

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on July 7, 2014, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Bryant called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, other present who signed in were Donna Hellman, Danielle Coots, Jim Martin and Barbara Burson.
3. All rose and recited the Pledge of Allegiance to the Flag.

4. **Budget Hearing – 2015 Budget**

Mr. Hodson provided a brief summary of the 2015 proposed budget. He said the Road Department and the Police Department were projected to have sufficient carryover at the end of 2015 for the 2016 budget year and were stable with their current expenditures. He said the Road Department will pay off its Clio Road debt next year. He said the General Fund has sufficient money for next year but will need additional revenue for 2016. He said the General Fund has cut as much as possible in operations and there is nothing left to cut except staff. He said the State reductions have cost the General Fund about \$100,000.00 per year. Mr. Hodson said in the short term we have 10 acres of land on Bellbrook-Waynesville Road that could be sold and that we have found that our inside millage cannot be increased because of two lots sharing a boundary with Kettering due to an error in mapping at the County. Mr. Tiffany is working with Kettering and the County to resolve the issue which would permit the redistribution of inside millage which could provide for a longer term fix.

Mr. Hodson said the Fire Department will have less carryover than needed for 2016 and either additional budgeting changes will be required or additional revenue will be needed for the year to provide sufficient carryover for the first quarter of 2017. He said all other Funds were projected with revenue and expenditures very similar to the current year.

Mr. Bryant moved to open the Public Hearing. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

Mr. Bryant asked if there were any comments for or against the proposed budget of it there were any questions. There were none.

Mr. Bryant moved to close the Public Hearing. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant - Yes

Mr. Bryant asked if there was any discussion from the Board. Mr. Pittman and Mrs. Daugherty said they did not have anything to discuss further. Mr. Bryant said this was discussed in the work session prior to the meeting. He said we can't purchase things cheaper so we need to look at different ways of doing business to reduce expenditures.

Mr. Hodson said he had not yet received a date to present the budget to the Budget Commission but expected it to be in the first week of August.

5. **Community Activities**

Mr. Tiffany said the new 'Zetland Street' restaurant in Bellbrook is having a soft opening starting this Thursday.

6. **Reports**

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he got new plans from Scout Justin Havens regarding his Eagle Scout Project. He said it is a nice project but is not cheap and he will need sponsors. Mr. Bryant said he attended the River Ridge II Homes Owner's Association meeting, mentioned in Mr. Tiffany's report, and said he thought it was an energetic group and that the meeting went very well.

B. Fiscal Office

Mr. Hodson said he after talking about Eagle Scout's he would like to brag a little and said that three of his grandsons had achieved Eagle Scout.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said the house burn went very well and Fire Personnel from several different entities attended. He said the only mishap was some heat damage to the clear coat on a car across the street. Chief Pavlak said he is not sure how it occurred but our insurance is taking care of it.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing additional to add. Mr. Pittman said he was surprised at the number of arrests that occurred on Wilmington Pike. Chief Brown said it is mostly shop lifters from all the businesses there.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said it is vacation season and the boys are busy taking turns with their vacations. He said they were Dura-patching last week. Mr. Tiffany said we are trying to get some subdivision regulation changes. He said there are some drainage issues which should be the responsibility of the property owner where our guys have to go onto someone's private property to fix it. He said it's not fair to the tax payers to have to pay for someone's personnel drainage problem. Mr. Tiffany said the mowing system on the Massey Ferguson is broken. He said repairs will have to be made to the mower and tractor and will cost about thirteen thousand dollars. He said we are shopping the repairs at other places and are looking at trading down since the tractor is larger than we need.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Mrs. Daugherty asked about Dr. Harmeyer's requesting a variance. Cara said he wants to change his sign but needs a variance to do so. Mr. Bryant asked about the BZC meeting for the 8th. Cara said it will be for Compensatory Storage with regards to the Flood Plain.

Mr. Pittman said he noticed property maintenance violations are down. Cara said she thought it was due primarily to there being fewer foreclosures.

G. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti said he had nothing to add. Mr. Bryant asked Chris if he would talk a little about shared services since there was not time in the work session. Chris said he is talking with Bellbrook and Beavercreek Township regarding a cooperative combined Networking System. He said they are discussing how to formalize language for an M.O.U. for arrangements to share. Mr. Tiffany said we are trying to create a much bigger pipeline and we need an agreement to set usage priorities. Mr. Bryant asked about 'continuity of usage'. Mr. Zappanti said that is the driving force and one of the main goals.

H. Trustees

Mr. Pittman said he has nothing to report. He said he has been on vacation and is out of the loop.

