

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Work Session on February 18, 2014, at 5:30 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.**

1. Chairperson Scott Bryant called the Session to order at 5:30 p.m.
2. Mr. Tiffany called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant present. In addition to Township Administrator, Barry Tiffany, Fire Chief, Randall Pavlak, Chief of Police, Mike Brown, Director of Planning and Zoning, Cara Tilford, and Director of Information Technology, Chris Zappanti. Donna Hellmann was also present. Mr. Hodson, Fiscal Officer, was absent.
3. **Department Goals**
  - Mr. Tiffany handed out the Department Goals and noted that due to having a lot to discuss at tonight's Work Session, he is recommending that we hold discussion on goals until the next meeting.
4. **General Discussion**
  - Mr. Tiffany noted that the Fire Department has been working with Chris on computers. Some of the systems within the Fire Department are still operating on XP; we need to move away from XP for functionality purposes. With changes to Microsoft, it is becoming obsolete. They plan to purchase four new systems now at a cost of \$2620 total. Mr. Zappanti noted that the idea is for machines to last four years; we asked each department to inventory and it is Fire's turn. Chief Pavlak noted that they are doing half now and half later. The consensus from the Board was that it was okay to move forward with the purchase.
  - Mr. Tiffany noted that our OTARMA renewal is coming up. Karen Shroyer completed a brief survey. Once we return the survey we will get our renewal rate.
  - Mr. Tiffany noted that he is working with Beavercreek and also with Spring Valley on the microwave issues.
  - Mr. Tiffany noted that we are reviewing the Preliminary Plan for Carpenters Ridge. He noted that they are proposing the addition of 8' of pavement for the length of the development; we'd like to see 4' on each side of the road as it is only 18' now. We are planning to pave Carpenter Road this year and we would like them to overlay the road the length of their subdivision. They will be requesting a variance for estate style streets. The Trustees reviewed the plan. Mrs. Tilford noted that they are looking at two options for emergency access. Mr. Pittman noted that the developer said that they have a lot of interest in five acre lots. If these lots go quickly, it will be proof that five acre lots do sell; we've heard otherwise in the past.
  - Mr. Tiffany discussed the OTA Winter Conference. He noted that thirty townships were represented at the CLOUT meeting. There is talk about eliminating a township's ability to get advances of funds from the county. It was surprising in that all major townships in the room do get advances. When townships could return 6.5% on money, it made sense. Chief Pavlak noted that he believes the sentiment is if you really need it then you can borrow it, by way of a tax anticipation note. Mr. Tiffany noted that he was put back on the CLOUT board and that the southwest region of the state overwhelmingly runs CLOUT. He is going to be working directly with Representative Seitz to address our annexation issues particularly the ability for a city to dictate whether to provide services and the issue of tax revenue-that cities should not be able to TIF away our taxes and not compensate us. Mr. Pittman noted that it may make sense to revisit the school boundary issue within the annexation process. Mr. Tiffany noted that OTA and CLOUT see their number one issue being annexation. Mr. Tiffany noted that there seems to be some talk of legislation to eliminate JEDDs and JEDZs. In my 2014 goals you will see that I would like to look at a JEDZ for both plazas. Mr. Bryant noted that it would be great if we could transform the Wilmington Pike corridor into a place where businesses benefit more from foot traffic and aren't simply destination stores.
  - Mr. Bryant asked about the status of the letter to the county. Mr. Tiffany indicated that it had been sent. Mr. Bryant requested a copy.
  - Chief Pavlak noted that the Affordable Care Act requirements have been pushed to 2016. He would like to talk about relief for his budget. Mr. Bryant noted that it may not make sense to self-limit ourselves. Mr. Tiffany noted that we schedule to 24 hours and limit to 28 hours. We would still need

- to limit to 28 hours because of the 1500 hour rule. Mr. Tiffany noted that two full-timers were hired to correct this problem. Chief Pavlak noted that was a start. It didn't fix it all.
- Chief Pavlak noted that he needed a final budget date from Ted. He noted that he went to a meeting on preemptive devices for emergency vehicles; this is something he will continue to look into.
  - Mrs. Tilford noted that a Resolution is on tonight's agenda to authorize us to apply for SRTS funding for the Adam's Place to Eden Meadows Way path (removed from Project 2 because of cost) and the Kable's Mill Drive to Seton Hill Drive Path.
  - Mrs. Hellmann noted that we definitely need improvements to the plaza area, particularly traffic flow.
  - Mr. Tiffany noted that he needs an Executive Session to discuss the Police Contract and the current litigation with the City of Centerville. Mr. Pittman made a motion to go into Executive Session, which was seconded by Mrs. Daugherty. Upon call of the roll, the vote resulted in the following:

Mr. Pittman-yes  
Mrs. Daugherty-yes  
Mr. Bryant-yes

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Theodore L. Hodson, Fiscal Officer