

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on October 6, 2014, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Bryant called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, other present who signed in were Donna Hellman, Jim Hogue, Ken Collier and Danielle Coots.
3. All rose and recited the Pledge of Allegiance to the Flag.

4. **Community Activities**

Mr. Bryant said prior to the promotions for the Fire Department, Mr. Karl Colon, Director of the Greene County Library would like to speak.

Mr. Colon introduced himself and said he would like to talk about the Issue 2 levy for the library. He said there are over 75 million items available through the Greene County Library System. He said we provide internet access and public computers at our libraries. Mr. Colon said we have sent out over 25,000 books over the last eight months to children under 5 years of age .He said the Smithsonian has listed Greene County among the 25 smartest counties in the United States based on Library usage. Mr. Colon said the levy provides over one half of the income needed to operate the library. He said our State funding has fallen and we have been using our savings since 2012. He said the levy is a renewal plus an increase of 0.9 mils.

Mr. Pittman asked if he would explain the Dolly Parton reading program. Mr. Colon said the program prepares children under the age of 5 for reading when they start school. He said it develops their pre-literary skills. Mr. Colon said for twenty-five (\$25.00) dollars a child can receive a book every month for a year through the mail. He said right now they have over 3,000 kids signed up. Mrs. Daugherty asked how people can find out about it. Mr. Colon said they can call the library.

5. Promotion of Part-time Lieutenant for Dylan Dullea
Promotion of Full-time Captain Positions for Kenneth W. Collier Jr., Joshua K. Johnson and Christopher Keene

Mr. Bryant said we have two Resolutions for promotions tonight. He said we will read the Resolutions and then turn the promotions over to Chief Pavlak.

Resolution #2014-10-06-01

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of part-time Lieutenant; and,

WHEREAS, Chief Randall J. Pavlak requests that Dylan Dullea be promoted from part-time Firefighter/EMT to part-time Lieutenant;

WHEREAS, effective March 17, 2014 to December 31, 2014, all part-time employees shall work no more than one-thousand five-hundred (1,500) hours total in a fiscal calendar year; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the promotion of Dylan Dullea to the position of part-time Lieutenant at the pay rate of \$11.95 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, this promotion shall have an effective date of October 13, 2014, and is subject to a one (1) year probationary period ending October 13, 2015.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

Mr. Pittman congratulated Mr. Dullea. He said we have seen you grow in the Department and hope you continue to grow. Mrs. Daugherty agreed and said she hoped he continued to do well. Mr. Bryant said it is healthy to promote good people from within. He said he guessed his the next thing would be to become full time.

Resolution #2014-10-06-02

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of Full-time Captain of suppression/Operations Shift Commander, Captain of EMS/Training Shift Commander, and Captain of Fire Marshal Office; and,

WHEREAS, Chief Randall J. Pavlak requests following individuals be promoted from their current positions of full-time Lieutenants to full-time Captain positions:

Lt. Christopher J. Keene: Captain of Suppression/Operations, Shift Commander
Lt. Joshua K. Johnson: Captain of EMS/Training, Shift Commander
Lt. Kenneth W. Collier, Jr.: Captain of Fire Marshal Office;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the promotion of Christopher J. Keene to the position of full-time Captain of Suppression/Operations Shift Commander, Joshua K. Johnson to the position of full-time

Captain of EMS/Training Shift Commander, and Kenneth W. Collier, Jr. to the position of full-time Captain of Fire Marshal Office.

FURTHER BE IT RESOLVED, that each of these positions shall be at the pay rate of \$21.32 per hour payable on a bi-weekly basis, shall have the effective date of October 13, 2014, and is subject to a one (1) year probationary period ending October 13, 2015.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

Mrs. Daugherty said this is a proud night for me. She said she has been here a long time and watched them grow. Mr. Pittman said all of you are young and I hope you will be with us for a long time. Mr. Bryant said he agreed and that promotion to Captain comes with large responsibilities. He said he knows they will all do well.

Chief Pavlak called Mr. Dullea, Mr. Keene, Mr. Johnson and Mr. Collier to the front along with those with them for their promotion. Chief Pavlak swore them in with the Oath being taken by all four together. Their badges were pinned on by those who accompanied them to the front. Pictures were taken and they were personally congratulated by the Board, Staff and others present. Mr. Bryant said there would be a 10 minute recess for additional pictures, additional personal congratulations, and visitation.

