

Staff Report for Sugarcreek Township Trustees July 2, 2014 thru July 17, 2014

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

Trainings:

Fire Prevention and Public Education
Ground Ladders
EMS for Pediatric Challenges

Statistics:

Fire Responses-49
EMS Responses-44

PERSONNEL:

We are in the process of hiring volunteer Firefighter/EMT's and Part time Firefighter/EMT's. Physical Agility Testing is now being held as needed.

Accomplishments/Information:

- ☐ Chief Pavlak attended Department Head meeting
- ☐ Chief Pavlak, A/C Zimmerman, Fire Marshal Trepanier and Lt. Richardson attended safety meeting with Kelchner Excavating, Oberer Construction and Costco on site
- ☐ Chief Pavlak and A/C Zimmerman attended Optimist Club luncheon with Payne Sigman as guest speaker.
- ☐ FF Bradd and Tracey Whitley welcomed their new baby girl Emersyn Grace into the world on July 12th. Congratulation to Bradd and Tracey!
- ☐ Major structure fire at Sugar Valley Country Club house. Fire crews did an outstanding job with this very complex fire.
- ☐ E-71 is having electric switch issues in the pump compartment controls. We have sent the engine to Ohio Cat for repair.
- ☐ Preparing to submit grant to Ohio Fire Marshal's Office for MARC's radios. Up to \$50,000.00 dollars can be requested per department. This grant money was appropriated in the MBR bill signed by Governor Kasich last month.
- ☐ PSB flower bed mulching completed by fire crews.
- ☐ Squad 71 was involved in minor crash with a sign. No Injuries to personnel

STATUS OF SIGNIFICANT ISSUES THE FIRE DEPARTMENT IS ADDRESSING:

- ☐ Radio Communication Tower agreement with Greene County or alternative
- ☐ Review and determine permanent Micro wave path to connect o Greene Central
- ☐ Fire Station Alerting Solutions. On hold until Xenia and Greene County make a decision on software.
- ☐ Submitted for approval July 17, 2014 to Mr. Tiffany. New Fire and EMS Reporting Software Programs. We are ready to progress with this now that Xenia/Greene Central is committed to New World Systems for five more years.

SCHEDULED EVENTS FOR REMAINDER OF July/August:

House Burn Possible in early August

We will be providing a medic unit and engine crew to cover the Greene County Fair on two separate nights.

Budgetary Awareness Items:

- A.) Fire Station Alerting funding-\$54,000.00 holding at this point
- B.) Microwave system upgrade- Budgeted at \$7600.000

FISCAL: June 2014.

Fire Budget: \$2,559,822.00 EMS Budget: \$ 235,000.00

Expenditures as of July 1, 2014

Fire: \$1,339,047.57 EMS: \$103,557.04

% of Budget Used:

Fire: 52.033% EMS: 43.908%

% of Budget Year Target:

Fire: 50.00% EMS: 50.00%

Remaining % OF Budget Remaining

Fire: 47.967% EMS: 56.092%

Cash Balance as of July 1, 2014:

Fire: \$658,970.56 EMS: \$73,972.67

Respectfully submitted,

Randy Pavlak, Fire Chief



Michael A. Brown
Chief of Police

Trustee Report

July 21, 2014

Training

- On July 8th, Detective Sergeant James Williams and Records Clerk Karen Smith attended the LEADS TAC In-Service training in Columbus.
- Property Room Clerk Julia Montgomery will be going to Evidence Room Management on August 13, 2014, in London, Ohio. She will learn about evidence, chain of custody, packaging, security, operating procedure, etc.
- No other classes scheduled.

Public Appearances

- On July 14th and July 17th, Chief Brown met with the Levy Committee.

Future Events

- August 5th, National Night Out at Target
- August 16th, Lions Festival Parade

Statistics

- June's report attached

OVERTIME FOR TRUSTEE REPORT

JUNE	HOURS
MANDATED (COURT, TRAINING, ETC.)	28.25
OPERATIONAL	178.25
TOTALS	206.5

Fiscal

Budget 2014 (Final Appropriation)	\$2,435,600.00
Expenditures as of July 15, 2014	\$1,307,841.84
% of Budget Used	53.3%
% of Budget Year Target for the end of July	58.1%
% of Budget Remaining	46.7%
Cash Balance as of July 15, 2014	\$755,966.28

Respectfully submitted,

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

July 1, 2014

- A report of disorderly conduct on Wilmington Pike

July 2, 2014

- A warrant arrest was taken by an officer
- A report of a theft on Wilmington Pike

July 3, 2014

- A report of a theft from a vehicle on Surrey Trail
- A fraud report on Baldwin Drive
- A fraud report on Sugarbrook Trail

July 4, 2014

- Nothing to Report

July 5, 2014

- Two warrant arrests were taken by an officer
- An arrest of illegal drugs on Wilmington Pike
- A burglary on Nature Court
- An arrest of shoplifting on Wilmington Pike

July 6, 2014

- An aided case was taken on Glory Drive
- A report of vandalism on Salinas Circle

July 7, 2014

- An OVI arrest on Centerville Road

July 8, 2014

- An aided case was taken on Lakeman Drive
- A report of theft from a vehicle on Wagner Road

