

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on September 19, 2016, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman, Nadine Daugherty and Carolyn Destefani being present. In addition, Barry Tiffany, Township Administrator; Chief Leaming, Chief Brown, Cara Tilford, Ted Hodson, Nathan Cahall, Donna Hellman, Denise Moore, and Jim Obert were in attendance.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Mrs. Daugherty read the resolution – Appointment of Fire Department Staff Amanda Henson and Abraham Hall - 2016.09.19.01

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.09.19.01  
IN RE: Appointment of Fire Department Staff  
Amanda Henson and Abraham Hall**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the part-time classifications of EMS Only; and,

WHEREAS, Amanda Henson and Abraham Hall have the necessary qualifications to serve in the capacity of part-time EMS Only for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming is recommending the appointment of these candidates; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2016 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Amanda Henson shall be appointed to the position of part-time EMS Only at the pay rate of \$11.85 per hour and Abraham Hall shall be appointed to the position of part-time EMS Only at the pay rate of \$11.85 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointments will have an effective date of September 19, 2016, with a one (1) year probationary period ending on September 19, 2017.

Mrs. Daugherty moved to accept the resolution. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman – Yes

Amanda Henson came forward for pictures.

5. Mrs. Destefani read the resolution - Reclassification of Fire Department Personnel – Theodore Parks, Michael Kirnec, Jonathan Granby and Mariana Jones – 2016.09.19.02

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.09.19.02  
IN RE: Reclassification of Fire Department Personnel – Theodore Parks,  
Michael Kirnec, Jonathan Granby and Mariana Jones**

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Jeff A. Leaming requests the reclassification of Theodore Parks from full-time Firefighter/Paramedic to part-time Firefighter/Paramedic, in accordance with the reorganization of the Table of Organization of the Sugarcreek Township Fire Department;

WHEREAS, Chief Jeff A. Leaming requests the reclassification of Michael Kirnec from full-time Firefighter/Paramedic to part-time Firefighter/Paramedic, in accordance with the reorganization of the Table of Organization of the Sugarcreek Township Fire Department;

WHEREAS, Chief Jeff A. Leaming requests the reclassification of Jonathan Granby from full-time Firefighter/Paramedic to part-time Firefighter/Paramedic, in accordance with the reorganization of the Table of Organization of the Sugarcreek Township Fire Department;

WHEREAS, Chief Jeff A. Leaming requests the reclassification of Mariana Jones from part-time Firefighter/Paramedic to full-time Firefighter/Paramedic, in accordance with the reorganization of the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Theodore Parks to the position of part-time Firefighter/Paramedic at the pay rate of \$14.88 per hour; and the reclassification of Michael Kirnec to the position of part-time Firefighter/Paramedic at the pay rate of \$14.88 per hour; and the reclassification of Jonathan Granby to the position of part-time Firefighter/Paramedic at the pay rate of \$14.88 per hour, and the reclassification of Mariana Jones to the position of full-time Firefighter/Paramedic at a pay rate to be determined upon the completion of necessary testing, all payable on a bi-weekly basis;

FURTHER BE IT RESOLVED, these reclassifications shall have an effective date of September 28, 2016, and are subject to a one (1) year probationary period ending September 28, 2017, with the exception of Mariana Jones whose effective start date shall be contingent upon her passing the physical exam.

Mrs. Destefani moved to accept the resolution, Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman – Yes

Mr. Pittman congratulated Mariana Jones on her new Full-time status and he stated he was sorry to be losing the other three as full-time staff.

Staff came forward for pictures.

Mr. Pittman moved to open the Public Hearing, Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mrs. Destefani – Yes

Mrs. Daugherty – Yes

6. Public Hearing - : ZC Case 04-2016: Final Development Plan Approval for Section 4  
of the Landings of Sugarcreek subdivision.

