

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on February 01, 2016, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman, Nadine Daugherty and Carolyn Destefani being present.. In addition to Mr. Tiffany, Township Administrator, others present, who signed in, were Donna Hellman, Barbara Burson, Richard Amos, R. Carson, Rick Robertson and David Conn.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. **Appointment of Part-time Firefighter II/EMT David Conn**

Resolution #2016.02.01.04

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of part-time Firefighter/EMT; and,

WHEREAS, David Conn has the necessary qualifications to serve in the capacity of part-time Firefighter II/EMT-B for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Leaming, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2016 Operating Budget.

NOW THEREFORE, BE IT RESOLVED, that David Conn shall be appointed to the position of part-time Firefighter II/EMT-B within the Sugarcreek Township Fire Department at the pay rate of \$12.36 per hour effective February 1, 2016, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending February 1, 2017.

Mrs. Daugherty moved to accept the Resolution as presented. Mrs. Destefani seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mrs. Destefani – Yes
Mr. Pittman – Yes

Mr. Conn came forward and was personally congratulated and welcomed by the Board and Staff.

5. Community Activities

Mr. Rick Robertson talked about the Bellbrook Bicentennial for 2016. He provided the Board with a City of Bellbrook News Letter about the upcoming event and a schedule of related events. He said there will be monthly events featuring the bicentennial starting with the Sugar Maple Festival as the kick-off and the start of the beard growing contest. He said there will be associated celebrations in May, June July and August, featuring the Historical Society with specific 'Era' programs, Memorial day event, Community Picnic with old time baseball game, an ice cream social and ending with the Lions Club Festival, Fireworks and judging of the beard growing contest.

6. Reports

A. Administration

Mr. Tiffany's report will be appended to the permanent record. He said he had nothing additional to report. Mr. Pittman asked Mr. Tiffany about landscaping the Boulevard on Cloyo road. Mr. Tiffany said it will be a separate project.

B. Fiscal Office

Mr. Hodson said the accounting change over to 2016 has been completed and operations are normal again.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Leaming said he had nothing to add.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing to add.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said we have salt. Mr. Pittman said the good thing is we haven't been using much of it. Mr. Tiffany said that, in case someone notices, we have new appliances in the kitchen, thanks to Chief Brown, who has acquired them as part of a drug seizure.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said she had nothing to add. Mrs. Daugherty asked about the Safe Routes to School update. Cara said there will be a Public meeting here on February the tenth at 7:00 pm to discuss the pathway between the Middle School and Eden Meadows. She said there will be a discussion about which side of Feedwire the path will be on. Mr. Tiffany said, on the North side, there is a cemetery with only one tombstone but there are several people buried there and relocation would be expensive.

G. Information Technology

Mr. Zappanti said he has just returned to work after his daughter's surgery and has nothing to report.

H. Trustees

Mrs. Daugherty said she had nothing to report.

Mrs. Destefani said she went to the O.T.A. Convention and it was very informational. She said she attended seminars on zoning and sunshine laws among others. She said she will also be going to Public Records training.

Mr. Tiffany asked Mrs. Destefani what she thought of the Legislative session. Mrs. Destefani said they had tables set up so you could speak to different legislative representatives. She said it was very informal and was a great networking opportunity along with being very informative.

Mr. Tiffany talked about C.L.O.U.T. He said there are four regions and we represent the Southern region. He said we always have two or three times the membership showing up and said that speaks well for our region.

Mr. Pittman said Mr. Tiffany is a member of the C.L.O.U.T. Board and that has been very beneficial to our Township. He said he attended the Executive meeting, for a gentleman who couldn't, to vote on the Board of Directors for the year. He said Townships have 40% of the population and 50% of the land in the State. Mr. Pittman said, however, we only get 5% of government funding as opposed to 95% for Cities. He said when Rick Peralis was here last, he said he would meet with us and I think that is something we should do.

7. **Public Comments – Agenda Items**

None.