July 9, 2014

- A report of Domestic Violence on Wilmington Dayton Road
- A report of a runaway in Bayberry Cove

July 10, 2014

- An aided case was taken at Staples
- An OVI arrest on Wilmington Pike

July 11, 2014

- A warrant arrest was taken by an officer
- An aided case was taken on Lower Bellbrook Road
- A theft report on Wilmington Pike
- Liquor Law violated on Silverado Drive

July 12, 2014

- A shoplifting arrest on Wilmington Pike

July 13, 2014

- A vandalism report on Middle Run Road
- Liquor Law violated on Briggs Road

Call For Service By Area Report

Print Date/Time: 07/10/2014 11:03
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 06/01/2014 00:00(Continuous)
 To Date: 06/30/2014 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
SC3504													
911H	0	0	0	0	0	3	0	0	0	0	0	0	3
ABAN	0	0	0	0	0	1	0	0	0	0	0	0	1
ALBU	0	0	0	0	0	19	0	0	0	0	0	0	19
ALHU	0	0	0	0	0	2	0	0	0	0	0	0	2
ALRE	0	0	0	0	0	6	0	0	0	0	0	0	6
ANIM	0	0	0	0	0	4	0	0	0	0	0	0	4
ASSI	0	0	0	0	0	6	0	0	0	0	0	0	6
BREA	0	0	0	0	0	1	0	0	0	0	0	0	1
BUSI	0	0	0	0	0	1	0	0	0	0	0	0	1
CHIL	0	0	0	0	0	1	0	0	0	0	0	0	1
CIVI	0	0	0	0	0	3	0	0	0	0	0	0	3
CRHS	0	0	0	0	0	4	0	0	0	0	0	0	4
CRPD	0	0	0	0	0	5	0	0	0	0	0	0	5
CRPI	0	0	0	0	0	1	0	0	0	0	0	0	1
CRPP	0	0	0	0	0	1	0	0	0	0	0	0	1
CRUI	0	0	0	0	0	3	0	0	0	0	0	0	3
DAMA	0	0	0	0	0	3	0	0	0	0	0	0	3
DEOT	0	0	0	0	0	8	0	0	0	0	0	0	8
DISA	0	0	0	0	0	6	0	0	0	0	0	0	6
DIST	0	0	0	0	0	2	0	0	0	0	0	0	2
DODI	0	0	0	0	0	3	0	0	0	0	0	0	3
EXTR	0	0	0	0	0	2	0	0	0	0	0	0	2
FACO-FIRE ALARM COMMERCIAL	0	0	0	0	0	1	0	0	0	0	0	0	1
FIWO	0	0	0	0	0	1	0	0	0	0	0	0	1
FMALS-MEDICAL ALS	0	0	0	0	0	3	0	0	0	0	0	0	3

Call For Service By Area Report

Print Date/Time: 07/10/2014 11:03

Login ID: mmorth

Layer: BEAT

Agency Type: Police

Areas: SC3504,SC3503,SC3502,SC3501

From Date: 06/01/2014 00:00(Continuous)

To Date: 06/30/2014 23:59

CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
FMBS-MEDICAL BLS	0	0	0	0	0	6	0	0	0	0	0	0	6
FOIN-OUTSIDE INVESTIGATION	0	0	0	0	0	3	0	0	0	0	0	0	3
FOLL	0	0	0	0	0	17	0	0	0	0	0	0	17
FOUN	0	0	0	0	0	3	0	0	0	0	0	0	3
FRAU	0	0	0	0	0	1	0	0	0	0	0	0	1
HARA	0	0	0	0	0	6	0	0	0	0	0	0	6
HOUS	0	0	0	0	0	1	0	0	0	0	0	0	1
INTO	0	0	0	0	0	1	0	0	0	0	0	0	1
JUVE	0	0	0	0	0	4	0	0	0	0	0	0	4
LOCK	0	0	0	0	0	15	0	0	0	0	0	0	15
MISC	0	0	0	0	0	2	0	0	0	0	0	0	2
NEIG	0	0	0	0	0	1	0	0	0	0	0	0	1
NEW CALL	0	0	0	0	0	1	0	0	0	0	0	0	1
NOIS	0	0	0	0	0	2	0	0	0	0	0	0	2
OPEN	0	0	0	0	0	1	0	0	0	0	0	0	1
PARK	0	0	0	0	0	4	0	0	0	0	0	0	4
PEAC	0	0	0	0	0	1	0	0	0	0	0	0	1
PRIS	0	0	0	0	0	2	0	0	0	0	0	0	2
REOF	0	0	0	0	0	9	0	0	0	0	0	0	9
SEXO	0	0	0	0	0	1	0	0	0	0	0	0	1
SUPE	0	0	0	0	0	13	0	0	0	0	0	0	13
SUVE	0	0	0	0	0	28	0	0	0	0	0	0	28
THEF	0	0	0	0	0	18	0	0	0	0	0	0	18
TRAF	0	0	0	0	0	11	0	0	0	0	0	0	11
TRES	0	0	0	0	0	1	0	0	0	0	0	0	1
TS	0	0	0	0	0	61	0	0	0	0	0	0	61

