

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 6, 2016, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman, Nadine Daugherty and Carolyn Destefani being present. In addition Barry Tiffany, Township Administrator; Cara Tilford, Director of Planning and Zoning as well as Donna Hellmann, Jim Martin, Barbara Burson, Jim Hogue, Denise Moore and Arnold Kiefer also in attendance.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Promotions:
 - Lieutenant Drue Kinney to Full-Time Captain – 2016.06.06.01
 - FF/PM Mike Kirnec to Full-Time Lieutenant – 2016.06.06.02

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2016.06.06.01**

IN RE: Promotion to Full-Time Captain Position for Lieutenant Drue Kinney.

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of Full-Time Captain; and,

WHEREAS, promotional testing was completed with Lt. Kinney receiving top placement among candidates; and,

WHEREAS, Chief Jeffery A. Leaming requests Lt. Drue Kinney be promoted from his current position of Full-Time Lieutenant to a Full-Time Captain position.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the promotion of Lt. Drue

Kinney to the position of Full-Time Captain.

FURTHER BE IT RESOLVED, that this position shall be at the pay rate of \$22.28 per hour payable on a bi-weekly basis, shall have the effective date of June 6, 2016, and is subject to a one (1) year probationary period ending June 6, 2017.

Mrs. Daugherty moved to accept the promotions, Mr. Pittman seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman - Yes

Mrs. Daugherty asked how long Drue Kinney had been here. Mr. Kinney answered 28 years. Mrs. Destefani said she was glad to have him on Full-time. Mr. Pittman stated he's known Mr. Kinney for 10 plus years. Mr. Kinney came forward and his wife pinned on his bars. Pictures were taken with Chief Leaming, Board and his Family. Chief Leaming presented him with his helmet.

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2016.06.06.02**

IN RE: Promotion to Full-Time Lieutenant Position for FF/PM Mike Kirnec.

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of Lieutenant; and,

WHEREAS, promotional testing was completed with Mr. Kirnec receiving top placement among candidates; and,

WHEREAS, Chief Jeffery A. Leaming requests Mike Kirnec be promoted from his current position of Full-Time FF/PM to a Full-Time Lieutenant position.

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the promotion of Mike Kirnec to the position of Full-Time Lieutenant.

FURTHER BE IT RESOLVED, that this position shall be at the pay rate of \$19.76 per hour payable on a bi-weekly basis, shall have the effective date of June 6, 2016, and is subject to a one (1) year probationary period ending June 6, 2017.

Mrs. Daugherty moved to accept the promotions, Mr. Pittman seconded.

Mrs. Daugherty said she was glad to see his promotion. Mr. Pittman asked how long Mr. Kirnec has been here. Mr. Kirnec replied 6 years. Mr. Kirnec's wife pinned his bars. Pictures were taken with Chief Leaming, the Board and his wife and baby. A second picture was taken with the remainder of his family in attendance. Lt. Kirnec was presented with a helmet.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman - Yes

5. Appointments:

Part-Time Firefighter II/EMT-P Brian Brennamann – 2016.06.06.03

Part-Time Firefighter II/EMT Tylor Forsythe – 2016.06.06.04

Part-Time Firefighter II/EMT Jenna Williams – 2016.06.06.05

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2016.06.06.03

IN RE: Appointment of Part-Time Firefighter II/EMT-P
Brian Brennamann

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar creek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-Time Firefighter/EMT; and,

WHEREAS, Brian Brennamann has the necessary qualifications to serve in the capacity of Part-Time Firefighter II/EMT-P for the Sugar creek Township Fire Department; and,

WHEREAS, Chief Leaming, in his May 27, 2016, correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2016 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Brian Brennamann shall be appointed to the position of Part-Time Firefighter II/EMT-P within the Sugar creek Township Fire Department, effective June 6, 2016, at the pay rate of \$13.76 per hour, payable on a bi-weekly basis, pending physical and drug screening, and subject to a one (1) year probationary period ending June 6, 2017.

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2016.06.06.04

IN RE: Appointment of Part-Time Firefighter II/EMT
Tylor Forsythe

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar creek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-Time Firefighter/EMT; and,

WHEREAS, Tylor Forsythe has the necessary qualifications to serve in the capacity of Part-Time Firefighter II/EMT for the Sugar creek Township Fire Department; and,

WHEREAS, Chief Leaming, in his May 27, 2016, correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2016 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Tylor Forsythe shall be appointed to the position of Part-Time Firefighter II/EMT within the Sugar creek Township Fire Department, effective June 6, 2016, at the pay rate of \$12.73 per hour, payable on a bi-weekly basis, pending physical and drug screening, and subject to a one (1) year probationary period ending June 6, 2017.

SUGARCREEK TOWNSHIP

RESOLUTION NO. 2016.06.06.05
IN RE: Appointment of Part-Time Firefighter II/EMT
Jenna Williams

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-Time Firefighter/EMT; and,

WHEREAS, Jenna Williams has the necessary qualifications to serve in the capacity of Part-Time Firefighter II/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming, in his May 27, 2016, correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2016 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that Jenna Williams shall be appointed to the position of Part-Time Firefighter II/EMT within the Sugarcreek Township Fire Department, effective June 6, 2016, at the pay rate of \$12.73 per hour, payable on a bi-weekly basis, pending physical and drug screening, and subject to a one (1) year probationary period ending June 6, 2017.

