

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Work Session on December 1, 2014, at 5:30 p.m., at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.**

1. Mr. Bryant called the meeting to order at 5:30 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present were Chief Pavlak, Chief Brown, Cara Tilford, Chris Zappanti, Jim Martin, Barbara Burson and Donna Hellman.

**Discussion Items:**

Zoning – Cara Tilford said she had talked to another person who was interested in serving on the BZA. She said he had previously served on the Washington Township BZA. Mr. Bryant said he would like to chat with the recommended candidates. Mrs. Daugherty said she would also like to talk with them. Cara said the finals are being submitted for the Pape (Oak Brook) and Early developments. She said they could be ready for the first meeting in January. Mr. Bryant asked if that was for a public hearing. Cara said it was. She has a meeting with Oberer tomorrow regarding the Early development.

IT – Chris Zappanti gave the Board a list of Microsoft upgrades we needed. He had broken it down by specific software applications and the total cost per department. Chris said we are at the point we can't wait any longer to upgrade. He said some of our licenses are still 2003 and 2007. He said they will become incompatible with newer operating systems. Mr. Bryant said it was a lot of money and asked Mr. Hodson if General Fund could afford it. Mr. Hodson said it was essential and we could come up with the money. He said right now we have extra money coming in from Sally resigning. He said that money could be used to pay for the software. Chris said anything ordered now will be billed after the first of the year.

Police – Chief Brown said he was late because he stopped for an incident involving a car and a deer on the way in.

Administration - Mr. Bryant asked what the Zoning Resolution for tonight was about. Mr. Tiffany said it was for the apartments behind Walmart. Mr. Bryant asked if it was rezoning to B2. Cara said it was. Mr. Tiffany said we needed to run through the annual re-organization resolution scheduled for the meeting on the fifteenth since Mr. Pittman will not be here. Mr. Tiffany asked who will be the Chairperson. Mr. Pittman said he didn't want to. Mrs. Daugherty said it was her turn and she would do it. Mr. Tiffany asked about vice-chair. Mr. Pittman said he would. Mr. Tiffany asked about the Miami Valley Regional Planning Commission. Mr. Hodson said that was expensive and cost about three thousand dollars per year. He said that would also pay for the software licenses. The Board agreed to skip their membership this year. Mr. Tiffany asked about the Greene County Regional Planning Commission. Mr. Pittman said he was on the Executive Committee and he would do it for one more year. Mr. Bryant said he would be an alternate. Mrs. Daugherty said she would do the Greene Health District Advisory Council again. Mr. Bryant said he didn't want to be an alternate. Mr. Pittman said he would do it. Mr. Tiffany asked about the Waste Water Advisory Council. Mrs. Daugherty said she would do it. Mr. Bryant said he would be the alternate. Mr. Bryant said he will be gone for the January twentieth meeting. Mr. Pittman and Mrs. Daugherty decided to cancel that meeting. Mr. Tiffany said the date for the meeting of the Records Commission needs to be filled in. It was decided to word the mileage reimbursement to be the same as the current IRS rate.

Mr. Tiffany said House Bill 277, allowing Townships ownership rights for certain annexations, was still on the agenda for this year and hoped it would go through as a lame duck bill.

City of Centerville – Mr. Tiffany asked if we wanted to go back to Centerville with any demands regarding Fire services. Mr. Bryant said we took a stand and as far as he is concerned he is okay if they go elsewhere. He said he does not think the Board needs a formal position until Centerville comes to us with an offer. Mrs. Daugherty said she doesn't know why we are bringing it up again. She said we decided to wait for them for a proposal and if they do come back they should go through the Assistant Prosecutor. Mr. Pittman asked Chief Pavlak if he has heard from them. Chief Pavlak said he had and that they were disappointed in our decision. Mr. Tiffany said we discussed Mr. Horne's 30% number a month ago. Mr. Bryant said if there was an error, they have had two weeks to get back to us and they haven't. He said they have until February 1 to get something back to us. Mr. Tiffany said the Chief has a lot of leg work to do with the Department before February 1. Mr. Bryant said he sees no reason to change the Fire District anymore. He said if we are to provide fire service for Centerville, it's because we contracted to do it. Mr. Pittman said he thought we should have sent a formal letter of some sort. Mrs. Daugherty said it's all in the Resolution and they have that. Mr. Bryant said he thought he heard no disagreement with retaining the Fire District. Chief Pavlak asked if we were going to form the Fire District no matter what. Mr. Bryant said he thought so. Chief Pavlak said he had to get a lot of things in place going from a Department to a Fire District. Mr. Pittman asked that if we get an agreement later, can add that territory back. Mr. Tiffany said we could. Mr. Tiffany said if there is a response, it should be what we need period and no negotiations.

Mr. Tiffany asked if there was anything else. Cara said ODOT had sent letters to those effected by the upcoming Safe Routes to Schools Grant. She said four letters were sent and we were contacted by three recipients. Mr. Pittman asked if we need to be concerned about any additional liabilities. Mr. Tiffany said it is no different to us than any other sidewalk. Mr. Tiffany said there is a breakfast sponsored by CLOUT on the 28<sup>th</sup> of January and asked the Board if they received an invitation. They responded that they had.

Mrs. Daugherty asked if we were not having a Christmas Township Trustees meeting. Mr. Tiffany said we were not but that Beaver Creek was having the meeting in January.

Mr. Tiffany said our salt deliveries have dried up and that we probably won't be billed until next year.

Mr. Jim Martin said he doesn't think we are going to get anything out of Centerville but that it will end up in court. He said Chief Pavlak is right about the time he will need to make changes.

Barbara Burson asked if it made any difference in the tax collections. Chief Pavlak said it did not.

Mrs. Hellman asked about the entrances to Target and Pet Smart after the construction was through. Mr. Tiffany said everything will go through the light except for a right turn only exit.

Mr. Bryant moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty – Yes  
Mr. Bryant - Yes

The meeting adjourned at 6:43 pm.

---

Theodore L. Hodson, Fiscal Officer

DRAFT