

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on October 3, 2016, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman, Nadine Daugherty and Carolyn Destefani being present. In addition, Barry Tiffany, Township Administrator; Chief Leaming, Chief Brown, Cara Tilford, Ted Hodson, Denise Moore, Barbara Burson, Jim Martin, Donna Hellmann, were in attendance. Also, Kevin Zehring, Aaron Woodall, Brandy Reese, Jessica Jolly, Michael Bacon and Juston Theile and their family and friends.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Mrs. Daugherty read the resolution – Promotion of Fire Department Staff Promotion to Full-Time Lieutenant Position for Firefighter/Paramedic Kevin Zehring – 2016.10.03.01

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.10.03.01**

IN RE: Promotion to Full-Time Lieutenant Position for FF/Paramedic Kevin Zehring.

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of Lieutenant; and,

WHEREAS, promotional testing was completed with Mr. Zehring receiving top placement among candidates; and,

WHEREAS, Chief Jeffery A. Leaming requests Kevin Zehring be promoted from his current position of Full-Time FF/PM to a Full-Time Lieutenant position.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the promotion of Kevin Zehring to the position of Full-Time Lieutenant.

FURTHER BE IT RESOLVED, that this position shall be at the pay rate of \$19.76 per hour payable on a bi-weekly basis, shall have the effective date of October 3, 2016, and is subject to a one (1) year probationary period ending October 3, 2017.

Mrs. Daugherty motioned to accept the resolution as read. Mrs. Destefani seconded.  
Roll was called with the vote being as follows:

Mrs. Daugherty -yes  
Mrs. Destefani -yes  
Mr. Pittman -yes

5. Mrs. Destefani read the resolution - Appointments of Fire Department Staff - Part-Time EMS Only Paramedic Aaron Woodall; EMS Only EMT Brandy Reese and Jessica Jolly; Firefighter I/EMT Michael Bacon; and Firefighter II/EMT Juston Theile – 2016.10.03.02

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.10.03.02**

IN RE: Appointment of Fire Department Staff  
Aaron Woodall, Brandy Reese, Jessica Jolly, Michael Bacon and Juston Theile

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the part-time classifications of EMS Only Paramedic, EMS only EMT, Firefighter I / EMT, and Firefighter II / EMT; and,

WHEREAS, Aaron Woodall has the necessary qualifications to serve in the capacity of part-time EMS Only Paramedic for the Sugarcreek Township Fire Department; and,

WHEREAS, Brandy Reese and Jessica Jolly have the necessary qualifications to serve in the capacity of part-time EMS Only EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Michael Bacon has the necessary qualifications to serve in the capacity of part-time Firefighter I / EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Juston Theile has the necessary qualifications to serve in the capacity of part-time Firefighter II / EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming is recommending the appointment of these candidates; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2016 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Aaron Woodall shall be appointed to the position of part-time EMS Only Paramedic at the pay rate of \$12.73 per hour, Brandy Reese shall be appointed to the position of part-time EMS Only EMT at the pay rate of \$11.85 per hour, Jessica Jolly shall be appointed to the position of part-time EMS Only EMT at the pay rate of \$11.85 per hour, Michael Bacon shall be appointed to the position of part-time Firefighter I / EMT at the pay rate of \$12.24 per hour, and Juston Theile shall be appointed to the position of part-time Firefighter II / EMT at the pay rate of \$12.73 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointments will have an effective date of October 3rd, 2016, with a one (1) year probationary period ending on October 3rd, 2017.

Mrs. Destefani motioned to accept the resolution as read. Mr. Pittman seconded.  
Roll was called with the vote being as follows:

Mrs. Daugherty -yes  
Mrs. Destefani -yes  
Mr. Pittman -yes

6. Reports

A. Administrator

Mr. Tiffany's report will be appended to the permanent record. Mr. Tiffany had nothing to add.

Mrs. Destefani asked about the Commissioners meeting.

Mr. Tiffany said that the Commissioners voted to transfer and approve money to settle outstanding lawsuits with Centerville and Cornerstone.

B. Fiscal Officer

Nothing to report.

C. Fire

The Fire department report will be appended to the permanent record. Chief Leaming added that we have had an influx of new hires EMS only to fill the current holes in the matrix.

Mrs. Destefani asked about the open house.

Chief Leaming gave the details.

D. Police

The Police department report will be appended to the permanent record.

Mrs. Destefani talked about the Mock crash to be before Homecoming.

Mr. Pittman asked about Facebook investigation training.

Chief Brown said the training was a way to show how to create a fictitious account for investigative purposes.

E. Roads and Service

The Service Department report will be appended to the permanent record.

Mr. Tiffany said that the roads crew trimmed an ash tree that the owners want to take no responsibility for.

Mrs. Destefani asked if there was a local recycling facility.

Mr. Tiffany said only in Xenia.

F. Zoning

The Zoning report will be appended to the permanent record.

Mr. Pittman asked how the meeting with the City of Kettering went.