Mrs. Daugherty moved to accept the appointments, Mrs. Destefani seconded.

Mr. Tiffany said this was very positive. We are seeing new employees and applications.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman - Yes

6. Reports

A. Administration

Mr. Tiffany's report will be appended to the permanent record. Mr. Tiffany had nothing to add.

Mrs. Daugherty asked about Paycor. Mr. Tiffany said that currently we do everything in house.

Mrs. Destefani asked about injunction. Mr. Tiffany said he thought they were making progress on talks and was very surprised. He met with legal council this evening. We are going to stand up and do what is best for the community. Mr. Pittman said he was terribly disappointed. He said he is still positive. Mr. Tiffany said that due to being in litigation they needed to limit comments on this topic. Mrs. Daugherty said that the citizens wanted to know. Mrs. Destefani is working on the newsletter. Mr. James Martin thanked the Board for bringing it up to date. Mrs. Hellman asked if the TIF was tied to the fire department. Mr. Tiffany said it was indirectly connected to it and was part of the negotiations. Mr. Tiffany advised that we went to the city 2 to 3 months ago with an offer and they have not responded to date. The offer had the consent of George Oberer and we were hopeful. Mrs. Hellman asked how we are being impacted by this. Mr. Tiffany said we were currently okay. Mrs. Burson asked when it would go to litigation. Mr. Tiffany replied late August but may get pushed back again.

B. Fiscal Office

No written report.

Mr. Hodson said he is working on the budget report for the county budget commission meeting to be submitted by July 20th.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record.

Chief Leaming had nothing additional to report. He thanked everyone for their support in adding applicants to our force. Mrs. Destefani said she was happy to see they were planning a mock crash for the students.

D. Police

The report prepared by the Police Department will be appended to the permanent record.

Chief Brown had nothing to add.

E. Roads and Services

The report prepared for Roads and Services will be appended to the permanent record.

Mr. Tiffany had nothing additional to report.

F. Zoning

Cara Tilford's report will be appended to the permanent record.

Mrs. Tilford said that Waterford did apply and is being reviewed.

G. Information Technology

Mr. Zappanti's report will be appended to the permanent record. Mr. Zappanti had nothing to add.

H. Trustees

No Written report.

Mrs. Daugherty wanted to acknowledge D-day and thanked Mr. Martin for serving our country.

Mr. Martin said that there are very few vets left, only 4%. Mr. Martin was given a round of applause.

Mrs. Destefani said regarding Mr. Keifer, she owes him a phone call. The board will move forward with stage 2 of the South side option. She knows there has been a lot of frustration with ODOT procedure and ability to provide information. This is not a commitment to have the path on the south side of Feedwire Rd. but it is a logical step to provide information. There is overwhelming support for the South side option.

She also said she met with Dr. St. Pierre and Dr. Lewis from the school board regarding safe routes to school. June 2017 is scheduled date to put in path. They would like to have the path far enough back so they could put in a turn lane. She would like to meet with Bob Geyer to discuss. Mr. Pittman added that it is a nightmare around the schools in the mornings.

Mrs. Destefani added that the road is closed due to bridge repair on Lower Bellbrook for 60 days.

Mr. Pittman attended Greene County Regional Planning meeting. He also visited the Farmers Market and likes the new location. Mr. Tiffany said that the market is doing very well and they have signs on order for the old location advising of the new location.

7. Public Comments –

8. Old Business

No old Business

9. New Business

Consent Agenda Items

A. Approval of Minutes

B. Payment of Bills

Mr. Pittman moved to accept the consent agenda items. Mrs. Destefani seconded.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman - Yes

10. Discussion Agenda Items

11. Public Comments

Mr. Martin called his insurance company about costs of Fire calls. They said the cost is built into the premium. Chief Leaming said that only a very small percentage goes to fund the Fire Marshall's office and none is received locally.

Mr. Kiefer checking on the progress of public comments made in the February meeting. He hasn't seen anything yet. Is it forthcoming? Mrs. Destefani apologized and said she would have something for him by Thursday. Mr. Tiffany said we are dealing with ODOT processes. They have all the comments and they are compiling it into a document and we should see it soon. They needed to know which direction the trustees were going and they now have everything they need. Mr. Pittman said the Board elected to do a South Side study which was necessary to get to the next phase. They may not stick with the South side.

12. Trustee/Staff Discussion

13. Executive Session

Mr. Tiffany said we needed an Executive Session, relative to personnel (121.122.G.1). Mr. Pittman moved to adjourn to Executive Session. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mrs. Destefani – Yes

Mr. Pittman – Yes

The meeting adjourned to Executive Session at 7:50p.m.

Adjourn

The meeting resumed after Executive Session with no action taken and promptly adjourned.