8. **Old Business**

Schedule meeting with the City of Bellbrook – Mr. Tiffany said he has talked with them and we are working on a time. Mrs. Daugherty said she also agreed with what Mr. Pittman said earlier about meeting with Mr. Peralis.

9. **New Business**

Consent Agenda Items

A. Approval of Minutes

Mr. Pittman moved to table the minutes since the Board did not receive their meeting packets until today. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mrs. Destefani – Yes

Mr. Pittman – Yes

B. Payment of Bills

C. Declaration of Excess Fire and Police Department Property

Resolution #2016.02.01.01

WHEREAS, the Sugarcreek Township Fire and Police Departments have identified equipment which is no longer needed for operations, and;

WHEREAS, Chief Jeffrey Leaming is requesting the Fire Department's 1995 Chevrolet 3/4 ton 4WD Pick-Up Truck (VIN 1GCGK24KXSE192744) be declared as excess property and sold "as is"; and,

WHEREAS, Chief Michael Brown is requesting the Police Department's 2003 Dodge 2 wheel drive 1/2 ton Pick-Up Truck (VIN 1D7HA16K43J660190) be declared as excess property and sold "as is"; and,

WHEREAS, all items listed have an anticipated individual value of \$2,000 or less,

NOW THEREFORE BE IT RESOLVED, this Sugarcreek Township Board of Trustees hereby declares said Fire and Police Department property to be excess and authorizes the Township Administrator to immediately dispose of and/or place said property on GovDeals.com and sold "as is".

D. Resignation of Part-time Firefighter Jeffery A. Guernsey

Resolution #2016.02.01.03

WHEREAS, Firefighter Jeffrey A. Guernsey has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Guernsey became a member of the Sugarcreek Township Fire Department as a part-time Firefighter on May 19, 2003; and,

WHEREAS, Fire Chief Jeff Leaming recommends we accept the resignation of Jeffrey A. Guernsey.

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Jeffrey A. Guernsey effective February 1, 2016.

Mr. Pittman moved to accept the above Consent Agenda Resolutions B,C,and as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mrs. Destefani – Yes
Mr. Pittman – Yes

10. Discussion Agenda Items

- A. Memorandum of Understanding between the Greene County Soil and Water Conservation District and Sugarcreek Township

Resolution #2016.02.01.02

WHEREAS, the uninterrupted operations of the Township are necessary for the preservation of health, safety and general welfare; and

WHEREAS, the Board of Trustees have reviewed the Memorandum of Understanding regarding the responsibilities of the Greene Soil and Water Conservation District as well as Sugarcreek Township's responsibilities in providing assistance to the citizens of Sugarcreek Township, Greene County, Ohio regarding water quality problems related to non-point source of pollution (hereto attached); and,

WHEREAS, the Board of Trustees recognize this as an important endeavor designed to assist in the safety of Township citizens and visitors,

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby authorize the Chairperson to sign the Memorandum of Understanding with the Greene Soil and Water Conservation District regarding water quality problems related to non-point source of pollution including (but not limited to) erosion control, drainage practices and storm water control.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mrs. Destefani – Yes
Mr. Pittman – Yes

Mr. Pittman asked Cara to provide a brief explanation of the Resolution. Cara said our previous agreement is old and this one just replaces it, stating what they do for us, all at no cost.

9. Trustee/Staff Discussion

Mr. Pittman wished Cara the best of luck on her maternity leave coming up soon. Mrs. Daugherty said she admired Cara for her diligence in being here everyday plugging away. Mrs. Destefani also wished her the best and said we have a plan to cover for her while she is gone.

10. Public Comments

None.

11. Executive Session

Mr. Tiffany said we will need an Executive Session under 121.122.G1 for Personnel. Mr. Pittman said we will have a short recess before we go into executive session.

After a brief recess, the Meeting adjourned to Executive Session at approximately 7:50 pm.

The meeting resumed with no action taken and promptly adjourned.

Theodore L. Hodson, Fiscal Officer