WHEREAS, Inverness Group, Inc. has submitted an application for Final Development Plan Approval for Section 4 of the Landings of Sugarcreek subdivision; and

WHEREAS, the subject parcel is 3820 Upper Bellbrook Road, contains 85.52 acres, can be further identified by parcel number L32000100120001900, is owned by Inverness Group, Inc., and is located in the PUD-R (Residential Planned Unit Development) District; and

WHEREAS, Section 4 is proposed to contain a total of 24 building lots and 15.39 acres; and

WHEREAS, the Zoning Commission held a public hearing on August 2, 2016 deliberated on the case and made a motion to recommend approval subject to the following conditions:

1. Final design shall be subject to approval of the Greene County Engineer's Office.
2. Final design shall be subject to approval of the Greene County Department of Sanitary Engineering.
3. Final design shall be subject to approval of the City of Bellbrook Water Department.
4. The development shall comply with the recommendations of the Soil and Water Conservation District.

5. Final design shall be subject to approval of Sugarcreek Township Fire Department.
6. The use of vinyl and aluminum lap siding shall be prohibited. Vinyl and aluminum is acceptable for use in trim, soffits, fascia, gutter board, vents, shutters, windows, doors, shakes, scales and architectural accents such as cornice.
7. A bond shall be provided to the Sugarcreek Township Board of Trustees to ensure completion of the open space and landscaping improvements within Section 4 (trails, landscaping, etc.) prior to the recording of Section 4.
8. Two deciduous trees with a minimum caliper of 1.5 inches (measured six inches above ground level) shall be planted in the front yard (not in a landscaping area directly adjacent to the house) and shall be the responsibility of the builder to install and shall be depicted on site plans for individual building lots submitted for approval.
9. Changes to Section 6.2.1 or Section 6.2.2 of the Declaration of Covenants, Conditions, Restrictions and Reservation of Easements for The Landings at Sugarcreek Owners' Association attached as Exhibit "A" shall be subject to approval by the Sugarcreek Township Zoning Commission.
10. The applicant will be limited to building on 50% of the lots in Section 4 before open space amenities are installed within Section 4.
11. Lots 197 and 198 shall be included in this section along with the street and all utilities shall be extended to the northern most property line as approved in the Preliminary Plan.
12. Prairie grass will be added in the open space area between lots 88-90 and lots 223-226; and

WHEREAS, the Sugarcreek Township Board of Trustees held a public hearing on September 19, 2016 and deliberated on the case;

NOW THEREFORE, BE IT RESOLVED, this Board of Township Trustees does hereby approve the Final Development Plan for the Landings at Sugarcreek, Section 4 subject to the conditions as recommended by the Zoning Commission with the exception of condition 11 which has been incorporated into the plan reviewed by the board.

Mr. Pittman moved to close the public hearing.

Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Destefani – Yes  
Mrs. Daugherty – Yes

Mr. Pittman moved to accept resolution. Mrs Daugherty seconded.

Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty – Yes  
Mrs. Destefani – Yes

## 7. Reports

### A. Administration

Mr. Tiffany had nothing to add

### B. Fiscal Office

No written report.

### C. Fire

The Fire department report will be appended to the permanent record. Mrs. Destefani mentioned the mock crash right before Homecoming on October 6<sup>th</sup>. In addition, Chief Leaming included Fire/EMS calls for cornerstone section.

### D. Police

Police department report will be appended to the permanent record. Chief Brown had nothing to add.

### E. Roads and Services

Roads and service department report will be appended to the permanent record. .

### F. Zoning

Zoning department report will be appended to the permanent record.

### G. Information Technology

Information Technology report will be appended to the permanent record.

### H. Trustees

8. **Public Comments –**

9. **Old Business**

No old Business

10. **New Business**

**Consent Agenda Items**

A. Approval of Minutes

B. Payment of Bills

Mrs. Daugherty moved to accept the consent agenda items. Mr. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman - Yes

11. **Discussion Agenda Items**

a. **Request for Traffic Study Carpenter Road – 2016.09.19.04**

**SUGARCREEK TOWNSHIP**

**RESOLUTION NO. 2016.09.19.04**

IN RE: A Request for Traffic Study to Lower Speed Limit on  
Carpenter Road within the Township

WHEREAS, as a minor roadway, Carpenter Road serves an increasing number of residents due to recent and scheduled subdivision plats, and

WHEREAS, a reduced speed limit for this roadway is believed to be in the best interest of residents and their safety, and

WHEREAS, the roadway is very narrow, unposted for speed, and has a resulting current speed limit of 55 miles per hour,

NOW, THEREFORE, BE IT RESOLVED, that this Board of Trustees of Sugarcreek Township, Ohio, requests that the Greene County Engineer's Office conduct a traffic study to determine if a reduced speed limit is reasonable and necessary for the portion of Carpenter Road located in Sugarcreek Township.

