



Jeffrey A. Leaming  
Fire Chief

## Staff Report for Sugarcreek Township Trustees January 11, 2017 thru February 15, 2017

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

### Trainings:

- Standing Orders
- Breaching Locks
- Ice Rescue
- Company Officer Development
- Tele-medicine
- Rope Rescue

### Statistics:

Year to Date

- |                  |     |                            |
|------------------|-----|----------------------------|
| • EMS Responses  | 77  | Y-T-D Vehicle Crashes - 18 |
| • Fire Responses | 23  |                            |
| Total Calls      | 100 |                            |

### Accomplishments/Information:

- Continue to screen additional part-time applicants
- Took Delivery of Lucas (automated CPR) Device's
- Took Delivery of new extrication tools that will be assigned to the new engine

### Status of Significant Issues the Fire Department is Addressing:

- (2) staff vehicles ordered are now due to be delivered any day

### Scheduled Events:

- Will be working to schedule a media release announcing the Lucas Device's

**Fiscal:**

As of February 2, 2017	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,471,000.00	\$689,926.33	\$313,952.72	\$1,476,789.87	12.656%
EMS	\$167,565.00	\$75,016.64	\$12,001.71	\$81,239.07	7.133%
Department Total	\$2,638,565.00	\$764,942.97	\$325,954.43	\$1,558,028.94	12.305%

**Cornerstone Fire/EMS calls**

<u>Call Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
EMS	11	29	40	31	2
Electrical problem	1	0	0	0	0
Extrication	2	0	1	0	0
False Alarm	0	3	8	8	1
Gas Leak	0	0	2	1	0
Good Intent	6	2	6	6	0
Mulch Fire	0	0	1	0	0
MVC with injuries	12	5	11	6	0
MVC without injuries	9	4	3	1	2
Odor of smoke	3	1	0	0	0
PD assist	2	0	0	0	1
Public Service	0	0	1	1	0
Sprinkler Activation	0	1	1	0	0
vehicle fire	0	1	0	3	0
Bomb Scare	0	0	0	1	0
Hazardous Materials	0	0	0	1	0
Water leak	2	1	0	0	0
<b>Total</b>	<b>48</b>	<b>47</b>	<b>74</b>	<b>59</b>	<b>6</b>
<b>Total Calls for the year</b>	<b>871</b>	<b>865</b>	<b>915</b>	<b>917</b>	<b>64</b>
<b>percentage</b>	<b>5</b>	<b>5</b>	<b>8</b>	<b>6.4</b>	<b>6.3</b>

\* Thru 2/10/2017

Respectfully Submitted,



Jeffrey A. Leaming



Michael A. Brown  
Chief of Police

## Trustee Report February 21, 2017

### Training

- February 13<sup>th</sup> – 17<sup>th</sup>, Officer Estes and Sergeant Plummer attended the FTO Course at the Greene County Career Center.
- No other classes for February.

### Public Appearance

- On January 17<sup>th</sup>, Chief Brown attended the ACE Task Force Board Meeting.
- On January 19<sup>th</sup>, Chief Brown attended the Greene County Chief's Luncheon and a retirement party for Bruce May from the ACE Task Force.
- On January 27<sup>th</sup>, Chief Brown and the police department attended the luncheon provided by the Abundant Life Apostolic Church.
- On February 9<sup>th</sup>, Chief Brown attended the Ministerial Luncheon.
- On February 13<sup>th</sup>, the police department received \$398.40 for the GUIDE Program.
- On February 14<sup>th</sup>, a resident dropped off food for our officers.
- On February 16<sup>th</sup>, Chief Brown attended the ACE Task Force Board Meeting.

*The Sugar Creek Township Police Department would like to thank everybody at the Abundant Life Apostolic Church for the wonderful luncheon.*

**Fiscal**

Budget 2016 (Final Appropriation)	\$2,506,438.00
Expenditures as of February 7, 2017	\$328,110.02
% of Budget Used	13%
% of Budget Year Target for the end of February	16%
% of Budget Remaining	87%
Cash Balance as of February 7, 2017	\$762,037.23

Respectfully submitted,



Michael A. Brown  
Chief of Police



Michael A. Brown  
Chief of Police

## Police Blotter

### January 9, 2017

- A property crash on Wilmington Pike
- A harassment report on Surrey Trail
- A suspicious vehicle on Wilmington Pike
- An animal complaint on Stewart Road

### January 10, 2017

- A welfare check on Wilmington Pike
- Community policing
- A crash report on Wilmington-Dayton road
- A theft arrest on Wilmington Pike

### January 11, 2017

- A warrant was taken on Clio Road
- A fraud report on Cedar Ridge Drive
- A crash report on Wilmington Pike

