



Jeffrey A. Leaming
Fire Chief

**Staff Report for Sugarcreek Township Trustees
December 14, 2016 thru January 11, 2017**

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Ladder Training
- Trauma Review
- Maintenance of Equipment

Statistics:

(12/14 - 12/31)		Year End
• 20	EMS reports	661
• 7	Fire reports	283
27	Totals	944

Accomplishments/Information:

- Continue to screen additional part-time applicants
- Notification of Grant Award from Fire House Subs for (2) Lucas Chest Compression Device's
- Worked with City of Bellbrook on a Development Service Agency Grant for Early Outdoor Warning System (Tornado Siren's)
- Submitted DSA Grant for Water Rescue Equipment

Status of Significant Issues the Fire Department is Addressing:

- Fire Engine, Medic Unit and (2) staff vehicles ordered

Scheduled Events:

- (2) New employees (Full-Time) scheduled to start conditionally on 1/30/2017

Fiscal:

As of December 31, 2016	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,312,183.00	\$9,668.92	\$2,269,437.04	\$33,077.04	98.151%

<u>Call Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
EMS	11	29	40	31
Electrical problem	1	0	0	0
Extrication	2	0	1	0
False Alarm	0	3	8	10
Gas Leak	0	0	2	1
Good Intent	6	2	6	6
Mulch Fire	0	0	1	0
MVC with injuries	12	5	11	7
MVC without injuries	9	4	3	1
Odor of smoke	3	1	0	0
PD assist	2	0	0	0
Public Service	0	0	1	1
Sprinkler Activation	0	1	1	0
vehicle fire	0	1	0	3
Bomb Scare	0	0	0	1
Hazardous Materials	0	0	0	1
Water leak	2	1	0	0
 				
Total	48	47	74	62
Total Calls for the year	871	865	915	944
percentage	5	5	8	6.5

Thru 12/31/2016

Respectfully submitted,

Jeffrey A. Leaming
Fire Chief



Michael A. Brown
Chief of Police

Trustee Report January 17, 2017

Training

- Nothing scheduled for January.

Public Appearance

- On December 31, 2016, we said "Happy Retirement" to Officer Timothy Fallis.
- On January 12th, Chief Brown attended the Ministerial Meeting and the Islamic Society dinner.

The Sugarcreek Township Police Department would like to thank everybody who brought food to us during the holiday season.

Fiscal

Budget 2016 (Final Appropriation)	\$2,398,645.00
Expenditures as of December 31, 2016	\$2,127,716.04
% of Budget Used	88.7%
% of Budget Year Target for the end of December	100%
% of Budget Remaining	11.3%
Cash Balance as of December 31, 2016	\$1,065,668.28

Respectfully submitted,

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

December 13, 2016

- A crash on Feedwire Road
- A theft report on Surrey Trail
- A panhandling report on Wilmington Pike

December 14, 2016

- A suspicious vehicle on Wilmington Pike
- An animal complaint on Ferry Road

December 15, 2016

- Nothing to Report

December 16, 2016

- A theft report on Feedwire Road
- A theft arrest on Wilmington Pike
- A crash on Little Sugarcreek Road

December 17, 2016

- A theft arrest on Wilmington Pike
- An intoxicated subject on Wilmington Pike
- A domestic dispute on Social Row Road

December 18, 2016

- A suspicious person on Clyo Road
- A property crash on Social Row Road

December 19, 2016

- Business and house checks every day
- A disable vehicle on Wilmington Pike
- A trespassing report on Wilmington Pike

December 20, 2016

- A crash report on Timberly Drive
- A theft report on Cloy Road

December 21, 2016

- A crash report on Wilmington Pike
- A domestic violence report on Wilmington Pike
- A disabled vehicle on Wilmington Pike

December 22, 2016

- A theft arrest on Wilmington Pike
- A fight report on Wilmington Pike
- A crash report on Wilmington Pike

December 23, 2016

- Nothing to Report

December 24, 2016

- A crash report on Cloy Road
- A domestic violence report on Bayberry Cove Drive

December 25, 2016

- Nothing to Report

December 26, 2016

- Business and house checks every day
- A welfare check on Wilmington Pike

December 27, 2016

- Nothing to Report

December 28, 2016

- A warrant arrest was taken by an officer
- As assist for another department
- A suspicious vehicle on Timberwilde Drive

December 29, 2016

- A property crash on Waynesville Road
- A warrant arrest was taken by an officer

