

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on August 4, 2014, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. Mr. Tiffany called the roll with Board Members Nadine Daugherty and Mike Pittman being present. Township Trustee Scott Bryant and Fiscal Officer Ted Hodson were absent. Others present who signed in were Donna Hellman and Danielle Coots.
3. All rose and recited the Pledge of Allegiance to the Flag. Mr. Pittman noted that we would take the appointment of Part-time Firefighter/Paramedic Jonathan Granby as our first order of business.
4. Appointment of Volunteer Firefighter/Paramedic Jonathan Granby

Resolution # 2014.08.04.06

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of part-time Firefighter II/Paramedic; and,

WHEREAS, Jonathan Granby has the necessary qualifications to serve in the capacity of Firefighter II/Paramedic for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2014 Operating Budget; and,

WHEREAS, that effective from March 17, 2014 to December 31, 2014, all part-time employees shall work no more than one-thousand five-hundred (1500) hours in a fiscal calendar year,

NOW THEREFORE, BE IT RESOLVED, that Jonathan Granby shall be appointed to the part-time position of Firefighter II/Paramedic at the pay rate of \$10.92 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, that this position shall have an effective date of August 4, 2014, with a one (1) year probationary period ending on August 4, 2015.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Pittman welcomed Mr. Granby and noted that we have a great group of firefighters and paramedics. Mrs. Daugherty commented that Sugarcreek Township is a great place to work. Mr. Granby was welcomed by all.

5. Under Community Activities, it was announced that the Lion's Club Festival will be held August 14-16. Chief Pavlak noted that they are looking for donations for the cake wheel. Chief Brown reminded everyone that tomorrow is National Night Out at Target from 6-8 p.m. Mr. Tiffany reminded everyone of the Chamber Golf Outing on August 21st.

Appointment of Volunteer Firefighter Jared D. Elliot

Resolution # 2014.08.04.07

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of Volunteer; and,

WHEREAS, Jared D. Elliott has the necessary qualifications to serve in the capacity of Volunteer for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his July 29, 2014, correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2014 Operating Budget,

NOW THEREFORE, BE IT RESOLVED, that Jared D. Elliott shall be appointed to the position of Volunteer within the Sugarcreek Township Fire Department effective August 4, 2014.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Elliot was welcomed by all.

6. Appointment of Board of Zoning Appeals Alternate Jim Froehlich

Resolution # 2014.08.04.05

WHEREAS, the Board of Zoning Appeals plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, an open alternate position exists and it is imperative that all positions on the Board of Zoning Appeals be filled with citizens who will make decisions that are in the best interest of Sugarcreek Township; and,

WHEREAS, James E. Froehlich has expressed his desire to serve on the Board of Zoning Appeals in an Alternate Member capacity for five years,

NOW THEREFORE, BE IT RESOLVED, that James E. Froehlich is hereby appointed to the Board of Zoning Appeals as an Alternate Member for a term beginning August 1, 2014, and expiring on July 31, 2019. (Said appointment made pursuant to Ohio Revised Code Section 519.13.)

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Pittman noted that he was very glad that Mr. Froehlich has accepted the position and has a desire to serve. He noted his experience will lend itself well to the position. Mrs. Daugherty concurred, noting that he was the right person for the position.

8. **Reports**

A. Administration

Mr. Tiffany noted that he will be rappelling down the Key Bank building in downtown Dayton on September 12th for charity to benefit the Big Brothers Big Sisters organization. He noted each person has to raise \$1000.

B. Fiscal Office

Mr. Hodson was absent.

C. Fire

The report for the Fire Department will be appended to the permanent record. Chief Pavlak announced the receipt of an \$895,000 grant to fund the purchase of a ladder truck. Only 2% of departments that apply for a ladder truck will get one. It is a 95/5 grant; we will pay 5%. He noted that he has asked Centerville to pay the 5%. Greg Horn was receptive, but he didn't receive a commitment from him.

Mr. Pittman noted that this is the third try for this grant. Persistence has paid off.

