

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on February 3, 2014, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Bryant called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. Township Administrator Barry Tiffany was absent. Others present who signed in were Donna Hellman Louis Murphy, Danielle Coots and Barb Burson.
3. All rose and recited the Pledge of Allegiance to the Flag. Mr. Bryant said Mrs. Daugherty is still having trouble talking, so he and Mr. Pittman will read the Resolutions tonight.
4. Appointment of Part-time Records Clerk Julia E. Montgomery

Resolution # 2014.02.03.01

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of part-time Records Clerk; and,

WHEREAS, Julia M. Montgomery has the necessary qualifications to serve in the capacity of part-time Records Clerk for the Sugarcreek Township Police Department; and,

WHEREAS, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2014 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Julia E. Montgomery is hereby appointed as a part-time Records Clerk effective February 4, 2014, at a pay rate of \$12.33 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending February 4, 2015.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mr. Bryant – Yes

5. Appointment of Fire Department Volunteer Louis O. Murphy

Resolution # 2014.02.03.02

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Volunteer; and,

WHEREAS, Louis O. Murphy IV has the necessary qualifications to serve in the capacity of Volunteer for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his January 28, 2014, correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2014 Operating Budget,

NOW THEREFORE, BE IT RESOLVED, that Louis O. Murphy IV shall be appointed to the position of Volunteer within the Sugarcreek Township Fire Department effective February 3, 2014.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mr. Bryant – Yes

Chief Pavlak said Mr. Murphy has been a Firefighter for six years in Kentucky and was previously employed as a Lieutenant. He said he needs to work out a few things with the State of Ohio regarding his certifications, but is glad to have someone with experience. He said he will be a great asset. Mr. Murphy came forward and had his picture taken with the Chief and the Board and was personally welcomed by all.

6. Appointment of Fire Department Volunteer EMT/B Travis W. Sira

Resolution # 2014.02.03.03

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Volunteer EMT-B; and,

WHEREAS, Travis W. Sira has the necessary qualifications to serve in the capacity of Volunteer EMT-B for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his January 28, 2014, correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2014 Operating Budget,

NOW THEREFORE, BE IT RESOLVED, that Travis W. Sira shall be appointed to the position of Volunteer EMT-B within the Sugarcreek Township Fire Department effective February 3, 2014.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mr. Bryant – Yes

Chief Pavlak said in 2001 the Department had an EMS call to the High School. He said Travis was the patient. He said, when interviewed, Travis said he has wanted to be a member of the Department since the day they saved his life.

Mr. Pittman said at the last meeting they had talked about Volunteers and the Affordable Care Act. Chief Pavlak said it is not resolved yet but the preliminary ruling is that they will not be included as employees. He said we need to make sure a law gets passed to make the ruling permanent.

7. **Community Activities**

Cara said there will be a Chamber meeting this Thursday at the Middle School. She said we are hosting the meeting here in April.

8. **Reports**

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany was absent.

B. Fiscal Office

Mr. Hodson said his office is back to normal operations for the New Year.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said the Department had a busy call load today. Mr. Bryant said he enjoyed the awards dinner last Friday evening. He said Chief Pavlak is at the twenty-five year mark this year.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing to add.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Cara said we have received 600 tons of salt which should get us through another two or three events. She said more is coming when the river thaws. Mr. Pittman said the Road Department hasn't had this much overtime in a long time.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said she had nothing to add. Mr. Pittman asked what Studio 60 was in her report. Cara said it is a hair salon. Mr. Pittman said he saw the plans for Carpenter Creek and it looked like a very nice development. Mr. Bryant asked Cara about the wood boiler issue in her report. Cara said there was a complaint from a non-resident and not from a neighbor. She said she thought it could be resolved. Mr. Pittman asked about the Developer Packet listed in her report. She said this is an earlier project that has been completed and she has given it to Mr. Tiffany for review. She said it will then come to the Board after which we can post it on the web site.

G. Information Technology

The report prepared by Mr. Zappanti will be appended to the permanent record. Chris said he had nothing additional to report. Mr. Bryant said he saw an email from Chris regarding statistics but he can't access it after upgrading his software. Chris said Mr. Tiffany encountered the same problem and explained how to resolve the problem.

H. Trustees

Mr. Pittman said he had been on the website for Payne Sigman and it sounds like he is improving. He thanked Chief Pavlak for his service and was glad he has been here for 25 years. He said he has done a great job.

9. **Old Business**

A. Confirm meeting with City of Bellbrook on February 10th at 6:30 pm.

Mr. Bryant said the meeting will be on the 10th and asked the Trustees to prepare any specific points they wished to discuss. He said, in general, they will discuss any thoughts for additional collaboration.

B. Department Head Goals will be presented on February 18, 2014.

Mr. Bryant said we will talk about the Department Head goals at the next work session and asked if anyone had any questions.

10. **New Business**

Fiscal Office

A. Approval of Minutes

Mr. Bryant moved to approve the minutes for January 6th. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mr. Bryant – Yes

B. Payment of Bills

Mr. Bryant moved to accept the Payment of bills. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mr. Bryant – Yes

Police Department

C. Resignation of Full-time Police Officer Randall Hawley Jr.

Resolution # 2014.02.03.04

WHEREAS, Full-time Police Officer Randall Hawley, Jr. gave notice of his intention to resign with an effective date of February 7, 2014, from the Sugarcreek Township Police Department; and,

WHEREAS, Mr. Hawley has been a member of the Sugarcreek Township Police Department since December 19, 2005, and,

WHEREAS, Police Chief Michael A. Brown recommends in his January 31, 2014, that we accept the resignation of Randall Hawley, Jr.,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Randall Hawley, Jr. effective February 7, 2014.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mr. Bryant – Yes

Mr. Pittman said he has been with us for a few years and we hate to lose him. Mr. Bryant said we certainly appreciate his time with us.

Fire Department

D. Resignation of Part-time Safer Firefighter/EMT Robert Symes

Resolution # 2014.02.03.05

WHEREAS, Safer Firefighter/EMT Robert Symes has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Symes has been a member of the Sugarcreek Township Fire Department since August 8, 2013, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Robert Symes,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Robert Symes effective January 27, 2014.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mr. Bryant – Yes

Chief Pavlak said Mr. Symes was a good kid and wished him the best.

11. **Trustee/Staff Discussion**

None.

12. **Executive Session**

None.

13. **Public Comments**

None.

Mr. Bryant moved to adjourn. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mrs. Daugherty – Yes
Mr. Bryant – Yes

The meeting adjourned at 7:27 pm.

Theodore L. Hodson, Fiscal Officer