### January 12, 2017

- Nothing to Report

### January 13, 2017

- A crash report on Wilmington Pike
- A theft report on Kelsey's Court
- A suspicious person on Wilmington Pike

### January 14, 2017

- Nothing to Report

**January 15, 2017**

- Business and house checks
- A disturbance report on Feedwire
- A juvenile complaint on River Ridge Drive

**January 16, 2017**

- A suspicious vehicle on Ferry Road
- Recovered stolen property on Wilmington Pike
- A property crash on Wilmington Pike
- A domestic violence report on Upper Bellbrook Road

**January 17, 2017**

- Nothing to Report

**January 18, 2017**

- A suspicious person on Wilmington Pike
- A lockout assist on Wilmington Pike
- A parking violation on Killian Court

**January 19, 2017**

- A suspicious vehicle on Wilmington Pike
- A domestic violence on Surrey Trail
- A theft report on Walden Way

**January 20, 2017**

- A panhandling report on Wilmington Pike
- A disabled vehicle on Cloy Road
- A property crash on Wilmington Pike
- A warrant arrest was taken by an officer

**January 21, 2017**

- A suspicious person on Cloy Road
- A juvenile complaint on Wilmington Pike
- A welfare check was taken by an officer
- Traffic stops throughout the township

**January 22, 2017**

- Business and house checks
- Community policing
- Found property on Wilmington Pike

**January 23, 2017**

- A property crash on Wagner Road
- A suspicious vehicle on Wilmington Pike
- A theft arrest on Wilmington Pike

**January 24, 2017**

- A parking violation on Rose Lake Drive
- A theft arrest on Wilmington Pike

**January 25, 2017**

- A warrant arrest was taken by an officer
- A suspicious person on Wilmington Pike
- A fraud report was taken on Feedwire Road

**January 26, 2017**

- A disturbance call was taken on Wilmington Pike
- A domestic violence report on Bayberry Cove Drive

**January 27, 2017**

- A property crash on Cloyo Road
- A theft arrest on Wilmington Pike
- Business and house checks every day

**January 28, 2017**

- Community policing
- A domestic violence report on Shepherd Road
- An intoxicated subject on Washington Mill Road

**January 29, 2017**

- Welfare check on Seema Drive

**January 30, 2017**

- A suspicious vehicle on Wilmington-Dayton Pike
- Lost property on Ferry Road
- A hit-skip crash on Cloyo Road

**January 31, 2017**

- A theft arrest on Wilmington Pike
- A parking violation on Wilmington Pike
- A civil complaint on Ferry Road

**February 1, 2017**

- A disabled vehicle on Cloyo Road
- Business and house checks
- Found property on Cloyo Road
- Community policing

**February 2, 2017**

- A theft report on Surrey Trail
- A domestic dispute on Surrey Trail
- A theft arrest on Wilmington Pike

**February 3, 2017**

- A parking violation on Wilmington Pike
- Welfare checks
- A suspicious person on McBee Road

**February 4, 2017**

- A theft arrest on Wilmington Pike
- Criminal damaging on Ferry Road

**February 5, 2017**

- Suspicious Vehicle on River Ridge Drive
- A theft arrest on Wilmington Pike
- A noise complaint on Bayberry Cove Drive

**February 6, 2017**

- A crash report on Cloyo Road
- Community policing
- Business and house checks

**February 7, 2017**

- A crash report on Feedwire Road
- A suspicious vehicle on Wilmington Pike

**February 8, 2017**

- A fraud report on Cloy Road
- A crash report on Edelweiss Drive

**February 9, 2017**

- A welfare check on Stewart Road
- A crash report on Wilmington Pike

**February 10, 2017**

- A fraud report was taken by an officer
- Business and house checks

**February 11, 2017**

- A domestic dispute on Surrey Trail
- An animal complaint on Stutsman Road

**February 12, 2017**

- A theft arrest on Wilmington Pike
- A suspicious person on Wilmington Pike

**February 13, 2017**

- Extra patrol on Cedar Ridge Drive
- A traffic complaint on Talon Ridge Drive
- Welfare checks

**February 14, 2017**

- Nothing to Report

**February 15, 2017**

- Community policing
- A crash report on Feedwire Road
- A suspicious person on Wilmington Pike



## Staff Report for Sugar Creek Township Trustees February 21, 2017

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

### Calls for Service

- 1-11 Ice removal
- 1-27 Snow removal

### Accomplishments:

- Replaced passenger side mirror on 705
- Repaired step bar on 706
- Replaced bearings on Diamond side mower
- Replaced control module for 702 beet juice system
- Replaced busted hose on backhoe
- Cleaned shop
- Finished filling out paperwork for paving program
- Opened drain for detention pond on Briggs road
- Dura patched East of Eden, Carpenter road, Brown road, Rising Springs
- Installed running boards on 703
- Change oil in mowers, 700, 708
- Patched potholes