Mrs. Daugherty moved to accept the resolution. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – yes

Mrs. Destefani – yes

Mr. Pittman - yes

b. **Resignation of Volunteer Fire Fighter Carter Fowler – 2016.09.19.05**

**SUGARCREEK TOWNSHIP**

**RESOLUTION NO. 2016.09.19.05**

IN RE: Resignation of Volunteer Fire Fighter Carter Fowler

WHEREAS, Firefighter Carter Fowler submitted his written resignation from the Sugarcreek Township Fire Department effective August 18, 2016; and,

WHEREAS, Mr. Fowler became a member of the Sugarcreek Township Fire Department as a volunteer Firefighter on January 6, 2016; and,

WHEREAS, Chief Jeff Leaming recommends we accept the resignation of Carter Fowler.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Carter Fowler effective August 18, 2016.

Mrs. Destefani read the resolution, Mr. Pittman seconded

Roll was called with the vote being as follows:

Mrs. Daugherty – yes  
Mrs. Destefani – yes  
Mr. Pittman - yes

**c. Resignation of Part-time Fire fighter/P Thane Bee – 2016.09.19.06**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.09.19.06**

IN RE: Resignation of Part-time Firefighter/P Thane Bee

WHEREAS, Firefighter/P Thane Bee has indicated his desire to resign from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Bee became a member of the Sugarcreek Township Fire Department as a part-time Firefighter/P on February 4, 2013; and,

WHEREAS, Chief Jeff Leaming recommends we accept the resignation of Thane Bee.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accept the resignation of Thane Bee effective September 1, 2016.

Mr. Pittman moved to accept the resolution, Mrs. Daugherty Seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – yes  
Mrs. Destefani – yes  
Mr. Pittman - yes

**d. Accepting the Amounts and Rates as Determined by the Budget Commission – 2016.09.19.07**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.09.19.07**

IN RE: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

WHEREAS, the Budget Commission of Greene County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten (10) mill limitation (see Schedule A, attached),

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Sugarcreek Township, Greene County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten (10) mill limitation as attached in Schedule A.

Mr. Hodson explained that this is an annual formality.

Mrs. Daugherty moved to accept the resolution. Mrs. Destefani seconded

Roll was called with the vote being as follows:

Mrs. Daugherty – yes  
Mrs. Destefani – yes  
Mr. Pittman - yes

**e. Proclaiming October as Domestic Violence Awareness Month – 2016.09.19.08**

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.09.19.08**

IN RE: Proclaiming October as Domestic Violence Awareness Month

WHEREAS, all Citizens of Sugarcreek Township have a right to live in their homes free from violence or fear of violence; and,

WHEREAS, this problem of domestic violence requires a collective community response to ensure safety for victims, accountability for batterers and safe futures for children; and,

WHEREAS, the reduction of domestic violence in Sugarcreek Township improves the quality of life for all of our families and individuals; and,

WHEREAS, the Greene County Consortium on Domestic Violence consists of more than 85 representatives from Greene County law enforcement, criminal justice, medical, human service, victims' advocacy, batterer intervention and other groups,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees, in recognition of the excellent work done by the Greene County Consortium on Domestic Violence, does hereby proclaim the month of October to be designated as Domestic Violence Awareness Month, and urges all Citizens to participate in activities sponsored by the Greene County Consortium on Domestic Violence and the Family Violence Prevention Center of Greene County, which encourages all Sugarcreek Township residents to work toward the elimination of interpersonal violence.

Mrs. Destefani moved to accept the resolution. Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – yes

Mrs. Destefani – yes

Mr. Pittman - yes

**12. Public Comments**

None

**13. Trustee/Staff Discussion**

Mrs. Destefani would like to publicly recognize Chief Brown for is handling of the Brock Turner situation.

**14. Executive Session**

Meeting went to recess at 7:37

The meeting resumed after recess with no action taken and promptly adjourned.

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Theodore L. Hodson, Fiscal Officer