

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on October 20, 2014, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Bryant called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, Danielle Coots was also present.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. Appointment of Part-time Police Officer Gerald W. Estes III
Mr. Bryant said we have a Resolution for the appointment of a part-time Police Officer.

Resolution #2014-10-20-01

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of part-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2014 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Gerald W. Estes III is hereby appointed as part-time Police Officer effective October 21, 2014, at a pay rate of \$14.94 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending October 21, 2015.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

With no discussion, Mr. Bryant turned the appointment over to Chief Brown. Chief Brown said we have a very competitive process for hiring and Mr. Estes had come in second. He said we are fortunate to bring him on as a part-time officer. Mr. Tiffany said, just to make sure everyone

understands, Mr. Estes came in second applying for a full-time officer position, exceeding requirements for this position. Chief Brown said that is why we are fortunate to get him and hope to utilize him as much as possible. Mr. Pittman congratulated him and said this is a nice community to work in. Mrs. Daugherty welcomed him also. Mr. Bryant asked Mr. Estes what he did with the rest of his time. Mr. Estes said he worked at Kettering Hospital as a Security Officer.

Chief Brown administered the Oath of Office to Mr. Estes after which, his wife pinned his badge on him. Pictures were taken and he was personally welcomed by the Board and Staff.

5. **Community Activities**

Mrs. Daugherty said she was a judge at Halloween at the Park. Chief Pavlak said Beggar's Night is October 30th.

6. **Reports**

A. Administration: Mr. Tiffany's report will be appended to the permanent record. Mr. Tiffany said he had nothing additional to report. Mr. Bryant said it was another good meeting they had with the City of Bellbrook.

B. Fiscal Office: Mr. Hodson said he had nothing to report.

C. Fire: The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said he had nothing to add. Mr. Pittman asked, regarding his report, what 'active shooter' training was. Mr. Bryant said when it was safe but not clear. Chief Pavlak said to know when it was safe to go in to attend to those in need and how to stay out of trouble.

Mrs. Daugherty asked about Ebola. Chief Pavlak said the Dayton area is doing very well in training and preparation. He said we are prepared except for a few gowns we have ordered.

D. Police: The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing to add. Mr. Pittman said he looked at the blotter and it looked like things have been light the last two weeks. Chief Brown said it has been and was hopefully due to more visibility since we are back to full staff.

E. Roads and Services: The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said we are done with crack sealing and are returning equipment borrowed from Beavercreek. He said Carpenter's Creek hopes to have all their paving finished this year.

F. Zoning: The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said she had nothing to add. Mrs. Daugherty asked if the Compensatory Storage meeting tomorrow night was at the Middle School. Cara said it was. Mr. Pittman asked if the table arrangement in the middle of the room represented the 7 cubic yards of fill. Cara said it did and she had a picture for the

meeting. Mrs. Daugherty asked about the time. Cara said 7:00 o'clock. Mr. Pittman asked about the Bikeway Committee meeting. Cara said she attended last year and was asked again this year. She said it was sponsored by the MVRPC.

G. Information Technology: The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti said he had nothing to report. Mrs. Daugherty thanked him for his presentation on the EMS Software at tonight's work session.

H. Trustees: Mr. Pittman said he attended the Greene County Trustees Association meeting. He said Scott Miller, Xenia Township, discussed Townships getting together more on 'buying' agreements. Mr. Bryant said the Association could do so much more than they are doing now. He said we could have a great lobbying influence if we all got together. Mr. Pittman said he talked to Bob Geyer and Scott Miller about using beet juice for ice control. Mrs. Daugherty asked if we would need to refurbish the trucks. Mr. Tiffany said it would cost about two thousand a truck. He said with the mileage we salt we need to look at the payback time He said the spray does reduce the freezing point of ice more than salt. Mrs. Daugherty said she attended Hope Taft's 'Bully Pulpit' meeting.

7. **Public Comments – Agenda Items**

None.

8. **Old Business**

Microwave Link – Mr. Tiffany said a letter was sent to legal, they received it and said they will get back to us.

Employee Manual – Mr. Tiffany said it will be ready by mid-November

9. **New Business**

Consent Agenda Items

Mr. Bryant asked if the temporary part-time employees were the same as our 'snow' group. Mr. Tiffany said it was.

A. Approval of Minutes

B. Payment of Bills

C. Approval to Hire Temporary- Part-time Employees

Resolution #2014-10-20-02

WHEREAS, the need exists to establish and maintain a viable work force within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees has authorized the hiring of temporary part-time employees to assist with department functions such as mowing, assist

with road work, the removal of snow through the fall and winter seasons and other projects as needed; and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends the Roads and Service Department be authorized to hire nine (9) temporary part-time employees for a period of Two Hundred Ten (210) days at the hourly rate of \$11.25, payable on a bi-weekly basis; and,

WHEREAS, adequate funds are available in the 2014 Roads and Services Department budget for these positions; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby authorize the Roads and Service Department to hire temporary part-time employees according to the guidelines mentioned above.

D. Resignation of Part-time Firefighter/ Paramedic Daniel Logan

Resolution #2014-10-20-03

WHEREAS, Firefighter/Paramedic Daniel Logan has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Logan has been a member of the Sugarcreek Township Fire Department since April 15, 2013; and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Daniel Logan; and,

NOW THEREFORE, BE IT RESOLVED that the Board of Sugarcreek Township Trustees officially accepts the resignation of Daniel Logan effective October 31, 2014.

Mr. Bryant move to approve the Consent Agenda Items as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

10. Agenda Items

A. Authorizing the Township Administrator to Act as Signatory on the Sale of the Property at Whites Corner.

Resolution #2014-10-20-04

WHEREAS, the Sugarcreek Township Board of Trustees have been seeking a buyer for Parcel ID L32000100030027200, Lot 4B Wilmington Pike, Sugarcreek Township; and,

WHEREAS, an offer to purchase was made from Ithkican Enterprises LLC in the amount of Eleven Thousand Five Hundred dollars (\$11,500.00) for Parcel ID L32000100030027200; and,

WHEREAS, this offer has been accepted by the Board of Trustees of Sugarcreek Township with an anticipated closing on the sale of no later than October 31, 2014,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees for Sugarcreek Township does hereby authorize the Township Administrator to act as a single signatory on behalf of the Trustees in the closing procedures on the sale of the property Parcel ID L32000100030027200, Sugarcreek Township, Ohio, as per the agreed upon price.

BE IT FURTHER RESOLVED, Ithkican Enterprises LLC has agreed to pay all closing costs associated with the sale of Parcel ID L32000100030027200.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

Mr. Tiffany said we got this parcel for free six years ago. He said the new property owners have agreed to an annexation clause in the contract.

11. Trustee/Staff Discussion

Chief Pavlak said he would like to get information to the Board regarding replacing MBI, our current EMS billing people. He said he is looking at a rate that is two percent cheaper and all the new agency does is EMS billing. He said they also have a lot of local references.

12. Executive Session

Mr. Bryant asked if we needed an Executive Session. Mr. Tiffany responded that we did.

13. Public Comments

None

14. Adjourn

Mr. Bryant move to adjourn to Executive Session to discuss personnel. Mrs. Daugherty seconded. Roll was called and the vote was as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

The meeting adjourned at 7:42 to Executive Session and reconvened at 8:15 pm. No action was taken and the meeting promptly adjourned.

Theodore L. Hodson, Fiscal Officer