

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on March 3, 2014, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Bryant called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman and Scott Bryant being present. Mrs. Daugherty was absent. In addition to Mr. Tiffany, others who signed in were, Danielle Coots and Donna Hellman.
3. All rose and recited the Pledge of Allegiance to the Flag.
4. **Presentation by Boy Scout Nathaniel DeLong**
Nathaniel was not present for the meeting. He had planned to give a presentation on his Eagle Scout project regarding entry signs coming into the Community.
5. **Community Activities**
None were reported.
6. **Reports**
 - A. Administration
The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said the O.T.A. Conference was good. He said Cara brought back some information he needs to discuss with the Board. Mr. Tiffany said we did receive our salt shipment. He said since he mentioned that, he might as well add his comments for the Road report. He said he was out with the boys from 6:00 pm to 2:00 am last night. He said we were short on help and that the seasonal guys were wore out. Mr. Tiffany said we were lucky on the amount of snow but the ice made it difficult to remove. Mr. Pittman said the boys have been turning in a lot of overtime and they have been doing a great job. Mr. Bryant asked how we were doing with the salt supply. Mr. Tiffany said we were doing fine and have about 100 tons left.

Mr. Tiffany said there was legislation being proposed to require Local Governments to set aside 5% as a rainy day fund. He said there is no definition of what qualifies as an emergency and it presents a lot of other problems. He said we already close each year with a minimal 25% carry over for the first quarter of the next year. He said the bill is already getting a lot of push back.
 - B. Fiscal Office
Mr. Hodson said he had nothing to report.
 - C. Fire
The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak was absent and Mr. Tiffany said he had nothing to add to the Chief's report.
 - D. Police
The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing additional to add. Mr. Hodson said, after having an accident at home and calling 911, he was very satisfied with our new Dispatch service and our EMS response time. Things went very well.
 - E. Roads and Services
The report for Roads and Services will be appended to the permanent record. Mr. Tiffany included additions to the Road report in his Administrative report.
 - F. Zoning
The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara was absent from the meeting and Mr. Tiffany said she went home today not feeling well. He said he had nothing to add to her report.

G. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti said he had nothing to add and the Board had no questions for him.

H. Trustees

Mr. Pittman said the Greene County Regional Planning Commission approved the Carpenters Creek development. He said the Miami Valley Regional Planning Commission is having its spring Dinner and he is planning to attend. Mr. Bryant said County Engineer Bob Geyer will be having the Greene County Engineers dinner next week. Mr. Pittman said he will be attending a meeting by a group called One Dayton, the topic will be 'Merging Governments in Montgomery County'.

Mr. Bryant said he read in the Columbus Dispatch that the Ohio Department of Natural Resources is the final authority with regards to 'Fracking', which could make our zoning of little significance.

7. **Old Business**

Compensatory storage information and associated costs – Mr. Bryant said this is tabled until Mrs. Daugherty returns.

Audit - Mr. Bryant asked Mr. Hodson to provide a brief synopsis of the Audit for 2011 and 2012, since time did not allow for it in the work session. Mr. Hodson said the Audit was performed by the State of Ohio instead of a private firm. He said private firms are basically concerned with fraud and financial more than with the O.R.C. He said we had several things written up which were not in accordance to the O.R.C. but all listed corrections have been made except for the written policy on software back up. Mr. Hodson provided several examples of O.R.C. noncompliance. Mr. Hodson said we encountered a total system crash last year and did not lose a single transaction. He said however our back up process is not recorded as a written policy and is non-compliant. Mr. Hodson said a few years ago the State came out with a GASB standard for fund classification by access type. He said we had been in compliance but in accordance to a State Bulletin published 2011 some of our Funds needed to be reclassified, although this has no impact on them financially. He said another example of non-compliance was an improper transfer of money and explained the circumstances as a last minute wire of funds to close on the refinance of a loan for Clio Road. He said because of the necessary time frame we acted without a resolution before the transfer, and were out of compliance with the O.R.C. He said if he performed the transfer as normal we would still have been out of compliance but for different reasons. He said some situations are unavoidable. He said he did not agree with the State's viewpoint on all issues, but the non-compliant issues had been resolved before the State finished the Audit.

Affordable Care Act Extension – Mr. Bryant said this was discussed in the work session.

8. **New Business**

Fiscal Office

A. Approval of Minutes

Mr. Bryant moved to approve the minutes for both the Work Session and the Regular Session. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant - Yes

B. Payment of Bills

Mr. Bryant moved to accept the Payment of Bills as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant - Yes

Roads and Services Department

C. 2014 Collective Bid Agreement with Greene County Engineer

Resolution# 2014-03-03-01

WHEREAS, this Board of Trustees has agreed to participate in the Collective Paving Program, Collective 422 Chip Seal and Center Line/Edge Line (County doing the work) for 2014 as bid by the Greene County Engineer; and,

WHEREAS, this opportunity enables Sugarcreek Township to participate in a competitive bidding contract that the Greene County Engineer offers to all government entities of Greene County; and,

WHEREAS, this cooperative Collective Bid Program affords significant savings to Sugarcreek Township through the economies of scale realized by group purchasing and unified contract administration,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees, by executing the attached document, does hereby enter into said agreement and authorizes payment for the Township's proportional share of roadwork completed.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant – Yes

Mr. Bryant said it saves us a lot of money but do we want to continue or be more selective. Mr. Tiffany said we think that currently it the best case scenario based on the current road conditions. He said the County will be repaving Wilmington Dayton Road from Centerville Road to the County line and they will be doing Cape Seal. Mr. Tiffany said he was told it was due to the cost of asphalt and the need to preserve roads longer if we can. Mr. Tiffany said our roads are bad after this winter and we will need to do a lot of tarring of cracks this summer. He said our road department will be suffering in years to come. Mr. Bryant said he is okay with the program but thinks we need to be a little more thoughtful about cape seal. Mr. Pittman said he was also in favor of the resolution. Mr. Tiffany said the County is also planning left turn lanes on Feedwire at Little Sugarcreek Road and for all subdivisions on Feedwire Road.

D. Appointment of Temporary Part-time Employee Michael J. Roberts

Resolution# 2014-03-03-02

WHEREAS, the need exists to establish and maintain a viable work force within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, the Board of Sugarcreek Township Trustees has authorized the hiring to temporary part-time employees to assist in the removal of snow through the fall and winter seasons, as well as other department functions; and,

WHEREAS, Michael J. Roberts has applied for employment as a temporary part-time employee; and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends this appointment and has indicated that adequate funds are available in the 2014 budget for this position; and,

WHEREAS, part-time Township employees shall be scheduled to work not more than twenty-four (24) hours in any work week and shall be permitted to work not more than twenty-eight (28) hours total in any work week,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby appoint Michael J. Roberts to the position of temporary part-time employee at the rate of pay of \$11.25 per hour, payable on a bi-weekly basis effective February 28, 2014.

FURTHER BE IT RESOLVED, this position is temporary in nature and will be valid for one hundred and eighty (180) days beginning February 28, 2014.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant – Yes

9. Trustee/Staff Discussion

Mr. Bryant said he has gotten complaints about turning left off of Upper-Bellbrook onto Upper-Bellbrook at the Feedwire Road intersection. Mr. Tiffany said Mr. Geyer is aware of the situation on Upper-Bellbrook at school times. Mr. Pittman said he hasn't heard of any more parking problems at Kable's Mill. Mr. Bryant said he hasn't either and that's good.

Mr. Bryant moved to adjourn. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant – Yes

The meeting adjourned at 7:42 pm.

Theodore L. Hodson, Fiscal Officer