Call For Service By Area Report

Print Date/Time: 07/10/2014 11:03

Login ID: mnorth

Layer: BEAT

Agency Type: Police

Areas: SC3504,SC3503,SC3502,SC3501

From Date: 06/01/2014 00:00(Continuous)

To Date: 06/30/2014 23:59

CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
UNWA	0	0	0	0	0	3	0	0	0	0	0	0	3
WARR	0	0	0	0	0	7	0	0	0	0	0	0	7
WEAP	0	0	0	0	0	1	0	0	0	0	0	0	1
WELF	0	0	0	0	0	5	0	0	0	0	0	0	5
SC3504 Totals:	0	0	0	0	0	319	0	0	0	0	0	0	319
SC3501													
ALRE	0	0	0	0	0	1	0	0	0	0	0	0	1
CRHS	0	0	0	0	0	1	0	0	0	0	0	0	1
CRPI	0	0	0	0	0	1	0	0	0	0	0	0	1
STRE	0	0	0	0	0	1	0	0	0	0	0	0	1
TRAF	0	0	0	0	0	2	0	0	0	0	0	0	2
TS	0	0	0	0	0	14	0	0	0	0	0	0	14
WEAP	0	0	0	0	0	1	0	0	0	0	0	0	1
SC3501 Totals:	0	0	0	0	0	21	0	0	0	0	0	0	21
SC3503													
911H	0	0	0	0	0	1	0	0	0	0	0	0	1
ALBU	0	0	0	0	0	3	0	0	0	0	0	0	3
ALRE	0	0	0	0	0	10	0	0	0	0	0	0	10
ANIM	0	0	0	0	0	3	0	0	0	0	0	0	3
ASSI	0	0	0	0	0	1	0	0	0	0	0	0	1
CRPD	0	0	0	0	0	4	0	0	0	0	0	0	4
CRPI	0	0	0	0	0	1	0	0	0	0	0	0	1
CRUI	0	0	0	0	0	1	0	0	0	0	0	0	1
DAMA	0	0	0	0	0	1	0	0	0	0	0	0	1
DEOT	0	0	0	0	0	10	0	0	0	0	0	0	10
DISA	0	0	0	0	0	2	0	0	0	0	0	0	2

Call For Service By Area Report

Print Date/Time: 07/10/2014 11:03
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 06/01/2014 00:00(Continuous)
 To Date: 06/30/2014 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
DIST	0	0	0	0	0	1	0	0	0	0	0	0	1
DOVI	0	0	0	0	0	1	0	0	0	0	0	0	1
DRUG	0	0	0	0	0	1	0	0	0	0	0	0	1
EXTR	0	0	0	0	0	2	0	0	0	0	0	0	2
FMBS-MEDICAL BLS	0	0	0	0	0	1	0	0	0	0	0	0	1
FOLL	0	0	0	0	0	1	0	0	0	0	0	0	1
FRES-RESIDENTIAL FIRE	0	0	0	0	0	1	0	0	0	0	0	0	1
FUT-UTILITY HAZARD	0	0	0	0	0	1	0	0	0	0	0	0	1
HARA	0	0	0	0	0	1	0	0	0	0	0	0	1
HOUS	0	0	0	0	0	2	0	0	0	0	0	0	2
JUVE	0	0	0	0	0	1	0	0	0	0	0	0	1
LOCK	0	0	0	0	0	3	0	0	0	0	0	0	3
MISC	0	0	0	0	0	2	0	0	0	0	0	0	2
NOIS	0	0	0	0	0	1	0	0	0	0	0	0	1
OPEN	0	0	0	0	0	1	0	0	0	0	0	0	1
PARK	0	0	0	0	0	2	0	0	0	0	0	0	2
REOF	0	0	0	0	0	1	0	0	0	0	0	0	1
STRE	0	0	0	0	0	3	0	0	0	0	0	0	3
SUPE	0	0	0	0	0	2	0	0	0	0	0	0	2
SUVE	0	0	0	0	0	9	0	0	0	0	0	0	9
TRAF	0	0	0	0	0	8	0	0	0	0	0	0	8
TS	0	0	0	0	0	20	0	0	0	0	0	0	20
WEAP	0	0	0	0	0	3	0	0	0	0	0	0	3
WELF	0	0	0	0	0	2	0	0	0	0	0	0	2
SC3503 Totals:	0	0	0	0	0	107	0	0	0	0	0	0	107