6. Reports

A. Administration

Mr. Tiffany's report will be appended to the permanent record. Mr. Tiffany said he and Cara attended a Planning and Economic Development Conference in Lexington. Mr. Tiffany said the Conference addressed how things have changed over the years regarding development along with current and possible upcoming development and economic trends. Mr. Tiffany said there was lots of information and things to discuss later. Mrs. Daugherty is if they talked about more people buying homes. Mr. Tiffany said they did not but said more people were renting now than in the past. Mr. Bryant asked how we were with our current Land Use Plan. Mr. Tiffany we are a little ahead of other Communities. He said one of the challenges all communities are now facing is 'parking'. Mr. Pittman said he thinks the model proposed by the Miami Valley Regional Planning Commission is pretty sustainable but there are a lot who don't support it.

Mr. Bryant asked Mr. Tiffany about the salt situation. Mr. Tiffany said we should see deliveries next week.

B. Fiscal Office

Mr. Hodson said he had nothing to report.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said there will be an open house at the Fire Department on Oct. 11th from noon to 5:00 pm. He said the dedication for the Ladder Truck will be at 12:30 pm. Chief Pavlak said he handed over the check for the new Ladder Truck today. Mr. Bryant asked if the old truck sold. Mr. Tiffany said it has and it is to be picked up next week. Chief Pavlak said there was \$1800.00 of electrical work to be done on Medic 72. Mr. Pittman asked if the County had made a decision on their software. Mrs. Daugherty said she thought Chris was looking at it. Mr. Zappanti said he is and is in the middle of it right now.

Mr. Pittman asked if Kenny was replacing Terry Trepanier. Chief Pavlak said he was and Terry will be leaving by April 1st 2015. He said he will be training Kenny in the interim.

Mr. Bryant said Costco will be opening up in November. He said there will be a lot of shoppers there and how do we handle problems and all the potential calls. He asked if all calls would automatically go out as mutual aid. Mr. Bryant said he didn't know if we had the resources to handle it right now. Mr. Pittman said if Centerville gets service for nothing we may not reach an agreement with them. Mrs. Daugherty said we need to protect our residents. Mr. Bryant said we need to come up with something pretty quick since the doors open on November 13th.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said they collected thirty pounds of pills on the 'Drug Drop-Off Day'.

He said November 4th people will be voting on the Police levy. He said they plan to pass out fliers at the first football game and will be walking the neighborhoods. He said he hoped to fine tune their efforts more next week.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said they will be done with dura-patch tomorrow and will start crack sealing. He said our paving is done for the year. Mr. Hogue said the paving on River Ridge is awesome. Mr. Bryant asked if we got everything done. Mr. Tiffany said we got everything done that we scheduled. Mr. Pittman asked if we heard from Mr. Geyer on Feedwire. Mr. Tiffany said everything on Feedwire will be paved.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said the 'Walk to School Day' will be this Wednesday. She said she has received \$1600.00 in sponsorship money for the program. Mrs. Daugherty asked what time the program will start. Cara said at 9:10 am but we will be there for set up about 8:45 am. Cara said the Compensatory Storage meeting is scheduled for October

21st. Mr. Bryant asked if it could be put on our web site. Cara said the letters were delivered Saturday. Mr. Bryant asked to whom. Cara said to all 263 flood plain property owners. Mr. Tiffany the Park District does not seem to care to support the program.

G. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti said the disagreement between the Commissioners and Greene Central dispatch has been settled. He mentioned that an agreement has been signed and they are moving forward. Mr. Bryant asked what brought them together. Mr. Zappanti said only those behind the scenes know. Mrs. Daugherty asked Chris, "how long before we know about the Emergency Services Software?" Chris said he would know this week. Mr. Zappanti also said the air conditioner in the computer room broke. Mr. Bryant asked about the wide area network link project. Mr. Zappanti said since we are not a profit center we are not a priority with the tower people. Chief Pavlak said we are still working with American Tower to get our needs addressed. Mr. Bryant asked that this issue be put on our agenda for discussion of old business.

7. **Public Comments – Agenda Items**

None.

8. **Old Business**

None

9. **New Business**

Consent Agenda Items

Mr. Bryant asked about the Solid Waste Management Resolution. Mr. Tiffany said the County has finalized their Waste Management Plan and wanted the approval of all the County entities.

