



**Administrator's Report to the Trustees
September 19, 2016**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- Attended the Greene County Township Association September meeting at Soin Medical Center. There was much discussion of the Hamvention coming to Greene County.
- CLOUT is scheduling a meeting in November for our region to discuss legislative priorities and local issues. The CLOUT legislative committee met earlier this month to address current initiatives for changes to law for townships. We seem to be getting some traction for highway signage to recognize townships as a place.
- Work continues on the settlement efforts with the City of Centerville and Cornerstone Development.
- Economic Development activity is gaining these days. We are working with several developers and companies.

Respectfully Submitted,

Barry P. Tiffany
Township Administrator



Jeffrey A. Leaming
Fire Chief

Staff Report for Sugarcreek Township Trustees August 10, 2016 thru September 14, 2016

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is needed, please contact Chief Leaming at 937-848-7344.

Trainings:

- Water Supply / Hose lines
- Hose Testing
- Ground Ladders
- Burn Injuries

Statistics:

(8/10 -- 9/14)		Year to Date
• 60	EMS reports	467
• 41	Fire reports	272
101	Totals	679

Accomplishments/Information:

- Two full-time employees have taken positions with Washington Twp. Fire starting 9/28 and we anticipate a third person will be leaving for the same department. All have indicated they would like to take a 90 leave of absence and remain as part-time employees.
- Continue to screen additional part-time applicants
- Mock crash for Junior and Senior BHS students will be conducted October 6th

Status of Significant Issues the Fire Department is Addressing:

- Funding for 2016 and beyond

Scheduled Events:

- Hydrant Painting continues
- School Safety Meeting 9/15
- County Communications Meeting 9/16

Fiscal:

As of September 7, 2016	Final Appropriation	Current Reserve for Encumbrance	YTD Expenditures	Unencumbered Balance	YTD % Expenditures
Fire	\$2,312,183.00	\$251,243.02	\$1,531,094.79	\$529,845.19	66.219%
EMS	\$167,565.00	\$33,549.38	\$103,775.87	\$30,239.75	61.932%
Department Total:	\$2,479,748.00	\$284,792.40	\$1,634,870.66	\$560,084.94	65.929%

Fire and EMS calls to incorporated area of Centerville

<u>Call Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
EMS	11	29	40	21
Electrical problem	1	0	0	0
Extrication	2	0	1	0
False Alarm	0	3	8	7
Gas Leak	0	0	2	1
Good Intent	6	2	6	6
Mulch Fire	0	0	1	0
MVC with injuries	12	5	11	4
MVC without injuries	9	4	3	1
Odor of smoke	3	1	0	0
PD assist	2	0	0	0
Public Service	0	0	1	1
Sprinkler Activation	0	1	1	0
vehicle fire	0	1	0	3
Bomb Scare	0	0	0	1
Hazardous Materials	0	0	0	1
Water leak	2	1	0	0
Total	48	47	74	46
Total Calls for the year	871	865	915	679*
percentage	5	5	8	6.7

* Thru 9/14/2016

Unfunded Budgetary Awareness Items:



Michael A. Brown
Chief of Police

Trustee Meeting September 19, 2016

Training

- On September 6th, Officer Powers completed the Century Policing Webinar Training.
- On September 19th, Officer Powers will be attending Level III on Vehicle Dynamics.
- On September 19th, Sergeant Evans completed the Century Police Webinar Training.
- On October 4th, Officer Straka will be attending the 2016 Ohio Law Enforcement Conference in Columbus.
- On October 26th, SRO Officer Gudgell will be attending the Madison High School Active Shooter Debriefing in Columbus.
- No other classes to report.

Public Appearances

- On August 15th, Chief Brown attended the Lions Festival Meeting.
- On August 19th, Chief Brown and some of our officers attended a lunch provided by the Nursing Home on N. Lakeman Drive.
- On August 19th, Detective Sergeant Guerrero attended the CLEAT Analyst Presentations on various law enforcement topics in the Dayton and Greene County areas.
- On August 20th, Chief Brown rode in the Lions Club Parade.
- On August 30th, Chief Brown attended the ACE Task Force Meeting.
- On August 31st, Chief Brown attended the Montgomery County Chief's Luncheon.
- On September 1st, Chief Brown attended the Chambers Luncheon.
- On September 2nd, Chief Brown attended the Farmers Market.

- On September 7th, Chief Brown and Detective Stayer attended the re-signing of the Michael's House Interagency Agreement.
- On September 8th, Chief Brown attended the Ministerial Luncheon.
- On September 9th, our officers attended the 911 Ceremony at the high school.
- On September 10th, our officers visited the Eagle Rise and White Fence block parties.
- On September 13th, Chief Brown and SRO Officer Gudgell attended the Mock Crash Meeting at the school.
- On September 15th, Detective Sergeant Guerrero attended the Bellbrook-Sugarcreek Schools Safety Committee Meeting.

