there will be four, two of which have not yet been announced.

G. Information Technology

The report prepared by the IT Department will be appended to the permanent record.

Mr. Zappanti had nothing to add.

H. Trustees

Mrs. Destefani stated that there will be quarterly meetings with the City of Bellbrook and Parks district. She mentioned a community area near the Dairy Shed as a possibility.

Mrs. Destefani attended the ground breaking for the medical office on Cloy.

Mrs. Daugherty attended the Greene County Health District meeting and the Greene County Regional Planning meeting. She is planning to be in the parade.

8. Public Comments regarding agenda items

No comments

9. Old Business

- A. Meeting with Bellbrook Park District/Schools  
April 17, 2017 work session
- B. Residential Waste

10. New business

Consent Agenda items

- A. Approval of meeting minutes
- B. Payment of bills
- C. Resignation of Fire Fighter/Paramedic Theodore Parks – 2017.04.17.02
- D. Resignation of Fire Fighter II/Paramedic Tylor Forsythe -2017.04.17.03
- E. Termination of Tyler Blatt and David Conn Theodore Parks – 2017.04.17.04
- F. 2017 Collective Bid Agreement with Green County Engineer– 2017.04.17.05  
Mrs. Destefani asked Mr. Tiffany to explain this agreement.  
Mr. Tiffany explained that the contractors bid the Township directly giving a better deal being a part of the collective bid quantities.
- G. 2017: Year of the Trail in Sugarcreek Township- 2017.04.17.06
- H. Declaration of property – Fire Department – 2017.04.17.09

Mrs. Daugherty moved to approve the Consent Agenda items. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty – yes

11. Public Comments

Barb Burson, 1250 Sugar Hill, stated that she concerned about the reports of drug overdoses and would like to know if the doses of Narcan can be broken down in the Fire department report.  
Chief Leaming advised that the medications come from the hospital and the hospital in turn bills the patient directly so the Township is not paying for the Narcan. He also noted that all of the calls to date have been non-residents of the Township.

Mrs. Destefani added that tracking the drug overdoses would be a good idea for statistical purposes.

Denise Moore, 4360 Napa Valley Drive, stated that she is concerned with the Redwood construction traffic.

Donna Hellmann, 3981 Windy Bluff, Thanked the officials of the Township for attending the HOA meeting. She also made a suggestion for any vacant restaurant space to be leased out for “pop up” restaurants. Food truck owners possibly to try out having a brick and mortar location.

12. Trustee/Staff Discussion

None.

13. No Executive session

14. Adjourn

Mrs. Daugherty moved to Adjourn at 8:00pm. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Destefani – yes  
Mrs. Daugherty - yes