

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2015.01.05.01**

IN RE: Reclassification of Fire Department Personnel
Clay Fillinger, Michael Neal, and Jared Elliot

WHEREAS, the continuing need exists to maintain proper staffing within the Sugar creek Township Fire Department; and,

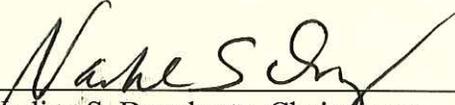
WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Randall J. Pavlak requests the reclassifications of Clay Fillinger and Michael Neal from volunteer Firefighters to part-time Firefighter II/EMT's and the reclassification of Jared Elliot from volunteer Firefighter to part-time Firefighter I/EMT, in concert with the reorganization of the Table of Organization of the Sugar creek Township Fire Department;

WHEREAS, all part-time employees shall work no more than one-thousand five-hundred (1500) hours in a fiscal calendar year,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the reclassifications of Clay Fillinger and Michael Neal to the position of part-time Firefighter II/EMT's at the pay rate of \$9.05 per hour and the reclassification of Jared Elliot to the position of part-time Firefighter I/EMT at the pay rate of \$8.85 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, these reclassifications shall have an effective date of January 5, 2015, and are subject to a one year probationary period ending January 5, 2016.



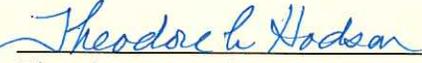
Nadine S. Daugherty, Chairperson



Michael E. Pittman, Vice Chairperson



Scott W. Bryant, Trustee



Theodore L. Hodson, Fiscal Officer



Randall J. Pavlak
Fire Chief

12/12/2014

To: Mr. Barry Tiffany
Ref: Clay Fillingner

Please place before the Board of Trustee's at the next meeting the reassignment of Volunteer Firefighter Clay Fillingner to the part time program with an effective date of 1/5/2015.

Sincerely,

Randall J. Pavlak
Fire Chief



Pay Grade Status Recommendation

Employee Name: Clay Fillinger

Department: Fire

Classification: Part Time FF/EMT

Hire Date: 1/5/2015

Current Pay Grade:

Current Pay Rate:

Brief statement on employee performance:

Reassigned to part time program

Recommended Pay Grade: A

Recommended Pay Rate: \$9.05

Effective Date: 1/5/2015

(annual pay recommendations are effective the first full pay cycle in April)


Department Head Signature

12-15-14
Date

Comments:

Concur with recommendation

Do not concur with recommendation


Township Administrator Signature

1/5/16
Date

Pay Grade Approved by Trustees: _____

Resolution Number: _____



Randall J. Pavlak
Fire Chief

12/12/2014

To: Mr. Barry Tiffany
Ref: Michael Neal

Please place before the Board of Trustee's at the next meeting the reassignment of Volunteer Firefighter Michael Neal to the part time program with an effective date of 1/5/2015.

Sincerely,

Randall J. Pavlak
Fire Chief



Pay Grade Status Recommendation

Employee Name: Michael Neal

Department: Fire

Classification: Part Time FF/EMT

Hire Date: 1/5/2015

Current Pay Grade:

Current Pay Rate:

Brief statement on employee performance:

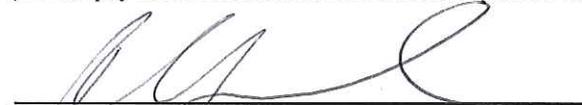
Reassigned to part time program

Recommended Pay Grade: A

Recommended Pay Rate: \$9.05

Effective Date: 1/5/2015

(annual pay recommendations are effective the first full pay cycle in April)


Department Head Signature

12-15-14
Date

Comments:

Concur with recommendation

Do not concur with recommendation


Township Administrator Signature

1/5/15
Date

Pay Grade Approved by Trustees: _____

Resolution Number: _____



Randall J. Pavlak
Fire Chief

12/22/2014

To: Mr. Barry Tiffany
Ref: Jared Elliott

Please place before the Board of Trustee's at the next meeting the reassignment of Volunteer Firefighter Jared Elliot to the part time program with an effective date of 1/5/2015.

Sincerely,

Randall J. Pavlak
Fire Chief



Pay Grade Status Recommendation

Employee Name: Jared Elliott

Department: Fire

Classification: Part Time FF1/EMT

Hire Date: 1/5/2015

Current Pay Grade:

Current Pay Rate:

Brief statement on employee performance:

Reassigned to part time program

Recommended Pay Grade: A

Recommended Pay Rate: \$8.85

Effective Date: 1/5/2015

(annual pay recommendations are effective the first full pay cycle in April)


Department Head Signature

12-22-14
Date

Comments:

Concur with recommendation

Do not concur with recommendation


Township Administrator Signature

1/5/15
Date

Pay Grade Approved by Trustees: _____

Resolution Number: _____