D. Police

The report for the Police Department will be appended to the permanent record. Mr. Pittman noted that the neighborhood meeting with Kable's Mill went really well. There was a great response from the neighborhood; they even gave the Police Department a standing ovation. Mrs. Daugherty noted that no one was negative either, which was great given that we were discussing break-ins. Chief Pavlak commended the township and city police departments for apprehending the criminals in Mill Pond. Mr. Tiffany noted that having the same radio frequency was key; Chief Brown concurred.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany noted that the paving cycle will start on Wednesday in River Ridge II. He noted that the work began today on Carpenter Road. There was some confusion with respect to permits, but we are working with the developer. Mr. Pittman asked for how long the road would be closed. Mr. Tiffany noted just while they are working on it and stated that we would get a schedule to the Police and Fire Departments once we receive it. Mr. Tiffany noted that the work on Feedwire Road may now be pushed back until after school starts. Mrs. Daugherty asked about Conference Road. Mr. Tiffany noted that it will get some work. Mr. Pittman discussed weeds on Clio Road and asked who is mowing it. Mr. Tiffany indicated that Tom's Mulch is taking care of it for us. He noted that the tractor that we do mowing with is down and that the Super Z lost a bearing today. We are done Dura patching for the year. We are eradicating tomorrow and then will begin crack sealing in the plats. We borrow Beaver Creek Township's piece of equipment for that.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Mr. Pittman asked about Applebee's. Mrs. Tilford noted that they are doing a reimagining.

G. Information Technology

The report prepared by Mr. Zappanti will be appended to the permanent record. Mr. Zappanti indicated that the Linnel System is live and functional.

H. Trustees

None.

9. **Old Business**

None

10. **New Business**

Consent Agenda Items

A. Approval of Minutes

- B. Payment of Bills
- C. Resignation of Part-time Firefighter/Paramedic Avery McKowen

Resolution # 2014.08.04.01

WHEREAS, Part-time Firefighter/Paramedic Avery McKowen has submitted his letter of resignation from the Sugarcreek Township Fire Department with an effective date of July 27, 2014; and,

WHEREAS, Mr. McKowen has been a member of the Sugarcreek Township Fire Department since June 29, 2009, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Avery McKowen,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Avery McKowen effective July 27, 2014.

- D. Resignation of Volunteer Firefighter Travis Sira

Resolution # 2014.08.04.02

WHEREAS, Volunteer Firefighter Travis Sira has submitted his letter of resignation from the Sugarcreek Township Fire Department with an effective date of July 16, 2014; and,

WHEREAS, Mr. Sira has been a member of the Sugarcreek Township Fire Department since February 3, 2014, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Travis Sira,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Travis Sira effective July 16, 2014.

- E. Declaration of Excess Administration, Police and Roads and Services Department Property

Resolution # 2014.08.04.03

WHEREAS, the Sugarcreek Township Administration Office and Roads and Services Departments have identified equipment which is no longer needed for operations, and;

WHEREAS, the items listed on the attached correspondence have an individual value of \$2,000 or less,

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares said property to be excess and authorizes the Township Administrator to immediately dispose of and/or place said property on GovDeals.com.

Mr. Tiffany noted that we have had an issue with the accumulation of items in the Roads and Services Department. He noted he has gone through the buildings with entire Department and this is just the first of more declarations to come. Notably we are getting rid of a road widener and a chipper that we no longer use or need. Mr. Pittman asked where we would sell the items. Mr. Tiffany noted that we would list the items on Gov Deals. Discussion ensued on using Gov Deals to list the old ladder truck with a reserve. Chief Pavlak pointed out the benefit of it being an in-service, certified truck.

Mrs. Daugherty moved to accept the Consent Agenda Items as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes

11. Appointment of Board of Zoning Appeals Member Fred Cramer

Resolution # 2014.08.04.04

WHEREAS, the Board of Zoning Appeals (BZA) plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, there is a vacancy on the Board of Zoning Appeals in the capacity of full member; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with Citizens who will make decisions that are in the best interest of Sugarcreek Township; and

WHEREAS, Fred Cramer currently serves as an Alternate Member on the Board of Zoning Appeals and has expressed his willingness to serve in the capacity of Full Member,

NOW THEREFORE, BE IT RESOLVED, that Fred Cramer of Sugarcreek Township, is hereby appointed to the Board of Zoning Appeals for a five-year term beginning August 1, 2014, and expiring on July 31, 2019. (Said appointment is made pursuant to Ohio Revised Code Section 519.13.)

