

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.11.21.06**

IN RE: Reclassification of Fire Department Personnel – Robin Ortensie

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

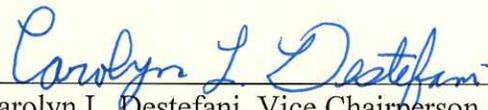
WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

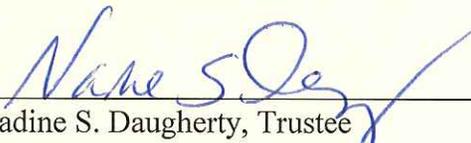
WHEREAS, Chief Jeff. A. Leaming requests the reclassification of Robin Ortensie from part-time Secretary to part-time Administrative Assistant, in accordance with the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Robin Ortensie to the position of part-time Administrative Assistant at the pay rate of \$13.93 per hour, payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, this reclassification shall have an effective date of November 21, 2016, and is subject to a one (1) year probationary period ending November 20, 2017.

  
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Michael E. Pittman, Chairperson

  
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Carolyn L. Destefani, Vice Chairperson

  
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Nadine S. Daugherty, Trustee

  
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Theodore L. Hodson, Fiscal Officer