Call For Service By Area Report

Print Date/Time: 07/10/2014 11:03
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 06/01/2014 00:00(Continuous)
 To Date: 06/30/2014 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
SC3502													
ALBU	0	0	0	0	0	1	0	0	0	0	0	0	1
ALRE	0	0	0	0	0	8	0	0	0	0	0	0	8
ANIM	0	0	0	0	0	3	0	0	0	0	0	0	3
ASSI	0	0	0	0	0	1	0	0	0	0	0	0	1
BREA	0	0	0	0	0	1	0	0	0	0	0	0	1
BUSI	0	0	0	0	0	1	0	0	0	0	0	0	1
CRHS	0	0	0	0	0	1	0	0	0	0	0	0	1
CRPD	0	0	0	0	0	2	0	0	0	0	0	0	2
CRPI	0	0	0	0	0	2	0	0	0	0	0	0	2
DEOT	0	0	0	0	0	1	0	0	0	0	0	0	1
FARE-ALARM-RESIDENTIAL	0	0	0	0	0	1	0	0	0	0	0	0	1
FMALS-MEDICAL ALS	0	0	0	0	0	1	0	0	0	0	0	0	1
FMBLS-MEDICAL BLS	0	0	0	0	0	1	0	0	0	0	0	0	1
FOLL	0	0	0	0	0	2	0	0	0	0	0	0	2
FRES-RESIDENTIAL FIRE	0	0	0	0	0	1	0	0	0	0	0	0	1
FUTHILITY HAZARD	0	0	0	0	0	1	0	0	0	0	0	0	1
HARA	0	0	0	0	0	1	0	0	0	0	0	0	1
MISC	0	0	0	0	0	1	0	0	0	0	0	0	1
OPEN	0	0	0	0	0	1	0	0	0	0	0	0	1
REOF	0	0	0	0	0	1	0	0	0	0	0	0	1
STRE	0	0	0	0	0	6	0	0	0	0	0	0	6
SUPE	0	0	0	0	0	2	0	0	0	0	0	0	2
SUVE	0	0	0	0	0	5	0	0	0	0	0	0	5
THEF	0	0	0	0	0	1	0	0	0	0	0	0	1
TRAF	0	0	0	0	0	3	0	0	0	0	0	0	3

Call For Service By Area Report

Print Date/Time: 07/10/2014 11:03
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 06/01/2014 00:00(Continuous)
 To Date: 06/30/2014 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
TS	0	0	0	0	0	32	0	0	0	0	0	0	32
UNWA	0	0	0	0	0	1	0	0	0	0	0	0	1
WEAP	0	0	0	0	0	1	0	0	0	0	0	0	1
WELF	0	0	0	0	0	2	0	0	0	0	0	0	2
SC3502 Totals:	0	0	0	0	0	85	0	0	0	0	0	0	85
Totals	0	0	0	0	0	532	0	0	0	0	0	0	532



Call For Service By Call Type Report

Print Date/Time: 07/10/2014 11:05
Login ID: mnorth
Layer: BEAT
Areas: SC3504,SC3503,SC3502,SC3501

From Date: 06/01/2014 00:00(Continuous)
To Date: 06/30/2014 23:59
Agency Type: Police

CALL FOR SERVICE TYPE		CALLS FOR SERVICE		PERCENT OF TOTAL
911H		4		0.78
ABAN		1		0.19
ALBU		23		4.48
ALHU		2		0.39
ALRE		25		4.87
ANIM		10		1.95
ASSI		8		1.56
BREA		2		0.39
BUSI		2		0.39
CHIL		1		0.19
CIVI		3		0.58
CRHS		6		1.17
CRPD		11		2.14
CRPI		4		0.78
CRPP		1		0.19
CRUI		4		0.78
DAMA		4		0.78
DEOT		19		3.7
DISA		8		1.56
DIST		3		0.58
DODI		3		0.58
DOVI		1		0.19
DRUG		1		0.19
EXTR		4		0.78
FACO-FIRE ALARM COMMERCIAL		1		0.19
FARE-ALARM-RESIDENTIAL		1		0.19



Call For Service By Call Type Report

Print Date/Time: 07/10/2014 11:05
Login ID: mnorth
Layer: BEAT
Areas: SC3504, SC3503, SC3502, SC3501

From Date: 06/01/2014 00:00(Continuous)
To Date: 06/30/2014 23:59
Agency Type: Police

CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
FIWO	1	0.19
FMALS-MEDICAL ALS	4	0.78
FMELS-MEDICAL BLS	8	1.56
FOIN-OUTSIDE INVESTIGATION	3	0.58
FOLL	20	3.9
FOUN	3	0.58
FRAU	1	0.19
FRES-RESIDENTIAL FIRE	2	0.39
FUT-UTILITY HAZARD	2	0.39
HARA	8	1.56
HOUS	3	0.58
INTO	1	0.19
JUVE	5	0.97
LOCK	18	3.51
MISC	5	0.97
NEIG	1	0.19
NEW CALL	1	0.19
NOIS	3	0.58
OPEN	3	0.58
PARK	6	1.17
PEAC	1	0.19
PRIS	2	0.39
REOF	11	2.14
SEXO	1	0.19
STRE	9	1.75
SUPE	17	3.31



Call For Service By Call Type Report

Print Date/Time: 07/10/2014 11:05
 Login ID: mnorth
 Layer: BEAT
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 06/01/2014 00:00(Continuous)
 To Date: 06/30/2014 23:59
 Agency Type: Police

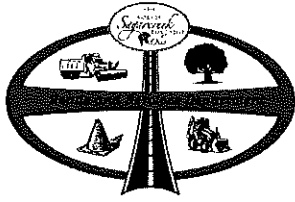
CALL FOR SERVICE TYPE	CALLS FOR SERVICE	PERCENT OF TOTAL
SUVE	42	8.19
THEF	19	3.7
TRAF	20	3.9
TRES	1	0.19
TS	115	22.42
UNWA	4	0.78
WARR	7	1.36
WEAP	5	0.97
WELF	9	1.75
Total Calls For Service:	513	