Respectfully,

Anthony W. Lamb  
Roads and Services Director



## **Staff Report for the Sugar Creek Township Board of Trustees January 18, 2017 through February 15, 2017**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

### **Board of Zoning Appeals Activities:**

- **February 23, 2017 Meeting:**
  - **BZA Case 01-2017:** Applicant, Alexander Luque, is requesting an area/dimensional variance from Section 4.11 G. Table 4-6 and 4.15 C. 1. of the Sugar Creek Township Zoning Resolution to allow for the construction of a one car attached garage connected to the side of the existing attached garage at a side yard setback of 8.25'. The subject property is 3050 Washington Mill Road, parcel L32000200170004100, owned by Katheryn G. Mesaros, located in the A-1 (Agricultural) District and containing 2.125 acres.
  - **BZA Case 02-2017:** Applicant, Joe Willhoite, is requesting area /dimensional variances from Sections 4.11 d. and 4.13 B. 6. of the Sugar Creek Township Zoning Resolution to allow for the construction of a 6' tall black vinyl coated chain link fence in the front yard to the rear of the principal structure at 2636 River Bluff Drive and within the established front yard setback area at 2637 River Bluff Drive and to allow for the construction of a 6' tall black vinyl chain link fence and a 6' tall decorative aluminum fence at 2637 River Bluff Drive (an undeveloped lot). The subject properties are 2636 River Bluff Drive, parcel L32000200240015400, and 2637 River Bluff Drive, parcel L32000200240015500, owned by 2636 River Bluff LLC, located in the E (Estate Residential) District and containing 5.64 acres and 2.677 acres respectively.

### **Zoning Commission Activities:**

- **February 7, 2017 Meeting:**
  - Elected Donna Hellmann Chairperson and Doug Betz Vice-Chairperson

- Passed a motion to initiate a text amendment to the Sugarcreek Township Zoning Resolution (comprehensive review of our lighting standards)
- Began discussion on signage, provided direction to staff regarding requested research
- **March 7, 2017 BZC Meeting Canceled**
- **Next Meeting scheduled for April 4, 2017**

**Permits:**

- See attached spreadsheet

**Violations:**

- See attached spreadsheet

**Meetings/Accomplishments:**

- Met with developer to discuss land in the township on January 18, 2017, February 2, 2017 and February 8, 2017
- Attended MVRPC TAC Meeting on January 18, 2017
- Attended Zoning Inspector Meeting at RPCC on January 18, 2017
- Met with BZA Applicant on January 24, 2017
- Attended MVRPC Board Meeting on February 2, 2017
- Attended BZC Meeting on February 7, 2017
- Attended Department Head Meeting on February 15, 2017
- Attended Greene County Board of Building Appeals Hearing regarding Estate at Sunset Farms on February 15, 2017
- Attended MVRPC TAC Meeting on February 16, 2017
- Project Updates:
  - White Oakes Landing: Zoning Certificates issued for the first five buildings (occupancy anticipated 6-8 months from the start of construction); construction ongoing; approval of maintenance building and mailbox kiosk pending issuance of address
  - Waterford at Sugarcreek: construction ongoing
  - Oak Brooke: Zoning Certificate for signage approved
  - Landings at Sugarcreek: construction ongoing
  - Woodland Ridge: construction ongoing
- Plans for new medical office building on Clio under review; awaiting response to review comments

**Announcements/Upcoming Events:**

- BZA Meeting scheduled for February 23, 2017
- BZC Meeting scheduled for April 4, 2017

### Zoning Certificate Totals 2017

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp U/S	Wall Sign	Grd Sign	Home Oc	Ten Fin	Other	TOTALS
JAN	2	0	1	0	0	0	0	0	0	3	0	0	0	0	2	0	8
FEB	5	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	7
MARCH																	
APRIL																	
MAY																	
JUNE																	
JULY																	
AUGUST																	
SEPT																	
OCT																	
NOV																	
DEC																	
TOTALS	7	0	1	0	1	0	0	0	0	3	1	0	0	0	2	0	15

15 ZCs issued ytd. vs. 10 ZC issued same period 2016; 7 ZCs issued for SFRs ytd vs. 1 ZC issued for a SFR same period 2016.

2/16/2017



**Staff Report for  
Sugar Creek Township Trustees  
February 16, 2017**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Planning phase for fiber link between PD & FD in Safety (from existing dual Ethernet connection).
- Safety building camera replacements, move to digital cameras in preliminary pricing phase. Includes addition of cameras for FD side ingress / egress.
- Working with Spectrum on project implementation timeline for fiber to Ferry and Cloy buildings, conversion of telecom services from Cincinnati Bell to Spectrum.
- Backup / restore test event went smoothly

Respectfully,

Chris Zappanti  
Director of Information Technology