



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees March 1, 2017 thru March 15, 2017

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Search and rescue
- Pediatric Emergencies

Statistics:

Year to Date

- | | | |
|-------------------------|-----------|----------------------------|
| • EMS Responses | 114 | Y-T-D Vehicle Crashes - 27 |
| • <u>Fire Responses</u> | <u>38</u> | |
| Total Calls | 152 | |

Accomplishments/Information:

- Held Awards dinner 3/10
 - Fire Officer: Captain Drew Kinney
 - Firefighter: Marianna Jones
 - Rookie: Hannah Kohl
 - EMS: Amanda Henson

Status of Significant Issues the Fire Department is Addressing:

- (2) Staff vehicles have been delivered and are in the process of getting equipment installed and graphics applied
-

Scheduled Events:

- Wednesday March 22nd at 3:00 pm; Dayton Firefighter's Credit Union will be delivering 50 carbon monoxide detectors to the fire department for our residents. We will need to advise the community that we have the detector's available and they can contact our office to pick one up or we will go out and install them (one per household).

Fiscal:

As of March 1, 2017	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,521,000.00	\$638,739.52	\$500,431.00	\$1,391,498.40	19.850%
EMS	\$167,565.00	\$71,733.61	\$23,012.25	\$73,511.56	13.733%
Department Total	\$2,688,565.00	\$710,473.13	\$523,443.25	\$1,465,009.96	19.469%

Cornerstone Fire/EMS calls

Call Type	2013	2014	2015	2016	2017
EMS	11	29	40	31	5
Electrical problem	1	0	0	0	0
Extrication	2	0	1	0	0
False Alarm	0	3	8	8	5
Gas Leak	0	0	2	1	0
Good Intent	6	2	6	6	0
Mulch Fire	0	0	1	0	0
MVC with injuries	12	5	11	6	0
MVC without injuries	9	4	3	1	2
Odor of smoke	3	1	0	0	0
PD assist	2	0	0	0	1
Public Service	0	0	1	1	0
Sprinkler Activation	0	1	1	0	0
vehicle fire	0	1	0	3	0
Bomb Scare	0	0	0	1	0
Hazardous Materials	0	0	0	1	0
Water leak	2	1	0	0	0
Total	48	47	74	59	13
Total Calls for the year	871	865	915	917	161
percentage	5	5	8	6.4	8

* Thru 3/13/2017

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown
Chief of Police

Trustee Report

March 20, 2017

Training

- On March 15th – 17th, Detective Stayer completed the training *Beyond the Silence: Forensic Interviewing*. The workshop focused on the forensic interviewing and emphasizing team building between law enforcement/child welfare.
- No other classes scheduled for March or April.

Public Appearance

- On March 9th, Chief Brown attended a meeting at the High School.
- On March 14th, Chief Brown attended the PSISN Board Meeting.
- On March 15th, Chief Brown participated in the Future Chef's at Bell Creek Intermediate School. Chief Brown assisted a student in preparing his dish to be judged.
- On March 16th, Chief Brown attended the GCLEA Luncheon.
- Chief Brown also attended the School Safety Committee Meeting.

Please welcome Officer James Cagg to our police department

Fiscal

Budget 2016 (Final Appropriation)	\$2,506,438.00
Expenditures as of March 17, 2017	\$480,105.12
% of Budget Used	19%
% of Budget Year Target for the end of March	24.9%
% of Budget Remaining	81%
Cash Balance as of March 17, 2017	\$616,701.03

Respectfully submitted,



Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

March 1, 2017

- A crash report on Upper Bellbrook Road
- Business and house checks

March 2, 2017

- A warrant was taken by an officer
- A suspicious vehicle on Centerville Road
- A parking violation on Surrey Trail

March 3, 2017

- A suspicious vehicle on Wilmington Pike
- A lockout assist on Wilmington Pike
- A theft arrest on Wilmington Pike

March 4, 2017

- A property crash on Stewart Road
- A 911 hang up on Wilmington Pike
- A welfare check by an officer

March 5, 2017

- A suspicious vehicle on Garry Drive
- Community policing

March 6, 2017

- A fraud report on McBee Road
- A crash report on Wilmington-Dayton Road

March 7, 2017

- A suspicious vehicle reported on Conference Road
- A warrant was taken on Clyo Road
- A lockout assist on Wilmington Pike

March 8, 2017

- A property crash on Centerville Road
- Business and house checks

March 9, 2017

- Community policing
- A crash on Stewart Road
- A suspicious vehicle on Wilmington Pike
- A fraud report on McBee Road
- A theft arrest on Wilmington Pike

