

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on August 15, 2016, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman, Nadine Daugherty and Carolyn Destefani being present. In addition, Barry Tiffany, Township Administrator; Fire Chief Leaming, Assistant Fire Chief Zimmerman as well as Barbara Burson, Jim Martin, Delana Zapata, Nathan Cahall, Steve Johnson, Donna Hellman, Adam Corahan, Madeline Dixon, Denise Moore, Arnold Kiefer, Cristy Rittenhouse, Melissa Darmer, Anne Marie Petric, Kim Hurst, Karen Schmitt and Sharon Orbash.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Mrs. Daugherty read the resolution - 2016.08.15.01

SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.08.15.01  
IN RE: Appointment of Fire Department Staff  
Tyler Davis, Madeline Dixon, DeAnne Miller, Jacob Baker, and Joshua Taylor

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the part-time classifications of EMS Only, EMT-B/Firefighter I, and EMT-B/Firefighter II; and,

WHEREAS, Tyler Davis and Madeline Dixon have the necessary qualifications to serve in the capacity of part-time EMS Only for the Sugarcreek Township Fire Department; and,

WHEREAS, DeAnne Miller has the necessary qualifications to serve in the capacity of part-time EMT-B/Firefighter I for the Sugarcreek Township Fire Department; and,

WHEREAS, Jacob Baker and Joshua Taylor have the necessary qualifications to serve in the capacity of EMT-B/Firefighter II for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming is recommending the appointment of these candidates; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2016 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Tyler Davis shall be appointed to the position of part-time EMS Only at the pay rate of \$11.85 per hour, Madeline Dixon shall be appointed to the position of part-time EMS Only at the pay rate of \$11.85 per hour, DeAnne Miller shall be appointed to the position of part-time EMT-B/Firefighter I at the pay rate of \$12.24 per hour, Jacob Baker shall be appointed to the position of part-time EMT-B/Firefighter II at the pay rate of \$12.73 per hour, and Joshua Taylor shall be appointed to the position of part-time EMT-B/Firefighter II at the pay rate of \$12.73 per hour; and,

FURTHER BE IT RESOLVED, the above-mentioned appointments will have an effective date of August 15, 2016, with a one (1) year probationary period ending on August 15, 2017.

Mrs. Daugherty moved to accept the resolution. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes  
Mrs. Destefani – Yes  
Mr. Pittman – Yes

All new personnel came forward individually for pictures with family and friends in attendance.

5. Reclassification of Stephen Jensen – 2016.08.15.02

SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2016.08.15.02  
IN RE: Reclassification of Fire Department Personnel – Stephen Jensen

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Jeff A. Leaming requests the reclassification of Stephen Jensen from part-time Firefighter/Paramedic to full-time Firefighter/Paramedic, in accordance with the reorganization of the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approve the reclassification of Stephen Jensen to the position of full-time Firefighter/Paramedic at the pay rate of \$16.33 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, this reclassification shall have an effective date of August 15, 2016, and is subject to a one (1) year probationary period ending August 15, 2017.

Mrs. Destefani read the resolution, Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes  
Mrs. Destefani – Yes  
Mr. Pittman – Yes

Mr. Pittman added that he was glad that Mr. Jensen has worked his way up and is now with us full-time.

Mr. Jensen came forward for pictures with family and friends.

Chief Leaming took firefighters in attendance outside for a picture.

Mr. Pittman called for a 5-minute break.

Meeting reconvened.

**6. Reports**

**A. Administration**

Mr. Tiffany had no written report.

**B. Fiscal Office**

No written report.

**C. Fire**

The Fire department report will be appended to the permanent record. Chief Leaming added that he would like to waive the fee for the fireworks show on Saturday.

**D. Police**

Police department report will be appended to the permanent record. Chief Brown had nothing to add.

**E. Roads and Services**

Roads and service department report will be appended to the permanent record. Mr. Tiffany added that the parking lot at the Administration building will be sealed. Dirt is being moved around that pond at Kroger.

**F. Zoning**

Zoning department report will be appended to the permanent record.

Mr. Tiffany added that the Country Club was under construction.

Mr. Pittman asked about the lighting in the Landings. Mr. Tiffany said that we have approved what is there.

**G. Information Technology**

Information Technology report will be appended to the permanent record

**H. Trustees**

Mrs. Destefani read a prepared statement regarding the Family Resource center.

**7. Public Comments –**

**8. Old Business**

No old Business

**9. New Business**

**Consent Agenda Items**

**A. Approval of Minutes**

**B. Payment of Bills**

**C. 2016.08.15.03 Declaration of Excess Property - Roads**

Mrs. Daugherty moved to accept the consent agenda items. Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes  
Mrs. Destefani – Yes

Mr. Pittman - Yes

**10. Discussion Agenda Items**

**11. Public Comments**

Ms. Cristy Rittenhouse, 3425 Heritage Trace Drive, spoke on behalf and in support of Carolyn Destefani.

**12. Trustee/Staff Discussion**

**13. Executive Session**

**Adjourn**

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman - Yes

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Theodore L. Hodson, Fiscal Officer