



Jeffrey A. Leaming  
Fire Chief

**Staff Report for Sugarcreek Township Trustees  
February 15, 2017 thru March 1, 2017**

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

**Trainings:**

- Rope Rescue Awareness
- Difficult Airways

**Statistics:**

Year to Date

- EMS Responses 98      Y-T-D Vehicle Crashes - 19
- Fire Responses 30
- Total Calls 128

**Accomplishments/Information:**

- Trained Staff on Lucas (automated CPR) Device's

**Status of Significant Issues the Fire Department is Addressing:**

- (2) staff vehicles ordered are now due to be delivered any day

**Scheduled Events:**

- Our annual awards banquet/dinner party is on Saturday, March 11<sup>th</sup> from 6pm to 8pm at The Grange Center (2757 Wilmington Dayton Rd).

**Fiscal:**

As of March 1, 2017	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,471,000.00	\$674,631.49	\$462,929.16	\$1,343,108.27	18.734%
EMS	\$167,565.00	\$71,733.61	\$23,012.25	\$73,511.56	13.733%
Department Total	\$2,638,565.00	\$746,365.10	\$485,941.41	\$1,416,619.83	18.417%

**Cornerstone Fire/EMS calls**

<u>Call Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
EMS	11	29	40	31	4
Electrical problem	1	0	0	0	0
Extrication	2	0	1	0	0
False Alarm	0	3	8	8	1
Gas Leak	0	0	2	1	0
Good Intent	6	2	6	6	0
Mulch Fire	0	0	1	0	0
MVC with injuries	12	5	11	6	0
MVC without injuries	9	4	3	1	2
Odor of smoke	3	1	0	0	0
PD assist	2	0	0	0	1
Public Service	0	0	1	1	0
Sprinkler Activation	0	1	1	0	0
vehicle fire	0	1	0	3	0
Bomb Scare	0	0	0	1	0
Hazardous Materials	0	0	0	1	0
Water leak	2	1	0	0	0
<b>Total</b>					
Total	48	47	74	59	8
Total Calls for the year	871	865	915	917	124
percentage	5	5	8	6.4	6.4

\* Thru 2/26/2017

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
Chief of Police

## Trustee Report March 6, 2017

### Training

- No classes scheduled for March

### Public Appearance

- On February 22<sup>nd</sup>, Chief Brown attended the Montgomery County Chief's Luncheon.
- On February 23<sup>rd</sup>, Chief Brown and Sergeant Plummer attended the White Fence HOA.
- Chief Brown also attended the Family Resource Meeting.
- On February 25<sup>th</sup>, Chief Brown attended the Lions Club Pancake Breakfast.
- On February 27<sup>th</sup>, Chief Brown attended the River Ridge II HOA Meeting.
- On March 2<sup>nd</sup>, Chief Brown attended the Bellhop Café breakfast for the High School Students.

### Fiscal

Budget 2016 (Final Appropriation)	\$2,506,438.00
Expenditures as of March 3, 2017	\$414,266.34
% of Budget Used	16.4%
% of Budget Year Target for the end of March	24.9%
% of Budget Remaining	83.6%
Cash Balance as of March 3, 2017	\$682,205.31

Respectfully submitted,

Michael A. Brown  
Chief of Police



Michael A. Brown  
Chief of Police

## Police Blotter

### February 16, 2017

- Business and house checks
- Welfare checks
- A suspicious person on Wilmington Pike

### February 17, 2017

- A traffic complaint on Fauber Road
- Found Property on Wilmington Pike
- A juvenile complaint on Brown Road

### February 18, 2017

- A domestic violence report on Wilmington Pike
- A theft arrest on Wilmington Pike

### February 19, 2017

- A suspicious vehicle on Wilmington Pike
- A peace officer was called to Penewit Road

### February 20, 2017

- Community Policing
- A crash report on Wilmington Pike
- An animal complaint on Roger Scott Drive

**February 21, 2017**

- A welfare check on Stewart Road
- A suspicious vehicle on Centerville Road
- Community Policing

**February 22, 2017**

- House and business checks
- A fraud report on Clio Road
- A suspicious vehicle on Wilmington Pike
- Criminal damaging on Conference Road

**February 23, 2017**

- Nothing to Report

**February 24, 2017**

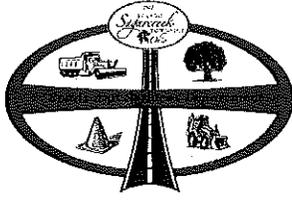
- A theft report on Wagner Road
- A crash report on Clio Road
- Panhandling on Wilmington Pike

**February 25, 2017**

- A suspicious person on Wilmington Pike
- Welfare checks
- A crash report on Centerville Road

**February 26, 2017**

- A suspicious vehicle on Clearbrook Drive
- A theft arrest on Wilmington Pike
- A found property report on Clio Road



**Staff Report for  
Sugar Creek Township Trustees  
March 6, 2017**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

**Calls for Service**

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**Accomplishments:**

- Berm repair Little Sugarcreek road, Sears road
- Cut trees on Conference road
- Department head meeting
- Washed trucks
- Worked on price quotes for aprons at station 71 and 72
- Marked curb for repair in Eden Meadows
- Patched potholes Brown road
- Trimmed branch in roadway on Swigart road
- Inspections of new development
- Started prepping garden for 2017 season

Respectfully,

Anthony W. Lamb  
Roads and Services Director



## **Staff Report for the Sugarcreek Township Board of Trustees February 22, 2017 through March 2, 2017**

The following is a snapshot of the activities and areas of responsibility for the Sugarcreek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