Mrs. Daugherty thanked everyone who has been working on the rewrite of the Personnel Manual. She said it has been about a two year long project. She said the talks with the River Ridge II HOA is an example of how we try to accommodate people who come to us with problems. She said, since people have asked previously, she would like to see if there is something we can do about moving the mailboxes on Little Sugarcreek to the other side of the road. Mr. Bryant said that and traffic study previously discussed should be included on our Old Business. Mrs. Daugherty read a letter to Chief Pavlak complimenting several members of our Fire Department for the attention given her Grandchild when he asked to see the Fire Truck.

Mr. Bryant said his daughter will be having their first grandchild at the end of the month. He said he will be out of town for the beginning of August and will probably miss the first meeting.

7. Old Business

River Ridge II – Mr. Tiffany said we have contracted with the County for repaving and the work will be done when the contractor gets to our area.

8. New Business

Consent Agenda Items

- A. Approval of Minutes
- B. Payment of Bills
- C. Resignation of Volunteer Firefighter Russell Lee.

Resolution #2014-07-07-01

WHEREAS, Volunteer Firefighter Russell Lee has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Lee has been a member of the Sugarcreek Township Fire Department since March 17, 2014, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Russell Lee,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Russell Lee effective June 23, 2014.

Mr. Bryant moved to accept the Consent Agenda Items as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

- Mr. Pittman – Yes
- Mrs. Daugherty - Yes
- Mr. Bryant - Yes

Police Department

- D. Renewal of Police Levy

Resolution# 2014-07-07-02

WHEREAS, this Board of Sugarcreek Township Trustees has determined the necessity of levying a tax outside the ten mill limitation; and,

WHEREAS, the Ohio Revised Code (ORC) Section 5705.19(J) authorizes submission of the question of the tax; and,

WHEREAS, the purpose of the proposed tax is for Police Services and is a renewal of a 2.00 mill levy for five (5) years; and

WHEREAS, this levy was originally voted in February 1990 and renewed in November 1994, November 1999, November 2004 and a replacement levy was passed in November 2009; and,

WHEREAS, the levy will be placed on the ballot for the November 4, 2014 general election with a beginning collection date of 2015 and ending in 2019,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees is requesting the County Auditor to certify the total current valuation and dollar amount of revenue that would be generated by said millage,

FURTHER, BE IT RESOLVED, when certification from County Auditor is received, this Resolution will be certified to the Board of Elections in the manner and within the time prescribed by the applicable section of the Ohio Revised Code along with the County Auditor's estimate.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded.

Discussion – Mr. Pittman asked when the cut-off date is. Mr. Tiffany said it has to be filed the first week in August. Mr. Pittman said we talked about different things we can do to cut costs but said he doesn't know if there is enough time to do this. Mrs. Daugherty said she is always looking to cut costs and to look at what we could do better even if it is a renewal. Mr. Bryant said he just wanted to make sure we are looking if there is some other way to do business. Mr. Pittman said if we wait we may be taking a risk. Mrs. Daugherty said this is 40% of the Police budget. She said this made her nervous and is favor of voting on this tonight. Mr. Bryant said that if we table it, what can we expect to see in two weeks? He said he leans with Mrs. Daugherty in going forward. He said he would like to look at this, as with the Fire Department, to see how other entities are operating. The Board all agreed to continue with the research and to go ahead and vote.

Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant – Yes

Administration Department

E. Support of Bellbrook Lions Club Community Needs Assessment

Resolution# 2014-03-03-03

WHEREAS, the Sugarcreek Township Board of Trustees consider a strong community to be of utmost importance to the township; and,

WHEREAS, the Bellbrook Lions Club has developed a Community Needs Assessment in an effort to identify areas of need within the community; and,

WHEREAS, upon completion of the Assessment, Mr. Gregg Sparks presented the results to this Board of Trustees; and,

WHEREAS, the needs identified involve establishing a gathering place for residents to come together, establish a flexible sports infrastructure and address the lack of a central location for residents to receive community information; and,

WHEREAS, this Board of Trustees believes the Community Needs Assessment to be in the best interest of Sugarcreek Township,

NOW THEREFORE BE IT RESOLVED, that this Board of Trustees supports the Community Needs Assessment presented by the Bellbrook Lions Club and will provide assistance when able for the projects.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant – Yes

9. **Trustee/Staff Discussion**

Chief Pavlak gave the Board a copy of pending legislation exempting Police and Fire from TIF's.

10. **Public Comments**

Mr. Jim Martin asked about the status of the TIF with the school. Mr. Tiffany said we were waiting to hear. Mr. Martin asked why an analysis of the levy was not talked about before this point in time. Mr. Bryant said that was a good point. He said we have been talking about the Fire Department and have let this slide behind us. Mr. Martin said there has been talk about 'texting' for dispatch. He said 'voice' works very well, why change. Mr. Tiffany said voice will always be there but 'texting' would just be an added method of communication.

Mr. Bryant moved to adjourn. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty - Yes
Mr. Bryant – Yes

The meeting adjourned at 8:05 pm.

Theodore L. Hodson, Fiscal Officer