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Pittman noted that Fred was very well qualified and Mr. Tiffany and Mrs. Tilford can attest to the great job he has done for the township in his role as an alternate on the BZA.

12. Acceptance of Fiscal Year 2013 Assistance to Firefighters Grant

Resolution # 2014.08.04.08

WHEREAS, the Sugarcreek Township Fire Department applied for the Assistance to Firefighters Grant through the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security (DHS) for the purpose of purchasing a ladder truck; and,

WHEREAS, Grant EMW-2013-FV-0211 was awarded to the Sugarcreek Township Fire Department in the amount of Eight Hundred Ninety-five Thousand dollars (\$895,000.00), with the Federal share being 95% (\$850,250.00) and Sugarcreek Township share being 5% (\$44,750.00); and,

WHEREAS, Sugarcreek Township Fire Department's share of 5% (\$44,750.00) shall come from line item 2112-760-750-000 Motor Vehicles; and,

WHEREAS, the Sugarcreek Township Board of Trustees desires to accept the Grant; and

WHEREAS, this Board of Trustees directs the Fiscal Office to amend the 2014 Budget to included line items reflecting the receipt and disbursement of the funds related to Grant EMW-2013-FV-0211,

NOW, THEREFORE, BE IT RESOLVED by the Sugarcreek Township Board of Trustees, Greene County, Ohio, that;

1. The Assistance to Firefighters Grant is hereby officially accepted.
2. The Township Administrator, Fire Chief and/or Fiscal Officer are hereby authorized to sign and attest,

- respectively, any Grant documents necessary for acceptance, implementation, and documentation concerning the Grant.
3. The 2014 Fire Department budget shall be amended to include the following line items:
Revenue 2112-519 Fire Assistance Grant \$850,250.00 (Federal Share Only)
Expense 2112-760-750-0000 Fire Assistance Grant \$895,000.00 (Total Grant Expenditure)
 4. The Sugarcreek Township Fire Department's 5% share, being \$44,750.00, shall come from the Motor Vehicle Fund budget line item 2112-760-750-0000 and will be appropriated from the un-appropriated certified funds for payment of expenses related to the Grant.
 5. Prior to order placement, the ladder truck design and equipment and associated costs are to be reviewed by the Township Administrator and approved by the Board of Trustees.
 6. The State of Ohio Department of Administrative Services S&L Government Pricing Schedule Number 800135 will be used to purchase the ladder truck on State Bid Terms.

PASSED this 4th day of August 2014;

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Pittman and Mrs. Daugherty congratulated Chief Pavlak.

13. Amend Resolution 2014.07.07.02 Determining to Proceed with Renewal of Police Levy

Resolution # 2014.07.07.02 AMENDED

WHEREAS, this Board of Sugarcreek Township Trustees has determined the necessity to proceed with the levying of a tax outside the ten mill limitation; and,

WHEREAS, the Ohio Revised Code (ORC) Section 5705.19(J) authorizes submission of the question of the tax; and,

WHEREAS, the purpose of the proposed tax is for Police Services and is a renewal of a 2.00 mill levy for five (5) years; and

WHEREAS, this levy was originally voted in February 1990 and renewed in November 1994, November 1999, November 2004 and a replacement levy was passed in November 2009; and,

WHEREAS, the levy will be placed on the ballot for the November 4, 2014, general election with a beginning collection date of 2016 and ending in 2020,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees is requesting the County Auditor to certify the total current valuation and dollar amount of revenue that would be generated by said millage,

FURTHER, BE IT RESOLVED, when certification from County Auditor is received, this Resolution will be certified to the Board of Elections in the manner and within the time prescribed by the applicable section of the Ohio Revised Code along with the County Auditor's estimate.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes

Mr. Tiffany noted that the Board of Elections reviewed our original Resolution and advised us that the words to proceed needed to be added.

14. **Trustee/Staff Discussion**

Mrs. Tilford asked if it would be acceptable to plan for discussion on compensatory storage at the next Work Session. The Trustees advised that they would plan for that. The Trustees reviewed a ladder truck brochure that Chief Pavlak provided.

15. **Executive Session**

None.

16. **Public Comments**

None.

Mr. Pittman moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes

The meeting adjourned at 8:01 pm.

Theodore L. Hodson, Fiscal Officer