

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on April 21, 2014, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Bryant called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others who signed in were Donna Hellman, Barbara Burson and Danielle Coots.
3. All rose and recited the 'Pledge of Allegiance' to the Flag.

**4. Presentation by Greene County Soil and Water Conservation District**

Mr. Ken Middleton and Mr. Don Leeds were present from the Soil and Water Conservation District. Mr. Leeds said they were here to renew their Memorandum of Agreement with Sugarcreek Township. Mr. Bryant asked if they were making the rounds to different Townships. Mr. Leeds replied that they were. He said he wished to present a slide show and talk about all the services they provided. He said they were established in 1944 and were funded by Greene County. Mr. Leeds said they were governed by five supervisors elected by their membership. Mr. Leeds had slides introducing their entire staff and listing all of their various partner organizations and groups they interfaced with. He also talked about their public activities and events they were involved with. Mr. Leeds provided pamphlets containing a check list to help avoid water and soil problems if you were buying or building in the township. He said it has been twelve years since the last M. O. U.

Mrs. Daugherty expressed our concerns with what will happen to McGee Park with the development of Costco. Mr. Pittman said he thinks there will be a lot of issues with the Little Sugarcreek. Mr. Bryant said we don't want it to be used as a drainage ditch. Mr. Pittman said he didn't think much was being done about water capture and associated problems. Mr. Middleton said the contractors usually meet only the minimum requirements. Mr. Bryant said he was looking to the County to champion this. Mr. Middleton suggested we start with the County Commissioners.

Mr. Bryant said he was trying to understand the purpose of the M.O.U. Mr. Leeds said our purpose is just to let you know we are here and here's our services. He said if there is a problem we can help identify them for your regulatory people. He said if you give a problem to us we give you information back. Mrs. Daugherty asked if anything is being done with Costco. Mr. Middleton said it is being looked at and he has been out there twice. Mr. Bryant said our fear is our pleas are falling on deaf ears.

Mr. Pittman asked Cara about problems in Deerfield Estates. Cara said there were two houses under construction and she has been out there with Mr. Middleton to advise us what to do to prevent flooding. Mr. Pittman asked Mr. Middleton about Carpenter's Creek. Mr. Middleton said there are potential problems with leech fields on the western boundaries. Mr. Pittman thanked Mr. Leeds and Mr. Middleton for coming.

**5. Community Activities**

Mr. Bryant said the Sugar Maple Festival will be this coming weekend. Mr. Tiffany said the drug drop off at the Public Safety Building will be this coming Saturday. Sgt. White said there will also be a 5K race. Mr. Bryant asked about the cardboard city. Sgt. White said that will be May 9<sup>th</sup>. Cara said 'Orange Leaf' is having a customer appreciation event and will offer free yogurt from 6:00 to 9:00 pm this coming Thursday.

**6. Reports**

**A. Administration**

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Daugherty asked about the Anthem increase. Mr. Tiffany said most of the increase will be due to Obamacare fees.

**B. Fiscal Office**

Mr. Hodson said he had nothing to report.

- C. Fire  
The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said he had nothing additional to add.
- D. Police  
The report prepared by the Police Department will be appended to the permanent record. Sgt. White was present in Chief Brown's absence. He said the Department will help with the Maple Festival Parade and the 5K run.
- E. Roads and Services  
The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said he had nothing to add.
- F. Zoning  
The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Mrs. Daugherty asked if the next BZC meeting was about the Pape Farm. Cara said it was. Mr. Pittman asked about the lighting issue in her report. Cara said it was with Tom's Mulch and has been taken care of.
- G. Information Technology  
The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti said he had nothing to add and the Board had no questions for him.
- H. Trustees  
Mr. Bryant thanked the Eagle Rise H.O.A. for good pizza and said it was a good meeting. Mrs. Hellman thanked the Board for attending and all the information they provided.

7. **Old Business**

8. **New Business**

**Fiscal Office**

A. Approval of Minutes

Mr. Bryant moved to approve the minutes for the April 7<sup>th</sup> Regular Session. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Abstain  
Mr. Pittman - Yes  
Mr. Bryant - Yes

B. Payment of Bills

Mr. Bryant moved to accept the Payment of Bills as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes  
Mr. Pittman - Yes  
Mr. Bryant - Yes

C. Announcement of a Liquor Permit Application Lakes Venture LLC DBA Fresh Thyme Farmers Market

**Resolution# 2014.04.21.01**

WHEREAS, an application notice for a liquor agency contract and an application notice for a liquor permit were received from Lakes Venture LLC DBA Fresh Thyme Farmers Market, located at 4317 Feedwire Road, Sugarcreek Township OH 45440; and,

WHEREAS, in accordance with Ohio Revised Code 4301.17, this application serves as a notice that a new of agency will is being created at 4317 Feedwire Road, Sugarcreek Township, Ohio 45440 and that a “C1” and “C2” class permit, have been requested; and,

WHEREAS, through this announcement, this Board of Trustees affords the residents of Sugarcreek Township the opportunity to express comments in writing either for or against per the Ohio Revised Code (ORC),

NOW THEREFORE, BE IT RESOLVED, that if the Fiscal Officer receives no negative comments by 4:00 p.m., May 12, 2014, subject to the Ohio Revised Code, Sugarcreek Township will not file a request for a hearing with the Ohio Department of Commerce, Division of Liquor Control.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes  
Mr. Pittman – Yes  
Mr. Bryant – Yes

Mr. Bryant asked why a Farmer's Market needed a liquor permit. Cara said it is more of a grocery store and will sell beer and wine.

#### **Roads and Services Department**

D. Appointment of Temporary Part-time Employee Charles Loper

#### **Resolution# 2014.04.21.02**

WHEREAS, the need exists to establish and maintain a viable work force within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees has authorized the hiring to temporary part-time employees to assist in the removal of snow through the fall and winter seasons, as well as other department functions; and,

WHEREAS, Charles Loper has applied for employment as a temporary part-time employee; and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends this appointment and has indicated that adequate funds are available in the 2014 budget for this position; and,

WHEREAS, that effective March 17, 2014, all part-time employees shall work no more than one-thousand five-hundred (1500) hours in a fiscal calendar year,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby appoint Charles Loper to the position of temporary part-time employee at the rate of pay of \$11.25 per hour, payable on a bi-weekly basis effective April 21, 2014.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Mr. Bryant questioned why hiring now. Mr. Tiffany said we hire a few to help in case of wind damage or other events. Mr. Bryant said the wording for snow removal should be removed. Mr. Tiffany said we could do this resolution at the next meeting instead of new motion. Mr. Bryant asked Mr. Hodson to call the roll and the vote was as follows:

Mrs. Daugherty - No  
Mr. Pittman – No

Mr. Bryant – No

**9. Trustee/Staff Discussion**

Mr. Tiffany said the M.O.U. that the Soil and Water District is asking for exceeds their authority in some areas. He said after cleaning up some legal issues he had no problem with it. He said they have no regulatory authority. Cara said she would hate to lose their service. She said we use them a lot. Mr. Bryant said to clean it up and add it to the next meeting.

Mr. Bryant moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. Pittman – Yes

Mr. Bryant – Yes

The meeting adjourned at 8:15 pm.

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Theodore L. Hodson, Fiscal Officer