A. Approval of Minutes

B. Payment of Bills

C. Approving the Amended Solid Waste Management Plan of the Greene County Solid Waste Management District

Resolution #2014-10-06-03

WHEREAS, the Greene County Solid Waste Management District Policy Committee is responsible to prepare and amend the Greene County Solid Waste Management Plan; and,

WHEREAS, by Resolution #2014-9-17-1 the Greene County Solid Waste Management District Policy Committee adopted the Amended Solid Waste Management Plan on September 17, 2014; and,

WHEREAS, pursuant to Ohio Revised Code Section 3734.55(B) the Board of County Commissioners and the legislative authority of each municipal corporation or township under the jurisdiction of the District must approve or disapprove the Amended Solid Waste Management Plan by ordinance or resolution; and,

WHEREAS, this body has reviewed the Amended Solid Waste Management Plan and considered it at a duly called public meeting; and,

WHEREAS, the Amended Solid Waste Management Plan furthers the public interest,

NOW THEREFORE, BE IT RESOLVED, the Amended Greene County Solid Waste Management Plan adopted on September 17, 2014, is hereby approved by this Board of Trustees on October 6, 2014.

FURTHER BE IT RESOLVED, a copy of this Resolution of Approval shall promptly be delivered or cause to be delivered to the Greene County Solid Waste Management District Policy Committee at Greene County Environmental Services, 2145 Greene Way Boulevard, Xenia, Ohio 45385.

D. Probationary Release of Part-time Firefighter/EMT Jeffery D. Bender

Resolution #2014-10-06-04

WHEREAS, Firefighter/EMT Jeffrey D. Bender has been a member of the Sugarcreek Township Fire Department since May 19, 2014; and,

WHEREAS, during his probationary period, Mr. Bender has not satisfied the requirements of his position; and,

WHEREAS, despite having received a letter of resignation from Mr. Bender on September 14, 2014, Chief Pavlak is recommending the Board of Trustees probationary release Mr. Bender with an effective date of September 11, 2014,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees does hereby authorize the probationary release of Jeffrey D. Bender from his duties as part-time Firefighter/EMT effective September 11, 2014.

E. Resignation of Part-time Firefighter/EMT Kyle Vincent

Resolution #2014-10-06-05

WHEREAS, Firefighter/EMT Kyle Vincent has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Vincent has been a member of the Sugarcreek Township Fire Department since February 18, 2014; and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Kyle Vincent; and,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Kyle Vincent effective October 6, 2014.

F. Declaration of Excess Police Department Property

Resolution #2014-10-06-06

WHEREAS, the Sugarcreek Township Police Department has identified equipment which is no longer needed for operations, and;

WHEREAS, the Chief Michael Brown is requesting the following item be declared as excess property and sold "as is": 2009 Ford Crown Victoria, VIN #2FAHP71V59X136758, has an individual value of \$2,000 or less; and,

WHEREAS, the above-mentioned item has an individual value of \$2,000 or less,

NOW THEREFORE BE IT RESOLVED, this Sugarcreek Township Board of Trustees hereby declares said property to be excess and authorizes the Township Administrator to immediately dispose of and/or place said property on GovDeals.com and sold "as is".

G. Increase Appropriations for the Roads and Service Department

Resolution #2014-10-06-07

WHEREAS, the need exists to increase appropriations for the Roads and Services Department; and,

WHEREAS, there is a limited availability of salt this year; and,

WHEREAS, Sugarcreek Township may be allotted a supply in excess of our needs; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2014 Budget, has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

Fund Name	From	To
2031 Roads and Services Department	\$837,104.00	\$1,072,104.00

NOW THEREFORE BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Mr. Bryant moved to accept the Consent Agenda Items as presented.. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

Mr. Pittman said there was a new restaurant opening at the intersection of Washington Mill Road and State Route 725 where the Frosty Eagle used to be. He said it's called the 'Third Season'. Mr. Bryant asked what kind of food they served. Mr. Pittman said 'Country Food' and Mr. Tiffany said 'Comfort Food'.

Mr. Pittman asked if the new Park was open. Cara said the parking lot was finished but it was not open yet.

Mr. Pittman said Yellow Springs is having a street fair this coming Friday and Saturday.

Mrs. Daugherty said she was amazed to the number of people at the opening of the Dille Property Time Capsule.

9. Trustee/Staff Discussion

None.

10. Public Comments

Mr. Jim Hogue (River Ridge II) said they were considering lights at the entrance of the development and is concerned about the snow plowing destroying the lights. Mr. Tiffany said to let him know what they are proposing and he will get Bill and Tony to come out to look at it and then we will talk about it. Mr. Pittman asked if they are extending River Ridge II. Cara said Doctor Soin is building a house on his property at the boundary of River Ridge II. She said he has made a driveway across his property which connects to 725 and a stubbed road in River Ridge II. Mr. Tiffany said he understands it is to be a recreational property.

Mr. Bryant moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant – Yes

The meeting adjourned at 8:25 pm.

Theodore L. Hodson, Fiscal Officer