CFS Type	Description	Default Status	Police	Fire	Ems	Active
911H	911 HANG UP	IN PROGRESS	YES	NO	NO	YES
ABAN	ABANDONED/JUNK VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES
ABDU	ABDUCTION/KIDNAPPING	IN PROGRESS	YES	NO	NO	YES
ALBU	ALARM BUSINESS/BANK	IN PROGRESS	YES	NO	NO	YES
ALHU	ALARM HOLD UP/PANIC	IN PROGRESS	YES	NO	NO	YES
ALRE	ALARM RESIDENTIAL	IN PROGRESS	YES	NO	NO	YES
ANIM	ANIMAL COMPLAINT	IN PROGRESS	YES	NO	NO	YES
ARSO	ARSON	IN PROGRESS	YES	NO	NO	YES
ASSA	ASSAULT	IN PROGRESS	YES	NO	NO	YES
ASSI	ASSIST	IN PROGRESS	YES	NO	NO	YES
BARC	BAR CHECK	NOT IN PROGRESS	YES	NO	NO	YES
BOMB	BOMB THREAT	IN PROGRESS	YES	NO	NO	YES
BREA	BREAKING & ENTERING	NOT IN PROGRESS	YES	NO	NO	YES
BURG	BURGLARY	NOT IN PROGRESS	YES	NO	NO	YES
BUSI	BUSINESS CHECK	NOT IN PROGRESS	YES	NO	NO	YES
CHIL	CHILD ENDANGERING	IN PROGRESS	YES	NO	NO	YES
CIVI	CIVIL COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
COMM	COMMUNITY POLICING	NOT IN PROGRESS	YES	NO	NO	YES
CREN	CRASH ENTRAPMENT	IN PROGRESS	YES	YES	NO	YES
CRHS	CRASH HIT SKIP	IN PROGRESS	YES	NO	NO	YES
CROW	CROWD CONTROL	IN PROGRESS	YES	NO	NO	YES
CRPD	CRASH PROPERTY DAMAGE	IN PROGRESS	YES	NO	NO	YES
CRPI	CRASH PERSONAL INJURY	IN PROGRESS	YES	YES	NO	YES
CRPP	CRASH PRIVATE PROERTY	IN PROGRESS	YES	NO	NO	YES
CRUI	CRASH UNKNOWN INJURY	IN PROGRESS	YES	YES	NO	YES
DAMA	CRIMINAL DAMAGING	NOT IN PROGRESS	YES	NO	NO	YES
DEAD	DEAD BODY	NOT IN PROGRESS	YES	YES	NO	YES
DECO	DETAIL COURT	NOT IN PROGRESS	YES	NO	NO	YES
DELI	DELIVER MESSAGE	NOT IN PROGRESS	YES	NO	NO	YES
DEOT	DETAIL OTHER	NOT IN PROGRESS	YES	NO	NO	YES
DESC	DETAIL SCHOOL	NOT IN PROGRESS	YES	NO	NO	YES
DETR	DETAIL TRAFFIC	NOT IN PROGRESS	YES	NO	NO	YES
DISA	DISABLED VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES

DIST	DISTURBANCE	IN PROGRESS	YES	NO	NO	YES
DODI	DOMESTIC DISPUTE	IN PROGRESS	YES	NO	NO	YES
DOVI	DOMESTIC VIOLENC	IN PROGRESS	YES	NO	NO	YES
DRBO	DRUG DROP OFF BOX	NOT IN PROGRESS	YES	NO	NO	YES
DRUG	DRUG ACTIVITY	NOT IN PROGRESS	YES	NO	NO	YES
ESCO	ESCORT	NOT IN PROGRESS	YES	NO	NO	YES
EXTR	EXTRA PATROL	NOT IN PROGRESS	YES	NO	NO	YES
FACO	FIRE ALARM COMMERCIAL	IN PROGRESS	NO	YES	NO	YES
FAIR	FIRE AIRCRAFT EMERGENCY	IN PROGRESS	NO	YES	NO	YES
FARE	FIRE ALARM RESIDENTIAL	IN PROGRESS	NO	YES	NO	YES
FCOM	FIRE COMMERCIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FDUMP	FIRE DUMPSTER/TRASH	IN PROGRESS	NO	YES	NO	YES
FEXP	FIRE EXPLOSION	IN PROGRESS	NO	YES	NO	YES
FFUE	FIRE FUEL SPILL	IN PROGRESS	NO	YES	NO	YES
FGRA	FIRE GRASS FIELD	IN PROGRESS	NO	YES	NO	YES
FHAZ	FIRE HAZMAT INCIDENT	IN PROGRESS	NO	YES	NO	YES
FIGH	FIGHT	IN PROGRESS	YES	NO	NO	YES
FIIN	FIRE INSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FIWO	FIREWORKS	IN PROGRESS	YES	NO	NO	YES
FMAC	FIRE MACHINE INDUSTRIAL	IN PROGRESS	NO	YES	NO	YES
FMALS	FIRE MEDICAL ALS	IN PROGRESS	NO	YES	NO	YES
FMBSL	FIRE MEDICAL BLS	IN PROGRESS	NO	YES	NO	YES
FMCC	FIRE MEDICAL CRITICAL CARE	IN PROGRESS	NO	YES	NO	YES
FMCI	FIRE MEDICAL MASS CASUALTY	IN PROGRESS	NO	YES	NO	YES
FMUT	FIRE MUTUAL AID	IN PROGRESS	NO	YES	NO	YES
FOEX	FIRE OUTSIDE W/ EXPOSURE	IN PROGRESS	NO	YES	NO	YES
FOIN	FIRE OUTSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FOLL	FOLLOW UP	NOT IN PROGRESS	YES	NO	NO	YES
FOUN	FOUND PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
FRAU	FRAUD	NOT IN PROGRESS	YES	NO	NO	YES
FRES	FIRE RESIDENTIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FRHI	FIRE RESCUE HIGH ANGLE	IN PROGRESS	NO	YES	NO	YES
FROT	FIRE RESCUE OTHER	IN PROGRESS	NO	YES	NO	YES
FRWA	FIRE RESCUE WATER	IN PROGRESS	NO	YES	NO	YES