Future Events

- October 15th, Halloween in the Park
- October 22nd, Drug Drop Off at the PSB

A "Thank You" to the 6th grade class for all the cards. Our officers appreciate all the support.

Fiscal

Budget 2016 (Final Appropriation)	\$2,398,645.00
Expenditures as of September 16, 2016	\$1,432,424.03
% of Budget Used	59.7%
% of Budget Year Target for the end of September	74.7%
% of Budget Remaining	40.3%
Cash Balance as of September 16, 2016	\$1,575.683.18

Respectfully submitted,

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

August 9, 2016

- A theft report on Clys Road
- A crash report on Swigart Road
- A domestic violence on Wilmington Pike

August 10, 2016

- A suspicious person on Upper Bellbrook road
- A welfare check on Feedwire Road
- A crash report on Wilmington Pike
- A theft report on Bayberry Cove Drive

August 11, 2016

- A crash report on Upper Bellbrook Road
- A suspicious vehicle on McBee Road
- Business and house checks every day

August 12, 2016

- A suspicious vehicle on Wilmington Pike
- Community policing throughout the township
- Assist another agency
- Found property on Wilmington Pike

August 13, 2016

- A suspicious person report on Feedwire Road
- A warrant arrest was taken by an officer
- A crash report on Wilmington Pike

August 14, 2016

- A disturbance on N. Lakeman Drive
- A suspicious vehicle on Wilmington Pike

August 15, 2016

- Community policing & extra patrol throughout the township
- A crash report on Clys Road

August 16, 2016

- A crash report on Clys Road
- Business & house checks every day

August 17, 2016

- A suspicious vehicle on Wilmington Pike
- Assist another agency
- A lockout assist on Wilmington Pike

August 18, 2016

- A suspicious vehicle on Brown Road
- A burglary report on Surrey Trail
- A crash report on Snyder Court

August 19, 2016

- A suspicious vehicle on Wilmington-Dayton Road
- A welfare check on Bayberry Cove Drive
- A crash report on Wilmington Pike

August 20, 2016

- Nothing to Report

August 21, 2016

- A warrant arrest was taken by an officer
- A domestic violence report on River Bluff Drive

August 22, 2016

- House and business checks every day
- A crash report on Feedwire Road
- A disturbance report on Wilmington Pike

August 23, 2016

- A crash report on Wilmington-Dayton Road
- A warrant arrest was taken by an officer

August 24, 2016

- A suspicious person on State Route 725
- A fraud report on Wilmington-Dayton Road
- An intoxicated subject on Wilmington Pike

August 25, 2016

- Nothing to Report

August 26, 2016

- An animal Complaint on Wilmington Pike
- A welfare check on Little Sugarcreek Road
- A lockout assist on Mead Road
- A noise complaint on Lower Bellbrook Road
- A suspicious vehicle on River Bend Drive

August 27, 2016

- An animal complaint on Wilmington Pike
- A crash report on Wilmington Pike

August 28, 2016

- A theft report on Feedwire Road
- A suspicious vehicle on Wilmington Pike
- A crash report on State Route 725

August 29, 2016

- A crash report on Wilmington Dayton Road
- A suspicious vehicle on Washington Mill Road
- A theft report on North Lakeman Drive
- A warrant arrest was taken by an officer

August 30, 2016

- A crash report on Wilmington Pike
- A parking violation on Wilmington Pike
- Criminal damaging on Social Row Road

August 31, 2016

- A suspicious vehicle on Brown Road
- A crash report on Feedwire Road

September 1, 2016

1. Found property on Conference Road
2. A theft arrest on Wilmington Pike
3. Business and house checks every day in the Township

September 2, 2016

- A noise complaint on Winshire Trail
- A fraud report on Clearbrook Road
- A theft arrest on Wilmington Pike
- A welfare check was taken by an officer

September 3, 2016

- A warrant arrest was taken by an officer
- An animal complaint on Wilmington Pike

September 4, 2016

- A theft arrest on Wilmington Pike
- An animal complaint on Wilmington Pike
- A juvenile complaint on Bayberry Cove Drive

September 5, 2016

- A theft report on Feedwire Road
- An animal complaint on Wilmington Pike
- An assist of another agency

September 6, 2016

- A crash report on Conference Road
- A theft arrest on Wilmington Pike
- A warrant arrest was taken by an officer

September 7, 2016

- A suspicious vehicle on Wilmington Pike
- A crash report on Wilmington Pike

September 8, 2016

- A parking violation on rose Lake Drive
- A crash report on Wilmington Pike
- A theft arrest on Wilmington Pike

September 9, 2016

- A theft arrest on Wilmington Pike
- Business and house checks every day

September 10, 2016

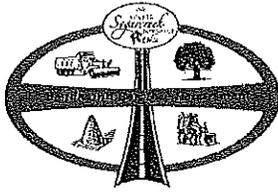
- A suspicious vehicle on Social Row Road
- A crash report on Nature Court

September 11, 2016

- A crash report on Wilmington Pike
- A domestic dispute on Napa Valley Drive
- A domestic violence on Carpenter Road

