

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on September 15, 2014, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Bryant called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, other present who signed in were Michael Copfer, Shaun Delong, Danielle Coots, Mark Brescia and Kenneth Schwartzkopf.
3. All rose and recited the Pledge of Allegiance to the Flag.

4. Community Activities

Cara said the "Walk or Ride to School Day" event will be the morning of October 8th.

Mr. Bryant said we will move forward with the Appointment of a new Fire employee prior to opening the Public Hearing.

5. Appointment of part-time Firefighter/EMT Aaron M. Washburn

Resolution #2014-09-15-01

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of part-time Firefighter/EMT; and,

WHEREAS, Aaron M. Washburn has the necessary qualifications to serve in the capacity of Part-time Firefighter/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2014 Operating Budget; and,

WHEREAS, that effective from March 17, 2014 to December 31, 2014, all part-time employees shall work no more than one-thousand five-hundred (1500) hours in a fiscal calendar year,

NOW THEREFORE, BE IT RESOLVED, that Aaron M. Washburn shall be appointed to the position of Part-time Firefighter/EMT at the pay rate of \$9.05 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, that this position shall have an effective date of September 15, 2014, with a one (1) year probationary period ending on September 15, 2015.

Mr. Bryant moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

Chief Pavlak said Mr. Washburn is present tonight. He said we are glad to have him and he is well qualified. The Board all personally welcomed Mr. Washburn. Cara took picture of Mr. Washburn with the Board and Chief.

6. Public Hearing

Mr. Bryant said we next have the Resolution for the Landings Development Plan which was tabled at the last meeting. Cara said Michael Copfer is here tonight on behalf of Hill's Development. Mr. Bryant turned the floor over to Mr. Copfer. Mr. Copfer thanked the Board for continuing to work with them. He then showed a slide of the proposed changes to the plan which included entry's like Big Tree and an increased buffer of the Bellbrook side with the goal of saving the existing tree line.

Mr. Bryant said he would like Chief Pavlak to look at the islands since we are getting a new ladder truck and have had some problems in the past. Mr. Pittman said it looks great but we need the islands to be landscaped. Mrs. Daugherty thanked them for coming back and working with us. Mr. Bryant also thanked them for coming back and for listening to them. Mr. Copfer said he will be back in short order with the plans and they would get started as soon as possible.

Mr. Bryant asked if anyone had any comments. There were none.

Resolution #2014-09--02-07

WHEREAS, Hills Land and Development has submitted an application for the approval of the Preliminary Development Plan for a subdivision tentatively named The Landings at Sugarcreek for 115.189 acres, identified as parcel L32000100120001900, located at 3820 Upper Bellbrook Road; and,

WHEREAS, the Greene County Regional Planning and Coordinating Commission has reviewed the applicant's request and has recommended that it be considered for approval if it meets the intent and requirements of the PUD-R zoning district and the 2013 Long Range Land Use Plan; and,

WHEREAS, the Sugarcreek Township Zoning Commission held a Public Hearing on August 12, 2014, deliberated on the application, and has recommended approval of the Preliminary Development Plan for a subdivision tentatively called The Landings at Sugarcreek subject to the following conditions:

1. Final design shall be subject to approval of the Greene County Engineer's Office.
2. Final design shall be subject to approval of the Greene County Department of Sanitary Engineering.
3. The development shall comply with the recommendations of the Soil and Water Conservation District.
4. Final design shall be subject to approval of Sugarcreek Township Fire Department.
5. The use of vinyl and aluminum siding shall be prohibited. Vinyl and aluminum may be used in trim, soffits, fascia, gutter board, vents, shutters, windows, doors, shakes, scales and architectural or structural accents such as cornice.
6. Final Development Plan approval shall include a condition of approval adopting the design standards as specified in the Home Owners' Association (HOA) documents (to be provided at the time of final development plan submission).

WHEREAS, the Sugarcreek Township Board of Trustees held a Public Hearing on September 2, 2014, and deliberated on the application,

NOW THEREFORE BE IT RESOLVED, that this Board of Trustees does hereby approve the Preliminary Development Plan for a subdivision tentatively called The Landings at Sugarcreek subject to the conditions recommended by the Board of Zoning Commission.

Mr. Bryant moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes

Mr. Bryant – Yes

7. **Reports**

A. Administration

Mr. Tiffany's report will be appended to the permanent record. Mr. Tiffany said he had nothing to add.

B. Fiscal Office

Mr. Hodson said there was no formal budget hearing with the Greene County Budget Commission this year. He said this is not uncommon in other Counties throughout the state. He said their budget was submitted and had been reviewed prior to their receipt of the Acceptance and Rates resolution from the County.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said they will leave on the 23rd to pick up the new ladder truck and will be back on the 25th. Mr. Jim Froelich asked when it will be in service. Chief Pavlak said it will be two or three weeks after we get it.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said the 'Guide' program will kick off on September 24th. He said the 'Drug Drop Off' program will be on the 27th. Mrs. Daugherty asked Chief Brown how the new Officer was doing. Chief Brown responded that he is working out well.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said they are doing crack sealing and more Dura-patching. Mr. Bryant said he noticed the budget was a little over. Mr. Tiffany said it was because of all the paving projects. Mrs. Daugherty said she had people asking about Feedwire Road. Mr. Tiffany said it will be closed tomorrow and will be closed for four days. He said the County couldn't get the project scheduled before school started. Mr. Pittman said we could have put an announcement out on Hyper-reach. Mr. Bryant said it might be worth while putting out a call in the morning. Mrs. Daugherty said we should give the reason and time frame of closure.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said she had inspected two violations. She said the BZC would like to have a public meeting on the 14th of October regarding Compensatory Storage. She said they are hoping to meet at the Middle School.

G. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Pittman asked about the new EMS Software. Mr. Zappanti said the goal was to review all available software across the board. He said the County has received the New World software, which supposedly has all of their previous problems fixed, but they haven't finished testing it yet.

H. Trustees

The Board had no additional comments.

6. **Public Comments – Agenda Items**

None

7. **Old Business**

None

8. **New Business**

Consent Agenda Items

A. Approval of Minutes

B. Payment of Bills

D. Acceptance of Dedicated Roadway for Maintenance Rose Lake Court and Sienna Court in Kables Mill Section 33

Resolution #2014-09-15-03

WHEREAS, this Board of Township Trustees has received the names of Rose Lake Court and Sienna Court from the Greene County Engineer which will become the responsibility of Sugarcreek Township per Ohio Revised Code (O.R.C.) 5553.31; and,

WHEREAS, the maintenance and responsibility for these roadways will belong to the Sugarcreek Township Trustees; and,

WHEREAS, the following roadways have met the specifications and inspection procedures of both the Greene County Engineer and the Sugarcreek Township Roads and Services Department:

Kables Mill, Section 33 subdivision
Rose Lake Court and Sienna Court

NOW THEREFORE, BE IT RESOLVED, that these subdivision roads are accepted as the responsibility of Sugarcreek Township and the speed limit in this residential area shall be set at 25 miles per hour.

E. Acceptance of Hazardous Materials Apparatus Rates

Resolution #2014-09-15-04

WHEREAS, the Sugarcreek Township Fire Department performs hazardous materials related services; and,

WHEREAS, the Ohio Revised Code (ORC) 3745.13 (see attached) permits township's to seek reimbursement for the costs for investigative, mitigating, minimizing, removing, or abating the unauthorized spill, release, discharge, or contamination; and,

WHEREAS, in accordance with ORC 3745.13, the township will maintain a detailed record for the above mentioned measures and will then certify those costs to the prosecuting attorney's office; and,

WHEREAS, this Board of Township Trustees has received rates from Randall J. Pavlak, Fire Chief, that reflect the cost associated with providing the services as well as the reimbursement rates provided by FEMA for recoverable cost schedules,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby approves the recommended hazardous materials apparatus rates (see attached).

FURTHER, BE IT RESOLVED, the effective date for the hazardous materials apparatus rates will be September 15, 2014.

F. Acceptance of Rates and Form for Permit Application to Work Along, On and Across Sugarcreek Township Roads within the Right of Way

Resolution #2014-09-15-05

WHEREAS, the Ohio Revised Code (ORC) 5571.16 (see attached) permits township's to require any person to obtain a permit application before installing a driveway culvert or making any excavation in a township highway or highway right-of-way within its jurisdiction, except an excavation to repair, rehabilitate, or replace a pole already installed for the purpose of providing electric or telecommunications service; and,

WHEREAS, in accordance with ORC 5571.16, permit applications shall be accompanied by a fee of fifty (\$50) dollars per application, which fee shall be returned to the applicant if the application is denied; and,

WHEREAS, except as otherwise provided in ORC 5571.16, no permit application or fee shall be required for an excavation project to install five or fewer poles for the purpose of providing electric or telecommunications service, but the individual making that excavation shall provide verifiable notice of the excavation to the fiscal office at least three (3) business days prior to the date of the excavation,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees hereby approves the attached permit application as well as the recommended fee of fifty (\$50) dollars per application.

Mr. Bryant moved to accept the Consent Agenda Items as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

Agenda Items

- D. Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.

Mr. Bryant asked Mr. Hodson to explain the purpose of the Resolution. Mr. Hodson said the Township's tentative budget for the next year is presented to the County Budget Commission annually around August. He said the County provides us with the estimated tax dollars to use in our budget around the end of May. Our proposed budget is reviewed and if reasonable is accepted by the Budget Commission. In turn, the County then presents us with a Resolution to pass confirming that the amounts of inside millage and levy monies, listed therein, are in agreement with the Township.

Resolution #2014-09-15-02

WHEREAS, the Budget Commission of Greene County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten (10) mill limitation (see Schedule A, attached),

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Sugarcreek Township, Greene County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted.

BE IT FURTHER RESOLVED, that there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten (10) mill limitation as attached in Schedule A.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes

Mr. Bryant - Yes

9. **Trustee/Staff Discussion**

Mr. Pittman congratulated Chief Pavlak on becoming a grandfather again.

Mr. Tiffany said the County Club had a Rising from the Ashes Rally. He said Mr. Allen Eakle did a sand sculpture of what the proposed Country Club might look like. He said he included Township logos of the Police and Fire Departments in the sculpture. Mr. Tiffany said the Country Club offered a free round of golf for all of the Firemen and that those on duty can come out and play the next day.

10. **Public Comments**

There were no public comments.

Mr. Bryant moved to adjourn. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant – Yes

The meeting adjourned at 7:45 pm.

Theodore L. Hodson, Fiscal Officer