

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2014.02.03.01**

IN RE: Appointment of Part-Time Records Clerk Julia E. Montgomery

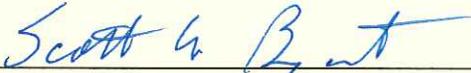
WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of part-time Records Clerk; and,

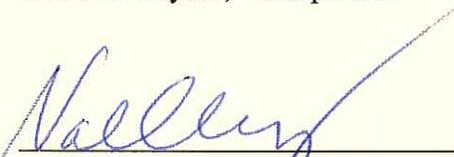
WHEREAS, Julia M. Montgomery has the necessary qualifications to serve in the capacity of part-time Records Clerk for the Sugarcreek Township Police Department; and,

WHEREAS, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2014 operating budget,

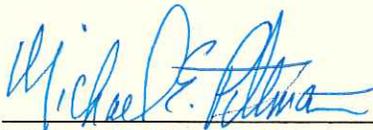
NOW THEREFORE, BE IT RESOLVED, that Julia E. Montgomery is hereby appointed as a part-time Records Clerk effective February 4, 2014, at a pay rate of \$12.33 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending February 4, 2015.



Scott W. Bryant, Chairperson



Nadine S. Daugherty, Vice Chairperson



Michael E. Pittman, Trustee



Theodore L. Hodson, Fiscal Officer



Michael A. Brown
Chief of Police

DATE: January 24, 2014
TO: Barry P. Tiffany, Township Administrator
FROM: Michael A. Brown, Chief of Police
SUBJECT: Appointment of Part-time Records Clerk

Please place before the Board of Trustees the acceptance of Julia E. Montgomery as part-time Property Room Clerk effective on February 4, 2014, at the hourly rate of \$12.33. Ms. Montgomery has successfully completed the testing process for the position.

Ms. Montgomery has the skills and abilities that will allow her to become an asset to our organization.

Sincerely,

Michael A. Brown
Chief of Police