Mrs. Tilford said it went extremely well.

Mrs. Tilford added that the open house at the Landings will be Thursday from 4:30-8:00 with ribbon cutting.

G. Information Technology

The Information Technology report will be appended to the permanent record.

Mr. Zappanti had nothing to add.

H. Trustees

Mrs. Destefani said that she attended the sunshine law training. She corrected her statement from last meeting, saying she misspoke on her numbers. She should have said 25,000-28,000 visitors to the Hamvention.

Trick or treat is scheduled for October 31 from 6:00-8:00.

Mr. Pittman attended the Greene county regional planning meeting.

Mr. Pittman opened the meeting to public comments

Ms. Moore of 4360 Napa Valley Dr asked for more clarification on the Centerville case.

Mr. Tiffany said that hopefully Thursday the trustees will sign an agreement with Centerville to end all this. Under the current law, Sugar creek Township is helpless with annexation. He explained the legalities of the situation with the TIF.

Consent agenda items

Mr. Pittman asked Mr. Hodson to give an overview of the Transfer of Appropriations.

### TRANSFER OF APPROPRIATIONS

#### RESOLUTION #: 2016.10.03.04

Debit Fund Number	Account Name	Credit Fund Number	Account Name	Amount to Debit/Credit
2081	Police Department	3102	Bond Retirement	\$40,797.75
2112	Fire Department	3102	Bond Retirement	\$56,339.75
			<b>Total Transfer:</b>	\$97,137.50

Mr. Hodson explained that we have refinanced to a lower interest rate and paid off this year's portion. This will also allow a savings on this year's interest..

#### SUGARCREEK TOWNSHIP RESOLUTION NO. 2016.10.03.03

IN RE: Declaration of Excess Property – Fire Department

WHEREAS, the Sugar creek Township Fire Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the items listed on the attached correspondence have an individual value of \$2,000.00 or less,

NOW THEREFORE BE IT RESOLVED, that this Sugar creek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

#### SUGARCREEK TOWNSHIP RESOLUTION NO. 2016.10.3.05

IN RE: Declaring a Nuisance at 2112 Erickman Lane

WHEREAS, the Ohio Revised Code (ORC) 505.87 provides for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance; and,

WHEREAS, the Director of Planning and Zoning has inspected parcel L32000200280005200

at 2112 Erickman Lane and has observed vegetation in excess of 12"; and,

WHEREAS, at least four (4) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within four (4) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry.

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the condition of parcel L32000200280005200 at 2112 Erickman Lane does constitute a nuisance in accordance with ORC 505.87 and orders the Director of Planning and Zoning to proceed with the removal of such vegetation in accordance with the provisions of ORC 505.87.

Mr. Pittman moved to approve all consent agenda items. Mrs. Daugherty seconded.  
Roll was called with the vote being as follows:

Mrs. Daugherty – yes  
Mrs. Destefani – yes  
Mr. Pittman - yes

Mr. Pittman opened the meeting for public comments pertaining to Township related business.

Mr. Martin expressed concern regarding the medical marijuana issue.

Mr. Tiffany stated that that was at least two years away.

Mr. Martin requested the Township put in place a 6-month moratorium and find out the details.

Mrs. Burson of asked for clarification on the lawsuit issues.

Mr. Tiffany advised her that was done and over with.

Mr. Tiffany brought up some items for Trustee discussion. The first item was turn out gear for the fire fighters. It is a \$14,000 expenditure this year. It is a budgeted item over \$2000 so the Trustees concurrence is needed to give the Chief permission to purchase.

The next item concerns IT connectivity to the buildings. The switches are worn out and are on replacement cycle. Mr. Zappanti shopped our options and negotiated a good deal for us.

The next item is also for Information Technology. A web filter is needed to limit web access to employees. The purpose of this is to update to a new product and license.

The Board gave their approval for all of the requested purchases.

Mr. Tiffany said that the Township holiday party planning is going well. At this point the Township will not have to put in any money.  
He mentioned that OTARMA is looking for two members for the Board, in case any of the Trustees are interested.

Mr. Tiffany talked about the Health report. He also brought up House Bill 302 which was introduced last year by Representatives Henne and Butler. The Bill proposes to eliminate township taxes after an annexation. Mr. Tiffany will schedule to meet with Representative Henne to discuss.

Mr. Tiffany showed the storm drain emblems which the Little Miami River Cleaners are placing on the drains to stop people from dumping in the street drains.

Mr. Tiffany talked about SICSA. SICSA is looking at the Dille property in order to put in a dog park but were told no by the Park District. Mr. Tiffany said we are still working on it.

Mr. Pittman moved to adjourn the meeting at 8:30 PM. Mrs. Daugherty seconded.  
Roll was called with the vote being as follows:

Mrs. Daugherty – yes  
Mrs. Destefani – yes  
Mr. Pittman - yes

---

Theodore L. Hodson, Fiscal Officer