March 10, 2017

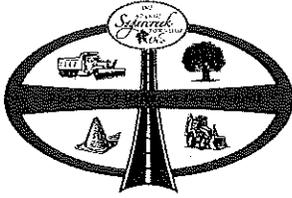
- A suspicious vehicle on Wilmington Pike
- A crash on E. Briggs Road

March 11, 2017

- Nothing to Report

March 12, 2017

- A theft arrest on Wilmington Pike
- A welfare check on Feedwire Road



**Staff Report for
Sugar Creek Township Trustees
March 20, 2017**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 3/2 Tree down on Ferry road

Accomplishments:

- Marked trees and walk in Eric's Place to be replaced
- Address water issues on Erickman Lane
- Graded soil around sidewalk Kable's Mill
- Patched potholes
- Reviewed plans for section 4 I The Landings
- Met with Chris to discuss installation of cable for new cameras
- Driveway inspections
- Marked intersection for striping
- Prepped super Z mower for mowing cycle

Respectfully,

Anthony W. Lamb
Roads and Services Director



**Staff Report for the Sugar Creek Township Board of Trustees
March 7, 2017 through March 15, 2017**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **March 23, 2017 BZA Meeting:**
 - **BZA Case 03-2017:** Applicant, Pebb Dayton, LLC, is requesting area/dimensional variances from Section 8.10 D. 1. to allow for the construction of a 400 SF wall sign for Bed Bath and Beyond and a 392 SF wall sign for Buy Buy Baby. The subject properties are 6142 Wilmington Pike (Bed Bath and Beyond) and 6146 Wilmington Pike (Buy Buy Baby), parcel L32000100030013600, owned by Pebb Dayton, LLC, located in the B-2 (General Business) District and containing 7.481 acres.
 - **BZA Case 04-2017:** Applicant, Joe Willhoite, is requesting an area/dimensional variance from Section 7.04 B. 1. a. of the Sugar Creek Township Zoning Resolution to allow for the construction of a 6' tall decorative aluminum fence the front yard to the rear of the principal structure at 2636 River Bluff Drive at a setback of 33' from the east property line at its closest point (in the area nearest to the house). A 50' setback will be maintained within the front yard adjacent to SR 725 along the majority of the east property line as previously approved by the BZA. The subject property is 2636 River Bluff Drive, parcel L32000200240015400, owned by 2636 River Bluff LLC, located in the E (Estate Residential) District and containing 5.64 acres. **Zoning Commission Activities:**
- **April 4, 2017 BZC Meeting:**

- **BZC01-2017:** The Sugarcreek Township Zoning Commission is requesting a text amendment to the Sugarcreek Township Zoning Resolution, Section 7.02, dealing with Lighting Standards.
- **BZC02-2017:** Inverness Group, Inc. is requesting Final Development Plan approval for the Landings at Sugarcreek, Section 5. The subject parcel is 3820 Upper Bellbrook Road, contains 53.251 acres, can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District. Section 5 is proposed to contain a total of 24 building lots and 15.39 acres.
- Discussion on signage

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Met with Schottenstein to discuss the Sugarcreek Summit project on March 13, 2017
- Met with BZA Applicant on March 14, 2017
- Project Updates:
 - White Oakes Landing: Zoning Certificates issued for the first five buildings (occupancy anticipated 6-8 months from the start of construction); construction ongoing
 - Waterford at Sugarcreek: construction ongoing
 - Oak Brooke: Zoning Certificate Application for first house submitted
 - Landings at Sugarcreek: construction ongoing
 - Woodland Ridge: construction ongoing
- Plans for new medical office building on Clys Road approved
- Contacted USPS a second time to discuss moving mailboxes on Little Sugarcreek Road for identified addresses now that construction in both Woodland Ridge and Oak Brooke has begun; awaiting response

Announcements/Upcoming Events:

- BZA Meeting scheduled for March 23, 2017
- BZC Meeting scheduled for April 4, 2017



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**Staff Report for
Sugar Creek Township Trustees
March 17, 2017**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Attended Microwave meeting with Greene County Data Processing group
- Participated in tech webinar / phone conference related to pending upgrade of Greene County New World software scheduled for 3/21/2017
- Began New World pre-req software updates on affected PCs
- Resolved mail server issue post service pack install
- Performed walk through with Spectrum fiber installer(s) at Safety building
- Reviewing Safety camera and cabling system options against costs

Respectfully,

Chris Zappanti
Director of Information Technology