FSCE	FIRE SERVICE CALL ENGINE	IN PROGRESS	NO	YES	NO	YES
FSCM	FIRE SERVICE CALL MEDIC	IN PROGRESS	NO	YES	NO	YES
FSTA	FIRE STAFF RECALL	IN PROGRESS	NO	YES	NO	YES
FTRA	FIRE TRAIN/RAIL INCIDENT	IN PROGRESS	NO	YES	NO	YES
FUTII	FIRE UTILITY HAZARD	IN PROGRESS	NO	YES	NO	YES
FVCA	FIRE VEHICLE/CAR	IN PROGRESS	NO	YES	NO	YES
FVFA	FIRE VEHICLE/FARM	IN PROGRESS	NO	YES	NO	YES
FVLG	FIRE VEHICLE LARGE	IN PROGRESS	NO	YES	NO	YES
GAMB	GAMBLING	NOT IN PROGRESS	YES	NO	NO	YES
HARA	HARRASSMENT	NOT IN PROGRESS	YES	NO	NO	YES
HOMI	HOMICIDE	IN PROGRESS	YES	NO	NO	YES
HOUS	HOUSE CHECK	NOT IN PROGRESS	YES	NO	NO	YES
HUNT	HUNTING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
INTO	INTOXICATED SUBJECT	IN PROGRESS	YES	NO	NO	YES
JUVE	JUVENILE COMPLAINT	IN PROGRESS	YES	NO	NO	YES
K9RE	K9 REQUEST	IN PROGRESS	YES	NO	NO	YES
LIQU	LIQUOR/ALCOHOL VIOLATION	IN PROGRESS	YES	NO	NO	YES
LITT	LITTERING/DUMPING	NOT IN PROGRESS	YES	NO	NO	YES
LOCK	LOCKOUT ASSISTANCE	IN PROGRESS	YES	NO	NO	YES
LOST	LOST PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
MENT	MENTAL SUBJECT	IN PROGRESS	YES	NO	NO	YES
MISC	MISCELLANEOUS	NOT IN PROGRESS	YES	NO	NO	YES
MISS	MISSING PERSON	IN PROGRESS	YES	NO	NO	YES
NEIG	NEIGHBOR COMPLAINT	IN PROGRESS	YES	NO	NO	YES
NEW CALL	NEW CALL	NOT IN PROGRESS	YES	NO	NO	YES
NOIS	NOISE COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
OC	EMERGENCY OPERATIONS CTR	IN PROGRESS	YES	NO	NO	YES
OPEN	OPEN DOOR/WINDOW	IN PROGRESS	YES	NO	NO	YES
OVER	OVERDOSE	IN PROGRESS	YES	NO	NO	YES
PA	PA	IN PROGRESS	NO	YES	NO	YES
PANH	PANHANDLING	IN PROGRESS	YES	NO	NO	YES
PARK	PARKING COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
PEAC	PEACE OFFICER	IN PROGRESS	YES	NO	NO	YES
PEDE	PEDESTRIAN/HITCH HIKER	IN PROGRESS	YES	NO	NO	YES

PFMC	POLICE FMC TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PRIS	PRISONER TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PROT	PROTECTION ORDER VIOLATION	IN PROGRESS	YES	NO	NO	YES
RECO	RECOVERED STOLEN PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
REOF	REQUEST OFFICER	IN PROGRESS	YES	NO	NO	YES
RESU	REQUEST SUPERVISOR	IN PROGRESS	YES	NO	NO	YES
ROBB	ROBBERY	IN PROGRESS	YES	NO	NO	YES
SCHO	SCHOOL BUS VIOLATION	NOT IN PROGRESS	YES	NO	NO	YES
SERV	SERVICE CALL POLICE	IN PROGRESS	YES	NO	NO	YES
SEXO	SEX OFFENSE	NOT IN PROGRESS	YES	NO	NO	YES
SCHO	SHOOTING/STABBING	IN PROGRESS	YES	NO	NO	YES
SOLI	SOLICITOR	IN PROGRESS	YES	NO	NO	YES
SORN	SORN	NOT IN PROGRESS	YES	NO	NO	YES
STRE	STREET/ROAD OBSTRUCTION	IN PROGRESS	YES	NO	NO	YES
SUIC	SUICIDE ATTEMPT/SUICIDE	IN PROGRESS	YES	NO	NO	YES
SUSP	SUSPICIOUS PERSON	IN PROGRESS	YES	NO	NO	YES
SUSV	SUSPICIOUS VEHICLE	IN PROGRESS	YES	NO	NO	YES
TEST	TEST CALL	NOT IN PROGRESS	YES	YES	YES	YES
THEF	THEFT	NOT IN PROGRESS	YES	NO	NO	YES
TRAF	TRAFFIC COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TRES	TRESPASSING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TS	TRAFFIC STOP	IN PROGRESS	YES	NO	NO	YES
UNKNOWN	UNKNOWN	UNKNOWN	YES	NO	NO	YES
UNWA	UNWANTED SUBJECT	IN PROGRESS	YES	NO	NO	YES
VEHI	VEHICLE MAINTENANCE	NOT IN PROGRESS	YES	NO	NO	YES
WARR	WARRANT	IN PROGRESS	YES	NO	NO	YES
WEAP	WEAPONS SHOTS FIRED	IN PROGRESS	YES	NO	NO	YES
WELF	WELFARE CHECK	IN PROGRESS	YES	NO	NO	YES