December 30, 2016

- Nothing to Report

December 31, 2016

- A theft report on Carpenter Road
- A theft report on Wilmington Pike
- A suspicious person on Little Sugarcreek Road
- A theft report on Heritage Trace Drive

January 1, 2017

- Business and house checks
- Community policing

January 2, 2017

- A disturbance call on Wilmington Pike

January 3, 2017

- Nothing to Report

January 4, 2017

- A suspicious vehicle on Little Sugarcreek Road
- A crash report on Wilmington Pike
- Community policing

January 5, 2017

- Business and house checks every day
- A crash report on Wilmington-Dayton Road
- A suspicious vehicle on Feedwire Road

January 6, 2017

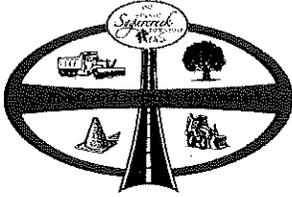
- A theft arrest on Wilmington Pike
- A criminal damaging report on State Route 725

January 7, 2017

- A parking violation on Sugarcreek Road
- A property crash on Swigart Road

January 8, 2017

- A suspicious vehicle on Wilmington Pike



**Staff Report for
Sugar Creek Township Trustees
January 17, 2017**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

- 12-17 Ice
- 1-5 Snow

Accomplishments:

- Snow removal 12-13
- Repair salt spreader on 705
- Replace plow shoes on 701
- Loaded salt sold to Silvercreek township
- Removed equipment from 707 after accident
- Replaced street name signs and stop signs in Eagle Rise section I through V
- Patched potholes
- Picked up tires dumped on Clio road
- Cleaned bays
- Took pictures of auction items to be put on Gov Deals
- Completed 2016 Inventory
- Swept Calaway Hills
- Cleaned tools and tool room

Respectfully,

Anthony W. Lamb
Roads and Services Director



**Staff Report for the Sugar Creek Township Board of Trustees
December 20, 2016 through January 12, 2017**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **January 26, 2017 Meeting Canceled**
- **Next meeting scheduled for February 23, 2017**

Zoning Commission Activities:

- **January 3, 2017 Meeting Canceled**
- **Next meeting scheduled for February 7, 2017**
 - Finish discussion on lighting
 - Begin discussion on signage

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Met with property owner on January 9, 2017 to discuss area variance
- Attended ISGD Dinner on January 12, 2017
- Plans for Bed Bath and Beyond and Buy Buy Baby approved
- Plans for accessory structure at Tom's Mulch approved

- Working with Marty Heide on information related to new residential development within the township (she is looking into the USPS requirement for NDCBU (Neighborhood Delivery Collection Box Unit) delivery at Oak Brook and Woodland Ridge)
- Project Updates:
 - White Oakes Landing: Zoning Certificates issued for the first five buildings (occupancy anticipated 6-8 months from the start of construction); construction ongoing; approval of maintenance building and mailbox kiosk pending issuance of address
 - Waterford at Sugarcreek: construction ongoing
 - Oak Brooke: Zoning Certificate for signage approved
 - Landings at Sugarcreek: construction ongoing
 - Woodland Ridge: construction ongoing

Announcements/Upcoming Events:

- BZC Meeting scheduled for February 7, 2017
- BZA Meeting scheduled for February 23, 2017

Zoning Certificate Totals 2017

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall Sign	Grd Sign	Home Oc	Ten Fin	Other	TOTALS	
JAN	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	2	0	3
FEB																			
MARCH																			
APRIL																			
MAY																			
JUNE																			
JULY																			
AUGUST																			
SEPT																			
OCT																			
NOV																			
DEC																			
TOTALS	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	2	0	3

3 ZCs issued ytd. vs. 1 ZC issued same period 2016.

1/12/2017



**Staff Report for
Sugarcreek Township Trustees
January 13, 2017**

The following information is a highlight of the activities and areas of responsibilities for the Sugarcreek Township Information Technology Department.

- Finalized Safety building switch deployments, conversion to new network almost complete
- Iboss web filter fully deployed and actively engaged, tuning behavior over time given usage patterns and township policies
- Resolved Microwave link issue to PSISN (external to our equipment)
- Engaged vendor for external camera replacements / repairs and preparation for IP camera deployment
- Further deployed PC management and maintenance software throughout township

Respectfully,

Chris Zappanti
Director of Information Technology