### **Board of Zoning Appeals Activities:**

- **February 23, 2017 Meeting Follow-up:**
  - **BZA Case 01-2017:** Applicant, Alexander Luque, is requesting an area/dimensional variance from Section 4.11 G. Table 4-6 and 4.15 C. 1. of the Sugarcreek Township Zoning Resolution to allow for the construction of a one car attached garage connected to the side of the existing attached garage at a side yard setback of 8.25'. The subject property is 3050 Washington Mill Road, parcel L32000200170004100, owned by Katheryn G. Mesaros, located in the A-1 (Agricultural) District and containing 2.125 acres.
    - **The BZA approved the request as submitted.**
  - **BZA Case 02-2017:** Applicant, Joe Willhoite, is requesting area /dimensional variances from Section 7.04 B. 1. a. of the Sugarcreek Township Zoning Resolution to allow for the construction of a 6' tall black vinyl coated chain link fence/6' tall decorative aluminum fence (location varies) in the front yard to the rear of the principal structure at 2636 River Bluff Drive at a setback of 50' from the east and south property lines and within the established front yard setback area at 2637 River Bluff Drive. The subject properties are 2636 River Bluff Drive, parcel L32000200240015400, and 2637 River Bluff Drive, parcel L32000200240015500, owned by 2636 River Bluff LLC, located in the E (Estate Residential) District and containing 5.64 acres and 2.677 acres respectively.
    - **The BZA approved the request as modified to provide a 50' setback from the east and south property lines.**

- **March 23, 2017 BZA Meeting:**
  - **BZA Case 03-2017:** Applicant, Pebb Dayton, LLC, is requesting area/dimensional variances from Section 8.10 D. 1. to allow for the construction of a 400 SF wall sign for Bed Bath and Beyond and a 392 SF wall sign for Buy Buy Baby. The subject properties are 6142 Wilmington Pike (Bed Bath and Beyond) and 6146 Wilmington Pike (Buy Buy Baby), parcel L32000100030013600, owned by Pebb Dayton, LLC, located in the B-2 (General Business) District and containing 7.481 acres.
  - **BZA Case 04-2017:** Applicant, Joe Willhoite, is requesting area /dimensional variances from Section 7.04 B. 1. a. of the Sugarcreek Township Zoning Resolution to allow for the construction of a 6' tall black vinyl coated chain link fence/6' tall decorative aluminum fence (location varies) in the front yard to the rear of the principal structure at 2636 River Bluff Drive at a setback of 33' from the east property line at its closest point and at a setback of 50' from the south property and within the established front yard setback area at 2637 River Bluff Drive. The subject properties are 2636 River Bluff Drive, parcel L32000200240015400, and 2637 River Bluff Drive, parcel L32000200240015500, owned by 2636 River Bluff LLC, located in the E (Estate Residential) District and containing 5.64 acres and 2.677 acres respectively.

**Zoning Commission Activities:**

- **February 7, 2017 Meeting:**
- **March 7, 2017 BZC Meeting Canceled**
- **Next Meeting scheduled for April 4, 2017**
  - **BZC01-2017:** The Sugarcreek Township Zoning Commission is requesting a text amendment to the Sugarcreek Township Zoning Resolution, Section 7.02, dealing with Lighting Standards.
  - Anticipate receiving an application for Final Development Plan approval for the Landings at Sugarcreek, Section 5 in advance of the March 7, 2017 filing deadline.
  - Discussion on signage.

**Permits:**

- See attached spreadsheet

**Violations:**

- See attached spreadsheet

### **Meetings/Accomplishments:**

- Met with lessee to discuss proposed agritourism use on February 21, 2017
- Attended Land Use Law seminar on February 23, 2017
- Attended BZA Meeting on February 23, 2017
- Met with BZA Applicant on February 24, 2017
- Attended Chamber Meeting on February 24, 2017
- Met with developer to discuss land in the township on February 24, 2017
- Project Updates:
  - White Oakes Landing: Zoning Certificates issued for the first five buildings (occupancy anticipated 6-8 months from the start of construction); construction ongoing
  - Waterford at Sugarcreek: construction ongoing
  - Oak Brooke: Zoning Certificate Application for first house submitted
  - Landings at Sugarcreek: construction ongoing
  - Woodland Ridge: construction ongoing
- Plans for new medical office building on Clysco under review; awaiting response to review comments
- Contact USPS to discuss moving mailboxes on Little Sugarcreek Road for identified addresses now that construction in both Woodland Ridge and Oak Brooke has begun; awaiting response

### **Announcements/Upcoming Events:**

- BZA Meeting scheduled for March 23, 2017
- BZC Meeting scheduled for April 4, 2017

## Zoning Certificate Totals 2017

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall	Sign	Grd	Sign	Home	Oc	Ten	Fin	Other	TOTALS
JAN	2	0	1	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	2	0	0	8
FEB	4	0	0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	7
MARCH																						
APRIL																						
MAY																						
JUNE																						
JULY																						
AUGUST																						
SEPT																						
OCT																						
NOV																						
DEC																						
<b>TOTALS</b>	6	0	1	0	1	0	0	0	1	3	1	0	0	0	0	0	0	0	2	0	0	15

15 ZCs issued ytd. vs. 15 ZC issued same period 2016; 6 ZCs issued for SFRs ytd vs. 3 ZCs issued for a SFR same period 2016.

3/2/2017



**Staff Report for  
Sugar Creek Township Trustees  
March 3, 2017**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Completed walk through with Service Dept for Safety Building cabling project – part of security camera update project
- Completed draft Sugar Creek / Bellbrook MOU for Fire St. 71 wireless link via Bellbrook network
- Identified viable fleet management application / tools for Police Dept – pending review with Police & Maintenance
- Completed VPN server update

Respectfully,

Chris Zappanti  
Director of Information Technology