Staff Report for Sugar Creek Township Trustees July 21, 2014

The following information is a snap shot of the activities and areas of responsibilities for the Sugar Creek Township Roads and Services Department.

Accomplishments:

- Mowed 681 South alpha Bellbrook road (per zoning)
- Cleared tree down on Ferry road
- Trimmed tree branches in right of way Washington mill road and Spahr road
- Dura patched on Carpenter road, Farm market lot
- Final inspection of curb and pavement Kable's mill section 8
- Redefined ditch on Carpenter road
- Repaired circuit to sump in meter pit
- Acquired quotes to repair mowing tractor

On the Schedule:

July 14 – 18th: Mow 2090 Ferry Road and plaza area, Dura patch McBee Road, wash out on Washington Mill Road, Carpenter Road, Little Sugar Creek Road

July 21 – 25th: Crack seal Little Sugar Creek Road, Sears Road, mow 2090 Ferry Road and plaza area, prep Spring Valley Alpha and Conference Roads for Chip Seal

Respectfully,

Anthony W. Lamb
Roads and Services Supervisor



**Staff Report for the Sugar Creek Township Board of Trustees
July 7, 2014 through July 17, 2014**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- o **July 24, 2014 Meeting**
 - o **BZA07-2014:** Applicant, Matthew J. Borszcz is requesting an area/dimensional variance from Section 4.13 Table 4-6 and Section 4.13 D. 3. a. of the Sugar Creek Township Zoning Resolution to allow for the construction of a detached garage with a 1855 SF footprint (larger than the 25% of the floor area of the principal structure permitted) to be located partially in the front yard. The subject property is 1031 Paxon, parcel L32000100130035100, owned by Matthew J. and Korrine Borszcz, and located in the R-1A (Single Family Residential) District.
 - o **BZA08-2014:** Applicant, John P. Harmeyer DDS, is requesting an area/dimensional variance from Section 8.10 B. 5. of the Sugar Creek Township Zoning Resolution to allow for the construction of a ground mounted monument sign at a setback of 4' from the right-of-way line. The subject property is 4291 Sugar Creek Drive, parcel L32000100030013800, owned by John P. Harmeyer, and located in the B-2 (General Business) District.

Zoning Commission Activities:

- o **July 8, 2014 Meeting**
 - o Complete discussion on proposed Floodplain Overlay
- o **August 12, 2014 Meeting**

- **ZC Case 03-2014:** Hills Land and Development is requesting a map amendment to the Sugarcreek Township Zoning Resolution to rezone 3820 Upper Bellbrook Road from R-PUCD (Residential Planned Unit Conservation Development) District to PUD-R (Residential Planned Unit Development) District. The subject property contains 115.19 acres, can be further identified by parcel number L32000100120001900, and is owned by Birdie Kay Lorenz and Dinah Joy Schwartzkopf. Hills Land and Development is also requesting preliminary development plan approval under Article 5 of the Sugarcreek Township Zoning Resolution for approval of the preliminary plan for The Landings at Sugarcreek subdivision.

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Meetings/Accomplishments:

- Met with property owners and developer representative on July 7, 2014 to discuss Carpenter Creek development
- Met with property owner on July 7, 2014 to discuss approved Preliminary Development Plan (Van Atta/Ryan)
- Attended Zoning Commission Meeting on July 8, 2014
- Assisted new owner of Staples with signage requirements for future tenant
- Fresh Thyme property has closed; approved sign package
- Met with developer of Traditions of Sugarcreek to discuss ZC Case 03-2014 on July 9, 2014
- Met with owner of new business locating in Plaza 1 on July 10, 2014
- Attended RPCC Executive Committee Meeting on July 15, 2014
- Met with new owner of commercial building, discussed new use process
- Met with new owner of commercial building, discussed new use process/process for pulling Zoning Certificate for structural modifications
- Completed Staff Reports for BZA07-2014 and BZA08-2014
- Prepared and delivered BZA Packets for the July 24th Meeting
- Approved plans for Cell Fashions (new business locating in Plaza 1)
- Upcoming Term Expirations:
 - Jack Gibson-BZA term expires July 31, 2014