September 12, 2016

- Nothing to Report



**Staff Report for
Sugar Creek Township Trustees
September 19, 2016**

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Calls for Service

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Accomplishments:

- Mowing cycle
- Sealed parking lot at 2090
- Chip/seal Middle Run road
- Paved Middle Run road
- Repaired muffler on mower
- Sanded and painted cab on loader
- Cleaned up landscape 2090
- Replaced keep right sign Clyo road
- Trimmed trees around signs
- Repaired wash out River Edge circle
- Removed tree leaning over Ferry road
- Changed out nozzle for gas pump at police/fire
- Culver repair Sears road
- Sealed new sections of curb on Country Wood dr.
- Mowed plaza and 2090 weekly

Respectfully,

Anthony W. Lamb
Roads and Services Director



Staff Report for the Sugar Creek Township Board of Trustees August 11, 2016 through September 13, 2016

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **September 22, 2016 BZA Meeting:**
 - **BZA06-2016:** Applicant, Gregg Baker, is requesting an area/dimensional variance from Section 4.13 D. 3. b. of the Sugar Creek Township Zoning Resolution to allow for the construction of a 1460 SF addition to an existing 2000 SF accessory structure. The subject property is 603 Carpenter Road, parcel L32000100140000400, owned by Gregg Baker and Betsy McCord, located in the A-1 (Agricultural) District and containing 5.438 acres.
 - **BZA07-2016:** Applicant, Timothy L. Fritz, is requesting an area/dimensional variance from Section 4.13 D. 3. a. of the Sugar Creek Township Zoning Resolution to allow for the construction of a 30' x 40' detached garage. The subject property is 5138 Oleva Drive, parcel L32000100010015300, owned by Timothy L. Fritz, located in the R-1A (Suburban Residential-Low) District and containing 0.546 acres.

Zoning Commission Activities:

- **September 6, 2016 BZC Meeting-Canceled**
- **October 4, 2016 BZC Meeting:**
 - **ZC Case 06-2016:** Applicant, the Sugar Creek Township Zoning Commission, initiated an amendment to the Sugar Creek Township Long

Range Land to add language to each planning area stating that surface mining/mineral extraction activities are prohibited.

- **ZC Case 07-2016:** Applicant, Don Hunter, Schottenstein Real Estate Group, LLC, is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone approximately 23.2 acres from A-1 (Agricultural) District to PUD-R (Residential Planned Unit Development) District and to rezone approximately 12 acres from A-1 (Agricultural) District to PUD-B-2 (Business Planned Unit Development) District. The subject property is part of 4990 Wilmington Pike, can be further identified by parcel number L32000100010011900, and is owned by Sugarcreek Golf Course, Inc. The applicant is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for a proposed multi-family development and a proposed senior/assisted living site.

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Attended RPCC Staff Review on August 11, 2016
- Met with BZA Applicant on August 15, 2016
- Met with business to discuss land in the township on August 18, 2016
- Met with property owner to discuss construction of a fence on August 18, 2016
- Met with property owners to discuss construction of a fence/property line dispute on August 23, 2016
- Met with property owners to discuss construction of barn on August 23, 2016
- Met with BZA Applicant on September 1, 2016
- Met with Health District to discuss mosquito traps on September 7, 2016
- Met with business owner to discuss construction of accessory building on September 8, 2016
- Met with business owner to discuss construction of accessory building on September 9, 2016
- Met with property owner to discuss SRTS on September 12, 2016
- Updated website with Preliminary Stage 2 Plans (SRTS)
- Project Updates:
 - White Oakes Landing: no Zoning Certificate Applications yet submitted
 - Waterford at Sugarcreek: Site work has begun

- Oak Brooke: we anticipate the pulling of permits to begin in the fall
- Woodland Ridge: Two Zoning Certificates issued
- Completed BZA Legal and Public Notices
- Completed BZA Staff Reports (BZA06-2016 and BZA07-2016)
- Landings at Sugarcreek: Section 4 Final Development Plan in process

Announcements/Upcoming Events:

- Farmers' Market continues on Fridays from 3-7 p.m.
- BZA Meeting scheduled for September 22, 2016
- BZC Meeting scheduled for October 4, 2016



Staff Report for Sugar Creek Township Trustees September 15, 2016

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

- Working with Beavercreek Twp. & Greene Central to isolate microwave link issues. Still open issue and narrowed down to a couple suspect pieces of equipment outside the Township but still accessible for troubleshooting
- Updated firmware on Microwave links to Beavercreek Twp.
- Attended PSISN technical webinar for installers / admins for New World Systems
- Added Police/Fire dedicated storage to network. Testing and data relocation begun
- Updated / resolved issues in Police payroll leave tracking worksheet (template) for HR
- Shipped 2 Police MDTs for physical repairs, 2 body cameras under RMA
- Deployed Admin NAS for local file storage with sync back to Safety building storage

Respectfully,

Chris Zappanti
Director of Information Technology