Announcements/Upcoming Events:

- MVRPC Technical Advisory Committee Meeting scheduled for July 24, 2014
- BZA Meeting scheduled for July 24, 2014
- Zoning Commission Meeting scheduled for August 12, 2014

2014 Zoning/Property Maintenance Violations

Property Address	Complaint	Inspection	Pending Action
3789 Ferry	junk cars/misc. junk	4/17/2014	Updated citation sent in preparation for referral to XMC, abatement agreement entered into
1895 N. Lakeman	junk, PMC Violations	1/30/2014	Abated
1128 McBee	chair at road and trailers	1/30/2014	Abated
4404 Centerville Road	cond of horses, dilapidated struc.	4/2/2014	referred to Humane Society-horses, called Building Dept.-can't assist,
	campers in front yard-occupied?		meeting held with property owner; property owner to abate campers
1823 N. Lakeman	abandoned couch	1/30/2014	Abated
Edelweiss and Wilmington Dayton	brush	7/2/2014	Abated
Tom's Mulch	lighting	4/24/2014	Abated
4348 Roscommon	foreclosure-PMC Violations	5/27/2014	Sale pending; discussion new owner responsibilities with title co. and new owner
2414 Ferry Road	Selling fire wood	tbd	Investigating
Kohls/Walmart	trash	5/27/2014	Ongoing abatement
727 Walden	junk, PMC Violations, flat tire	7/2/2014	Met with property owner on site; developing action plan
1784 Sonoma	truck parked in rear yard	5/29/2014	Abated
1817 Silverado	cars blocking sidewalk		Referred to PD
Area behind Kohls	grass in excess of 12"	5/29/2014	Abated
Fox Run-building lots (3)	grass in excess of 12"	7/17/2014	Abated; contacted property owner needs to be cut again
Jeremy Woods-building lots (2)	grass in excess of 12"	6/26/2014	Abated
Kamdar lot SR 725	grass in excess of 12"	7/3/2014	Abated
Edelweiss and Wilmington Dayton	grass in excess of 12"	7/17/2014	Property owner working on abatement
Dunkin Donuts lot (Wilm. Pike)	grass in excess of 12"	6/5/2014	Abated
1010 Little Sugarcreek Road	grass in excess of 12"	6/9/2014	Abated
North Lakeman, 4371 Tollgate	cat problem in the neighborhood		Contacted Animal Control, explained trapping procedure to complainant
2873 Ferry Road	grass in excess of 12"	7/17/2014	Notice of Violation sent; house fire
681 South Alpha Bellbrook Road	grass in excess of 12"	7/2/2014	Abated by township, contacted by maintenance company should be okay moving forward
4312 Timberwilde	grass in excess of 12"	6/11/2014	Abated
Wilmington Dayton-vacant lot	grass in excess of 12"	7/2/2014	Abated
3939 Wilmington Dayton	business oprting, MRF conversic	7/3/2014	Advisory Notice to be sent to property owner
Crossview Christian Church	6 cars for sale in auxiliary lot		Abated
N. Lakeman (lot 191)	permanent sign w/o ZC-not perm	6/26/2014	Advisory Notice sent to property owner, as well as telephone conversation, N of Viol. Pending
Vacant land behind Liberty Nrsgr	grass in excess of 12"	7/17/2014	Contacted owner about mowing, indicated that they would address
Areas within row (pork chops)	weed growth	7/17/2014	Roads and Services addressing
Sugar Ridge, Section 2	grass in excess of 12"	7/17/2014	Abated per agreement
1017 Paxton	condition of lot during cnstrctn	7/17/2014	Contacted builder, abatement action realized

July 17, 2014

Zoning Certificate Totals 2014

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp	U/S	Wall Sign	Grd Sign	Home Oc	Ten Fin	Other	TOTALS
JAN	1	0	0	0	1	0	0	0	2	1	0	0	0	0	0	2	0	7
FEB	2	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	4
MARCH	8	0	2	0	0	0	0	0	1	1	0	0	0	0	0	0	0	12
APRIL	1	0	5	1	0	1	1	1	1	0	0	0	1	0	0	1	2	15
MAY	4	0	7	0	4	1	2	0	1	1	2	0	0	0	0	0	1	23
JUNE	4	0	3	1	4	0	0	1	2	0	0	0	0	0	0	0	1	16
JULY	1	0	3	0	0	1	0	0	0	0	0	0	2	0	0	1	0	8
AUGUST																		
SEPT																		
OCT																		
NOV																		
DEC																		
TOTALS	21	0	20	2	9	3	3	2	7	3	2	2	3	1	0	4	5	85

85 ZCs issued ytd. vs. 72 ZCs issued same period 2013 (+18%). 21 ZCs for SFRs issued ytd vs. 13 ZCs for SFRs issued same period 2012 (+61.5%)

7/17/2014



**Staff Report for
Sugar Creek Township Trustees
July 16, 2014**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

Items Completed:

- Attended Department Head meeting
- St. 71 Lenel install essentially complete. Access rules discussion underway.
- Moved Police LEADs / VPN project forward with Chief Brown

Respectfully,

Christopher A. Zappanti
Director of Information Technology